

**Pilot Course Approval Form**

Completed form should be submitted to the Provost

**Contact Information:**

**Name of School:**

**Name of Program:**

**Name of Faculty Proposing the Course:**

**Date of School Approval:**

**Course Information:**

|  |  |
| --- | --- |
| **Course Number (ex. BUSI 225)\*** |  |
| **Course Title (30 characters or less; abbreviated titles will be spelled out in full on SCADETL)** |  |
| **Description (1 paragraph for catalog – should match Course Syllabus description)** |  |
| **Credit Hours** |  |
| **Carnegie Units** |  |
| **Grading mode (Normal [A, A-, etc.] P/NP [pass/no pass]or other [please specify])** |  |
| **Schedule type: lecture, lab, seminar, recitation, independent study, intern, distance learning, studio** |  |
| **Pre-requisites, if any; minimum passing grade for prerequisite course; Concurrency (Y or N)** |  |
| **Restrictions, if any (ex: restricted by major, restricted by class year)** |  |

**COURSE STUDENT LEARNING OUTCOMES:** List the student learning outcomes. If you plan to apply for General Education (GE) approval through SUNY, you must, at a minimum, include the SUNY student learning outcomes for that GE area.

**Approval Signatures:**

**Program Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dean: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Provost: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Approved for Semester\*\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Submit to Curriculum Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Upon approval, Provost will notify the Dean of the School, Program Director, and the Registrar**

**\*Seek assistance from Registrar’s office**

**\*\*Pilot course approvals are good for only one semester**