TO: The Campus Community

FROM: Staff Development Committee (David Brower, Lori Ciafardoni, Donna Cutting, Cheryl Dietzman, Carrie Fishner, Ellen Giambalvo, Terry Hamblin, Barbara Kaplan, Monica Liddle, Robert W. Mazzei, Rebecca Norman-Eck, Landa Palmer, Jeanette Reinhardt, Glenda Roberts, Louise Russo)

Please register for the workshops described below at:
http://www.signupgenius.com/go/5080b4eafa2f4-20164

If you register for a workshop with limited seating, please de-register if you are unable to attend, so that someone else may be offered the opportunity to participate. Please retain these workshop descriptions for date, time and locations. We will not be sending memoranda confirming attendance. It is your responsibility to place this information in your personnel file, should you wish to do so.

The Staff Development Committee is continuing to work on an annual calendar of workshops. Our purpose is to provide all Delhi staff access to in-house programs for job enhancement, professional development and personal enrichment. If you are willing to present a workshop in the future or, if there are workshops on specific topics which you would like to see offered, please contact a committee member.

If you are interested in joining the Staff Development Committee to help plan future workshops, please contact Ellen Giambalvo, x4495, giambaew@delhi.edu or Glenda Roberts, x4548, robertgv@delhi.edu.

WORKSHOP #1: LEARNING POSITIVITY 101
Date: Monday, May 23
Time: 9 am – 11 am
Location: Farrell Center Rooms 211A and 211B
Presenter: Michelle Rogers-Estable & Kathryn DeZur
Minimum: 5
Zoom Link: https://www.zoom.us/j/9330443143

Research in the field of positive psychology has shown that optimists statistically have lower rates of depression, achieved higher grades in school, earn higher incomes, recover from illness faster, receive more promotions on the job, recover from loss and trauma better, and a host of other associated benefits that come with a positive mindset. This workshop will briefly cover some of the research in the field of positive psychology, and then will mostly focus on a series of interactive hands-on activities and discussions on learning how to use some techniques in the field that lead to a more positive mind-set -- techniques that can be used personally, at home, with colleagues, and/or with students. The workshop will be very interactive, so come with a pen, a small journal and a willingness to share. ☺

WORKSHOP #2: LEARNING POSITIVITY 102
Date: Monday, May 23
Time: 1 pm – 3 pm
Location: Farrell Center Rooms 211A and 211B
Presenters: Michelle Rogers-Estable & Kathryn DeZur
Minimum: 5
Zoom Link: https://www.zoom.us/j/9330443143

This course is for those who have already completed the Learning Positivity 101 course. This course will first start with a round-table of sharing of how any of the positive psychology techniques from the 101 course have worked for participants. Then this course will delve into specific techniques and practices of positive psychology that are used in organizations, on the job, and in education with students. Participants require the basics from the 101
course before they can do this course as this builds on those practices and understanding, but this workshop is focused on education and the workplace. The workshop will be very interactive, so come with a pen, a small journal and a willingness to share. :) 

Tuesday, May 24
All Day
SHARED SERVICES SUMMIT
Mini Moodle Palooza
SUNY Cobleskill
To participate in the Shared Services Summit,
Contact Bonnie Martin, martinbg@delhi.edu, x4498

To sign up for a Mini Moodle Palooza workshop:
http://www.signupgenius.com/go/5080945acad292-shared
9 am: Moodle Basics
10 am: Moodle Assessment
11 am: ISD Principles
1 pm: Basic Tech Skills
2 pm: What’s New in Moodle v3.0

WORKSHOP # 3: MAKING THE MOST OF SOCIAL SECURITY
Date: Tuesday, May 24
Time: 10 am – 11 am
Location: Bush Hall Room 131
Presenter: Kenneth Woods

Feel more secure about your Social Security choices.
Did you know that over 60% of individuals do not receive the maximum benefit they deserve from Social Security? We don't want you to be one of them. That’s why we’re offering this special seminar for employees of SUNY Delhi.

• Understand the importance of Social Security in your savings plan
• Take the steps you need to maximize your claiming strategy
• Plan for your retirement income

Reserve your seats by calling 800.642.7131 or visiting http://getguidance.fidelity.com

WORKSHOP # 4: MAKING THE MOST OF SOCIAL SECURITY
Date: Tuesday, May 24
Time: 1 pm – 2 pm
Location: Bush Hall Room 131
Presenter: Kenneth Woods

Feel more secure about your Social Security choices.
Did you know that over 60% of individuals do not receive the maximum benefit they deserve from Social Security? We don’t want you to be one of them. That's why we're offering this special seminar for employees of SUNY Delhi.

