

SUNY Delhi Career Services

Jobs Bulletin

Bulletin #144

January 2012

MATERIALS SUPERVISOR (G462)

Kraft Foods Global, Inc., Walton, NY

Under the direction of the Materials Manager, this position is responsible for the control and movement of all materials into and out of the facility. Materials Supervisor is responsible for the management in the areas of inventory control, production forecasting and scheduling, distribution and transportation, supplier quality. This position will utilize warehouse management systems to maximize productivity of work flow, fulfill material requirements based on production schedules and manufacturing plant processes.

Responsible for coordination with production planning changes that can affect the flow of raw materials and capacity storage, review opportunities for continuous improvement of raw materials and finished goods warehouse while closely monitoring selected items for depletion to avoid obsolescence. Will provide overall direction to the warehouse team; prioritize production schedules and assists in training, developing and managing associates. The position is responsible for meeting departmental and facility metrics while effectively driving results through continuous improvement using lean/six sigma principles. Qualifications: hold at least a bachelor's degree in business or related discipline; at least 3-5 years of supervisory experience preferably within a food manufacturing environment. Must possess a working knowledge of WMS, working knowledge and experience with MRP, SAP and Lean/Six Sigma a plus. Demonstrated hands on leadership of employees and proven individual with career progression. Willing to work off shifts and/or weekends as required. Apply at www.kraftcareers.com. Job# 1108914

MAINTENANCE TECHNICIAN (G460)

Kraft Foods Global, Inc., Walton, NY

Dairy manufacturing facility seeking someone with strong mechanical skills including sanitary welding; ability to troubleshoot and overhaul pumps, gearboxes, drives, etc.; machine shop skills; a working knowledge of production and packaging equipment in a manufacturing environment is a plus. Advanced positions require proficiency in troubleshooting electrical and electronic problems using prints and VOM's; and a working knowledge of Allen Bradley PLC's, variable frequency drives, three phase motor controls, control systems knowledge (MMI), and ladder logic. Working knowledge of SAP is a plus. Qualified candidates must have at least a HS diploma or GED, verifiable experience preferably in a manufacturing environment, stable employment history and willing to work off-shifts, weekends and overtime. Enjoy a generous compensation and benefits package, along with the opportunity to work with an industry leader. Apply at www.kraftcareers.com

MANAGER (G452)

Subway, Oneonta, NY

Manager performs and directs overall restaurant management. Responsible for inventory and money control systems; direct staff to ensure food safety, product preparation, and cleanliness standards are maintained; maintain standards of restaurant safety and security; recruit staff and oversee training program. May contact prospective customers to promote sales—may establish inventory schedules. Responsible for local marketing initiatives and maintaining business records. Exceptional customer service is a major component of this position. Tasks and Responsibilities: Complete/post work schedules; maintain business records; analyze business records to increase sales; communicate changes of food preparation and formulas; support local and national marketing Initiatives; ensure all local and national health policies and regulations are followed; recruit, reward, and terminate staff as needed; identify and contact prospective customers to promote sales; plan special events and promotions. Requirements: • 2+ years in food service • two year degree or equivalent work experience • willingness to excel and lead others in a diverse work environment • judgment, tact, and diplomacy to effectively resolve conflicts; • strong observation and assessment skills matched by a strong willingness to direct team members to complete necessary tasks in a timely manner • Intermediate PC skills - ability to use basic word, Excel, Outlook processing and spreadsheet software for internal communications and data analysis • basic management skills such as time management, delegation /direction, performance appraisal, (observe, assess, act based on the assessment), Financial Controls, effective communication and training skills, etc. • certified retail managers training, LMS, English Language Proficiency, and Food Handler Certification. Applicants may send cover letter and resume to Allison.wolfe@fivepointslc.com. Qualified applicants will be contacted immediately for interviews.

OPERATIONS SUPERVISOR (G461)

Kraft Foods Global, Inc., Walton, NY

Bring your strong leadership skills with proven ability to set a vision, manage change, and strategically plan for continuous improvement. Dairy manufacturing facility seeking qualified candidates to fill position. Under the direction of the Business Unit Manager, this position is responsible for motivating, managing performance, presenting, planning, assessing, communicating, problem solving, and decision-making, following up and driving continuous improvement through Lean/6 Sigma. This position directs activities of the department in areas Safety, Quality, Cost, Delivery and Morale. The successful candidate will hold at least an associate's degree in business, basic sciences or a business related discipline. Candidates must hold at least 3-5 years of supervisory experience preferably within a food manufacturing environment. Must be able to work shifts, weekends and overtime as needed. Demonstrated experience in coaching and developing teams along with excellent interpersonal and communication skills required. Apply at www.kraftcareers.com

PROPANE SERVICE TECH (G463)

Suburban Propane, Albany, NY

Qualifications include HS Diploma or equivalent, CDL class B with X endorsements, as well as, applicable state and federal licenses/cert, solid understanding of propane/oil, 3-5 years' experience preferred, ability to work a flexible schedule with after- hours emergency call-outs, strong communication and customer service skills. Position will be available in the Albany, NY area. To apply or learn more, visit: www.suburbanpropane.jobs

VARIOUS POSITIONS (G029)

Delaware County Offices, Delhi, NY

Various positions available in County Offices throughout Delaware County: Sheriff's Department: Corrections Officer (two positions), Dispatcher, (3 positions), Food Service Helper (two positions), Deputy Sheriff – entry level. Social Services: Child Support Coordinator, Bus Driver (2 positions). Information Technology: Computer Programmer II. Public Health Department: Senior Account Clerk. Contact the Delaware County Personnel Office at 111 Main St, Delhi, NY 13752. Phone (607) 746-2318 Fax: (607) 746-6984. View website for job details: <http://www.co.delaware.ny.us/departments/pers/jobs.htm>

LEGAL ASSISTANT (G450)

Thomas Gallagher, Attorney at Law, Stamford, NY

Qualifications: Two year degree; Liberal Arts major; GPA of 3.0 or higher; computer proficient. \$10/hour for a 37.5 hour week. Three month introductory period; at the conclusion of three months, benefits and a bonus program begin. Email resume to Thomas Gallagher at tgallagherlaw@gmail.com.

CIVIL ENGINEERING TECHNICIAN EXAM (G456)

Delaware County, NY

Open competitive examination on February 4, 2012. **Exam #64637.** DUTIES: The Civil Engineering Technician (CET) is responsible for the implementation and administration of Best Management Practices (BMP's) assigned by the Technical Coordinator. The CET is primarily responsible for the survey, design, layout and construction oversight of the more complex Best Management Practices (BMP's) following United States Department of Agriculture / Natural Resource Conservation Service (USDA/NRCS) Standards and Specifications and the BMP Procurement Procedure. Work shall be performed independently and professionally in coordination with inter-agency team members, farmers/landowners and contractors. The Civil Engineering Technician shall report directly to and receive direction from the SWCD Technical Coordinator. Does related work as required.

MINIMUM QUALIFICATIONS:

Either:

- A. Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Civil Engineering, Agricultural Engineering, Environmental Engineering, Natural Resource Conservation, or related field and 5 years' experience in Civil and/or Agricultural Engineering which includes survey and design work; OR
- B. Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in Civil Engineering, Drafting, Surveying, Agricultural Engineering, Natural Resource Conservation, or related field and 10 years' experience in Civil and/or Agricultural Engineering which includes survey and design work;

OR

- C. An equivalent combination of training and experience as defined in A and B above.

NOTE: A valid New York State driver's license is required at time of appointment and maintained during employment.

Location of positions: Soil and Water Conservation District, Walton, New York. SALARY: \$54,000 - \$58,882 (2011 Salaries).

View website for details: <http://www.co.delaware.ny.us/departments/pers/jobs.htm>. Delaware County Personnel Office at 111 Main St, Delhi, NY 13752, Phone (607) 746-2318 Fax: (607) 746-6984.

FARM WORKERS (G437)

Mountain Range Farms, L.P., Germantown, NY

Opportunity for a farmer or farm Couple. Diversified Hudson Valley farm with a commercial goat herd, beef cattle, berries, grapes and hay sales is looking for full time team members to join the operation. Employee/employees selected for this year round position will work with animals, crops, and complete general farm duties. Salary package including wages, housing, utilities, and health insurance is part of this opportunity. Applicants for position can call Robert Bartholomew Jr. 518-755-1701 and should mail/email their resume or letter with references to: Robert Bartholomew Jr., Farm Manager, 174 Dales Bridge Road, Germantown, New York 12526 or email Bob at bbarfarm@aol.com

INTERNSHIPS/AMBASSADORS (G457)

Cooperstown Dreams Park, Cooperstown, NY

Located in the home of baseball, Cooperstown, New York, Cooperstown Dreams Park is a premier 22 field youth baseball tournament facility with 104 teams per week for thirteen weeks. The Cooperstown Dreams Park Experience, since 1996, offers more than baseball. This cultural and life enriching experience for teams, family members and employees will create memories to last a lifetime. It is the mission of the Ambassador Program to offer college age individuals an opportunity for employment at Cooperstown Dreams Park through the three levels of program: credited internships, non-credited internships and Stewards of the Game. Each level will offer the participant an opportunity to give back to youth and the game of baseball. Qualified candidates, who qualify to be Ambassadors, must be committed to staff's mission of integrity, service, safety, courtesy and cleanliness. Program Highlights: Diverse work experience, college credit available, weekly compensation, room and board, free laundry service. All Ambassadors are given the opportunity to concentrate in their area of interest, while at the same time developing an appreciation for how all departments work together to deliver the best possible experience for our guests. Application dead line is April 13, 2012. Job starts May 21st and ends August 31st depending on availability. Ambassadors stay on site and work 60 hour weeks; paid weekly according to the level of internship chosen. Non-credit and Steward of the Game are \$440.00/week, 60 hours. Credit is \$260.00/week, 60 hours. If over 60 hours/week, overtime will be paid. If work is under 60 hours, pay is adjusted. Once application is received, further information regarding the program will be sent. Interested in Business Administration, Criminal Justice, Culinary, Recreation/Sport Management, Turf Management, and Welding students, but all students can apply. To be a part of Cooperstown Dreams Park and Ambassador Program, please refer to website, www.cooperstowndreamspark.com<<http://www.cooperstowndreamspark.com/>>, under the Employment Section. If interested in the Ambassador Program, submit application by April 13, 2012.

