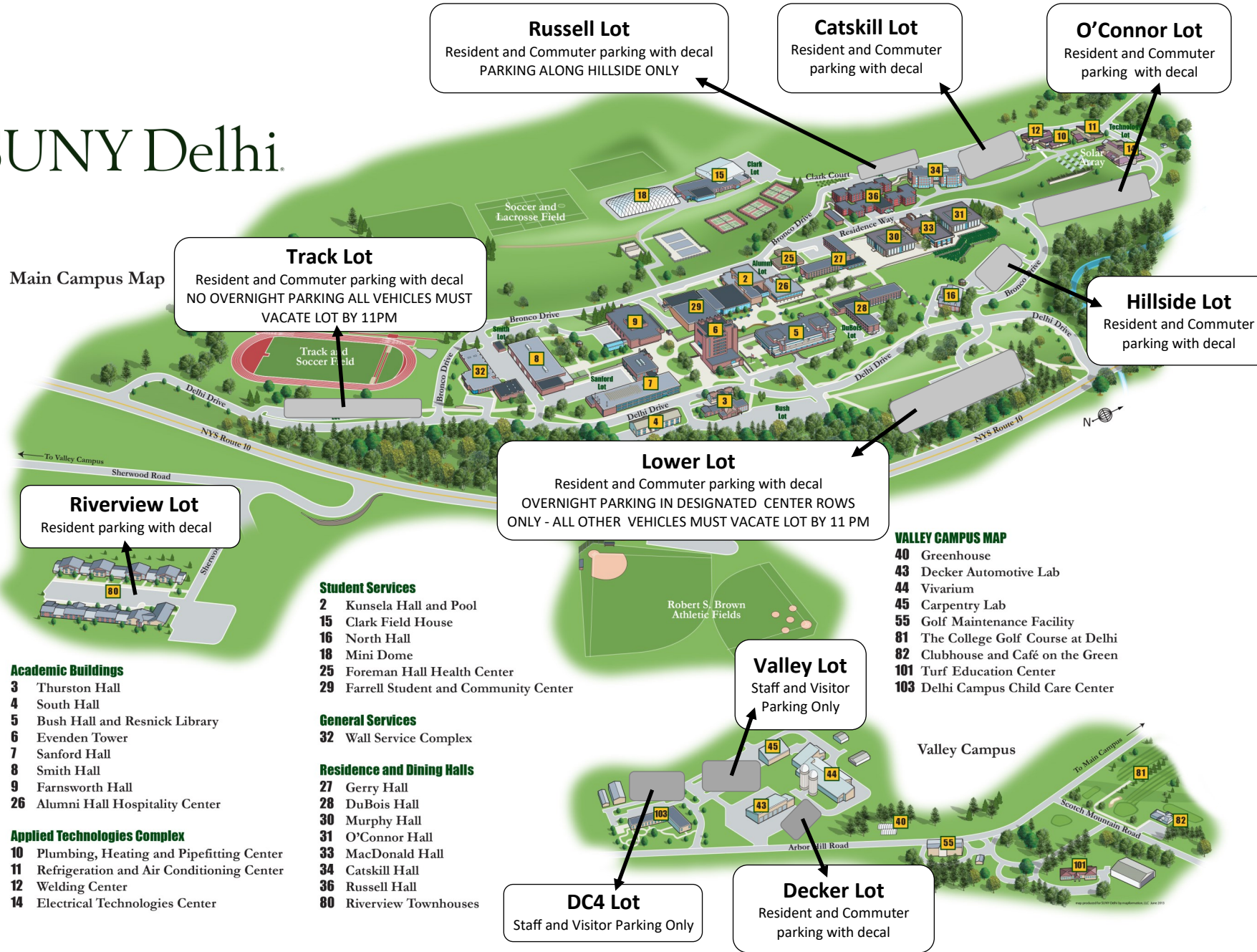


## CAMPUS PARKING AND TRAFFIC REGULATIONS BROCHURE



New York State University Police  
North Hall (607) 746-4700  
[www.delhi.edu/campus-life/police](http://www.delhi.edu/campus-life/police)

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## SECTION I: INTRODUCTION

**The University Police Department is staffed 24 hours a day.** The following guide to *Campus Parking and Traffic Regulations* has been prepared by the SUNY Delhi University Police. The University Police Department is the campus law enforcement agency. **All vehicles that are parked on college property must be registered at the University Police office; with a fixed decal (for Students and Staff) or temporary parking pass.**

### SUNY DELHI PARKING FEE

**The annual parking fee for Full time Students is \$162 (tax included). Part time students (11 credits or less) pay \$6.25 plus tax per credit hour. Students may register a second vehicle for \$10 plus tax.** Students may not register vehicles belonging to friends or other students as their own second vehicle. Motorcycles are charged an annual parking fee that is 50% of the full annual fee. ***\*A car or truck cannot be registered after a motorcycle as a second vehicle for the \$10 fee.***