• Understand the importance of Social Security in your savings plan
• Take the steps you need to maximize your claiming strategy
• Plan for your retirement income

Reserve your seats by calling 800.642.7131 or visiting http://getguidance.fidelity.com

Tuesday, May 24, 9 am to 1 pm and
Wednesday, May 25, 9 am to Noon
DROP OFF DONATIONS FOR BRONCO BARGAINS
Clark Field House

Wednesday, May 25
11:30 am – 1:30 pm
ANCHORS AWEIGH – HONORING CANDACE as SHE SETS SAIL on HER RETIREMENT
Agora
Thursday, May 26
8 am – 10 am EMPLOYEES ONLY
10 am – 2 pm General Public
BRONCO BARGAINS SALE
Clark Field House

Friday, May 27
ACCEPTED STUDENT DAY

Tuesday, May 31
11 am – 3 pm
EMPLOYEE APPRECIATION DAY
Awards Ceremony + Lunch, Farrell Commons
Activities – various locations

WORKSHOP # 5: FACULTY PROMOTION PROCESS
Date: Wednesday, June 1
Time: 9 am – Noon
Location: Farrell Center Rooms 211A and 211B
Presenters: Kathleen Ogborn, Jeanette Reinhardt, Jan Elwell
Maximum: 50

Learn about the faculty promotion process.

WORKSHOP # 6: WHAT YOU NEED TO KNOW ABOUT TES, TRANSFER FINDER & TRANSFER ARTICULATION
Date: Wednesday, June 1
Time: 2 pm – 3:30 pm
Location: Sanford Hall Centennial Center
Presenter: Nikki Pickett and Anastasia Falcheck
Minimum: 2
Maximum: 25
Zoom Link: https://delhi.zoom.us/j/734832634

We will be discussing the SUNY Transfer Finder Project and how it benefits the campus, academic advisors, and our students (current and future). We will introduce you to TES (the Transfer Evaluation System) which is a great tool the Registrar’s Office is using to assist with the Transfer Articulation process. This will eventually replace “SYNC YOUR CLASSES.”

WORKSHOP # 7: INTRODUCTION TO BUSINESS INTELLIGENCE – the NEW SMRT
Date: Thursday, June 2
Time: 9 am – 10 am
Location: Bush Hall Room 302
Presenter: Amy Brown

The SUNY SMRT system is being replaced by the Business Intelligence system. If you use SMRT to monitor your accounts you will want to come to this workshop to learn how to use Business Intelligence.

WORKSHOP # 8: HOW TO DEAL WITH CHALLENGING INDIVIDUALS IN AND OUT OF THE CLASSROOM
Date: Thursday, June 2
Time: 10 am – 11:15 am
Location: Farrell Center Rooms 211A and 211B
Presenter: Cathy Harris

Highly interactive presentation on strategies to deescalate tension and possible conflict, and for better communication and understanding when dealing with people who can be difficult and/or angry. Tips on how to prevent a situation from becoming worse.

WORKSHOP # 9: PREPARING FOR INTERNATIONAL TRAVEL PROGRAMS or MISSIONS - CANCELLED
Date: Thursday, June 2
This is a session to discuss early planning for any college sponsored trips abroad. We will discuss how to find the required/recommended immunizations for travel. The completion of immunizations can require a lengthy period of time and additional paperwork may need to be completed. Learn how to make the process a smooth one while ensuring that the student is properly prepared to reduce any potential health risks.

WORKSHOP # 10: RESEARCH & CREATIVE ACHIEVEMENT DAY
Date: Friday, June 3
Time: 9 am – 11 am
Location: Sanford Hall Centennial Center
Presenter: Jack Tessier
Zoom link: https://delhi.zoom.us/j/663881138
Share your creative works and scholarship with your colleagues, or just show up to see what your friends are up to. The poster session will give us time to see the exciting things that people at SUNY Delhi are doing to ply their craft. All topics and works are welcome: paintings, ceramics, cabinets, metal work, golf swings, cooking, books, research posters, knitting, or anything creative that you do that helps you practice your trade or hobby. Please contact Jack Tessier (tessiejt@delhi.edu) if you would like to present. Our keynote speaker will be Chris Teter who will talk about his research involving the invasive plant, Japanese tree lilac. Refreshments will be provided.