VARIOUS POSITIONS (G045)

Midtown Grill, Delhi, NY

Dining facility looking for a few good men/women. All positions open. Call for an interview: (607) 464-4023

SERVICE TECHNICIAN (G453)

SEI – Stephenson Equipment, Inc., East Syracuse, NY

Seeking to fill position at Duanesburg, NY branch. Duties/Tasks: Diagnose, adjust, repair, or overhaul mobile mechanical, hydraulic, and pneumatic equipment, such as cranes, bulldozers, graders, and conveyors, used in construction industry. Determine causes of operating errors and deciding what to do. Perform routine maintenance on equipment and determine when and what kind of maintenance is needed. Repair machines or systems using needed tools. Operation monitoring of gauges, dials, or other indicators. Control of operations; equipment and systems. Conduct tests and inspections of products, services, or processes to evaluate quality or performance. Critical thinking identifying alternative solutions, conclusions or approaches to problems and equipment selections. Complex problem solving. Must be familiar with database user interface and query software and facilities management software. Required to have electrical and hydraulic knowledge in heavy equipment and have own tools. Offer complete benefit package (medical, dental, flex-spend & 401K) after a 90 day probationary period. Pay rate depends on knowledge and experience. Contact Shannon Harrington, Service Manager, at East Syracuse branch; 6018 Drott Drive, East Syracuse, NY 13057. Phone: 315-432-0779. Toll free 800-368-6455. www.stephensorequipment.com

INTERNSHIP – EPIC (G444)

Bassett Hospital, Cooperstown, NY

Job Code: 1265. *Department: Medicine-Administrative (784):* Two openings available. Temporary position: Monday – Friday and on day shift. Under the supervision of the Chief Physician and the Administrative Director, the intern is responsible for tasks and projects related to Epic functionality and optimization. The projects will be designed to provide a quality learning experience to college students interested in a career in health care or health care management. **Minimum Requirements:** High School Graduate required. Current college student enrolled in a healthcare major or recent graduate with a healthcare associate or baccalaureate degree. No healthcare experience necessary. Solid interpersonal skills are essential. Strong ability to prioritize and work on projects with supervision. Computer skills are preferred. Position requires sitting, walking. View opportunity at: www.bassettopportunities.org

SPRING 2012 UNDERGRADUATE INTERNSHIP OPPORTUNITIES (G465)

American Civil Liberties Union Foundation, Women's Rights Project, NY

The American Civil Liberties Union Foundation (ACLU), founded in 1920, is a nationwide non-profit, non-partisan organization with more than 500,000 members dedicated to the principles of liberty and equality embodied in the U.S. Constitution. The Women's Rights Project of the ACLU's National Office in New York City seeks applicants for the Spring Undergraduate Internship starting in the Spring of 2012. **OVERVIEW:** Founded in 1972 by Ruth Bader Ginsburg, the Women's Rights Project (WRP) has been a leader in the legal battles to ensure women's full equality in American society. WRP is dedicated to the advancement of the rights and interests of women to lead lives of dignity free from violence and discrimination, including discrimination based on gender stereotypes. WRP focuses on women's rights in the following priority areas: education (including single sex education, the rights of pregnant and parenting teens, and gender-based violence and harassment in schools), violence against women (including battered women's rights to be free from discrimination in housing, employment, and government services and including the right to hold institutions, such as the government and employers, accountable for preventing and responding to gender-based violence), employment (including the rights of women in female-dominated industries such as childcare, women in non-traditional employment, pregnant and parenting women, and women with criminal records), and civil liberties and human rights issues affecting women and girls (including criminal justice issues affecting women and girls, as well as the rights of women and girls to bodily dignity and integrity). Cutting across these core priorities, WRP seeks to bring an international human rights framework to our litigation and advocacy. Through litigation, community outreach, advocacy, and public education, WRP pushes for change and systemic reform in those institutions that perpetuate discrimination against women. The Women's Rights Project has overall responsibility for implementing ACLU policy in the area of gender discrimination. WRP conducts direct litigation, files amicus curiae briefs, provides support for ACLU affiliate litigation, serves as a resource for ACLU legislative work on women's rights and seeks to advance ACLU policy goals through public education, organizing and coalition advocacy. WRP has been an active participant in virtually all of the major gender discrimination litigation in the Supreme Court, in Congressional efforts to promote gender equality, and in significant communications and public education efforts on behalf of women and girls. **INTERNSHIP OVERVIEW:** Our Spring 2012 Undergraduate Internship requires a 12 to 16 week commitment. The internship is part-time, with negotiable weekly hours. Interns are highly encouraged to obtain funding from outside sources, as the internship is unpaid. Arrangements can be made for work/study or course credit. **ROLES AND RESPONSIBILITIES:** Our Undergraduate Internship program is designed to provide interns with the opportunity to learn about public interest work. Interns will work closely with WRP staff members on a range of significant issues and projects. Interns will gain experience by working on the following:

- Providing assistance in the preparation of court filings and public education materials.
- Assisting with written and telephonic inquiries from persons seeking legal assistance.

- Providing assistance in the maintenance of case files and the compiling of press files.

EXPERIENCE AND QUALIFICATIONS:

The internship is open to students who are currently enrolled in an undergraduate program, have completed their first year of college, and who possess the following:

- Excellent research, writing and communications skills.
- The initiative to see projects through to completion.
- Proficiency in Microsoft Office Suite, including web-based research.
- Strong interest in women's rights, social justice and civil liberties issues.

HOW TO APPLY:

Applicants should send a letter of interest, a resume, and a non-fiction writing sample of no more than five pages in length to hrjobs@aclu.org - reference [Spring 2012 Undergraduate Internship-WRP] in subject line or by mail to:

American Civil Liberties Union

RE: Spring 2012 Undergraduate Internship - WRP

125 Broad Street, 18th Floor

New York, NY 10004-2400

Indicate in your cover letter where you learned of this internship opportunity. Apply by **January 18, 2012** but applications will be accepted until the internship is filled. The ACLU is an equal opportunity/affirmative action employer and encourages applications from all qualified individuals including women, people of color, persons with disabilities, and lesbian, gay, bisexual, and transgender individuals. The ACLU comprises two separate corporate entities, the American Civil Liberties Union and the ACLU Foundation. Both the American Civil Liberties Union and the ACLU Foundation are national organizations with the same overall mission, and share office space and employees. The ACLU has two separate corporate entities in order to do a broad range of work to protect civil liberties. This job posting refers collectively to the two organizations under the name "ACLU."

MORNING STAFF PERSON (G324)

ARC of Delaware County, Delhi, NY

Seeking morning staff person to assist individuals in getting ready for their day. Work two hours per day Monday through Friday in one of the residences in Delhi. Contact Christine Fritsch at (607) 746-3700. **MUST BE RELIABLE.**

SPRING 2012 INTERNSHIP OPPORTUNITY (G464)

American Civil Liberties Union Foundation, Affiliate Support and Advocacy Department, NY

The American Civil Liberties Union Foundation (ACLU), founded in 1920, is a nationwide, nonprofit, nonpartisan organization with more than 500,000 members dedicated to the principles of liberty and equality embodied in the U.S. Constitution. The **Affiliate Support and Advocacy Department** of the ACLU's National Office in New York City seeks applicants for the Spring Undergraduate Internship which will begin in **January of 2012**. OVERVIEW: Through its affiliates, members, and national staff, the ACLU has a presence in every state across the country. Each affiliate works with its state's legislature and policymakers to further the protection and advancement of civil liberties. The Advocacy and Policy staff partners with ACLU affiliates and National Chapters throughout the country to protect civil liberties by developing effective advocacy strategies at the state level. The Advocacy and Policy team is part of an interdisciplinary team that develops state-based legislative and public policy campaigns within ACLU priority issue areas, such as criminal justice reform, disability rights, free speech, human rights, immigrants' rights, LGBT rights, prisoners' rights, racial justice, religious freedom, reproductive rights, technology and liberty, voting rights, and women's rights. INTERNSHIP OVERVIEW: Our Spring 2012 Undergraduate Internship requires a 10 to 16 week commitment. The internship is part-time, with weekly hours negotiable. Interns are highly encouraged to seek alternate funding, as the internship is unpaid. Arrangements can be made for work/study or course credit.

