

# SUNY Delhi

## Academic Programs and Services College Council Report February 2022

Thomas Jordan, Ph.D., Provost

### Resnick Academic Achievement Center (RAAC) Jeff Stedman, Director

- The RAAC staff are working on a program to support our students who are struggling. The idea is to offer success coaching, individualized meetings, group sessions, workshops and special topics. We hope the "Road to Graduation" (R2G) will support increases in retention and graduation.  
Jeff Stedman is meeting with all incoming students to discuss their schedules, success strategies and the technologies that are here to support them. They will also work on developing a plan for success before the semester even gets started.
- The Academic Exploration Program (AEP) has been working with the incoming students for the spring 2022 semester and many were able to develop a career/major path. They continue to work with returning students who started in the fall 2021 to determine their plan for the future.
- Career Services continues to develop programming within the academic schools. They present on resume development, interviewing techniques and professionalism, and they continue to work with document editing/support for our students entering the career world.
- **C-PASS (Collective Pursuit of Academic and Social Supports):**
- Had two students graduate in fall 2021 (one BBA and one AA.) The AA graduate earned a 4.0 in their final semester. An additional C-PASS AA graduate from spring 2021 began her BA degree at SUNY Geneseo this fall.  
For the fall 2021 semester, eight C-PASS students had a semester GPA that was greater than 3.0. Returning (not first semester students) students were retained at a rate of 85.7% to the spring 2022 semester, with an average cumulative GPA for returners of 2.42. As a reminder, these are all students who would have been denied admission to the college and are performing at an excellent level.
- **Starfish Success:**  
The center will continue to offer presentations to Academic Schools on Starfish updates with emphasis on new feature that allows referrals to Student Financial Services, Math Center and Writing Center. They will also present to student residence assistants.
- It will continue to work with the Registrar's office to support the identification of our "no show" students. The system streamlines the process that assists us in identifying those students who are not attending their classes quickly. We will continue working with the Health and Counseling Center to notify faculty and staff when a student will be out of class for an extended period of time. This has been a huge help for campus individuals to be aware of quarantines and other medical reasons.  
We will be able to utilize a feature to send students text messages starting this spring. Student Financial Services began using Starfish online appointment scheduling and they have a kiosk to manage the waiting room. Their number of appointments created in fall was 1009.

Overall number for fall 2021: 6,631 appointments; 5,694 flags raised; 5,336 kudos given; and 2,372 different students received a flag or kudos.

- **Access and Equity:**

Continues work with the New York State Disability Services Council (NYSDSC) and local school districts on transition-related programs. Planning for "It's All in The Planning Transition Conference" Spring 2022 in collaboration with Columbia Greene Community College and Bard College

Six students participated in the fall 2021 peer mentor program. All students were offered coaching and technology training.

- Learning Coach support offered to struggling students to develop executive functioning skills (self-advocacy, time management, notetaking, organization, study skills, and test-taking skills). The Learning Coach also offered supportive work sessions where students had dedicated times to come to a quiet place to work and have access to a professional for guidance as needed.

**School of Nursing**  
**Dr. Susan Deane, Dean**

- Donna Cutting attended Rural Healthcare Alliance meeting at the newly built Delaware County Behavioral Health Center in Walton in November 2021.
- Susan Deane became a board member for the Catskill Addiction Coalition (CAC)
- Barbara Ann D'Anna, Susan Deane, and Cheryle Levitt completed manuscript reviews for *Published Choice*, *Journal of Nursing Education and Practice*, and *National League of Nursing's Education Perspectives* respectively.
- Cheryle Levitt co-authored article: Tessier, J.T., Tessier, L.M. Gashler, D., **Levitt, C.**, London, J., West, B. S., & Winters. N. (2021). Full and minimal markup both help students to improve their writing. *College Teaching*, [doi.org/10.1080/87567555.2021.2010637](https://doi.org/10.1080/87567555.2021.2010637)
- Susan Deane became a reviewer for abstract submissions for 2022 National League for Nursing's Nurse Educator Summit Conference.
- Marguerite Goulet co-presenter Assessment Brief for the Applied Knowledge Institutional Learning Outcome.

**School of Business & Hospitality Management**  
**Dr. David Brower, Dean**

- Brianne Slocum and culinary arts students assembled a prohibition-inspired café menu for the Woofs and Wags Dog Walk, a fundraiser for the Heart of the Catskills Humane Society. The food concession helped to raise more than \$550.
- Amanda Holland, Brianne Slocum, and David Brower are working in conjunction with the Office of Continuing Education and Professional Studies to offer the Catskills Culinary Camp, a day-camp designed for students interested in learning the basics of cooking. Local ingredients and guest speakers will be leveraged throughout the week-long camp.
- Victor Sommo, Brianne Slocum, Tracy VerValin, David Brower, and students from the Hospitality Management Department hosted theme dinners last fall at Bluestone, which included Italian, Central European, Classic French, Asian, and Caribbean. The community has been very supportive of this approach and seem to be excited to try new menu offerings. Bluestone will be open to the public on Thursday and Friday nights during the spring semester.