WORKSHOP # 11: SO WHAT IS THE EMPLOYEE ASSISTANCE PROGRAM?
Date: Friday, June 3
Time: 1 pm – 2 pm
Location: Bush Hall Room 131
Presenters: EAP committee members and EAP Coordinator Cathy Harris
The Employee Assistance Program is a benefit designed to help provide employees with confidential, voluntary, no cost assessment and referral services. Want to learn more? Join members of the EAP Committee as we discuss this benefit. Giveaways and refreshments provided.

WORKSHOP # 12: BASIC BEER MAKING
Date: Friday, June 3 and Friday, June 17
Time: 1 pm – 4 pm
Location: Evenden Tower Room 410
Presenter: Jack Tessier
Maximum: 8
Zoom link: https://delhi.zoom.us/j/471280704
Learn how to make beer at home. This workshop will engage the participants in making a batch of homebrew. Cost is $5 payable on the day of the workshop. Must be able to attend both sessions.

WORKSHOP # 13: INDIVIDUAL GOLF LESSONS
Date: Monday, June 6 (Offered June 6 – June 10)
Time: See below
Location: The Delhi College Golf Course
Presenter: Jim Lees, PGA
Staff or faculty member may spend a half hour with Jim trying to learn or improve upon any aspect of the game of golf. Beginners are welcome. Equipment can be provided.
Times: By Appointment Only. Please email Jim at leesjr@delhi.edu or call (607) 746-4574 to schedule a time.

WORKSHOP # 14: CREATING MOBILE-READY STUDY SETS IN QUIZLET
Date: Monday, June 6
Time: 9 am – 11 am
Location: Sanford Hall Room 113
Presenter: Ericka Ericson
Minimum: 5
Maximum: 27
This workshop will teach participants how to create mobile-ready study sets using Quizlet. Quizlet is a free online tool that provides 6 different study options for students, including flashcards, self-testing, and matching terms and definitions. Quizlet has apps for most smart phones, offering students mobile access from their own device. Additionally, this tool can be integrated seamlessly into Vancko Hall courses to provide ease of access to students.

To prepare for this workshop, participants should bring a copy, digital or otherwise, of a set of terms/definitions, quiz questions, or translations (for foreign languages) with them. For any questions, please contact the Presenter at ericoey@delhi.edu

WORKSHOP # 15: AMERICAN RED CROSS APC/AED CERTIFICATION
Date: Monday, June 6
Time: 9 am – 1 pm
Location: Evenden Tower Room 104 and Evenden Tower Room 14 (RTE lab)
Maximum: 10
Minimum: 5
Presenter: Eric Laine

Participants will learn how to recognize when an emergency is occurring, safely approach and assist victims, and provide appropriate care including CPR/AED and care for breathing emergencies. Upon successful completion of the workshop and associated tests, participants will receive a certification card in American Red Cross CPR and AED. A fee of $19 will be charged to cover the certification fee. Gloves and breathing barriers will be provided for the participants. Participants may take the workshop and choose not to pay for the certification.

WORKSHOP # 16: CLASSROOM TECHNOLOGY BASICS
Date: Monday, June 6
Time: 10 am – 11 am
Location: Evenden Tower Room 203
Presenter: Dylan Tucker

We will be going over some basic classroom technology use. Please come with questions, as a large portion of the workshop will be based on questions that you bring, or send ahead of time.

WORKSHOP # 17: OKUN THEATRE TECHNOLOGY USE
Date: Monday, June 6
Time: 11 am – Noon
Location: Farrell Center, The Okun Theatre
Presenter: Dylan Tucker

We will be going over some basic use of the technology available in The Okun Theatre. This includes the use of the projector, microphones, computer, conference phone interface, connecting your laptop, and presenting wirelessly from a phone or other mobile device.

WORKSHOP # 18: INCREASE SPONSORED RESEARCH w/INVENTIONS, INTELLECTUAL PROPERTY & TECHNOLOGY TRANSFER
Date: Monday, June 6
Time: 11 am – Noon
Presenter: Steven Wood
Location: Bush Hall Room 131

For those interested in learning more about creation of inventions and intellectual property (both within and outside of sponsored research), the patent application process, partnering with industry around faculty inventions to bring new products to market, and services provided by the SUNY Research Foundation Office of Innovation & Partnerships to support research, inventive and entrepreneurial efforts. We will discuss these types of services within the process of engaging with sponsored research and faculty to help determine whether an invention has been made, facilitating inventor engagement with outside patent counsel to obtain protection for the invention and cultivating relationships and negotiating and drafting licensing agreements and other contracts with startup companies and industry players who may be interested in transitioning the invention into a market product.