ROLES AND RESPONSIBILITIES:

Our Undergraduate Internship program is designed to provide interns with the opportunity to learn about public interest work. Interns will work closely with the Advocacy and Policy team on state-based policy projects and on building and supporting strategic legislative and advocacy campaigns. Interns will also have the opportunity to gain valuable experience by working on a wide range of significant issues and projects. Interns will gain experience by working on the following:

- Monitoring state legislative activity and policy reform opportunities.
- Assist with analysis of existing or pending policies.
- Assist with the development of advocacy materials.

DESIRED EXPERIENCE AND QUALIFICATIONS:

The internship is open to students who are currently enrolled in an undergraduate program, have completed their first year of college, and who possess the following:

- Excellent research, writing and communications skills.
- Proficiency in Microsoft Office Suite, including internet research.

- The initiative to see projects through to completion.
- Experience with policy advocacy, public education, community organizing, and/or legislative lobbying, preferred.
- Demonstrated commitment to civil rights and civil liberties issues.

HOW TO APPLY:

Please send a letter of interest, a resume, a writing sample (less than five pages), and a list of two references to hrjobs@aclu.org - *reference [Spring 2012 Undergraduate Internship – ASA]* in subject line or by mail to:

American Civil Liberties Union
RE: Spring 2012 Undergraduate Internship – ASA
 125 Broad Street, 18th Floor
 New York, NY 10004

Please indicate in cover letter where you learned of this internship opportunity. Applications will be accepted on a rolling basis.

INTERNSHIP-Culinary/Hospitality (G428)

Tioga Downs Casino, Nichols, NY

A great opportunity to intern at a GREAT company! Utilize your degree while still in school, great experience to put on your resume... and have fun! Learn valuable, tactical procedures and techniques that will give you a head start on your career. Assist in the daily operations of the department, work with all management and staff to learn the techniques, skills and procedures required within the department. Complete assigned tasks as delegated and specific to the department. Start Summer 2012 and end when school starts. 25 – 32 hours/ week; days/nights and weekends. Contact or apply: Suzanne Firmstone, HR Recruitment Coordinator, Tioga Downs Casino, 2384 West River Road, Nichols, NY 13812. Phone: (607) 699-7689. sfirmstone@tiogadowns.com

HVAC/REFRIGERATION TECHNICIAN (G438)

Accurate Refrigeration, Inc., Syracuse, NY

Busy HVAC/Refrigeration service company seeking a highly motivated candidate for an HVAC/Refrigeration technician position. Ideal candidate will possess a clean driver's license, a positive attitude, a desire to learn, a universal EPA certification, and a minimum of two years as an HVAC and/or Refrigeration Service Technician. Ideal candidate will have experience in troubleshooting HVAC/Refrigeration equipment and completing repairs and preventative maintenance. Competitive salary, medical, dental and 401k. Contact Amanda Hromalik, 118 Boss Road, Syracuse, NY 13211, Phone: (315) 431-0572. Email: accuraterefrig88@verizon.net

MUSIC TEACHERS (G427)

String Sound Studios, Long Island

Seeking responsible, reliable, business minded people who may be interested in teaching music on a part (or eventually full) time basis. Piano skills are a plus but need teachers for all instruments. Would like people who have at least 75 college credits (in Music) or extensive private lessons with a qualified instructor to respond. An applicant needs to have good communication skills and the ability to work with people of all ages. Please have a reliable means of transportation (your own car). Locations of work:

- Saint James: Saxophone/Fridays
- Saint James: Voice teacher/weekdays
- Commack: Female Piano teacher/Saturday mornings
- Centerport: Cello and Bass teacher/weekdays
- Northport: Bass, Clarinet, and Saxophone
- Huntington: Violin
- Plainview: Drums

Established in 1986 String Sound Studios is a Long Island in-home music instruction company looking to further expand throughout the Long Island area (Suffolk and Nassau). Our Goal is to help musicians build a business and provide them with a reliable customer base. Please be advised you need to live close to or in the areas where the work is located. View more details and apply online at www.stringsoundstudios.com

CLERK, TYPIST, LIBRARY CLERK, DATABASE CLERK, ACCOUNT CLERK, ACCOUNT CLERK TYPIST, COMPUTER TECHNICAL ASSISTANT, NETWORK MANAGER, ASSESSMENT RECORDS CLERK/ASSESSMENT RECORDS CLERK TRAINEE, CASEWORKER, PHYSICAL THERAPY ASSISTANT, AND PHYSICAL THERAPIST EXAMINATIONS (G361)

Delaware County Personnel Office, Delhi, NY

View website for exam details; examination fees, location of positions, duties, salary, qualifications and application:

<http://www.co.delaware.ny.us/departments/pers/jobs.htm> Delaware County Personnel Office at 111 Main St, Delhi, NY 13752, Phone (607) 746-2318 Fax: (607) 746-6984.

TREE & SHRUB CARE IPM TECHNICIAN , LAWN CARE TECHNICIAN (G458)

Peconic Lawn & Tree Care, Southampton, NY

Southampton landscaping company seeking to fill two positions. Small, locally owned and operated business, providing great opportunities for growth. Be part of a team that takes pride in their work, providing high level of service and professionalism to clients, where every team member is critical to success.

Job Description:

- Maintaining excellent customer relations, care and development of trees, ornamental plants and lawns
- Monitor, diagnose and treat insect, disease, physiological and cultural conditions
- Select appropriate product or treatment to use for each problem
- Apply fertilizers and pesticides according to label instructions and safety procedures
- Complete diagnostic reports
- Provide comprehensive, thorough information to create an ideal environment for optimum health of landscapes
- Interact with clients in a professional manner
- Maintain vehicle and equipment through cleanliness, safety and general maintenance on a daily basis
- Assist in maintaining the cleanliness of facility

Candidates must possess the following:

- Knowledge of plants and turf with the desire to become a licensed pesticide applicator, through hands-on training and licensing courses
- A strong work ethic, enthusiasm, excellent communication skills, customer service oriented, self-motivated and organized
- Be available to work 40+ hours per week in various/extreme weather conditions, including Saturdays as needed
- Ability to lift or carry up to 50 lbs.
- Clean driver's license
- Have the ability to speak and understand English, read and write English in a sufficient manner for reporting purposes
- Bi-lingual is a plus

For consideration, please submit your resume to landscaperesumes@gmail.com

SUMMER 2012 UNDERGRADUATE INTERNSHIP OPPORTUNITY (G449)

American Civil Liberties Union Foundation, Lesbian Gay Bisexual Transgender & AIDS Project, NY

The American Civil Liberties Union Foundation (ACLU), founded in 1920 is a nationwide, nonprofit, nonpartisan organization with more than 500,000 members dedicated to the principles of liberty and equality embodied in the U.S. Constitution. The Lesbian, Gay, Bisexual, Transgender and AIDS Project of the ACLU's National Office in New York City seek undergraduate interns for Summer 2012. **OVERVIEW:** Founded in 1986, the Lesbian, Gay, Bisexual, Transgender and AIDS Project (LGBT) & AIDS Project is a special division of the national office of the ACLU. The goal of the LGBT and AIDS Project is the creation of a society in which lesbian, gay, bisexual, and transgender people and people with HIV enjoy the basic rights of equality, privacy and personal autonomy, and freedom of belief, expression and association. This means an America where there's the ability to live open and honest lives without fear of discrimination or abuse, where there's respect for our identities, relationships and families, and where there's fair treatment in employment, schools, health care, housing and public places and programs. The Project brings "impact" lawsuits in state and federal courts throughout the country – cases designed to have a significant effect on the lives of LGBT people and those with HIV/AIDS. The Project's legal strategies are built on the idea that fighting for civil rights means not only persuading judges but also ultimately changing the way people think. As we litigate for change, we implement targeted media, online and outreach campaigns to change public attitudes through education and to give people on the frontlines the tools they need to act. As a part of the ACLU, the Project is in a unique position to work for equality. The ACLU's national network of affiliates broadens the Project's reach into every locality and into the federal government. Today, the ACLU brings more LGBT cases and advocacy initiatives than any other national civil rights organization. The Project strives to ensure that the racial and economic diversity of the LGBT community is reflected in its work and continues to explore ways to make its efforts more sensitive to the needs of people of color and people who are economically disadvantaged. The Project's work as part of the broad civil liberties agenda of the ACLU exemplifies the notion that the LGBT community and the community of those living with HIV/AIDS must work in concert with other social change movements in order to achieve a just society for all. Summer 2012 Undergraduate Internship requires an 8 to 12 week commitment. The internship is full-time, with weekly hours negotiable. The number of interns accepted varies. Interns are highly encouraged to obtain funding from outside sources, as the internship is unpaid. Arrangements can be made for work/study or course credit. **ROLES AND RESPONSIBILITIES** The undergraduate internship program is designed to provide interns with the opportunity to learn about public interest work. Interns will be under the direct supervision of the Project's paralegals and will have the opportunity to learn and interact with other staff members of the LGBT and AIDS Project on a range of significant issues and projects. Interns will gain experience by working on the following: responding to legal intakes and tracking requests for assistance; assisting in the maintenance of case files and compiling of press files; conducting general, legal and policy research relating to current and prospective cases; supporting the Project in outreach to potential clients. **DESIRED EXPERIENCE AND QUALIFICATIONS:** Excellent research, writing and

