



Academic Programs and Services
College Council Report
September 2010
Dr. John Nader

RESNICK LEARNING CENTER

- Four summer orientation day programs for students with disabilities were offered in July. Approximately 60 freshmen and their families participated in these programs.
- A three day EOP summer transition program was held August 25-27, with 65 freshmen attending.
- Jeff Stedman, Director of Academic Advisement/Early Warning was a presenter at the National Noel Levitz conference in Atlanta, GA, in July. Jeff presented with a group of professionals on the RetentionRT project.

RESNICK LIBRARY

- Kudos to the collective work of staff in Facilities, CIS and the Resnick Library in moving the student computing lab to the library this summer. Staff and student assistants spent many hours unpacking shelves, moving books, reassembling shelves, running wires, moving computers, reconfiguring computers, installing new electrical panels, unloading furniture trucks, and cleaning the building -- all of which has resulted in a beautiful and more open, technology friendly space for students on the main floor of the Library and Learning Center. The lab will be staffed by library and CIS staff and student assistants, providing one-stop service for research and technology support.
- A new reading room housing the hospitality and culinary collection was completed this summer, and, when furnished, will be a welcome additional group study room for students this fall.
- New electronic resources are now available for faculty and students, including JSTOR, which adds about 350 new full text journal titles in liberal arts, sciences, and business. Several nursing research journals have been added in response to demand from the BSN students, and are available through existing CINAHL, OVID and SAGE databases. Ebsco Integrated Search interface has been updated and allows searchers to retrieve results from various databases at the same time (even books from the library catalog)! Links to these customized searches are on [Databases by Subject](#) page. For complete details on our new and improved resources, visit the library blog at <http://resnicklibrary.wordpress.com>.
- Angela Rhodes and Denise Holcomb attended the IDS workshop in Oswego, in preparation for Delhi's participation in the consortium. IDS is an entrepreneurial effort begun by SUNY librarians in 2003, which provides rapid delivery service among member libraries as well as acquisitions and gift processing software tools.
- Pam Peters attended the first meeting of the South Central Library E-Reader Pilot, which will provide funding and support for libraries to test and get user feedback on a range of e-reader devices.

- Dunstan McNutt and Pam Peters attended the annual SUNY Librarians Association conference in Brockport.
- We wish Angela Rhodes the best in her new job as systems librarian at SUNY Morrisville, and thank her for excellent work in her three years at Delhi. A search is underway for a new librarian.

BUSINESS AND HOSPITALITY DIVISION

- Team Delhi wins FIRST ACF National Championship. Delhi's culinary team secured the title of 2010 ACF National Champions on August 5 at the American Culinary Federation National Championship held in Anaheim, CA. Team members are Sarah Thurgood, Captain, Kenny Liranzo, Joe Michaud, Julie Hernandez, and Chase Devine. Victor Sommo, CEC, and James Margiotta coached the team with Tom Recinella, CEC AAC, serving as team manager.
- Lee Heron and David Brower participated in the first Leadership Clinic delivered to the management team at the Otesaga Resort Hotel. There were 10 managers who participated in four two-hour sessions.
- **SCCC New Hire:** Paula Reardon joins our team as the new full-time Business faculty member and advisor. Paula comes to us with 20+ years of corporate experience and is the owner of a retail store in Saratoga Springs.
- The SCCC campus is preparing to offer a BA degree in Criminal Justice for the spring 2011 semester. Based on demand, we anticipate our overall enrollment numbers to grow by 50-70 students by the fall of 2011.
- **OCC New Hire:** John Nunes is the new SUNY Delhi representative at our OCC campus. John comes to us from West Virginia, with a background in corporate development, marketing and education.

LIBERAL ARTS AND SCIENCES DIVISION

- Dr. Lynn Domina presented a paper, "*Native American Crow Chief Plenty-Coups*," at the biannual conference of the International Auto/Biography Conference held at the University of Sussex in Brighton, England in July. Also, an article Dr. Domina published on the work of Leslie Marmon Silko has been selected to be reprinted in the reference work, "*Short Story Criticism*."
- Rhonda Harrow-Engel, adjunct art instructor, received a professional development grant to attend a workshop with Elizabeth Niels at her studio in Gilbertsville this summer. The week-long workshop was on construction of outdoor fountains and birdbaths. Rhonda hopes to present a similar community-based series of workshops here at Delhi. Rhonda's artwork was displayed at the Annual Stagecoach Run Arts Festival in Treadwell and at the Art & Soul of the Catskills Festival in Delhi. Rhonda was also the first recipient of the Dennis Callas Excellence in Teaching Award.
- Roshan Houshmand, adjunct art instructor, coordinated and taught a one-week children's summer art workshop from August 16-20 at the Andes Society for History and Culture Hunting Tavern Museum. The workshop was funded in part by grants from the New York State Council on the Arts' Decentralization Program administered in Delaware County by the Roxbury Arts Group, and by the A. Lindsay and Olive B. O'Connor Foundation. She also taught children how to work with clay at "Kids in the Kaatskills" this summer. Roshan's work was included in group exhibitions at the Roxbury Arts Group's "Black and White Show," and at Galerie Lamber in the Netherlands.

- Dr. Terry Hamblin presented a paper, "*Mission Impossible: The 'Voice of America,' Congress, the Truman Administration, and the Battle over the Smith-Mundt Act, 1946-1948*" at the Society for Historians of American Foreign Relations (SHAFR) Annual Conference in Madison, WI on June 25. Dr. Hamblin also delivered a lecture, "*Selling America: U.S. Radio and the Cold War*" at the Hudson River Museum, in Yonkers on June 30.
- Scott Swayze earned his Juris Doctor degree in May.
- The online BSN Program was fully accredited by the NLNAC, with special recognition for scholarly achievement and online innovation.
- 2009 nursing graduates achieved a 94% pass rate on the NCLEX exam.