WORKSHOP # 19: ZAPTION
Date: Monday, June 6
Time: 11 am – 1 pm
Location: Sanford Hall Room 113
Zaption is a web-based technology tool that transforms videos to make them interactive. A Zaption video engages learners through questions and interactivity. This session will provide participants with hands-on experience for creating and presenting Zaption video tours. Participants will learn how to create a video tour, add questions and review analytics in Zaption. In addition, participants will practice using Zaption Presenter and will learn how to embed Zaption videos in Moodle.

WORKSHOP # 20: INCREASE SPONSORED RESEARCH w/INVENTIONS, INTELLECTUAL PROPERTY & TECHNOLOGY TRANSFER

Date: Monday, June 6
Time: 1 pm – 2 pm
Presenter: Steven Wood
Location: Bush Hall Room 131

For those interested in learning more about creation of inventions and intellectual property (both within and outside of sponsored research), the patent application process, partnering with industry around faculty inventions to bring new products to market, and services provided by the SUNY Research Foundation Office of Innovation & Partnerships to support research, inventive and entrepreneurial efforts. We will discuss these types of services within the process of engaging with sponsored research and faculty to help determine whether an invention has been made, facilitating inventor engagement with outside patent counsel to obtain protection for the invention and cultivating relationships and negotiating and drafting licensing agreements and other contracts with startup companies and industry players who may be interested in transitioning the invention into a market product.

WORKSHOP # 21: VOICETHREAD

Date: Monday, June 6
Time: 1:30 pm – 3:30 pm
Location: Sanford Hall Room 113
Presenter: Kirsty Digger

VoiceThread allows a variety of media to be presented and for others to comment on that media. Comments can be text, audio, or video, plus annotation tools can be used. VoiceThread is a cloud-based tool that is platform agnostic. Delhi has a site license for VoiceThread and it is integrated into Moodle. Participants will learn how to create, comment on, and share a VoiceThread and how to set up VoiceThread in Moodle. Participants should bring a flash drive to this session with: a) a short power point presentation (3 or 4 slides); b) a few images or photos; c) a link to a YouTube video.

WORKSHOP # 22: INDIVIDUAL GOLF LESSONS

Date: Tuesday, June 7 (Offered June 6 – June 10)
Time: See below
Location: The Delhi College Golf Course
Presenter: Jim Lees, PGA

Staff or faculty member may spend a half hour with Jim trying to learn or improve upon any aspect of the game of golf. Beginners are welcome. Equipment can be provided.

Times: By Appointment Only. Please email Jim at leesjr@delhi.edu or call (607) 746-4574 to schedule a time.

WORKSHOP # 23: HONORS PROGRAM

Date: Tuesday, June 7
Time: 9 am – 10 am
Location: Farrell Center Room 211
Presenter: Terry Hamblin, Chair, Honors Programming Advisory Committee

Are you interested in developing an honors course? Would you like to learn more about SUNY Delhi’s Honors Program and some of the new and exciting honors courses being developed by our faculty? This interactive workshop will provide an overview of the process and procedure for developing and offering honors courses with an emphasis on integrating honors course objectives into already existing courses. Members of the Honors...
Programming Advisory Committee will be present to answer any questions and work with faculty interested in course development.

WORKSHOP # 24: CREATING and IMPLEMENTING BADGES
Date:        Tuesday, June 7
Time:        9 am – 11 am
Location:    Sanford Hall Room 113
Presenter:   Ericka Ericson
Minimum:     5
Maximum:     27

Digital Badging is a relatively new phenomenon that integrates game-like elements into the educational stratosphere. Much like physical, "real-life" badges, they indicate a skill or activity that has been learned successfully and is a visual representation of that. Part of the fun of using badges in an online course is being able to create something that is eye-catching which people will want to display on their profiles. Participants of this workshop will learn how to create a badge using a variety of free online tools and will walk away having created a brand new badge that can be implemented in one of their courses. For any questions, please contact the Presenter at ericsoy@delhi.edu.

WORKSHOP # 25: INTRODUCTION TO BUSINESS INTELLIGENCE – the NEW SMRT
Date:        Tuesday, June 7
Time:        10 am – 11 am
Location:    Bush Hall Room 131
Presenter:   Amy Brown

The SUNY SMRT system is being replaced by the Business Intelligence system. If you use SMRT to monitor your accounts you will want to come to this workshop to learn how to use Business Intelligence.