communication skills; initiative to see projects through to completion; proficiency in Microsoft Office Suite, including internet research; strong interest and familiarity with lesbian, gay, bisexual, and transgender civil rights and liberties, the civil rights and liberties of those living with HIV/AIDS; strong interest and commitment to civil rights and civil liberties issues. **HOW TO APPLY:** Applicants should send a letter of interest, a resume, an official or unofficial transcript, and a writing sample, to hrjobs@aclu.org reference [LGBT Summer 2012 Undergraduate Internship] in subject line – or send by mail to: Undergraduate Intern Program, American Civil Liberties Union, RE: LGBT Undergraduate Internship, 125 Broad Street, 18th Floor, New York, New York 10004. Please indicate in your cover letter(s) where you learned of this internship opportunity. Students are encouraged to submit applications as early as possible, as decisions are made on a rolling basis. Application deadline is April 1, 2012. Equal opportunity/affirmative action employer and encourages applications from all qualified individuals including women, people of color, persons with disabilities, and lesbian, gay, bisexual, and transgender individuals. The ACLU comprises two separate corporate entities, the American Civil Liberties Union and the ACLU Foundation. Both the American Civil Liberties Union and the ACLU Foundation are national organizations with the same overall mission, and share office space and employees. The ACLU has two separate corporate entities in order to do a broad range of work to protect civil liberties. This job posting refers collectively to the two organizations under the name “ACLU.”

SENIOR TYPIST EXAM (G359)

Delaware County, NY

Continuous recruitment, promotional examination. Applications accepted continuously. Written portion of exam will be scheduled on Saturday providing there are other civil service exams already scheduled. Only applications submitted to the Delaware County Personnel office will be considered. \$15 fee. Successful candidates will have their names placed on the Eligible List in order of final written score regardless of the date on which they took the test. The names of qualified candidates will remain on the Eligible List for one (1) year. **SALARY:** \$26695 - \$28288 (Delaware County salaries). Other salaries will vary depending on the location of the position. **DUTIES:** The work involves responsibility for performing moderately difficult clerical and typing duties requiring a general understanding of specific law, office rules, procedures and policies. The work is performed under general supervision with leeway allowed for the use of independent judgment in carrying out the details of the work. Supervision may be exercised over the work of subordinates. Does related work as required. Requirements to take exam: Candidates must have twelve months of permanent status immediately preceding the date of the written test as a Typist at one of the various agencies under the jurisdiction of the Delaware County Personnel Office where promotional vacancies become available. View website for more details: <http://www.co.delaware.ny.us/departments/pers/jobs.htm> Delaware County Personnel Office at 111 Main St, Delhi, NY 13752, Phone (607) 746-2318 Fax: (607) 746-6984.

INTERNSHIPS (G395)

Turquoise Barn, Bloomville, NY

Internships offer hands-on learning opportunities. Diverse and multi-faceted operation; therefore, there are numerous opportunities for learning including: vegetarian, vegan & raw food diet/lifestyle, food prep, running the B&B, gardening, marketing, customer service, and woodworking. Internships also offer an opportunity for a great learning experience for those individuals interested in plant-based diets, healing, weight loss or transitioning to a healthy lifestyle. Cost: \$500/month 1st month, \$400/2nd month, 3rd month free. Price includes room (in our hostel) and 3-vegetarian meals a-day, vegan & raw food cooking classes, group meditations, weekly discussions, 15% discount on any items in our on-line store or onsite gallery. Internships will be available on a month to month basis. Job Description: Will work approximately 30-40 hours per week (including hands-on-learning) -Responsibilities include 2-3 hours of B&B and kitchen maintenance a day. The remainder of work time will be spent on a project(s) determined after our interview. Since a variety of projects always available, individuals may be matched with tasks according to their skills and interest. Work areas: Kitchen – Helping to prepare meals, setting tables, and clean up, learning how to keep kitchen stocked, assisting in classes. Maintenance B&B – Cleaning, laundry, keeping rooms ready and running smoothly. Gallery – Cleaning, customer service, inventory, record keeping, display, making coffee and teas. Gardening – Preparing beds/landscaping, planting, weeding, watering, harvesting, farm stand, farmers market, record keeping. Office Support - Website and computer support, errands, telephone and e-mail response. Marketing – Social Media, newsletters, and distributing flyers. Event Planning - Organizing events which may include workshops, musical performances, monthly potlucks and open houses. Off-Site Internships: Opportunities for those living in the area who would like to participate but not necessarily live on the premises. Web: <http://turquoisebarn.com/internships.html> Contact the Turquoise Barn, 8052 County Highway 18, (Back River Road), Bloomville, New York 13739.

VARIOUS NURSING POSITIONS (G321)

SUNY Upstate Medical University, Syracuse, NY

Visit www.upstate.edu and search for various available positions. Click on “Jobs” and then search postings.

CHEFS AND MANAGERS (G382)

Number 5 Restaurant, Binghamton, NY

Seeking talented and experienced individuals for the positions of chef and restaurant manager. Salary based on experience. Contact Kate Cohen, Phone: (607) 723-1600. Email: marketing@number5restaurant.com. Website: www.number5restaurant.com

TELEPHONE SWITCHBOARD OPERATOR (G360)

Delaware/Chenango/Madison/Otsego Counties, NY

Continuous recruitment. \$15 exam fee. This examination is being held to fill vacancies, as they occur, in agencies under the jurisdiction of the Delaware County Personnel Office (including but not limited to, school districts, Delaware/Chenango/Madison/Otsego BOCES, towns and villages, and County departments). SALARY: \$25435 - \$27027 (Delaware County Salaries). DUTIES: This is routine clerical work involving the operation of a telephone desk console or switchboard. The work is performed under general supervision allowing for some exercise of independent judgment in carrying out the details of the work according to a prescribed routine. Does related work as required. MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma. Candidates must have been residents of Delaware County or contiguous counties for at least four months immediately preceding the examination date. Applications for examination can be obtained from the Delaware County Personnel Office. View website for details: <http://www.co.delaware.ny.us/departments/pers/jobs.htm> Delaware County Personnel Office at 111 Main St, Delhi, NY 13752, Phone (607) 746-2318 Fax: (607) 746-6984.

VARIOUS POSITIONS (G355)

Marriott Hotels, New York

E. J. Del Monte Corporation, builder, owner and operator of Marriott brand hotels throughout New York State. Offer competitive compensation and benefits package including health, life, dental, 401k and sales incentives. For career and job opportunities go to: www.ejdcorp.com

PUBLIC HEALTH NURSE II, COMMUNITY HEALTH NURSE, SUPERVISING PUBLIC HEALTH NURSE, AND SPEECH PATHOLOGIST EXAMS (G356)

Delaware County Personnel Office, Delhi, NY

Continuous recruitment. \$15 exam fee. Applications accepted continuously. Location of positions at The Delaware County Public Health Nursing Service, Delhi, New York. View website for exam details: <http://www.co.delaware.ny.us/departments/pers/jobs.htm> Delaware County Personnel Office at 111 Main St, Delhi, NY 13752, Phone (607) 746-2318 Fax: (607) 746-6984.

ARBORISTS, TREE CARE, SHRUB CARE & LAWN CARE POSITIONS (G342)

SavaTree/SavaLawn, CT, MD, MA, NJ, NY, PA, VA

Career opportunities available for individuals looking to join a team that is passionate and committed to arboriculture excellence. Nationally recognized company provides tree care, shrub care and professional lawn care to residential, commercial and historic properties. Accredited in all 20 branch locations: Connecticut, Maryland, Massachusetts, New Jersey, New York, Pennsylvania, and Virginia. Currently looking for talented professionals to join team. If you are qualified and interested in working for a great company, this is a great career opportunity for you! Typical opportunities include: Arborist/Sales Representative, Arbor Patrol Specialist, Plant Health Care Specialist, General Tree Care Crew, Lawn Care Specialist, and Operations Manager. The SavATree team shares a passion for quality tree care and professional lawn care, and is committed to helping maintain a healthy environment. When you join forces with SavATree, you will become part of a large, talented group of professionals who will help you develop your expertise in the industry. Full range of training opportunities. You will have the opportunity to develop customized maintenance programs that may include custom blend fertilization and unique nutrient programs. When you work at SavATree, you are given the necessary resources to advance your career. To learn more or apply, visit www.savatree.com or send your resume to careers@savatree.com.