TECHNOLOGY DIVISION

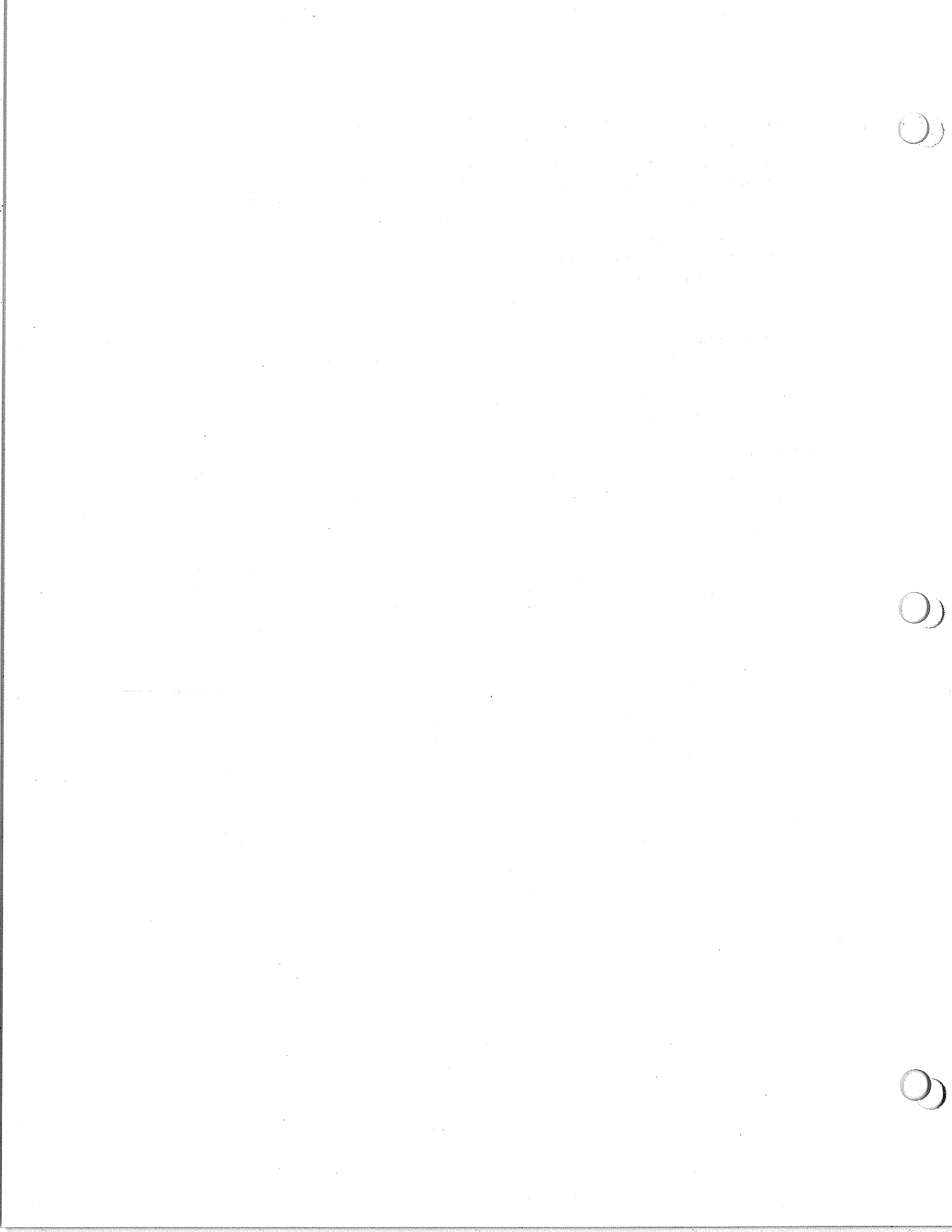
- 2010 graduates of the CADD program achieved a 100% pass rate on the national ADDA exam.
- The BT in Construction Management: Design and Building was approved by SUNY. We await approval from SED.

INTERNSHIPS

- A recent review showed that more than 160 students participated in internships in the 2009-2010 academic year. We will soon give more prominence to internships on the college website.

OFF-CAMPUS PROGRAMS

- Tracey Caponera has been promoted to Director of Inter-Institutional Programs. She will oversee on-site and online programs at Schenectady County Community College and Tompkins-Cortland Community College.



**DELHI
COLLEGE OF TECHNOLOGY
STATE UNIVERSITY OF NEW YORK**

Business & Finance
College Council Report
September 2010

Brian Hutzley
Vice President for Business & Finance

VP FOR BUSINESS & FINANCE

- Budget –The 2010-2011 Budget includes a reduction in state support of \$1.5M on top of last year's mid-year cut of \$0.4M. In addition, there was no tuition increase for SUNY Delhi except for the out-of-state increase. In total these changes are approximately \$500K worse than expected, leaving us with a \$2.0M operating deficit.
- None of the Higher Education Empowerment & Innovation Act was passed. This bill would have significantly changed how SUNY is governed and managed. It would have helped drive economic growth and provide additional opportunities for SUNY to partner with private industry and meet the employment needs of New York. Without this Act, the last round of budget cuts will lead to a rapid decline in SUNY's ability to provide higher education at a great value to our students and taxpayers.
- SUNY continues to move forward on the Strategic Plan roll-out. SUNY Delhi will continue to provide resources and expertise. To-date, this has included the formation of a Budget Task Force and Resource Allocation sub-committee that includes President Vancko and Vice President Hutzley.
- Jonathan Brennan from The Sage Colleges was hired as our new Chief Information Officer (CIO). He started in August.
- Brian Hutzley has officially assumed the role as President of the State University Business Officers Association (SUBOA). The focus for 2010-11 will include a budget allocation tool, revamping of the SUNY fee policy, procurement and IT transformation and resourcing for the Strategic Plan.

**ACCOUNTING/ACCOUNTS PAYABLE/
PURCHASING/STUDENT ACCOUNTS**

- All Business Office departments have significantly reduced the need for printing and paper by implementing student accounts e-billings as well as receiving and storing a multitude of daily, weekly, monthly and annual reports electronically.
- As required by the New York State Internal Control Act, SUNY Delhi has implemented an online campus-wide internal control education and training program. As recommended by the Act, three specific levels of training were developed to differentiate and target individual audience needs for Executive Management, Managers and Line Staff. Training has been completed by Executive Management (President and Cabinet) as well as Managers. Training for Line Staff level is scheduled to be completed during the 2010-11 academic year.
- The SUNY Board of Trustees approved a 4% tuition increase for out-of-state resident undergraduate and graduate students. SUNY Delhi's Fall 2010 full-time tuition rate for all New York State resident students enrolled in an undergraduate degree program is \$2,485 per semester; for out-of-state resident students in an associate undergraduate degree program \$4,550 per semester; and out-of-state resident students in a baccalaureate degree program \$6,690 per semester.
- Approximately 3,100 students have been billed for Fall 2010 college charges.
- June 30, 2010 year-end accounting and financial reports were submitted and accepted as meeting all requirements by SUNY System Administration.

- The 2010-11 Residence Hall Multi-Year Capital Plan Request was submitted to SUNY's newly-formed Office for Capital Facilities. Delhi's plan includes the final phase for Russell Hall bathroom renovations, roof replacements for Murphy and O'Connor Halls and laundry room rehabs for both Murphy and O'Connor Halls. While the Residence Hall operating cash balance is healthy, the five-year operating cash flow includes 5% annual room rental increases, as well as modest operating cash deficits.