WORKSHOP # 26: USE FREELY AVAILABLE OER and CC LEARNING OBJECTS in YOUR COURSES
Date:        Tuesday, June 7
Time:        11 am – 1 pm
Location:    Sanford Hall Room 113
Presenter:   Kelly Keck
Minimum:     3
Maximum:     27

OERs (Open Educational Resources) and CCs (Creative Commons) are freely available learning objects on the web that can enhance the engagement of your students in courses and improve the overall quality of your courses with little work on your part. Come learn what OERs and CCs are, and how to find them. Then, with the support of the workshop leaders, begin searching for OER and CC learning objects to use in your courses.

WORKSHOP # 27: USING BYOD and APPS as MULTIMEDIA PRODUCTION TOOLS with STUDENTS
Date:        Tuesday, June 7
Time:        1 pm – 3 pm
Location:    Farrell Center Rooms 211A and 211 B
Presenter:   Michelle Rogers-Estable
Minimum:     3
Maximum:     15
Zoom Link:   https://www.zoom.us/j/9330443143

BYOD (Bring your own device) & Apps can be utilized as freely and immediately available multimedia production tools during classroom projects, activities, and student work sessions. In this workshop you will partake in using your smart phone or tablet as a part of a group to complete a small and simple project using a variety of free apps on your device(s). iOS and Galaxy smart phones and tablets work best. Kindle Fire does not work well for this type of activity. The library has iPads for checkout, and if you contact me in advance I can work the library to make sure your device will have the necessary apps. However it is recommend to use your own personal smart-device as you will be more familiar with settings. Participants will be contacted in advance of the workshop with the list of apps to install on their device and directions to practice using them. Submit a helpdesk ticket in advance if you have trouble installing and setting up the apps, and myself or Ericka Ericson will work with you to make sure your device is ready to go the day of the workshop. During the class, support will be offered on the tasks and
activities. The goal of this workshop is to see, first hand, what it is like to use various apps to create multimedia presentations and projects for a class, and during a class session. By experiencing it first-hand you can then more easily implement similar app and BYOD use into your own course(s). This is a hands-on interactive workshop, so come ready to work on your device, learn new things, and interact in a group with others to create something fun together. Note: Virtual access can only occur if there are at least 2 virtual attendees, as they would work together remotely as a group.

WORKSHOP # 28: INDIVIDUAL GOLF LESSONS
Date: Wednesday June 8 (Offered June 6 – June 10)
Time: See below
Location: The Delhi College Golf Course
Presenter: Jim Lees, PGA
Staff or faculty member may spend a half hour with Jim trying to learn or improve upon any aspect of the game of golf. Beginners are welcome. Equipment can be provided.
Times: By Appointment Only. Please email Jim at leesjr@delhi.edu or call (607) 746-4574 to schedule a time.

WORKSHOP # 29: CARING FOR AGING PARENTS
Date: Wednesday, June 8
Time: 9 am – 10 am
Location: Sanford Hall Centennial Center
Presenter: Landa Palmer, MS, RN
Minimum: 2
Maximum: 50
Zoom Link: https://delhi.zoom.us/j/7772379476
Caring for older adults is challenging and this session will be a discussion on available resources, how to find support, advanced directives, and overall issues of being a caregiver.

WORKSHOP # 30: CREATE AN ePORTFOLIO
Date: Wednesday, June 8
Time: 9 am – 11 am
Location: Sanford Hall 113
Presenter: Michelle Rogers-Estable
Minimum: 3
Maximum: 27
Zoom Link: https://www.zoom.us/j/9330443143
ePortfolios are the resume of the future. Having a professional ePortfolio on a resume makes a candidate stand out. In this workshop, participants will learn some of the basic concepts of what ePortfolios are, some of the curricular goals of using them in education, and what type of content to put on them. Then participants will see several examples, and learn about a list of free tools that can be used to create an ePortfolio. Finally, participants will begin creating their own professional ePortfolio using one of the free tools. Come to the workshop with a resume, digital artifact, file, example of work, list of projects, list of achievements, video lecture link, list of conference presentations, list of awards, list of professional affiliations, teaching philosophy, statement of research interests, or anything that you might want to add to your professional ePortfolio. Whether you complete this workshop for creating your own ePortfolio or do it to learn how for eventually helping your students create one, you will walk away with the skills and knowledge about the best means to do so.