VARIOUS POSITIONS (G333)

Kraft Foods, Walton, NY

Career opportunities available at dairy processing facility. Apply on-line at www.kraftcareers.com

COLLEGE FINANCIAL REPRESENTATIVE INTERNSHIP (G327)

Northwestern Mutual, New York, NY

The Northwestern Mutual Financial Network has offered valuable business and sales experience to qualified students through college internships for more than 40 years. Since its inception in 1967, more than 20,000 college students have participated in our program; over 2,000 college students across the country were Northwestern Mutual interns this year alone. Our commitment to providing real-world, hands-on experience to our interns has resulted in Northwestern Mutual being ranked among the top 10 internship programs in the nation by *The Vault Guide to Internships* every year since 1996. Our internship is challenging, exciting and rewarding for the right individual. **TO APPLY:** Internships available in the Fall, Spring, and Summer. Resume should be directly sent to Stephanie Schweitzer at s.schweitzer@nmfn.com. Web Page: www.nemecfinancial.com

WEB DESIGNER (G234)

Uncle Alan's Antiques, Delhi, NY

Web Designer for local business. Compensation negotiable. Put your classroom skills to work for you. Contact unclealan@delhi.net

VARIOUS POSITIONS (G299)

Tecta America

Career opportunities in roofing industry exist in fields like construction, finance, sales, green jobs, marketing and more. From superintendents to estimators and project managers to foremen; looking for talented individuals to join the team. Tecta embraces innovation, teamwork and diversity, and one that rewards you for being part of the team. Offer competitive compensation packages and comprehensive benefits. Tecta America is proud to recruit transitioning military members. Apply your military skills to a civilian career, as Tecta places great importance on values like integrity, leadership and loyalty. Military service members bring a unique set of skills and experiences that offer the potential for great success at Tecta America. Tecta America is proud to be a part of the [Army Pays](#) program. Check out <http://www.tectaamerica.com/about-us/careers> Tecta America is the largest commercial roofing company in the country with over 45 locations across the United States and is now hiring immediately six to eight recent graduates for entry level service sales department in the Northeast. Apply through website: www.tectaamerica.com using careers tab or e-mail resume to nocampo@tectaamerica.com, Nancy Ocampo, Human Resources Coordinator. Response will be only to candidates whom meet requirements.

TUTOR (G325)

University Tutor.com

Seeking qualified college students to work as tutors part-time during the school year and summer. Most of the tutoring will be for high school students who need help with math, science, languages, SAT prep, writing, etc. Earn a great wage for a part-time job (\$20-\$60/hr), set your own hours and work when you want, and set your travel preferences, hourly rate, and preferred subjects. It takes just a few minutes to create a tutor profile online at our website. <http://www.universitytutor.com/tutor/new> Please apply online at <http://www.universitytutor.com/tutor/new> Requirements: Undergraduate. You must be a current student in good standing. Hours per week: flexible

VARIOUS POSITIONS/INTERNSHIPS (G229)

Stearns & Wheler, LLC, Cazenovia, NY

Stearns & Wheler, LLC provides a complete range of engineering and environmental consulting services to municipal and private clients. We have over 250 professionals with expertise in water, wastewater, civil, solid waste, environmental, structural, mechanical, and electrical engineering as well as architects, environmental scientists, hydrologists, and information management specialists.

Internships: We are always looking for bright talented individuals to share in an internship experience at Stearns & Wheler in all of our office locations. We have offices in Middletown and Trumbull, CT; Bowie, MD; Hyannis, MA; Amherst and Cazenovia, NY; Raleigh, NC; Akron, OH; and Roanoke and Richmond, VA. Our principal areas of practice include: Water, Water Quality, Wastewater, Air Quality, Solid Waste, Industrial, Hazardous Waste, Petroleum/Chemical Services, Hydrogeology, Construction Management, Wetlands and Ecosystems, and Management Information Systems. Interns assist our engineering staff in the following areas: Conduct Field Investigations/ Make Comparative Engineering and Economic Evaluations/ Gather and Compile Data/ Assist with Project Management Activities/ Perform Engineering Studies/ Assist with CADD Drawings/ Develop Facilities Layouts/ Assist with Field Surveys and Inspection of Construction/ Design Calculations/ Conduct Cost Estimates. Reward commitment with an attractive salary and full roster of competitive benefits. Submit résumé and salary requirements along with the office location you are applying for, in confidence, to: Stearns & Wheler, LLC, One Remington Park Drive, Cazenovia, NY 13035. 1.800.229.5629 (phone). 315.655.4180 (fax). www.stearnswheler.com (web) careers@stearnswheler.com (email)

RN'S, GRADUATE NURSES, & LPN'S (G233)

New York State Office of Mental Health

Choose a nursing career with New York State (NYS) Office of Mental Health (OMH). OMH is a large multi-faceted mental health system with a focus on providing hope and recovery for adults with serious mental illness and children/adolescents with serious emotional disturbances. OMH is comprised of 25 psychiatric centers and two world renowned psychiatric research institutes spanning the state of New York. Our nurses perform a full range of clinical nursing duties in a variety of settings, including inpatient, outpatient and residential, research and forensic settings. OMH nurses enjoy career mobility through promotion, reassignment and relocation and receive generous fringe benefits, including health insurance, educational benefits, paid vacation, personal and sick leave, and enrollment in the NYS retirement system. Full and part-time positions available. Flexible scheduling. **The Rewards Are Priceless. Join Our Team!** Candidates must be licensed and currently registered to practice nursing in NYS **OR** possess a limited permit to practice in NYS. **To apply:** Email omhnurse@omh.state.ny.us (Please include resume and desired work location/s) **OR** call our Nurse Hotline toll free: 1-877-691-8270. Please visit our website @ www.omh.state.ny.us.

AUTOMOTIVE TECHNICIANS (G105)

AJ Foreign Auto, Ithaca, NY

Growing family owned import auto repair shop located in Ithaca, NY is looking for clean, honest, ambitious technicians who are interested in advancing their career as well as their finances. We are a 4 lift/8 bay shop with the latest diagnostic equipment, scan tools, subscription web research/support systems and high speed intranet. Dedicated 110% to being THE BEST repair shop in the area and already have many customers saying that we are just that. We offer health insurance coverage, training, ASE certification, a retirement plan, vacation time and holiday pay. Requirements: Driver's license, basic automotive mechanical knowledge & the ambition to be the best technician you can be. Located just off of State Route 13 and public transportation is available nearby. If you are interested in this opportunity, please send your resume via email or US mail. AJ Foreign Auto, Attn: David Button, 130 Cherry St., Ithaca, NY 14850. Phone: 607-272-7313. Email: Dave@AJForeignAuto.com WEB: www.AJForeignAuto.com

VARIOUS POSITIONS (G165)

Statler Hotel, Ithaca, NY

Banquets: Set-up and breakdown of various types of functions; providing high quality and consistent service of guests. Culinary: Responsibilities include basic food prep-chopping, peeling, proper equipment use, general kitchen operations, cleaning, sanitation guidelines, opening/closing Duties, setting up banquet functions, overseeing and breaking down, food storage Rotation and maintenance. Taverna Banfi: new hires are always hired as back waiters first, and then can advance through host, room service, wine bar, and to front waiter. Salaries based on position. The Statler Hotel has 153 guest rooms, many with breathtaking views of Cornell University and the rolling countryside. For more information visit <http://www.statlerhotel.cornell.edu> contact Judi Novitzki, Student Employment Manager, Statler Hotel, 135 Statler Drive, Cornell University, Ithaca, NY 14850. Phone: (607) 255-8344.

VARIOUS POSITIONS (G275)

Combined Life Insurance/ACE Group

Expanding /growing New York subsidiary of a Fortune 400 company seeks sales professionals and managers who excel in a fast - paced environment. Combined Insurance (<http://www.combinedinsurance.com>) is a leading provider of supplemental accident, health, and life insurance products, and is a member of the ACE Group of Companies. The ACE Group of Companies (<http://www.ancelimited.com>) is a global leader in insurance and reinsurance serving a diverse group of clients. Visit website for careers at ACE.

REGISTERED NURSE POSITIONS (G228)

Samaritan Medical Center, Watertown, NY

Graduate from an accredited School of Nursing. Previous hospital RN experience is preferred. Possess a thorough knowledge of nursing principles. Ability to provide quality patient care, and ability to assess patient's needs, e.g. clinical, teaching, mental and spiritual. Must recognize safety issues to self and others and be able to assess and implement use of lifts to and move patients in a safe manner. Must be able to function well in stressful situations and have good, creative, problem-solving skills. Strong leadership skills with the ability to prioritize and delegate. Excellent interpersonal, organizational, and written and verbal communication skills required. Full-Time, Part-Time and Casual Day and Night shift positions available in PCU, PACU, Float, Maternity, Emergency Room and ASU for NYS licensed Registered Nurses. Great Career & Life at The Same Time, Excellent Salary (\$22.87-\$30.02 per hour), relocation expenses, full and part-time, great benefit package including 16 vacation days, 7 paid holidays, Yearly Certification and Educational bonuses, Health Insurance, Tuition Assistance, safe community, low cost of living, zero commute time. Enjoy the natural beauty of Northern New York, minutes from Lake Ontario and the St. Lawrence River. Samaritan Medical Center is a not for-profit 287-bed acute care facility and serves as a regional referral center for Northern New York. We have outstanding opportunities for RNs in all specialties (Emergency Department, Operating Room, Medical/Surgical, PACU, PCU). For the full list of opportunities visit www.samaritanhealth.com or call Samaritan Medical Center Human Resource Department at 315-785-4022 or 800-892-4785. Samaritan Medical Center and Samaritan Keep Home are Equal Opportunity Employers. Applications are accepted in compliance with the NY State Ant discrimination Law and the Equal Opportunity Employment Act. We do not discriminate based on age, race, creed, color, national origin, gender, marital status, disability or sexual orientation. All Statements and responses made during your application for employment may be verified through an independent Employment Background Screening Service. If any statement made by the applicant, either on the application form, during the interview, or at any time during the hiring process, is found to be false or misleading, consideration of the applicant/employee will be discontinued. Samaritan conducts a "Criminal History Record Check" prior to an offer of employment. The Criminal History Record Check may require and include Fingerprints (verified through the FBI), Nurse Aide Registry and any abuse findings, NYS Dept. of Education License Verification, Employment Verifications, Employment References and OIG/GSA Exclusion verification. Any offer of employment is subject to completing a pre-employment physical including pre-employment drug screening.