- Amanda Holland authored "Six Keys to Group Meeting Success" which appeared in the most recent issue of Hotel Executive, an online trade publication for hospitality professionals. The full text of the article may be found here: [https://www.hotelexecutive.com/business\\_review/7075/six-keys-to-group-meeting-success](https://www.hotelexecutive.com/business_review/7075/six-keys-to-group-meeting-success)
- Heidi Yorke and Jessica Backus-Foster have facilitated information sessions as part of the Student U Series. Professor Yorke's session focused on self-care in college, and Chef Backus-Foster's was on tapping into campus resources.
- Jessica Backus-Foster and Brienne Slocum hosted a session on creating appealing charcuterie platters through the Office of Continuing Education and Professional Studies. The session was sold out, and attendees shared rave reviews about the experience.
- Lynne Smith has been appointed to be a member of the Faculty Advisory Council on Teaching and Technology (FACT<sup>2</sup>) for SUNY through 2024.
- Charlie Molé attended the NATP (National Association of Tax Preparers) IRS sanctioned seminar for 2021 tax updates and preparation information. He is a certified NYS Tax preparer, and is also registered with the IRS in tax preparation.
- Richard Celli, Shannon Shoemaker, Lynne Smith and Barbara Sturdevant were involved with Operation Christmas Child which was affiliated with a local community organization. More than 40 care packages were assembled and donated to needy families as part of this initiative.
- Heidi Yorke represented the Hospitality Management Department at the Annual College and Career Day at Gilbertsville Mount Upton School District. Student Eli Warren attended and facilitated a cooking demonstration.
- Tracey Caponera attended the following professional development workshops: Predicting the Future of Event Technology and 10 Tricks to Take Your Webinar from Boring to Buzzworthy through Meeting Professionals International, Support Solutions/Teaching and Learning During COVID through SUNY Online, and Religion & Spirituality and Diversity Basics through our own Diversity Series.
- Our Gingerbread Team created a house which was displayed as part of the Gingerbread Jubilee in Oneonta. The structure was created with the following theme in mind: "Deck the Palms: Sand is the new snow!"
- Tracey Caponera was a guest on Chef Paul Sorgule's Center for the Advancement of Foodservice Education (CAFÉ) Talks podcast discussing the importance of internships and work experiences for hospitality students.
- Amanda Holland served as a facilitator for the SPARK session: "Fasten Your Seatbelts: This is going to be bumpy," a workshop designed to discuss best practices in connecting with students and allows faculty to design plans and programs to best support students.
- David Brower and Tracey Caponera visited the hospitality programs at Finger Lakes Community College to recruit students into our online and on-ground programs. Chef Jamie Rotter, a SUNY Delhi alum, is the program coordinator and an avid supporter of Delhi baccalaureate programs.
- Brandon Thompson, VIP Tours Coordinator at The Walt Disney World Resort, served as a guest speaker for the Fundamentals of Hospitality Management class.

# SUNY Delhi<sup>®</sup>

## College Council Report Highlights from December 2021 – January 2022

### Office of Marketing & Communications

The Office of Marketing & Communications is going through a period of transition as the VP of the office left their position at the end of December. There is currently a search for a new VP. In the meanwhile, the office staff are successfully managing operations and projects in the office.

#### **DIGITAL & SOCIAL MEDIA ACTIVITY & ENGAGEMENT:**

For these past two months we continued to highlight life on campus, both in and out of the classroom. Specifically, in the month of December, we focused on providing encouragement for the conclusion of the fall semester and reviewed the past semester's highlights. Throughout January, we aimed to generate excitement for the spring semester. Without students on campus in January, the focus was on program highlights.

#### **Highlights:**

- TikTok engagement continues to increase (there were 155 followers in November and by the start of February we are nearing 200).
- Video content continues to be a source of high engagement. Short videos on TikTok and Instagram reels are regularly created. These platforms demand less of a "polished" video; a more casual, fun perspective seems to be more impactful.

**Facebook:** We currently have 13,258 followers and 12,981 likes. Facebook continues to be an integral tool in engaging with specific audiences like parents of students, alumni, and the community.

**Instagram:** Our following regularly grows with the current number at 5,277. The 'reels' feature has now become an integral feature of this platform that is routinely used.

**Twitter:** We currently have a following of 2,923. Although this platform (in the past) appears to be used less with our target audience, we have recently seen an uptick in followers and activity. More time is needed to determine if this in fact a trend and/or what is contributing to it.

**LinkedIn:** Our followers on LinkedIn continue to engage well with other alumni, faculty, and staff on this platform. Total followers: 15,192.