COE IN WATER

- Advertising in the County Shopper and Walton Reporter have been useful in gaining new clients.
- Consultant Dave Hill performed an internal audit in May.
- An audit was performed in June by the Environmental Laboratory Approval Program of New York State. All responses to deficiencies have been approved.

BUSINESS & COMMUNITY SERVICES

- Billing – Billing figures (below) are through 6/30/10; summer event billing is incomplete.

Month/Year	Billed and Received	\$\$ to SUNY Delhi (includes Res. Life)	Rate of Return on Programs	\$\$ to CADI
Jul 09-Jun 10	\$518,444	\$167,665	32.3%	\$27,509
Jul 08-Jun 09	\$515,854	\$143,881	27.9%	\$30,091

- Personnel Changes
 - Completion of DEC grant – OTN Wastewater Treatment Training program is now being run by OTN, Lorraine Keckeisen's position was eliminated.
 - Pat Church resigned as BEST Coordinator – hired Kay Sullivan.
 - New position - Campus Events Coordinator – Allison Lundin.
- March - August 2010 Events
 - Ladies Home Bureau
 - Quilting in the Catskills
 - More Reunion
 - Art & Soul of the Catskills
 - Two PV Classes (June, August)
 - Girl's High School Golf Camp
 - Lacrosse Camp
 - Otesaga Management Training
 - BEST
 - ServSafe
 - 2-3-98 Conference
- Projects
 - Training discussions with Covidien
 - Training proposal for Unison Industries
 - Training proposal for FrieslandCampina
 - Exploring solar thermal programs
 - Faculty/Staff Webinar presentations
 - Culinary training for military teams
 - STEM Leadership Council

COLLEGE ASSOCIATION AT DELHI, INC. (CADI)

- Expanded the Student Manager program in MacDonald Hall and Café on the Green.
- Scholarship funds for 2010-11 total \$58,700 including Barnes & Noble and state support.
- Assuming support of Student Ambassador wages in 2010-11.
- Catering:
 - CADI catering has been restructured for efficiencies to keep food and labor costs down while maintaining service to the campus.
 - The Farrell Student and Community Center and renovations to MacDonald Hall Dining Center provide expanded opportunities for partnering with the greater Delhi community.
- D3 Program:
 - Downtown Delhi Dollars well-received by students last academic year.
 - McDonalds joined this year.
- Café on the Green:
 - Similar numbers from last season to this.
 - Increase in number of special events; decrease in daily business activity.
- CADI provided program support for Campus Beautification projects.
- Partnership with Coke is facilitating campus recycling and sustainability programs, and collaborating with two campus Green Teams.
- Campus Printing:
 - Researched print program providers; chose vendor; waiting for CIS support to implement.
- Farrell Hall Food Court:
 - State-of-the-Art facility.
 - Built on time and within budget.
 - New management.
 - Fosters student pride and retention.
 - Working cooperatively with Student Activities to promote the facility.
- MacDonald Hall
 - Partial renovation completed.
 - New chef.
 - Focus on presentation cooking and more relaxed dining.
 - Hope to complete renovation next fiscal year.
- Barnes & Noble:
 - New retail facility.
 - Textbook rental program; approx. 100 titles (20%) of SUNY Delhi titles available.
 - E-books also available, but not expected to generate interest.
- CADI Financial Support:
 - Campus support increased significantly last academic year; program support for 2010-11 increased significantly to offset state budget decreases.
- 2010-11 goal to increase collaboration between State Auxiliary Service Association and SUBOA to promote campus and SUNY objectives.

COMPUTER INFORMATION SYSTEMS (CIS)

- Key summer projects included:
 - Moved the large Academic Computer Lab (ACL) to the Resnick Library.
 - Upgraded the Banner Enterprise System including the Operating System.
 - Farrell Hall included extensive technology including new building management and security, AV, etc.
 - Student e-mails were all migrated allowing for lower operating costs and better services for the students.
- Everything is now in place - ready for a world-class "self-service" system:
 - User Flexibility
 - Single Sign-On
 - User Portal
 - Business Intelligence
 - Data Warehousing
 - Work-Flow Tools
 - Xtender Software - Scan-to-Student File Tool
 - GoPrint Student Printing
 - Virtual Desktop - Thin Client Technology
 - Service Center Software and Management Reporting

SUNY Delhi
College Council Report
Barbara Jones, Vice President of Student Life
September 2010

Student Life The new Farrell Student and Community Center is now open, a culmination of years of planning, and work! The state of the art center includes a new food court, campus store, student mailroom, renovated Okun Theatre, dance and exercise studio, lounges, practice room, art center, radio and tv station, and club spaces. All members of the campus and local community are invited to attend the formal grand opening celebration on September 15, which will feature a ribbon cutting with Senator Bonacic, tours, entertainment by Dr. K's Motown Review, and refreshments. Marty Greenfield, Director of Student Activities has worked closely with Joe Batchelder, Capital Construction, and CADL staff all summer to open the building for our students' return.

It was also a very busy summer in the residence halls where 15 revenue producing camps and conferences were hosted. Many attractive capital projects were completed including Phase 3 of the Russell bathroom renovations in the C, D, and E quads, new walkways and ramps behind Russell, fascia was replaced on Murphy and O'Connor, and 9 new rooms were constructed in underused floor lounges in Gerry and DuBois. All Catskill rooms were freshly painted, and new furniture was installed in DuBois. Construction has also begun on 50 new beds at Riverview Townhouses!

The O'Connor Center received a SUNY 2010 Outstanding Student Affairs Award in the Community Engagement category. Elizabeth Sova, Coordinator, will receive the award, and present on the program at the joint SUNY CCSAO and CSPA-NY conference in Rochester Oct. 3-5. The College was also recognized as "*Partner of the Year*" by the Delaware County ARC in recognition of service-learning partnerships and volunteer programs.

The OCCE and the College also won a prize for one of five best projects nationwide, "Hope for Haiti" on TrueHero.org. On their website you can find the video produced on campus as a message to the children in Haiti that was sent along with the \$5,000 collected on their behalf to rebuild the St. Francis de Salles school in Port-au-Prince.

The Division is working closely with academic faculty and other areas of the College to sponsor a "Food for Thought" programming theme for the year.

The 2010-11 Student Handbook and Planner was produced under the able leadership of Denise McLean, Secretary II. Denise also designed the new SUNY Delhi car decals that were provided for faculty, staff and students, and will be distributed in the future through Enrollment Services at Accepted Student Days.