REGISTERED NURSES (G247)

Project Independence, Inc., Hobart, NY

Do you long for a job where you receive satisfaction daily from the staff and people you work with? Are you a Registered Nurse looking for a part time position? Project Independence is looking for you. Please send a cover letter and resume to: Executive Director, PO Box 297, Hobart, NY 13788, or call (607) 538-9874 for more information.

VARIOUS POSITIONS (G205)

Popli Consulting Engineers, Penfield, NY

Highway Construction Inspection Trainee, Marketing Coordinator needed. Popli Consulting Engineers & Surveyors is located in Rochester, New York, in the beautiful Finger Lakes area of upstate New York. Rochester offers some of the best medical, educational and recreational facilities in the state while maintaining a modest cost of living. Continuously recruiting qualified individuals who have: passion for the business of engineering, who are passionate and driven, creative entrepreneurial skills, and know how to balance work life and family life. Refer to website <http://www.popligroup.com/> for more details and job opportunities. Popli Consulting Engineers, 555 Penbrooke Drive, Penfield, NY 14526. Phone: (585) 388-2060 ext. 114. Fax: (585) 388-2070. Email: gstam@popligroup.com

INTERPRETERS, TRANSLATORS, AND LANGUAGE PROFESSIONALS (G069)

LanguaTek, East Aurora, NY

Looking for people who speak the following languages to do some interpreting and translating assignments for us. These assignments will be part-time/ freelance work: ASL, Albanian, Arabic, Bengali, Cantonese, Danish, Dutch, Flemish, French, German, Greek, Haitian Creole, Hebrew, Indian, Italian, Korean, Mandarin, Norwegian, Polish, Portuguese, Romanian, Russian, Serbo-Croatian, Signed English, Spanish, Turkish Ukrainian, Urdu, Vietnamese, and all other languages. Ideal for students, teachers, stay at home parents. Per-diem, part-time, and full-time opportunities. Training and certification information available. Salary: Flexible Scheduling, excellent pay! \$12-\$70 per hour. Contact: LanguaTek, Interpreting/Translating Agency, 652 Main Street, East Aurora, NY 14052. Phone: (716) 652-9887. Fax: (716) 652-8874. Email: frontdesk@languatek.com. Web: www.languatek.com.

VETERINARY SCIENCE TECHNOLOGY

LICENSED VETERINARY TECHNICIAN (V420)

South Shore Veterinary Hospital, Cicero, NY

LVT needed for three doctor practice providing personalized care and compassion for patients. Diagnostics include ultrasound, laser therapy and digital x-ray. Competitive salary and benefit package offered. Open weekdays only. Experience preferred. Required to be available Monday through Friday during hours of operation. Please fax resume to 315-698-0191, South Shore Veterinary Hospital, Cicero, NY.

LICENSED VETERINARIAN TECHNICIAN (V421)

Colonial Veterinary Hospital, Ithaca, NY

AAHA accredited small animal hospital with a unique blend of surgical specialty and general practice medicine. Facility offers emergency work-in appointments and overnight care 24 hours. Specialty doctors include board certified: surgeon, radiologist, cardiologist, oncologist and internal medicine. Full time overnight/evening/weekends. Benefits include health insurance, SIMPLE IRA plan, CE, paid vacation/sick/holiday and personal days, pet discount, pet boarding, etc. Salary based on experience. Website: www.colonialvet.com Contact Sabrina Moore, Email: smoore@colonialvet.com or phone: 607-257-3650

LICENSED VETERINARY TECHNICIAN (V422)

Cayuga Veterinary Services, Auburn, NY

LVT wanted to join team in a vibrant and growing three-doctor practice in the beautiful Finger Lakes region where LVTs are respected, appreciated and fully-utilized to provide compassionate client service and state-of-the-art medical and surgical care. Modern, well-equipped, professionally staffed, and independently owned facility. Salary is negotiable. Generous and flexible compensation package. NYS license required. Please send resume and cover letter to CayugaVeterinaryServices@gmail.com Website: www.CayugaVeterinaryServices.com

VETERINARY TECHNICIANS (V423)

Triple F Farms, Inc., Sayre, PA

Large scale ferret breeding facility looking to hire two or three vet technicians. Would assist with veterinary care and be trained to perform surgeries. Farm sells ferrets for Biomedical Research and would need people that understand the necessity of animal use in this research. More information can be found at website: www.triplefresearch.com. Contact Jack Fallenstein, President, Triple F Farms, Inc. Phone: 866-817-1756. Phone: 570-888-4874.

VETERINARY TECHNICIAN II (V424)

Duke School of Medicine, Durham, NC

Train, coordinate and participate in a variety of routine and complex technical procedures and activities related to the care of various animals. Minimum Requirements: Work requires Associates degree in Veterinary Technology with RVT. LAT within 24 months of hire. ALAT desirable. Two years of experience in a laboratory, animal care facility or related setting (at least one of which was in a lab animal facility, desirable) OR equivalent combination of relevant education and/or experience. Preferred education: 2 year degree. Species: swine, mixed, lab animal. Function: Vet Tech/Assistant. Employment type: Academia/Research; Division of Laboratory Animal Resources. Full time; one to seven years. Salary will be commensurate with credentials and experience. DUMC is an Equal Opportunity/Affirmative Action Employer and offers a competitive benefits package. Applications should be submitted online. For more information, visit Jobs at www.hr.duke.edu. Apply online at <http://jobs.avma.org/jobs/4535816.32> and respond to the requisition number #400546507.

LICENSED VETERINARY TECHNICIAN (V368)

SPEAK Animal Hospital, Binghamton, NY

A small animal clinic looking for LVT for a full-time position, potential part time, Monday thru Friday. Experience preferred but not required. Currently have three full time vets and two part time. Applicants can send resume to either: speakoffice@aol.com or by mail: 351 Flint Road, Binghamton, NY 13905. Phone: 607-729-7368. Call if you have questions.

RESEARCH ASSISTANT (V431)

University of Cincinnati

Accepting applications for a Research Assistant in the Lab Animal Medical Services department. Excellent career opportunity for a skilled, compassionate veterinary technician at the University of Cincinnati. Duties would include evaluation and treatment of sick animals, maintaining a strong preventive medicine program for all species, training for investigators and animal technicians, assuring compliance with the laws and regulations governing animal research as well as anesthesia and surgical assistant roles. Compensation commensurate with experience. Weekends are required. Apply professional knowledge; skills and training to help conduct experimental research work in a particular discipline. Receives work direction from more experienced staff. Is responsible primarily for own work. Work is performed according to research protocols. Subject to animal bites and disease; exposure to animal waste, urine, feces, blood, dander (allergens), and odors; exposure to physical, chemical, and biological hazards (for example; carcinogens, radioactivity, acids, and cleaning agents); medium to heavy lifting. Job Description: On a full-time basis Research Assistant applies knowledge, skills, and training to help conduct experimental research work in a particular discipline. Minimum Qualifications.: B.S. or equivalent combination of education/experience. Applicants must be licensed registered veterinary technicians (State of Ohio Board Certified) or State of Ohio Board eligible and certified within 6 months of appointment. Ideal Qualifications: Experience in a research setting and 2 years of clinical experience is preferred. To apply for position (211UC5118), please see www.jobsatuc.com

LAB MANAGER/RESEARCH ASSISTANT (V429)

Pennsylvania State University

Seeking responsible individual to conduct non-invasive behavioral research with tamarin monkeys. Entails some husbandry and colony maintenance duties. In addition to conducting research, the successful applicant will manage the lab: including training and supervising undergraduate researchers, coordinating the lab schedule, working with graduate students, and interfacing with the members of the animal facility housing the colony. Excellent communication skills are a must. Position also requires coding and scoring video data, organizing spreadsheets, and possibly performing rudimentary statistical analyses (not required). Must have completed a bachelor's degree in psychology, anthropology, biology or related discipline; experience conducting behavioral research preferred as well as experience with animals; experience using Excel and basic proficiency with computers required. Applicants should be conscientious and have the ability to manage others (e.g., undergraduate researchers). Salary/funding: \$10 per hour, 40 hours per week. Term of appointment: wage payroll position. Looking for a minimum of one year commitment with the possibility for renewal. Contact Information: [Daniel Weiss](mailto:Daniel.Weiss@psu.edu), 643 Moore Building University Park, PA 16802. Telephone: 814-863-2265. Website: <http://psych.la.psu.edu/weisslab/>. E-mail address: djw21@psu.edu

RESEARCH ASSISTANT I (V427)

UT M. D. Anderson Cancer Center, Michale E. Keeling Ctr. for Comparative Medicine and Resources, Dept. of Veterinary Sciences

Position is located at the Keeling Center in Bastrop, Texas, <http://www.kccmr.org/>. Function: To provide technical assistance in carrying out various behaviorally-oriented research projects in the Neotropical Primate section. Scope: Perform technical duties in accordance with general and specific plans given by the behavioral care and management chief for the Neotropical Primate section.