**TikTok:** Our current follower count is 192 with 927 likes. Campus highlights and student features tend to be the most popular.

**Merit:** Our media monitoring software and student achievement recognition platform:

Dec 1, 2021 - Jan 31, 2022

## SUNY Delhi published **2** achievements



**4**  
students recognized



**100%**  
student open rate

👥 Audiences	
Parents	1
Media	19
High Schools	3
Gov't Reps	9

📄 Impressions	
1,209	page views
676	social media

💬 Engagement	
Student updates	12
Social actions	2
High school comments	0
Gov't comments	0



**PHOTOGRAPHY & VIDEOGRAPHY ACTIVITY:**

- We covered the December Open house, photographed students on their laptops to promote our online programs, took team shots of the culinary hot food team, and did some general campus photography. With students being off-campus most of December and January, photography took a back seat to other projects during this period.
- No video projects during this period.



## **WRITING:**

- We sent out four press releases, including SUNY Delhi's outstanding rankings in the latest U.S. News & World Report for online programs where SUNY Delhi was ranked #2 out of all SUNY schools. We also announced our new bachelor's degrees in Baking and Pastry Arts and Applied Communication and advanced certificate programs in Nursing Administration and Nursing Education.
- Feature stories included student spotlight of a healthcare management major and a criminal justice major.

## **GRAPHIC DESIGN:**

- We created ads for a nursing publication and a number of social media ads.

## **Web Updates:**

- A web project for this academic year is to transfer content from our 1,094 webpages to the new webpage template that is much more visually appealing and flexible. Over 460 pages have been converted thus far.
- The major web project for the past month has been to work with CIS to get a better website/server security score by adding a Content Security Policy (CSP) to the website in turn making it super secure and lowering insurance rates for the college.
- Creation of a Web Request Satisfaction survey. 100% Satisfaction score to date.
- Numerous and continuous web updates for the campus community were completed, including over 69 official web requests published, with many including multiple parts and revisions after initial request. There were over 20 additional web requests completed that did not funnel through the Web Request form.
- Published a new Faculty Directory for faculty.delhi.edu
- Continuous maintenance of ADA compliancy on the website was done and our above industry benchmark score in The Digital Certainty Index, Quality Assurance and Accessibility scores was maintained.
- Continuing analysis of the delhi.edu website with plans to begin moving to a new website platform within the next 3 years that will allow more flexibility and user friendly experience.

## **Marketing Requests:**

We received 13 new individual marketing requests through our automated system and several that we received via individual emails.

## **Print Shop Updates:**

- Ongoing completion of print jobs that include lab manuals, posters, course-related documents, letters for official mailings etc. as submitted by the campus community and external community.
- Increase in printing of lab manuals for course work.
- Increase in large format printing for both internal and external print jobs.
- Increase in layout work for internal and external print requests.
- Pricing and replacement cycle for upgrades to replace equipment at “end of life” is nearly completed.
- Supplemental COVID signage created and for Facilities, library, and Health Center by request.
- Ongoing assessment of work flows, service portfolio, and materials to align with budget and campus needs.

## **Professional Development:**

- Employees in our area are active on many campus-wide committees including: Employee Appreciation Committee, Commencement Committee, Out of the Darkness Suicide Prevention Committee, Bronco Ready Committee, Employee Assistance Program committee, Reopening Task Force committees, Diversity and Inclusion Task Force, CET committees, Communication Task Force, etc.
- Riikka Olson and Abigail Wooden are volunteering for the Road to Graduation student retention effort as student success liaisons. They were each assigned two students to mentor.

## **Marketing Efforts:**

### **Carnegie Dartlet Campaign Overview**

We are continuing our partnership with Carnegie Dartlet to assist with our digital marketing efforts and have experienced great success overall in a short period of time working with them. We continue to do A/B testing and monitor our progress, which at this time, has succeeded in outpacing our benchmarks.

### **Campaign Goals:**

- **Primary goal:** Establish branding and increase awareness with undergraduate prospects
- **Secondary goal:** Drive inquires for undergraduate programs to landing page with submission form

## **Campus-Wide Communication/Publications:**



- Delhi Today continues to be an unbelievable resource for sharing information with our students, faculty, and staff. Cabrina has done a tremendous job in organizing and tracking Delhi Today posts and publishing the daily communication to our campus community.
- The Bronco Brag publication gives everyone an opportunity to give words of encouragement and praise to anyone on campus and continues to be widely supported by the campus community. To date, we have published 21 editions since its inception in April of 2020.
- Riikka Olson and Abigail Wooden are operating the RAVE Alert system as needed for inclement weather announcements and other emergency communications.
- COVID-19 communication and spring reopening messages have been sent to students, parents, faculty, and staff. Updates are also posted on relevant webpages.

**Staff Updates:**

- Cabrina Simmons has been promoted to the title of Administrative Assistant Trainee I and is currently taking the Elective webinar courses required in several competency areas.
- Riikka Olson is serving as the Interim Marketing and Communications Coordinator after Dawn Sohns' departure from her role as the VP.