The **Athletic** department is gearing up for another successful year with 48 student-athletes back to campus early for pre-season training in Men's and Women's Soccer and Volleyball. A total of 30 home athletic events are scheduled for the fall season including the Region III Women's Tennis tournament, a Volleyball quad match, a Men's Soccer game on Family Day and the annual weekday cross country invite at the college golf course.

All intercollegiate and intramural schedules and activities are posted online on the athletic website and in the student planner. Uniforms and equipment have been ordered, soccer fields are painted, the gym floor was refinished, and new athletic vans were purchased.

Approximately 80 student-athletes and coaches are scheduled to assist with fall move-in. Preparations have been made for the intramural bowling club that began last year. This year's plan includes increased trips to Vasta's Miracle Lanes in Stamford and hiring an advisor to coordinate the program.

213 participants attended swimming lessons over the summer. We also held adult water aerobic classes and open/lap swim in the Kunsela Aquatic facility. Coach Bob Leary coordinated a successful Boy's Lacrosse camp with 58 campers and 4 coaches.

Bob Backus, Director, recently attended the Mountain Valley Conference scheduling meeting and will attend the upcoming Region III Director's meeting. Discussions and preparations for the transition to four year athletics (NAIA, fall 2012) are ongoing.

Counseling and Health Services - Over 1,000 freshmen and transfer students attended the New Student Orientation Program, August 27-29. The theme was "Diversity, Growth, Community: Beginning A New Chapter." New additions to the program included an improved "commuter student welcome program," revival of our "welcome picnic," held at the American Legion Fields, and the addition of a very engaging "Think Fast" program, to reinforce important information for new students in a fun and interactive way.

Health Services is partnering with Delaware County Public Health to increase the number of students who get immunized against HPV. The department sponsored the 2nd Annual Health & Wellness Fair on September 16. The expanded event included over 20 campus departments, community agencies and vendors. The department will participate in the "Food for Thought" series of programming underway for 2010-2011. Student Orientation Leaders gave out free fresh fruit and vegetable smoothies during orientation, and peer educators helped promote the "Food, Inc." movie showing at the Health & Wellness Fair.

A dynamic group of 6 "peer educators" began providing outreach programming on sexual assault prevention, and alcohol and drug abuse prevention. Their "theme" for the year will focus on friendship and what it means to be a true "friend."

The Judicial Affairs Office purchased Conduct Manager, a vendor-hosted, web-based judicial conduct software. The program provides a streamlined process that will meet our judicial record management needs. The application will be phased in and will track and assess all aspects of the student conduct process. The product includes features such as: online incident reporting, sending correspondence, real-time reports and statistics, and the ability to track interventions and academic integrity violations.

LouAnn Matthews-Babcock, Coordinator, attended the summer SUNY Judicial Affairs executive board and group (SUNYJA) meeting in Albany. The meeting was held following a 2 day conference entitled "Putting the Pieces Together: Effective Responses to Sexual Assault on College Campuses."

The **O'Connor Center for Community Engagement (OCCE)** begins this fall with the addition of Mary Pysnik, VISTA member, as the result of an AmeriCorps VISTA grant award administered through the New York Campus Compact. This full-time, 12 month position will coordinate local farmers and producers with local institutions to help create a sustainable food system in Delaware County. Elizabeth Sova attended a VISTA Supervisor Training session in July and Mary Pysnik attended a Pre-service Training in Philadelphia.

The O'Connor Center has a new home in the new Farrell Center, and with the new space, and new logo comes a slightly updated name: the O'Connor Center for Community Engagement. The O'Connor Center for Community Engagement marked a new record with over 20,500 hours of community engagement logged in for the 2009 – 2010 year.

We are planning events with agencies like Big Buddies, Roberto's Kids, Delaware County Historical Society, and Saturday's Bread for October 2nd, 2010, our next Community Service Day. Plans are in place for the West Kortright Centre's fundraiser *Farm Fair* on September 5th, a blood drive on September 8th, *United We Serve-Day of Remembrance for 9/11*, *Woofs 'n Wags Barktoberfest* on September 18th, the October 17th *Delhi Crop Walk*, and a *Pawprint Sprint* event on 'Make a Difference Day' in October. November 6th is the 10th annual *Conference on Volunteerism*, which is being held at our partner site, SUNY Oneonta.

Residence Life occupancy rates for the fall 2010 semester will exceed 110% for the fifth straight year. The department will continue to have focused programming geared toward the over 350 students living in triple occupancy rooms during the semester.

A Request for Information (RFI) has been submitted for the Residence Hall card access system. The new system would coordinate with the CBORD Housing Management System and PCS (ID Card Generation), automatically changing door access as students are moved within the halls and/or are issued a new ID card. An upgraded system will provide safety and security features such as allowing for restricted entry on designated doors and allowing student's access to other residence halls beyond their own. The new system will integrate with cameras, monitor doors and send notifications of propped doors.

A pilot program working with students on Academic Probation is underway in Murphy Hall. The program objectives are: to provide support for students to succeed/improve academically, to use the residence hall environment and staff expertise in programming to facilitate workshops geared toward academic success, and to provide an outside the classroom/office experience for students to meet with advisors and academic support staff.

Residence Life is beta testing and consulting with the CBORD Corporation regarding the use of an add-on system called ResCenter for building/room assessments and inspections. ResCenter is being implemented over the fall semester and will eliminate paper Room Condition Reports (RCRS). The system will allow students to view the RCR anytime during the semester and communicate to residence life staff any requests for repairs in their room.

In response to the 2009 Student Opinion Survey, all residence hall main lounges have had the cable television service upgraded to include the HBO family of channels.

Student Programming - An active schedule of programs and events has been planned for the fall to coincide with the re-opening of the Farrell Student and Community Center. Family Day will take place on September 25. In addition to the regular schedule of events, the schedule will feature a Sunday afternoon concert by the Binghamton Philharmonic.

Other major events include the return of America's Got Talent Finalists and campus favorites, Recycled Percussion, a Halloween show by comedian Gallagher, a Celtic holiday show featuring Michael Lordra of Riverdance, and the return of the Shangri-La Chinese Acrobats. The Student Programming Board will also present the Pringles College Tour in October featuring a double bill of rapper J. Cole and the band "We The Kings". Student programmers have booked smaller shows with an emphasis on music to take advantage of

the many new venues in Farrell. There will be expanded offerings in fitness, dance, and movement classes thanks to the willingness of several staff volunteer teachers.