ESSENTIAL DUTIES:

- 1) Individual will help coordinate, collect and conduct behaviorally-related research, by processing data from activities involving the observation, testing, and imaging of the Neotropical primate colonies. The data will come from animal behavioral observations, treatment sheets, neurobiological measures, and other records.
- 2) Will assist with behavioral management protocols and support other in-vivo studies in Neotropical primates.
- 3) Duties will include computerized recording of data, verifying data entry, and helping to organize and process reports.
- 4) May help collect body fluid and other biological samples and process them according to the SOP's.
- 5) May assist in managing requests for biologics samples and live animals from Neotropical primate colony.
- 6) Visually and manually perform literature searches and apply findings for related studies.
- 7) Assist the behavioral scientists in the preparation of presentations, reports and publications.
- 8) Work cooperatively with other behavioral and Neotropical primate care personnel to improve the research, behavioral management, and animal healthcare programs.

MARGINAL DUTIES:

- 1) Provide support for imaging procedures.
- 2) Organize files and data manually and on the computer.
- 3) Give oral presentations at professional conferences and on-site training programs.
- 4) To be knowledgeable of section SOP's, and the behavioral management program.
- 5) Active participation in department-sponsored training programs is required.

Bachelor's degree with major course work in one of the basic sciences required. Bachelor's degree in psychology, anthropology, biology, zoology or related discipline preferred. No experience required. A minimum of 2 years of experience conducting basic or applied research involving animal models preferred. Experience with primate behavior, especially squirrel monkeys is desirable, as is experience with study management. Excellent written and verbal skills and the ability to work independently as part of a multidisciplinary team are also desirable. The use of desktop and portable computers is required. Knowledge of Microsoft Office, observational, and statistical software is highly desirable. Salary: \$24,400-\$36,600. Please apply online at <http://www.mdanderson.org/careers/index.html> and type in BASTROP in the location search field.

LICENSED VETERINARY TECHNICIAN (V413)

Glove Cities Veterinary Hospital, P.C, Gloversville, NY

Full time position for two D.V.M. S.A. practice. Located 40 miles west of Albany at 35 Harrison St., Gloversville, N.Y. 12078. Progressive practice including in house lab, sevoflurane anesthesia, co2 laser, digital x-ray, digital dental x-ray and high speed dental equipment with a specialist on staff weekly for ultrasound/endoscopy. Recently moved into a 10,000 square foot, state of the art, facility. Searching for an LVT with the perfect mix of technical and client service capabilities. Offer excellent salary and benefits. Interested candidates send resume with cover letter to: Glove Cities Veterinary Hospital or email to ksemione@citlink.net or fax to 518-775-1292.

LICENSED OR LICENSE-ELIGIBLE VET TECHNICIAN (V412)

Veterinary Center for Birds and Exotics, Bedford Hills, NY

Seeking full-time NY state licensed or license-eligible technician for all-bird/exotic animal hospital. (www.avianexoticsvet.com), in Bedford Hills, NY, owned by board-certified bird veterinarian. Position is Tues-Thurs, 11am-7pm; Friday, 11am-5pm; Saturday, 9am-1pm (off half day Saturday and all of Sunday and Monday). Salary is commensurate with experience. Some previous experience with birds and exotic pets required. Healthcare and CE benefits offered. Hiring immediately for the right person. Looking for a self-motivated, reliable, energetic team player who wants a long term commitment at a new, growing state-of-the-art, paperless all bird/exotic hospital. Provide full medical and surgical care, plus boarding, for birds, ferrets, rabbits, rodents, reptiles, amphibians, and other less common exotic pets (sugar gliders, hedgehogs, wallabies). DO not treat dogs, cats, or primates. On-site endoscopy, ultrasonography, conventional and radiosurgery, Doppler and oscillometric blood pressure monitoring, digital radiography, an Internet camera-monitored boarding facility, a separately ventilated isolation ward, an on-site laboratory and pharmacy, and full support of two nearby 24-hour emergency hospitals. Consultation services provided by board-certified internal medicine specialist, a board certified cardiologist, and a board-certified surgeon who visit the practice, as needed. Radiographs read by a board-certified radiologist. Staff consists of two vets, two other NY state licensed vet techs, a vet tech currently in a licensing program, a full-time practice manager, a full-time front officer manager/receptionist, and a part-time receptionist. Send resume to info@avianexoticsvet.com or call (914) 864-1414.

VETERINARY TECHNICIAN (V417)

Veterinary Specialties Referral Center, Pattersonville, NY

Seeking Energetic Veterinary Technician for exciting opportunity with a growing company! Established practice located in an idyllic, four-season setting in Upstate New York is looking for Licensed Veterinary Technicians to fill full and part time positions. Work in a spacious, stand-alone facility that's committed to progressive care, including advanced technologies and a high staff-to-patient ratio. Team is highly experienced and many have earned significant tenure with practice. Practice can be described as offering a cross section of seasoned expertise and newly minted specialists who all share the same vision for exceptional patient care and respect for those we serve. If interested in working alongside a supportive team, in an environment which balances compassion with advanced diagnostics and surgery, please consider Veterinary Specialties Referral Center just outside of Albany, New York. Benefits include 401k, profit sharing, paid benefit time, flexible spending account, continuing education allowance, health insurance including prescription plan, and discounted veterinary services. To learn more about the opportunity, please contact Hospital Administrator, Larry Finke, at LNF@veterinaryspecialties.com, call 518-887-2260. www.veterinaryspecialties.com, <http://jobview.monster.com/Licensed-Veterinary-Technician-Job-Pattersonville-NY-US-102443991.aspx?fwr=true>

LICENSED VETERINARY TECHNICIAN (V409)

Just Cats Veterinary Clinic, P.C., Guilderland, NY

Veterinary clinic looking for well-qualified, full-time (*35-38 hrs/wk*), LVT. Must have great people skills and be able to process both staff and client demands. Daily responsibilities include, but are not limited to: Obtaining and recording pertinent medical data; assisting in cat restraint; injections and medications; nail trims and suture removal; collecting specimens and performing laboratory tests; monitoring and administering medications to hospitalized cats; assisting in surgery; maintaining surgery, laboratory, x-ray, treatment, and exam rooms (to include keeping the areas neat and clean); taking, developing and filing x-rays; client education and instruction to include insulin and subcutaneous fluid administration; administer injectable and gas anesthesia and monitor cat while under anesthesia; blood pressure readings; assist in completing after surgery/hospitalization instructions and explaining them to clients; filling prescriptions and educating and instructing clients how to apply and/or administer the medication to their cats; telephoning authorized prescriptions; entering fees; performing call-backs; micro-chipping and educating clients as to its benefits; preparing surgical instruments for sterilization, sterilizing packs, refilling anesthesia machines as needed; after-hours treatments and care. Must have a positive attitude and work well with our current team. Flexible, evening and weekend availability is a plus. Salary commensurate with experience. Benefits include: sick and vacation time; simple IRA, health insurance. Please email resumes to Rob Horoho at: rhorocho.justcats@nycap.rr.com Web: www.justcatsvet.com

LICENSED TECHNICIAN (V393)

Eagle's Nest Veterinary Hospital, Plattsburgh, NY

Seeking licensed technician to join progressive team for long-term employment. Growing, state-of-the-art, three-doctor, mixed animal practice with large support staff focused on high quality care. 8,000+ client practice relies heavily upon technical support staff, therefore, all technical training and skills will be utilized to fullest. Applicants must be self-motivated, yet have teamwork dedication, be detail-oriented, and possess excellent human relations and communication skills. Experience is preferred, but new graduates with the right attitude and initiative will be considered for full-time position with competitive salary and benefits. Send resume to: Eagle's Nest Veterinary Hospital, 34 Skyway Plaza, Ste 2, Plattsburgh, NY 12901. Email to: envh@localnet.com or fax to 518.566.8332, ATTN: Tammie Smart, Office Manager.

LICENSED VETERINARY TECHNICIAN (V407)

Endwell, NY

Full time position. Generous salary, health benefits eligible. AAHA accredited hospital with board certified clinicians on staff. Great support staff. No emergencies. Great hours (under 40 hours per week) and learning environment with state of the art equipment and services. Contact Dale S. Skrabalak, Phd, DVM, DABVP or Linda M. Skrabalak, Practice Mgr. at 373 Hooper Rd, Endwell, NY 13760 or Fax at 607-748-4375

VETERINARY TECHNICIAN (V396)

Clarkson Veterinary Hospital, Brockport, NY

Full time licensed or license eligible Veterinary Technician needed for two-doctor companion animal hospital in Brockport, NY area. The facility is equipped with up to date technology such as full heart monitoring and complete in house blood chemistry lab. Seeking an individual to be utilized in the areas of anesthesia, dentistry, radiology, patient care, and client education. Applicant must have good communication skills, ability to multitask, be self-motivated and a team player. Excellent salary; based on qualifications, benefits, and hours. Please email resume to vettechposting@gmail.com for more details.