# SUNY Delhi

**College Council Report for the Division of Student Life  
Dr. Tomás A. Aguirre, Vice President for Student Life & Chief Diversity Officer  
February 2022**

## **Athletic Department**

- Bob Backus Director of Athletics, Yanira Dawson Senior Woman Administrator and Rachel Scoones NAC SAAC representative, all attended the 2022 NCAA Convention in Indianapolis. SUNY Delhi, now as a first year active NCAA Division III member, officially participated in the voting process at the Business sessions.
- Men's Basketball is off to a very strong start to their season with a 13 and 6 record. The program currently has 18 players on the team roster. The NAC post-season tournament is set to begin on February 18. Women's basketball operations were suspended over the winter session due to insufficient roster numbers. Seven games were cancelled and/or postponed. The team has recently begun practice sessions and is scheduled to play on January 29.
- The Indoor Track program has competed in four indoor meets this winter season. The team is scheduled next to compete at Utica College on January 29.
- The Swimming and Diving program competed last week at Wells and is scheduled to compete on January 29 at Cazenovia.
- The Athletics Department coaching staff is committed to ongoing recruiting efforts for the 2022-23 academic year and having full athletics team rosters. The coaching staff has attended many high school athletics events over the past few months and will continue to do so. Currently there are 220 unduplicated students participating in athletics. Our departmental goal is 250 for the fall of 2022.
- The Clark Fitness Center has fully re-opened with normal open hours at the beginning in the Spring semester 2022 semester on the first day of academic classes. Four members of the full-time coaching staff are Strength and Conditioning certified and work with student-athletes in strength and conditioning activities as part of their secondary job duties.
- The Intramural program has scheduled a bus trip to the Albany Firewolves Indoor Lacrosse club on February 5.
- The SAAC Student Athletic Advisory Committee recently conducted a meeting and is planning an upcoming "Blackout Night" on Friday, February 4 home basketball games vs. Cazenovia.

## **Aquatics**

- We are restarting our normal public class and swim opportunities: water aerobics and lifeguard training for the public. Recently started a successful series on select Friday nights for pool parties in the pool with lights, pool toys, music and special lighting.

## **Bronco Ready Days and New Student Orientation**

- The January Bronco Ready program for January 22-23 for new incoming students was a success. Planning continues for the return of in-person Bronco Ready Days for new students for Fall 2022. Those dates are May 7, May 31, June 1, June 2, June 3, and June 6.

### **Center for Student Leadership and Engagement**

- Student groups have been slow in recovering from the pandemic. Many still do not have the capability to program at a level found pre-COVID. We also do not have an active Student Programming Board, a body that would also be working on lots of programming. This has left a gap in the quantity of programming that has been difficult to fill. It is putting a lot of pressure on both staffing and funding in CSLE to backfill extra events on top of normal programming, especially given we are down multiple staff members in the department.
- Assistant Director, Dr. Nick Wagner, is leaving us to take a position as Director of Student Activities at SUNY Broome. We are now currently down three staff positions in CSLE. Two of them are recently posted and hopefully will result in successful searches.
- Find ways to re-invent and re-invigorate the Student Programming Board. Discussions have begun with the new Student Senate Executive Board to get their perspective and ideas on what could be potentially done structurally to get this accomplished.
- Launch leadership program.

### **College Association at Delhi, Inc.**

- Hired December 2021 graduate, Meghan Brigham, as a full time at HR Assistant.
- Rolled out a new product in Treat Street: Southern Chicken tenders are sure to be a success with the students as a late-night option.
- Switched insurance companies for dental and life insurance to Business Council to save CADI and employees cost on insurance premiums.
- CADI will work with student employees to encourage they fill out the Student Employee Scholarship.
- Venues will host additional monotony breakers in the dining venues.

### **Counseling Center**

- Counseling Services welcome Jessica Pruschki, as our new counselor. She began seeing students at the end of the fall semester. This position has allowed us to increase student access to services. Jessica will also assist with the Center's use of Starfish as a tool to aid us in providing for the mental health needs of students as they relate to academic success.
- Counseling Services continues to work with the campus community to raise awareness of mental health issues and the resources available to mitigate student mental distress, increase success and aid in retention. This includes providing faculty/staff with assistance in identifying and aiding students in need. Staff continue to work closely with faculty/staff and the CARE team to assist with identifying and aiding students in distress.
- Counseling staff have provided outreach to targeted groups of students and faculty who have/are being impacted by student distress, including assisting students with the academic appeal process where appropriate.
- Staff are also working with the finance office and other areas on campus to identify options for using HEERF III resources dedicated to mental health support to improve access to services and options for mental health support on campus.
- Counseling Services will continue to address the increasing mental health needs of students through increased resources, one way being reinstating Skills Workshops for students which had been halted with the pandemic and increasing outreach by the Peer Educators.