Student Government - The Club Level of Farrell will feature the offices of the Student Senate, and several other clubs. President Jeff Abraham is looking forward to a busy agenda that will focus on cooperation among all recognized organizations, expanded support services for clubs, and working to continue to improve the College and meet student needs.

The annual audit of the Student Senate was completed in early August and was deemed to be "unremarkable" by the auditing firm. This audit will be reviewed first with the Student Senate Executive Board, and then with the entire Senate.

The Student Senate has scheduled the annual and very popular Activity Fair for Sept. 22!

University Police uniformed members completed weapons training consisting of: handgun and long gun proficiency qualification, chemical restraint spray and collapsible baton training. Lt. Tim Hess attended a domestic violence seminar at the Delaware County Law Enforcement Academy. The seminar was presented by Susan Carroll, Esq., of the Pace Women's Justice Center. All uniformed supervisors received training on the SUNY Delhi Campus Public Alert System. Each supervisor accessed the system from a remote location and broadcast sample emergency messages.

In August, NY Alert training was conducted by Chief Perri DeFreece. All three supervisors attended this training with other campus members designated as "Alerters".

Lt. Timothy Ludden successfully completed 120 hours of police supervisor's training at the Otsego County Law Enforcement Academy. In June, Officer Bruce Brown completed a one week police patrol bicycle course and is the 6th member of the department to be certified.

The department gratefully received a new 2010 Dodge Charger police vehicle. Decals and insignias for the new vehicle have been ordered and the vehicle will be put into full service shortly.

Officer James McCartney, along with Resident Director Nilam Kotadia and Coach Amber Sohns, were certified as Rape Aggression Defense instructors after completing three day training programs. This fall, they will begin offering R.A.D. classes to female students who are interested. If successful, the program may be offered to various community groups.

The Online Vehicle Registration process was begun this fall, completing a longstanding goal. To date over 250 students have utilized the new vehicle registration process. Kudos to Cindy Healey, Bursar, and Deb McLaughlin, Secretary at UPD for their work on this project!

**Enrollment Services Report
College Council
September 21, 2010**

All indicators suggest that we will meet or exceed our enrollment goals for the Fall of 2010. We had a successful year generating new applications for admission, receiving 6,520 – an increase of 4.3 percent from the 6,252 received last year. With continuing student enrollments growing at an annual rate of nearly 10 percent, we have had to limit the size of the incoming class. To do so, the number of students admitted was held to roughly the same as last year. As a result, the acceptance rate declined from 56.5 percent last year to 55.0 percent this year.

Our final enrollment will be determined, as stipulated by SUNY, at the end of the day on Friday, September 17th. This is considered our "census" date. As of August 30, there were 3,131 students enrolled representing an increase of 4.6 percent from the 2,993 enrolled at the same time last year. We are projecting our enrollment by the census date to be approximately 3,275 students once withdrawals and high school student enrollments are tabulated. In comparison, the census enrollment last year was 3,183.

With campus facilities and resources at a premium, President Vancko has emphasized the need to manage enrollment growth in a controlled and strategic fashion. To do so, particular attention has been given to enrollments in programs that positively impact retention rates or support core brand identities. Programs that require the greatest resources to operate are also considered priority targets. As seen in the report attached, we were largely successful in meeting our strategic targets. Nevertheless, enrollments in Architectural Technology continue to fall below targets and will remain a program receiving special attention in the coming year.

An increasing number of students participate in internship programs each spring. This increase has presented an interesting challenge as we strive to maintain optimal occupancy rates in our residence halls. In developing our goals for the spring of 2011, a priority will be the recruitment of students likely to seek on-campus housing. A working group has formed and is exploring options including marketing strategies and making more academic programs available to students entering in January.

Goals for the Fall of 2011 reflect those in place for 2010. Our primary targets include enrolling:

- Highly qualified high school students
- Transfers
- Bachelor degree candidates
- Students for our on-line and off-campus programs
- "Core Brand" students
- Residential women

In addition, we have a number of new and recently developed programs that require targeted support, including the new Technology Management: Information Technology program being offered on-line. Should the College succeed in attaining PGA accreditation, we are fully prepared to begin an aggressive campaign to program the Professional Golf Management program.

Managing resources continues to be a challenge as it is campus-wide. Significant savings were realized this past year as the admissions office developed a revised communications plan. Reducing the number of mailings sent to prospective students by almost half, the plan has increased reliance on web-based outreach tools. Email messages have significantly reduced postage costs while providing opportunities for more highly targeted messages. More effective utilization of the Delhi web-site not only reduces the need for printed brochures and promotional pieces, but also provides a more dynamic means of engaging interested students. To continue our effort to manage resources, admissions is working with an external vendor to find additional ways of reducing production and postage costs.

In the same spirit, the offices of financial aid as well as records and registration continue to cut printing and postage costs. Records and registration has made significant reductions in printing by developing electronic reports to replace those previously distributed in hardcopy format. The office of financial aid has done so as well and continues its emphasis on email and web-base communications with students and families.