LICENSED VETERINARY TECHNICIAN (V400)

The Guilderland Animal Hospital, Guilderland, NY

Looking for someone that has compassion for animals as well as clients and is eager to work in a fast paced AAHA accredited animal hospital. Offer exceptional benefits including a 401k plan. Full-time and part-time positions available, schedule flexibility including Saturday availability preferred. Please send resumes with references to dtemp@gahvets.com

VETERINARY TECHNICIAN (V399)

Lagrange Veterinary Hospital, Lagrangeville, NY

Seeking vet technician who enjoys being a tech; preferably licensed or license eligible. Need someone who wants to administer excellent patient care in a friendly atmosphere. Staff spends as much time with patients and clients as is necessary. One technician office in a one DVM practice, therefore, responsible for all aspects of technician duties: assistant; lab tech; surgical tech - including laparoscopy; client education/communication etc. Will oversee full time kennel person and few part-time high school assistants. Full service hospital (med, surg, dental, etc.). Need to be willing to accept extra responsibilities that are often not given to technicians: radiology, dentistry, routine (non-exam) vaccinations etc. Office has laparoscopic equipment and will be performing laparoscopic ovariectomies in the very near future. Need to be a "sharp" individual who can essentially run the back of the hospital. Some management is clearly involved (inventory control, etc), but want technician to be primarily interested in clinical care, medicine etc. as well as an individual who clients and patients will look forward to seeing time and time again. Looking for someone who wants to become a significant part of hospital! The Lagrange Veterinary Hospital is located just east of Poughkeepsie in Dutchess County, NY. If interested, contact Dr. Marshall Breite at: lagvet@gmail.com

VETERINARY TECHNICIAN (V401)

Animal Hospital of Niskayuna, Schenectady, NY

One doctor practice seeking a Veterinary Technician (Licensed or eligible for future license) as soon as possible. Practice would require a full time employee who would be able to assist in surgery, perform dental cleanings, monitor patients and various other duties. Contact Animal Hospital of Niskayuna: ahniskayuna@nycap.rr.com

VETERINARY TECHNICIAN (V394)

Clinton Animal Hospital

Looking for hardworking, reliable, veterinary technician to join our small animal hospital in Upstate, NY. Responsibilities include: restraint for office hours, prep for office hours, surgery prep, anesthesia monitoring, kennel cleaning, and reception duties including answering phone calls, setting appointments and billing. Location of the practice is 60 Dwight Ave, Clinton, NY 13323. Pay rate will depend upon experience and licensure. Send resume and cover letter, including references, to Dr. Jessica Price at clintonvet1@hotmail.com **(no phone calls please)**.

PRECEPTORSHIPS (V376)

Animal Hospital of Pittsford/Veterinary Specialists and Emergency Service, Rochester, NY

Offering challenging and exciting preceptorship for Veterinary Technology students with an opportunity for professional growth. Our preceptorships provide an outstanding opportunity to gain exposure to complex referral cases, emergency and critical care medicine. Veterinary Specialists and Emergency Service (VSES) is a 14,000 square foot state of the art facility that houses both a multi-specialty and a 24 hour emergency/critical care hospital. Provide the latest technology for diagnostics and therapy, full range of orthopedic, soft tissue, neurologic and ophthalmic surgery performed daily. Facility equipped with CR imaging, MRI imaging, and as well as other advanced diagnostic modalities. Also have an in-house, full-service laboratory. Specialty services include Critical Care, Internal Medicine, Oncology, Ophthalmology, Radiology, and Surgery. A cardiologist, dermatologist, and neurologist work on a consultation basis. Emergency/critical care service is staffed by one ABVP boarded and four internship-trained attending DVM's with extensive experience in urgent critical care. Licensed technical staff includes 40 LVT's and 20 Animal Care Assistants. Preceptors would have the opportunity to work with each department, depending on the requirements for completion of their school's program and would have an experienced LVT to act as a mentor and oversee scheduling/assignments. General practice preceptorships are also available. The Animal Hospital of Pittsford, the flagship of Monroe Veterinary Associates, occupies a 14,000 square foot facility. There are fourteen other general practices in our group, ranging in size from one to five doctors where preceptorships are also available. Preceptorships can be arranged for 1 - 3 week time periods, in conjunction with school requirements. Contact Karen Sullivan, mvasves@gmail.com, mvasullivan@yahoo.com, Telephone: (585)-271-2733 x 25

VETERINARY TEAM MEMBERS (V369)

The Ballston Spa Veterinary Clinic, Saratoga Springs, NY

Award winning four-doctor, small animal hospital, minutes from Saratoga Springs, NY. Built 10,000 sq. ft. facility in 2007, and have filled it with state of the art equipment, such a digital radiographs, and digital dental x-ray, ultra sound. Abundance of orthopedic surgeries, so have complemented this with an underwater treadmill and a therapy laser to help patients recover faster. Staff respect and encourage responsibility in our technicians, working to keep job stimulating and rewarding. Encourage you to form bonds with the clients and their pets. Looking for team members that like to have fun while they work, so please apply with an upbeat attitude and a good sense of humor! Benefits, no emergency hours. Visit www.ballstonspavet.com, to see facility and meet staff. Fax resume and application to 518-885-3688, attention Dr. Danica Salamun.

LICENSED AND LICENSED ELIGIBLE VETERINARY TECHNICIANS: (V231)

North Shore Animal League America, Port Washington, NY

North Shore Animal League America is the largest no-kill animal rescue and adoption organization in the world. A non-profit organization since 1944. The League's mission has been saving the lives of pets through adoption, rescue and advocacy initiatives. Every year, the League reaches across the country to rescue, nurture and adopt nearly 20,000 pets into happy and loving homes. Over the years, the League has placed close to 1 million puppies, kittens, cats and dogs into carefully screened homes. Offering the most competitive rates in the Long Island area! The licensed veterinary technician is instrumental in providing support to clients, patients and other staff members. The perfect candidate must have the ability to work in a fast paced environment, work well with staff members, be detail oriented and have excellent communication skills. Must be flexible to work additional hours when workload requires. Experience a plus, but will train new graduates. Requirements: Active NYS Veterinary Technician license required or licensed eligible. Previous veterinary office and/or shelter experience a plus. Must have flexibility to work one weekend day and night each week. Great pay, immediate availability, great benefits provided at no cost to you, many shifts available, and new grads welcome. Provide ongoing training that enhances your professional growth. Send resume and cover letter with salary requirements to HR@animalleague.org. Refer to website <http://www.nsalamerica.org/> for current employment opportunities and application instructions. Contact Human Resources by e-mail: HR@AnimalLeague.org

LICENSED/LICENSE-ELIGIBLE TECHNICIANS (V354)

Atlantic Coast Veterinary Specialists, Bohemia, NY

Multi-specialty referral and emergency hospital in Suffolk County seeking licensed/license-eligible technicians to join growing team. Our staff doctors foster a learning environment in the areas of internal medicine, cardiology, surgery, neurology and emergency medicine. This is an excellent opportunity for self-motivated individuals who want to be involved in quality patient care in an atmosphere that utilizes a technician's skills to the fullest. Offer competitive salary and benefit package including 401k, paid vacation, medical and dental, and continuing education to full-time employees. Please contact Erika at evalente@atlanticcoastvet.com or fax resume to 631-285-7367

VARIOUS POSITIONS (V335)

PETSMART, New York City

Cashiers, pet stylists, bather/brusher, pet care associates, PetsHotel associates, pet product associates, pet training instructors, senior day camp associates, and PetsHotel night pet care associates. Contact Ramone Smith, (917)493-7005, or rsmith@seedco.org

ICU/EMERGENCY TECHNICIANS/SPECIALTY TECHNICIANS/KENNEL HELPERS/VET RECEPTIONISTS (V265)

Animal Emergency Referral Center, Northbrook, IL

Excellent opportunity to develop and expand your skills while working with talented, team-oriented staff at one of the fastest growing veterinary centers. Growth has exceeded expectations! 24-hour critical care, emergency, and specialty referral center located in Chicago northern suburb. Center is in eighth year of service with dedication to good business practices, sound professionalism in manner with clients, and providing clients and patients with best possible services and care. Board certified specialists head up each discipline of the specialty referral practice – Internal Medicine, Cardiology, Surgery, Imaging, and Neurology/Neurosurgery. A team of talented and dedicated emergency doctors complete the professional staff and are committed to providing cutting-edge care 24/7. High-energy, high-performing organization. Excellent compensation; benefits include health, dental and life insurance, uniform allowance, 401K savings plan, paid vacation and sick time. If you pride yourself on having a strong work ethic and are a dedicated professional, call us to discuss employment opportunities with our Center. Contact Sheri Rothschild, Human Resources Manager. Phone: (847)-564-3109. Fax: (847)564-9604. Email: srothschild@AERCcenter.com

All positions in this bulletin have been listed with the understanding that employers subject to Federal Guidelines concerning equal opportunity are conforming to such policies. Please send information about job vacancies for Delhi grads. Address job letter to: Kristin DeForest, Office of Career and Transfer Services. Phone: 607-746-4590 or Fax: 607-746-4368. Also please feel free to contact us through e-mail at carsvcs@delhi.edu.