PETITION TO GRADUATE

Due March 15 for May Graduation
Due October 15 for December Graduation
Due June 15 for September Graduation

In order to be considered for degree clearance at the end of the term, SUNY Delhi students who have met all degree/certificate requirements and wish to graduate must complete this Petition to Graduate form.

_____
PRINT NAME: FIRST, MIDDLE, LAST

_____ _____
STUDENT ID # (800#) MONTH & YEAR OF GRADUATION

_____ _____
DEGREE/CERTIFICATE & MAJOR (EX: AAS – Gen Studies) LAST SEMESTER & YEAR ENROLLED

Have you ever received or are you concurrently receiving a SUNY Delhi Degree? ◯Yes ◯No

STUDENT CHECKLIST:

- Printed Degree Works audit (https://del.degreeworks.suny.edu)
- Meet with Academic Advisor & obtain signature
- Please sign and return to the Registrar's Office, SUNY Delhi, 124 Bush Hall, 454 Delhi Drive Delhi, NY 13753.

_____
STUDENT SIGNATURE EMAIL ADDRESS DATE

ADVISOR CHECKLIST – Please check one:

- After review I have confirmed through Degree Works that the student satisfies graduation requirements.
- If Degree Works is showing **unmet** in areas – please provide a brief explanation as to how the student's degree requirements are being satisfied.

  _____
  _____
  _____
  _____

_____
ACADEMIC ADVISOR SIGNATURE DATE

Advisors and Students -- PLEASE NOTE:

- Information regarding the commencement ceremony can be found at www.delhi.edu/academics/commencencement
- If you are short 6 credits or less and wish to walk – **DO NOT USE THIS FORM**! Contact your division secretary for walking at commencement.
- After final grades are processed, degree clearance review will begin. If you do not meet degree requirements for the semester you apply – YOU WILL NEED TO FILL OUT A NEW PETITION FOR THE TERM IN WHICH YOU DO MEET DEGREE REQUIREMENTS.
- Diplomas will be mailed to the PERMANENT address. Please be sure that address is correct.

Date Received in the Registrar's Office _____ Processed By _____

Pre-clear ☐ Not Pre-clear ☐ Reasoning _____