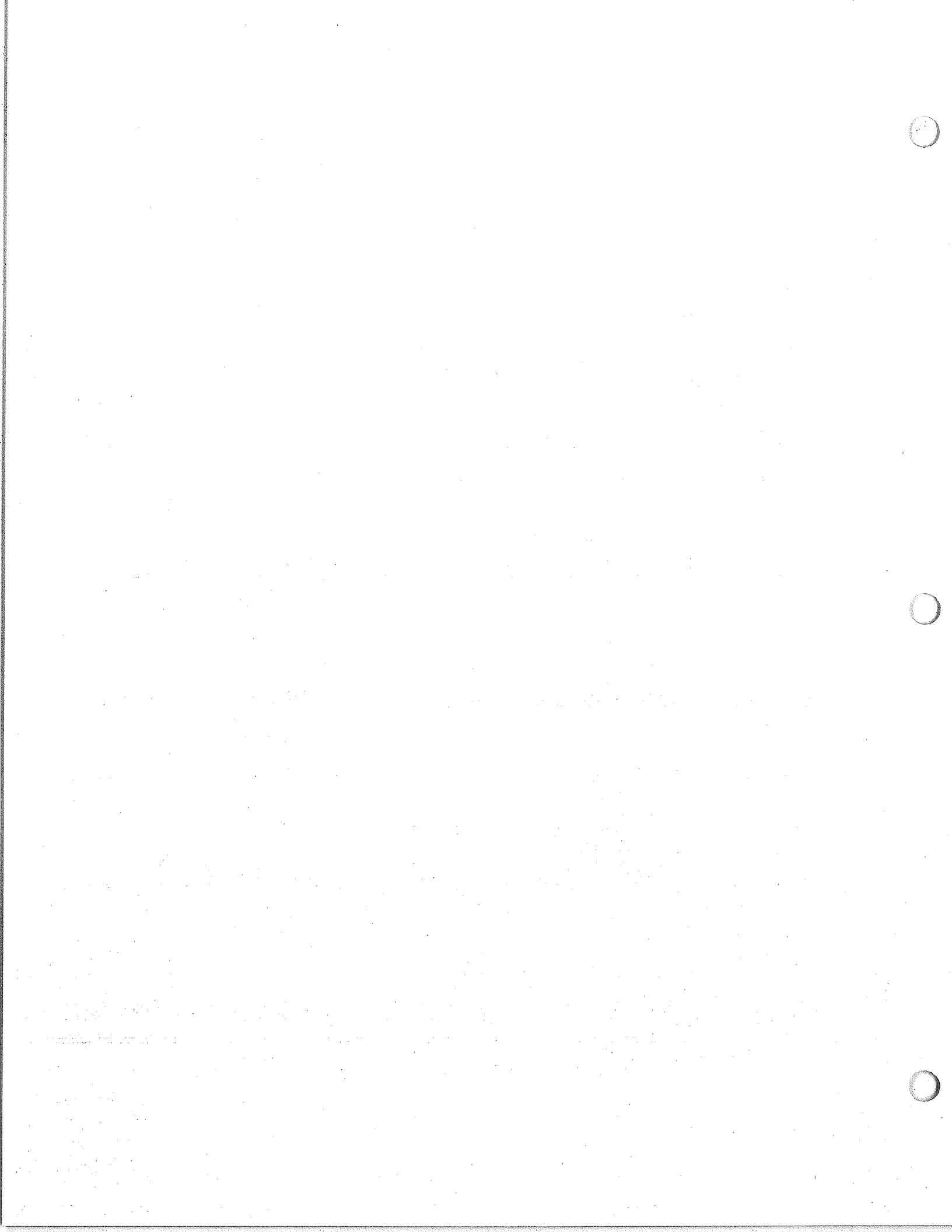
Finally, we are pleased to announce the development of a webpage for the office of institutional research. Faculty and staff with log-in privileges can now access research and reporting data, and can request customized reports. Among the standard reports available one can find information regarding:

- Fall to fall retention rates
- Gender distribution by academic program
- Graduation rates
- Historical enrollment by academic program
- Enrollments by county, state, and country.

It has been a challenging year and there is much to celebrate as we reflect on the outcomes. Nevertheless, important goals went unfulfilled and significant challenges lay ahead. The members of the enrollment services team will continue to work diligently to see that it meets or exceeds the goals it has been given.

Degree	Prog Name	Major	200909 Apps	201009 Apps	200909 Accepts	201009 Accepts	200909 Deposits	201009 Deposits	200909 Schedules	201009 Schedules
A	Accounting	21	112	93	59	42	18	16	32	39
A	Business Administration	22	181	180	104	99	33	49	71	77
A	Business Administration-Transfer	2A	112	98	53	47	21	11	25	20
C	Business Management	28	85	93	34	31	3	3	3	3
A	Marketing	23	56	48	28	24	9	5	19	10
total			546	512	278	243	84	84	150	149
A	Culinary Arts	46	346	446	156	223	46	69	92	114
B	Culinary Arts	46B	89	87	56	63	30	28	69	72
total			435	533	212	286	76	97	161	186
B	Professional Golf Management	9BC	44	42	20	25	10	17	33	39
B	Veterinary Management Technology	14B	7	3	6	2	5	2	12	13
B	Veterinary Management Technology-Online	14I	28	22	16	16	13	14	36	30
A	Veterinary Science	14	406	404	235	212	118	128	272	284
total			441	429	257	230	136	144	320	327
A	Criminal Justice	77	176	241	103	132	37	43	71	68
A	LA&Sci-Adolescence Education	90AD	12	30	9	19	3	10	3	17
A	LA&Sci-Childhood Education	90CH	12	59	10	30	8	8	10	19
A	LA&Sci-Early Childhood Education	90EC	15	50	6	22	5	9	7	14
total			39	139	25	71	16	27	20	50
A	Architectural Technology AAS	37	296	204	214	149	54	42	90	77
A	Electrical Construction & Instrumentation AAS	5G	64	61	45	41	32	26	37	49
A	Electrical Construction & Instrumentation AOS	ND	69	67	51	48	37	38	67	70
C	Electrical Construction & Maintenance	57	18	14	8	8	3	4	3	7
A	Electrical Construction & Plumbing AOS	NE	16	25	6	14	5	6	9	12
A	Electrical Construction & Refrigeration AOS	NF	7	11	4	8	3	5	11	11
C	Electrical Instrumentation and Controls	58	3	4	2	3	2	2	2	1
total			177	182	116	122	82	81	129	150
A	Nursing	8A	625	656	155	140	89	66	145	159
B	Nursing BSN	8BS	240	310	120	153	102	116	193	250
A	Nursing-Community	8AW	0	0	0	0	0	0	6	1
A	Nursing-Offsite	8AX	11	9	10	7	9	7	15	11
C	Practical Nursing-LPN	8C	18	20	1	2	1	2	2	2
total			894	995	286	302	201	191	361	423

* internal transfers reflected in schedules but not apps/accepts/deposits
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Administrative Services College Council Report - September 2010