### **Educational Opportunity Program**

- Educational Opportunity Program Persistence funding is in Phase 2. We continue to strive to financially accommodate more students. So far 13 students have been served, totaling over \$15,000 for the academic year.
- Louis A. Reyes, Jr., Director, presented two workshops to the campus community this January. One was the History of EOP, educating participants not just on where EOP came from, but how it has been the foundational building block for so much successful students throughout its time at SUNY.
- Collaboratively with Dr. Leonel Diaz, Jr, Director of MOSAIC, a diversity presentation was held on First Generation Students to better prepare faculty and staff for assisting and working with those types of students.
- We are excited to have the posting finalized for our next Educational Opportunity Program Counselor. The search committee will be charged with identifying and bringing to campus the most viable candidates to serve our students.
- EOP students have started their semester strong and prepared academically. Students were each given a Tutoring Application and tasks with filling it out for at least 1 course this semester. Additionally, the department is focusing on soft skill development as well. One example is having all EOP Students introduce themselves to the new Administrative Support in the Center in person.
- EOP is proud to be part of the upcoming Resnick Academic Achievement Center Open Hour on February 9<sup>th</sup>. This collaborative effort will invite all members of the campus community to learn about the array of services the center provides, and make that in person contact and connection to develop a sense of community.

### **Fraternity & Sorority Life**

- Director, Larry Mannolini, continue to do the extra work to support the chapters and the Greek Council. We did get permission to post the open position and we have a very small applicant pool.

### **Health Services**

- Health Services continues to work with the local health department and the campus community to manage the care of our students and the safety of the campus community. We have an established “best practice” model for evaluating, testing and treating ill students. We have collaborated with departments on campus to identify areas of improvement and have implemented new practices where appropriate.
- Health services were able to prevent the admission of Covid 19 positive students to our campus during the Spring opening by providing Rapid antigen testing for those students who did not come with a negative test prior to moving in.
- Health services will now allow students back into entering our main Lobby entrance which provides them better access to services and protects students from the weather. Health Services met with Facilities operations, and we are now able to start utilizing the main part of the health clinic again to provide services to the students. The clinic will also re-open the self-scheduling option for students during the Spring semester
- Health Services will work with Residence life to provide a living space for those students who are returning from isolation from Covid 19, who are required to wear a well fitted mask on days 6-10. This space will be provided in Murphy Hall; allowing the student to remain engaged in the

classroom and participate in campus activities but will provide them with a place to go to for them to have no mask on.

- Health services will continue to work with the students in adherence to the vaccine and booster requirements from SUNY to prevent disenrollment of those students by offering vaccine clinics during the Spring semester.

### **Housing and Residence Life**

- Developed a team of facilities, custodial, and residence life staff to meet bi-weekly to discuss and address outstanding residence hall facilities concerns and develop future improvements.
- Working with Health Services staff on improving residence life efficiencies in dealing with quarantine and isolation space in Murphy Hall.
- Developing housing selection process for 2022-2023 academic year which will run from February to August 2022 including increased marketing for Living Learning Communities.

### **International Student Services**

- The campus welcome 2 more International Students this semester.
- International flags were hung throughout the MOSAIC center to promote international student support. This will help students feel more welcomed as they see the flags of their home countries.
- A Chinese New Year celebration will take place in February. MOSAIC is looking to launch an international student mentoring program in which incoming students are paired with domestic students to help them understand American culture and norms.
- Increase the number of field trips for International Students.

### **MOSAIC**

- Men of Distinction Academy has a restorative justice component in which sanctioned students are added to the program. Currently, the program has three students who will be developing a training together and presenting to other students on the importance of improving communication skills to resolve conflict without fighting physically.

### **O'Connor Center**

- Successful partnership development between OCCE and United Ministry Food Pantry ministries. This past fall semester, the two organizations worked together to coordinate the distribution of food boxes to approximately 75 individuals residing at the Buena Vista (for homeless) and Delhi Senior Community Center. Student volunteers worked alongside United Ministry members to prepare and deliver boxes of food items. In addition, on a monthly basis the United Ministry has taken food and toiletry item requests from OCCE and has purchased the needed items to support Regalia "The Student Ready Store"
- 75 Students participated in the Holiday Parade, December 2, 2022
- The O'Connor Center for Community Engagement was selected as the January 2022 Business Spotlight. Delhi Telephone Company's Community Spotlight program is designed to help make our communities and businesses thrive. OCCE was highlighted in a special section on the Delhi Telephone Company's website and TV channel.
- As of December 31, 2021, students had clocked 2479 community service hours which had a monetary impact of \$32,230.