**Lost Decal** – If a decal is lost, the owner will be required to pay a replacement fee of \$15 plus tax.

### TOWING

University Police are authorized to tow at the owner’s expense, any motor vehicle parked illegally in any posted tow-away zone on campus; any abandoned vehicle; a vehicle parked illegally in a handicapped space; a vehicle blocking a service drive or a dumpster, or a vehicle blocking a building’s emergency exit. **Individuals who receive more than six (6) parking violation notices during any two consecutive semester periods will have their parking decal revoked and their parking fee will be non-refundable.** This rule also applies to tickets which have been paid. This revocation means that you will not be allowed to park a vehicle on SUNY Delhi property. ***\*Restricted vehicles found on campus will be towed off campus at the owner’s expense.***

## SECTION II:

### DESIGNATED PARKING AREAS

**Commuter Students** – Designated areas of Lower lot, back campus roadway (**except F Permit spaces**), Decker and all of Track lot. ***\*Commuter parking areas must be vacated from 11 pm - 7 am.***

- **Resident Students** – Designated areas of: Hillside, Russell, Catskill, O’Connor, and Lower lot (use center rows for overnight).
- **Staff Parking** – Designated areas of Hillside, Russell, Catskill, O’Connor, DC4 and Valley lots.
- **Staff Only Parking** – Gerry, Sanford, Smith, Alumni, Dubois, DC4, and Valley lots.
- **Staff/Visitors Only Parking** - Bush, Valley & DC4 lot. *\*Staff Only lots must be vacated by 11 pm\**

**ALL PARKING LOTS AND ROADWAYS except those areas designated for Resident Students, MUST BE VACATED FROM 11 PM UNTIL 6 AM. Note:** Weekdays from 4 pm until 11 pm; and Friday from 4 pm until Sunday at 11 pm. Staff and Student designation and registration requirements are waived. ***WAIVER DOES NOT APPLY TO RESTRICTED AREAS.***

### PARKING REGULATIONS

Parking is prohibited in **“No Parking” areas; in a handicapped space without a proper handicap permit; in areas that block doorways or dumpsters; on lawns, sidewalks or crosswalks; reserved or restricted parking spaces; in parking lot entrance ways; in the president’s parking space; on roadways or straddling painted lines.** Vehicles parked in these areas are subject to towing at the owner’s expense.

## SECTION III:

### VETERAN PARKING FEE WAIVER

Any Veteran, as defined in Section 360 of the New York State Education Law, who has been honorably discharged, may have their campus Vehicle Registration fee waived. Verified documentation (DD214) must be submitted to the

Campus Veteran Affairs and/or to the University Police Department. Qualified Veterans may only register their personal vehicle for free and a second vehicle for \$10 plus tax.

### DRIVER RESPONSIBILITIES

- **Space Availability** – A parking decal does not guarantee the holder a parking space; it only authorizes you to park in specified areas on a space-available basis. Drivers are responsible for finding an authorized parking space. Lack of parking space, mechanical problems or inclement weather does not justify parking in unauthorized areas.
- **Decal Ownership** – A parking decal signifies an individual has been granted the privilege of parking on college property. UPD reserves the right to revoke this privilege if the user refuses to comply with the college’s *Campus Parking and Traffic Regulations*.
- **Decal Display** – Parking decals or passes must be displayed according to the campus parking regulations or special instructions that were given when the decal was issued. A parking decal, temporary permit or hang tag is only considered valid when it is properly affixed to, or displayed on, the vehicle as instructed.

### HANDICAPPED PARKING

SUNY Delhi provides handicapped parking access to all eligible individuals. For more details and information please contact University Police.

## SECTION IV:

### REPLACEMENT VEHICLES

Staff members and Students that replace a vehicle with another, must remove the decal from the vehicle window and bring it to University Police. Students will be charged \$15 plus tax fee if old decal is not returned to UPD. Replacement or borrowed vehicles must be registered before parking on campus. **UPD is staffed 24 hours a day and temporary permits are available.**

### REFUNDS

Parking fee refunds will be made for individuals who leave the college (e.g.; withdrawal of a student) and who request the refund. The refund request must be made in writing within 30 days of separation or discontinuance of use. The applicant must

also return the decal to the University Police prior to departure from campus.

- If an individual has paid for the full year and leaves before the end of the second week of classes of the fall semester, a refund will be issued equal to the initial charge less \$10.80.
- If an individual has paid for the full year and leaves during the fall semester after the end of the second week of classes, a refund will be issued equal to spring semester fee less \$10.80.
- If an individual has paid for the full year (or half year) and leaves before the end of the second week of classes during the spring semester, the half year fee will be refunded, less \$10.80.
- **No refunds will be issued after the end of the second week of classes for the Spring semester.**

### PARKING FINES

Violations of SUNY Delhi *Campus Parking and Traffic Regulations* are subject to imposition of fines. Such fine shall be \$30 for the first and \$40 for each subsequent violation. For each violation of regulations or rules related to handicapped parking areas, the fine shall be \$150. Failure to pay fines will result in withholding of college records, referral to the State Attorney General’s Office and coordination with the Department of Motor Vehicles under scofflaw procedures for denial of registration renewals. Appeals must be submitted in writing, with a copy of the parking violation complaint, to University Police within five (5) business days after receipt of complaint. Fines may be paid online in Bronco Web. Please wait 7 days after issuance for fines to be listed on your account.

### SPECIAL NOTES

Students are responsible for reading all posted signs and complying. Failure to understand signage designation does not remove the student’s responsibility to obey the campus parking rules and regulations.