- Farrell Student and Community Center is open for business to rave reviews from faculty, staff, students and the community.
- SUNY Delhi was named for the second consecutive year by the Chronicle of Higher Education as a "Great College to Work for." We were recognized as among the ten best colleges of our size in compensation and benefits, professional and career development programs and respect and appreciation. As a result, we were featured in a full-page Chronicle article on "Quirky Perks" with a picture of our Culinary Team.
- NYS has offered the first retirement incentive program in eight years and 151 SUNY Delhi employees are eligible. At this point, 28 individuals have committed to retiring, either under the NYS programs or under the local Voluntary Separation Incentive program. HR staff are busy helping employee retire, while filling vacancies on a limited basis.
- A major paving project over the summer included extensive milling and paving in parking lots A, D, F, B and E and the roadway behind Farrell. Selective replacement of concrete walkways also took place.
- Facilities, maintenance and capital construction staff completed many campus projects over the summer, including:
 - Culinary Reading Room in Resnick Library
 - converting Sanford 110/111 and Evenden 212 to classroom use
 - new RD kitchens in Gerry and DuBois Halls
 - smart classrooms in Turf and Sanford
 - a new Swing Analysis Lab in Evenden Tower
 - nine new student bedrooms,
 - new student electrical lab stations at the ETC
 - moved academic computing lab to Bush Hall
- To save energy, staff:
 - Repairs and replaced exterior lights
 - Repaired boiler controls
 - Performed preventive maintenance on exhaust fans and air conditioning equipment
 - Managed electric loads to meet emergency load shed requirements
 - Made repairs to the Energy Management System
 - Worked with the HVAC commissioning team for Farrell Student and Community Center
 - Replaced steam traps and made repairs
 - Installed two instantaneous hot water heaters in Russell Hall
 - Worked with Village of Delhi on sewage system repairs
- Maintenance staff worked hard throughout the summer, making repairs and performing maintenance tasks including:
 - Painted all of Catskill Hall and numerous rooms throughout the residence halls
 - Performed extensive repairs to residence hall rooms and re-keyed student bedrooms as needed
 - Made repairs to fire alarm systems, generator systems, elevators, exit signs, doors and card swipes.
 - Performed roof repairs
 - Upgraded repairs to plumbing systems.
- The Campus Master Plan is nearly complete (first campus in SUNY to complete the plan).
- Human Resources is working toward electronic timesheets for selected employee groups.
- A successful new employee orientation was held on August 24. New employees will enjoy dinner at President Vancko's home on September 8.
- Human Resources staff have been extremely busy with new employee processing. There are now nearly 100 adjunct faculty members, as well as a cohort of new full-time faculty and staff.
- A program to conduct criminal background investigations for all new employees has been put in place.
- 42 staff development workshops were offered in May/June, thanks to the efforts of the staff development committee and volunteer presenters.

- Human Resources staff offered workshops geared toward retirement: How to Calculate your Pension; Health Insurance in Retirement; Retirement Incentive Q and A.

CAPITAL CONSTRUCTION PROJECT STATUS

Project Category	Project	Status
State University Construction Fund (SUCF)	<ul style="list-style-type: none"> • Campus Master Plan 	95% completed
SUCF Projects under Design	<ul style="list-style-type: none"> • Rehab Smith Hall Phase II • Rehab Sanford Hall • Day Care • Utility Infrastructure 	95% completed Design 30% 80% completed 75% complete
Office of General Services (OGS) Contracts	<ul style="list-style-type: none"> • Provide design services to Farrell Center: Commissioning, and Code Inspection 	95%
M&R Contracts	<ul style="list-style-type: none"> • Culinary Reading Room 	90% complete
	<ul style="list-style-type: none"> • Callas Training Center 	Construction started
	<ul style="list-style-type: none"> • Vet Sci Surgical Suite 	100%
	<ul style="list-style-type: none"> • Student Projects 	Completed
OGS Emergency	<ul style="list-style-type: none"> • Sanitary Sewage Repair @ Sanford Hall 	Completed
Dormitory Capital Program	<ul style="list-style-type: none"> • Russell Hall Bathrooms Phase 3 	Completed
	<ul style="list-style-type: none"> • Retaining Walls @ Russell 	Completed
	<ul style="list-style-type: none"> • Laundry in Murphy, O'Connor 	To be bid in fall
	<ul style="list-style-type: none"> • Replace Soffit and Fascia 	Completed
	<ul style="list-style-type: none"> • Exterior of Russell Hall 	To be re-bid in Fall
	<ul style="list-style-type: none"> • Additional Beds to Gerry Hall 	Study started
Campus Lets	<ul style="list-style-type: none"> • Renovate Farrell Center 	99%
	<ul style="list-style-type: none"> • Additions at Clark and Wall 	100%
	<ul style="list-style-type: none"> • 24 Additional Beds in Gerry and Dubois 	95% completed
	<ul style="list-style-type: none"> • Replace Doors in Gerry Hall 	To be completed in December
	<ul style="list-style-type: none"> • Replace Kitchens in Gerry and Dubois 	90% completed
	<ul style="list-style-type: none"> • Paving 	99% complete
	<ul style="list-style-type: none"> • Replacement of selected sidewalks 	45% - Student project to start in October
	<ul style="list-style-type: none"> • Equipment Purchases for Farrell Center 	90% complete



**College Advancement Division
College Foundation
Joel Smith, Director**

**College Council Report
September 2010**

Alumni, Development, and College Foundation

- The 2010 SUNY Delhi Golf Education Tournament raised over \$50,000 for the first time ever. The record total includes \$3,000 in food and beverage sponsors secured by John Ford, CADI's Dining Services Director. The food and beverage sponsorships are funding a new scholarship program for Professional Golf Management majors named in honor of Larry Laoretti, the former U.S. Senior Open Champion who has served as a volunteer spokesman for our golf education programs since 2003. Proceeds from the tournament also fund internships and summer work experiences for Delhi students at the golf course.
- Senior Development Officer Maureen McKenna has contacted over 250 major gift prospects to identify and qualify their interest and ability to support SUNY Delhi. A total of 30% of her personal visits with prospects have led to new or increased donations.
- The 2010 Campus Community Campaign is officially under way. A volunteer committee of faculty and staff is using a peer-to-peer approach to seek gifts from faculty and staff. The campaign, with a goal of 50% participation, runs throughout September. Last year's campaign generated more than \$44,000 in gifts from 238 faculty and staff, a 43% participation rate. President Vancko will host a reception at her home November 4 for all faculty and staff donors.
- The Fall Phonathon, targeted to parents and highly ranked alumni with lapsed or no giving history, kicks off September 27. The Spring Phonathon will be dedicated to contacting alumni donors. Goals include increasing parent gifts by 5% and young alumni giving by 10% over FY 2010 and achieving \$100,000 in alumni gifts through phonathon, mail and related campaigns.
- Alumni Weekend attracted 416 alumni and guests, making it the most successful in more than a decade.
- The Alumni Association is sponsoring a beautiful lounge in the Farrell Student and Community Center with a gift of \$25,000. Photos and visuals will be displayed in the lounge to feature successful alumni and portray the history and legacy of the Alumni Association and SUNY Delhi.

Grants

- Perkins funding totaling \$248,000 for 2010-2011 has been approved. Funds will be used to purchase academic equipment and supplies to support the Golf Course Management, Carpentry, Construction Technology, Automotive Technology, and Culinary Arts programs, as well as science and nursing laboratories. Perkins funds will also be used to support continued growth of online education programs and expansion of the Culinary Arts program and *Signatures* restaurant.

- A regional Department of Labor grant is making \$360,000 in tuition assistance available to BSN students from Delaware and surrounding counties.
- The college is one of 11 finalists for a \$100,000 National Housing Endowment grant. If approved, the grant would support student competitions and adding a residential building component to the Construction Management program.
- Carmen Andoh, grants coordinator, has created a new Grants website to make it easier for faculty and staff to search for federal, state and private/corporate foundation grants. The site, available at www.delhi.edu/administration/grants/index.php, also includes tips and tutorials on how to write a successful grant.