- To identify and finalize the Community Service Day/Earth Day experiences for April 30, 2022
- To develop and distribute community service reflection/evaluation sheets to community partners, Greek organizations and Spring 2022 prospective graduates.
- Tee Shirt design for Community Service Day/Earth Day

### **Student Life Division Office**

- Dr. Aguirre will be chairing the Vice President of Business & Finance Search Committee this semester.

### **Student Rights & Responsibilities**

- Finalized first draft of Fall 2022 code of conduct review. Will hold 2 student focus group sessions in February to review code of conduct changes and will assess understanding.
- Trained new 2 Res Life professional staff and all student staff (RAs) in January.
- Held Community Circle on Alcohol use on December 8, with both faculty and staff in attendance. Held first Title IX hearing utilizing new federal mandates in December. Will hold cannabis education program in February.
- Reviewed Alcohol/Drug hospital transport response procedure with AOD committee. Professional intern will be proposing a new AOD student class for 2<sup>nd</sup> level violations, utilizing restorative justice processes. If approved, the class will be tested in April. Will begin new post-probation check in process for AOD violation cases in March. Students will meet with trained faculty/staff to review current AOD usage, lifestyle changes, and goals for student success.

### **University Police**

- Lieutenant Michael O'Donnell, Officer Troy Patterson and Officer Chad Burns administered NARCAN to an unconscious/unresponsive individual in Farrell Hall in December. These officer quick response and quick application of NARCAN and CPR saved this individuals life. The individual was transported to the hospital and made a complete recovery.
- Officer Peter Czaplicki and K9 Officer Redd have started at the New York State Police K-9 Academy in Cooperstown NY. Redd is doing well, day three of the academy she indicated on smokeless black powder.
- University Police will be hosting small events with Residence Life staff this semester called Pizza with the Police. Small meet and greets in individual residence halls where students can meet with department members
- University Police continues to work with Academic and Non-Academic areas distributing PPE's. The requests are much higher as the reduced off campus mandates has led to increase in disposable mask need and usage on campus.

### **Veteran Support Services**

- The Veteran's Resource Center (VRC) was relocated from Farnsworth to Farrell, next to dance/art studio. This will increase visibility of our student veterans and access to services for our student veterans.
- Develop student veteran events and activities to increase traffic towards the VRC while developing the veteran work-study program to match the current model of Mosaic student program assistants.

# SUNY Delhi

Finance & Administration  
College Council Report  
February 2022  
Carol Bishop, VP for Finance & Administration

## **Student Support & Development**

- CIS will be purchasing WhenToWork, a software that will allow CIS student assistants to track their work schedules and interact with other students when shifts need to be covered.
- CIS is working with the Grants office to add video conference capability in Centennial Hall; this will improve the functionality of the space.
- Facilities purchased a new 15 passenger bus to transport students to academic labs off the main Campus.
- Facilities actively sought student workers to shovel snow.
- Facilities is working with academics to provide small projects for students in construction labs.

## **Investing in People, Staff Excellence**

- Liz Avery attended a multi-day Ellucian BANNER training hosted by the (SUNY) Student Information & Campus Administrative Systems (SICAS) Center.
- Many CIS staff members virtually attended the SUNY Wizard Conference in November. This is a technical conference available to IT professionals across the SUNY campuses.
  - Jessica Morse co-presented at Wizard on the topic of student workers.
  - Jessica Morse attended a MS O365 session hosted by SUNY Computer Officers Association (COA) where she learned about other campuses' best practices and how to administer campus-wide teams. This information will be used as Delhi looks at implementing Microsoft SharePoint.
- Kristy Fitch collaborated with the College Registrar as well as the Institutional Research Director to offer 2 sessions on FERPA and the Campus data dictionary; over 30 faculty and staff attended.
- Donna Wood, Donna Ackerman, Dustin White, Anthony Alba, and David Loveland conducted weekly pool testing of Facilities staff.
- Donna Ackerman updated information to Staff and Facility regarding COVID requirements, including requested Risk Assessments

## **Projects, Construction, Innovations, Procurement**

- CIS is rolling out Multi Factor Authentication (MFA) for faculty and staff, which allows an additional security layer SUNY is requiring. CIS has already been set up to use MFA; Leadership Team and Academic Council will be the next groups added.
- We continue to utilize Alert Logic, a service available through the SUNY Security Operations Center, to monitor Campus assets. The system provides reports regarding the vulnerability of many Campus systems.
- Infrastructure Services worked with faculty to complete the setup of the eSports lab in Farrell Hall.
- Customer Support Services migrated the Campus to a new Microsoft Cloud hosted password change and account claim system. This system is much more functional, and in the future students will be able to utilize it as well. In addition, a new Campus Single Sign On (SSO) page was created to act as a portal for users needing to log onto Campus systems that support SSO.