Marketing/Public/Media Relations/Web

- Kim MacLeod, communications and new media manager, presented the plan she developed to increase alumni engagement through the web at the 2010 SUNY Council of University Affairs and Development Conference in Buffalo in June. She discussed using a number of social media and Web 2.0 tools to interact with alumni and how she assesses two-way communication with alumni on the Internet.
- In response to a recommendation from the campus Budget and Planning Committee, the Cabinet approved a new part-time position with Kishan Zuber taking on the role as Web Operations Manager.
- Primary goals for the web site will be for student recruitment marketing and for marketing for revenue generation/fund-raising. Initial priorities are on high-profile (highly-visible) pages and have been identified as priority landing pages for new and return visitors and include: Prospective Students, Visit Us, and Financial Aid. The revised pages will feature focused marketing messages and simplified navigation. Creating a template for academic program pages that will be marketing oriented is the other initial priority.
- Web Operations documentation is being developed to establish a framework for all web-related activities. Web documentation includes user training manuals for the Content Management System, a web-specific marketing plan with measurable outcomes, a Web Policies and Procedures Manual and a web directory with Web Operations specific content.
- A formalized work request system was created to track all web work requested from the campus community and to better prioritize such requests.
- Larger-than-life photos of six Delhi students are now prominently displayed in the new Barnes and Noble Campus Store thanks to a photo shoot arranged by Kim MacLeod.

Additional media highlights include:

- **Three Cheers**—*The Daily Star's* Cheers editorial for August 10, 2010 was solely devoted to SUNY Delhi, highlighting the college's recognition as "Partner of the Year" by The Arc of Delaware County, as a "Great College to Work For" by *The Chronicle of Higher Education*, and as the 2010 ACF National Hot Food Champions.
- **National Champs**—Stories on Delhi's 2010 ACF National Hot Food Championship were carried in *The Binghamton Press and Sun-Bulletin*, *The Walton Reporter*, the *Delaware County Times*, *WBGH*, *PR Newswire*, *Saratoga Today*, the *Watershed Post*, *Perishable News*, *The Sun Herald*, FL, and *Sizzle*, the official magazine of the American Culinary Federation.

- **Best Colleges**—An article in *The Daily Star* highlighted *U.S. News and World Report's* ranking SUNY Delhi among the Best Regional Colleges for the fourth consecutive year.
- **Great College to Work For**—Articles in *The Daily Star*, *The Walton Reporter* and the *Catskill Mountain News* announced that Delhi was named a "Great College to Work For" by *The Chronicle of Higher Education*.
- **Quirky Perks**—*The Chronicle of Higher Education* featured SUNY Delhi as a college that offers special benefits for employees such as gourmet dinners and pet grooming services.
- **President Featured**—President Candace Vancko was featured in the May issue of *Education Executive* magazine, as well as the publication's online edition.
- **Honorary Degrees**—*Daily Star* articles featured ceremonies presenting honorary doctorates to Mikheil Saakashvili, president of the Republic of Georgia, and Douglas Okun '62, an internationally acclaimed architect who provided the conceptual design for the Farrell Student and Community Center.
- **Partner of the Year**—An article in the *Delaware County Times* and *The Walton Reporter* highlighted SUNY Delhi's recognition as "Partner of the Year" by The Arc of Delaware County.
- **Girls Golf**—SUNY Delhi captured its share of media attention by hosting the New York State Public High School Girls Golf Championship. Tournament coverage included *New York Newsday*, *The Post Standard* (Syracuse), *Elmira-Star Gazette*, *Times Herald-Record*, *The Journal News* (Hudson), *Jamestown Post Journal*, and *Rome Sentinel*.
- **Practical Design**—*The Catskill Daily Mail* and *The Daily Star* profiled how Delhi's Architecture Club joined forces with the Central Catskills Collaborative and the Friends of Catskill Interpretive Center to design and build a kiosk to mark the site of the proposed Catskill Interpretive Center near Mount Tremper.
- **Shoe Awareness**—An article in *The Daily Star* highlighted Delhi students for celebrating "One Day Without Shoes" to raise awareness about people around the world who desperately need shoes for proper health.
- **New Scholarship**—*The Walton Reporter* announced the first recipients of the new Dennis Callas Honors Scholarship.
- **Commencement**—*The Daily Star* featured a full color photo and article highlighting Senator Charles Schumer's presentation to graduates.
- **Fine Food, Folks, Fun**—A fund-raising dinner for the culinary team that also included a showing of the trailer for the documentary "Mise En Place" caught the attention of *The Walton Reporter*.
- **Alumni Honors**—This year's Alumni Award recipients and Hall of Fame inductees were highlighted in *The Daily Star*, the *Delaware County Times* and *The Walton Reporter*.
- **New Faculty Award**—*The Walton Reporter* announced Rhonda Harrow-Engle as the first recipient of the Dennis Callas Award for Excellence in Teaching, which honors outstanding adjunct faculty.
- **Perfect Scores**—*The Daily Star* and *The Walton Reporter* reported that every 2010 graduate of Delhi's computer aided drafting and design program achieved a 100 percent pass rate on the certification exam.

- **Empowerment Act**—A joint column in *The Daily Star* by President Candace Vancko and SUNY Oneonta President Nancy Kleniewski championed the benefits of the Public Higher Education Empowerment and Innovation Act.
- **Environmentalism Speaks**—*The Daily Star* announced Environmental Policy Analyst Paula DiPerna's appearance at SUNY Delhi as part of the college's participation in the United Nations Environmental Impact initiative. A WSRK interview with Provost John Nader also helped promote the event.
- **O'Connor Honor**—*The Daily Star* reported that the O'Connor Center for Community Service was named to the President's Honor Roll for the fourth year in a row.
- **Book Award**—A *Daily Star* "On the Bright Side" article recognized nursing professor Deborah Adelman, whose book earned an award from the American Journal of Nursing. The honor was also announced in *The Walton Reporter*.
- **Habitat House**—Articles in the *Walton Reporter* and *The Daily Star* announced Habitat for Humanity's plans to build a house for the Bovina family whose home was destroyed by fire last year. Delhi students will assist with construction.
- **Golf Scholarships**—*The Walton Reporter* reported on the eight Delhi students who earned scholarships at the New York State Green Industry Conference.
- **Satellite Site**—Delhi's new partnership with Tompkins-Cortland Community College was reported in the *Cortland Standard*.