- SUNY Delhi, The College Foundation, and CADI completed a Payment Card Industry (PCI) site visit in October. Campus Guard, our PCI consultant, was onsite to perform user training as well as audits of various vendor locations on Campus. The three organizations have worked very hard over the years to improve the Campus' PCI posture.
- CIS has moved the Campus to a new system backups solution which utilizes flash memory, a solid-state technology. The new system is much faster and offers storage efficiencies which we've never been able to get out of other systems. If a system does need to be restored from backup, CIS should be able to do it in much less time than before.
- CIS staff worked with Campus Facilities to move Farnsworth Hall staff to the surge space in Alumni Hall. This may allow some demolition to begin in preparation of the Farnsworth Hall project.
- The Campus was able to complete sending all the new data required for version 2.0 of the SUNY Vax project well before the January 3<sup>rd</sup> deadline.
- We received our report from the SUNY Security Operations Center (SOC) and have remediated the majority of the findings. At this point, much of the items uncovered were minor.
- The Campus Microsoft agreement was renewed utilizing the SUNY contract. We were able to purchase a number of A5 licenses, giving the College access to additional security tools. The hope is that we are able to test these tools and determine if we should move all users to A5 next year.
- Denis Burpoe and Morgan McKee are involved in the Evenden Tower masonry and window project; further testing has been conducted and Phase One has been completed.
- Farnsworth Hall rehab has started with Phase One.
- Creation of surge space for School of Veterinary Science is finishing up construction in the Vivarium at the Lower Campus. Vet Sci Staff offices have been moved to Alumni Hall.
- Murphy and O'Connor Halls' fire alarm systems and energy management upgrades will bid soon for summer 2022 construction.
- David Loveland and Driscoll White are completing a project to replace the dehumidification coil at Kunsela Hall.
- Donna Ackerman and Josh Wright worked on restoration of Russell Hall H204, after the fire damage it sustained November 4<sup>th</sup>.
- Environmental Health & Safety (EHS) staff member Anthony Alba has worked with the Office of Fire Prevention and Control (OFPC) on the yearly fire inspection and the resolution of inspection violations.
- Work continues to design solutions to identified Americans with Disability Act (ADA) deficiencies.

### **Resource Development**

- A small office/conference room which has gone unused since COVID is being leased to SUNY ITEC. This provides an ITEC employee with office space on a SUNY campus, along with a small revenue generation for Campus.
- Morgan McKee and David Loveland begin 2022 NY State Building Code training.
- Donna Wood continues training on Purchasing procedures and NYS/CSEA Partnership Training modules.
- Anthony Alba received fire extinguisher inspection training at NYS Fire Academy.

### **Student Support & Development**

- Steve Smith, David Loveland worked at purchasing a new 15 passenger bus to transport students to academic labs held off the main campus.



- Joshua Wright and Cody Ruff actively seeking Student workers to Shovel Snow
- Joshua Wright is working with academics to provide small student projects for construction labs.

### **Investing in People, Staff Excellence**

- Donna Wood, Donna Ackerman, Dustin White, Anthony Alba, David Loveland, conducted weekly pool testing of Facilities staff.
- Donna Ackerman updated information to Staff and Facility regarding COVID requirements, including requested Risk Assessments

### **Projects, Construction, Innovations, Procurement**

- Denis Burpoe and Morgan McKee are involved in the Evenden Tower Masonry and Window Project. Further Testing has been conducted and phase one has been completed.
- Farnsworth Hall Rehab has started with Phase one.
- Creation of Surge Space for School of Veterinary Science is finishing up construction in the Vivarium at the Lower Campus. Vet Sci Staff offices moved to Alumni Hall
- Murphy and O'Connor Hall Fire Alarm system and Energy Management upgrades will bid soon for a Summer 2022 construction.
- David Loveland and Driscoll White are completing a project to replace dehumidification Coil at Kunsela Hall.
- Donna Ackerman, Josh Wright worked on restoration of Russell Hall H204
- EHS staff member, Anthony Alba has worked with OFPC the yearly Fire Inspection and the resolution of inspection violations
- Continue to design solutions to identified ADA deficiencies

### **Resource Development**

- Morgan McKee and David Loveland begin 2022 NY State Building Code training
- Donna Wood continues training on Purchasing procedures
- Donna Wood continues NYS/CSEA Partnership Training modules
- Anthony Alba received Fire Extinguisher inspection training at NYS Fire Academy.

### **Projects, Construction, Innovations, Procurement**

- CIS is working on rolling out Multi Factor Authentication (MFA) for faculty and staff. This will allow an additional security layer which is being required by SUNY. CIS has already been set up to use MFA. Leadership Team and Academic Counsel will be the next groups added.
- We are continuing to utilize Alert Logic (a service that we have available through the SUNY Security Operations Center to monitor campus assets. This system provides reports regarding the vulnerability of many campus systems.
- Infrastructure Services worked with faculty to complete the setup of the eSports lab in Farrell Hall.
- Customer Support Services migrated the campus to a new Microsoft cloud hosted password change and account clam system. This is a much more functional system that will be able to be utilized by students in the future as well. In addition, a new campus Single Sign On (SSO) page was created which acts as a Portal for users needing to log onto campus systems that support SSO.
- SUNY Delhi, The College Foundation and CADI completed a Payment Card Industry (PCI) site visit in October. Campus Guard, our PCI consultant were onsite to perform user training as well as audits of various vendor locations on campus. The three organizations have worked very hard over the years to improve the campus' PCI posture.

- CIS has moved the campus to a new solution for system backups. This solution utilizes flash memory which is a solid-state technology. The new system is much faster and offers storage efficiencies which we've never been able to get out of other systems. If a system does need to be restored from backup CIS should be able to do it in much less time than before.
- CIS staff worked with campus facilities to move Farnsworth Hall staff to the surge space in Alumni Hall. This may allow some demo to begin in preparation of the Farnsworth Hall project.
- The campus is sending all of the new data to SUNY that was required as version 2.0 of the SUNY Vax project. We were able to complete this well before the January 3<sup>rd</sup> deadline.
- We received our report from the SUNY SOC (Security Operations Center) and have remediated the majority of the findings. At this point much of the items uncovered were minor.
- The campus Microsoft agreement was renewed utilizing the SUNY Contract. We were able to purchase a number of A5 licenses which give the college access to additional security tools. The hope is that we are able to test these tools and determine if we should move all users to A5 next year.

#### **Investing in People, Staff Excellence**

- Liz Avery attended a multi-day Ellucian BANNER training which was hosted by the (SUNY) SICAS Center.
- Many CIS staff members attended the SUNY Wizard conference virtually in November. This is a technical conference available to IT professionals across the SUNY campuses.
  - Jessica Morse co-presented at Wizard on the topic of student workers.
- Jessica Morse attended a MS O365 session hosted by SUNY COA (Computer Officers Association) where she learned about other campuses best practices and how to administer campus wide teams. This information will be used as Delhi looks at implementing Microsoft SharePoint.
- Kristy Fitch collaborated with the college registrar as well as the IR director to offer 2 sessions on FERPA as well as the campus data dictionary. Over 30 faculty and staff attended.

#### **Resource Development:**

- The campus is leasing a small office/conference room which has gone unused since COVID to SUNY ITEC. This provides an ITEC employee with office space on a SUNY campus as well as the campus with a small revenue generation.

#### **Student Support & Development:**

- We will be purchasing WhenToWork, a software that will allow CIS student assistants to track their work schedules and interact with other students when shifts need to be covered.
- Working with the Grants office to add Video Conference capability in Centennial Hall. This will improve the functionality of the space.

# SUNY Delhi

College Advancement  
College Council Report  
February 2022

## **Student Support & Development**

- General Scholarship Application is now open for 2022-2023 academic year.
  - 80 completed applications to date.
  - Scholarship committee will convene in April to begin review.
- Presidential Scholarship Application is now closed.
  - Interviews took place between January 18<sup>th</sup> – 25<sup>th</sup>
  - Recipients will be notified by February 11<sup>th</sup>
- Merit-based scholarships disbursement for the 2022-2023 has continued.
  - 408 offers have been extended to Fall '22 incoming students

## **Investing in People, Staff Excellence**

- College Advancement staff in conjunction with the Alumni Advisory Council are enthused and optimistic about planning in-person gatherings this year. On the calendar so far:
  - SUNY Delhi Day at Yankees Stadium on Saturday, June 25. Yankees will take on the Houston Astros. Tickets for the game will be promoted to alumni and the rest of the campus community. A co-branded souvenir will be included in ticket cost and given out during the game at a designated area in the stadium.
  - Alumni Reunion & Homecoming on Friday, September 30 and Saturday, October 1. College Advancement and alumni volunteers are collaborating with the Center for Student Leadership and Engagement and CADI staff to plan an outstanding fall weekend for alumni, students, and their families.

## **Projects, Construction, Innovations, Procurement**

- The College Foundation continues to work in partnership with the Delaware County Economic Development Office to continue the planning and preliminary work for the development of a hotel lease, resulting from the College Foundation/SUNY land exchange legislation passed in fall of 2021. The Economic Development Office has developed a call for proposals for the development of market study to be used to inform the hotel lease project. Responses to the call for proposals will be received and reviewed mid-February 2022.

## **Resource Development**

- Year-end Fund Raising Challenge: A year end appeal and matching gift challenge experienced great success. The matching gift challenge was sponsored by Todd '82, Karen '83, Dick '60, and Carleen Baright. They pledged to match every gift up to a total of \$10,000 by December 31, 2021. The challenge helped to generate an additional \$42,400 in gifts from more than 200 individuals.
- Phonathon students will also be contacting other groups of alumni, longer lapsed donors and those with special reunion years. Students will speak to both the importance of donations to the college and talk up plans for upcoming events.