WORKSHOP # 31: UNCOILING THE MYSTERIES of COIL
Date: Wednesday, June 8
Time: 11 am – 1 pm
Location: Sanford Hall Centennial Center
Presenter: Kelly Keck
Minimum: 3
Maximum: 75
Zoom Link: https://delhi.zoom.us/j/4185140300
This workshop will introduce the COIL Center, review the program’s goals, detail its professional development programs, and illustrate the course development program. By the end of workshop, participants will develop an online COIL profile which could be used to find an international partner.
WORKSHOP # 32: CREATE an eBook FOR YOUR CLASS
Date: Wednesday, June 8
Time: 1 pm – 3 pm
Location: Sanford Hall Room 113
Presenter: Michelle Rogers-Estable
Minimum: 3
Maximum: 27

Students always have their mobile devices on them, so use those devices for useful study tools. In this workshop, you will create an eBook that students can access either online from a variety of devices, or download for offline access. Come to the workshop with content for at least one chapter in an eBook, or for one study module (one week) of a course you offer. During this lab we will walk through how to create the eBook using online tools, and with our support you will create your eBook to use in your course.

Thursday, June 9
7:30 am – 3:30 pm
CAMPUS CLEAN OUT DAY

WORKSHOP # 33: INDIVIDUAL GOLF LESSONS
Date: Thursday, June 9 (Offered June 6 – June 10)
Time: See below
Location: The Delhi College Golf Course
Presenter: Jim Lees, PGA

Staff or faculty member may spend a half hour with Jim trying to learn or improve upon any aspect of the game of golf. Beginners are welcome. Equipment can be provided.
Times: By Appointment Only. Please email Jim at leesjr@delhi.edu or call (607) 746-4574 to schedule a time.

WORKSHOP # 34: INDIVIDUAL GOLF LESSONS
Date: Friday, June 10 (Offered June 6 – June 10)
Time: See below
Location: The Delhi College Golf Course
Presenter: Jim Lees, PGA

Staff or faculty member may spend a half hour with Jim trying to learn or improve upon any aspect of the game of golf. Beginners are welcome. Equipment can be provided.
Times: By Appointment Only. Please email Jim at leesjr@delhi.edu or call (607) 746-4574 to schedule a time.

WORKSHOP # 35: START BUILDING YOUR MOODLE COURSE
Date: Friday, June 10
Time: 9 am – 11 am
Location: Sanford Hall Room 113
Presenter: John Horner
Minimum: 3
Maximum: 27

Moodle users are welcome to attend this interactive training where a general overview of Moodle will be presented, and the workshop leader walk you through the basics of setting up a Moodle course, adding content, creating quizzes, and setting up the gradebook. In addition, we will also discuss how to create different assessment tools, such as assignments, surveys and quizzes. This program is designed for novice users but those more advanced users with an interest in creating assessments are also invited to attend. Come with a course in mind to work on, and have some content ready to add. The Presenters will help you with your specific needs in your course, and help you add content to your course. If you do not have a course then a sandbox course will be copied for you.

WORKSHOP # 36: ADVISOR TRAINING
Date: Friday, June 10
Time: 10 am – Noon
Location: Farrell Center Rooms 211A and 211B
Facilitator: Jeff Stedman
Minimum: 1
Maximum: 45
This workshop will have discussions about connecting with students, how credits affect financial aid and living on campus, Degree Works, academic probation, advising forms, advising scenarios, academic warnings, CLEP, excluding grades, transcripts and much, much more.

**WORKSHOP # 37: CREATE and MANAGE YOUR MOODLE GRADEBOOK**

- **Date:** Friday, June 10
- **Time:** 11 am – 1 pm
- **Location:** Sanford Hall Room 113
- **Presenter:** John Horner
- **Minimum:** 3
- **Maximum:** 27

The gradebook in Moodle can seem intimidating at first but there are some easy ways to set it up so that you and your students can have an accurate picture of grades throughout the entire class term. This program is designed for users who consider themselves gradebook novices and who would like to find out how to organize the gradebook, set up categories, create calculations, and more. Come with a course in mind to work on. The Presenters will help you with your specific needs in your course. If you do not have a course then a sandbox course will be copied for you to practice in.

**WORKSHOP # 38: START DESIGNING YOUR HYBRID/ONLINE COURSE or MOOC**

- **Date:** Friday, June 10
- **Time:** 1 pm – 3 pm
- **Location:** Sanford Hall Room 113
- **Presenter:** Kelly Keck
- **Minimum:** 3
- **Maximum:** 15

Come ready to learn the process and work on a special packet of worksheets on how to design a hybrid/online course or a MOOC. Participants will be walked through the design process, and will begin outlining and organizing what the structure of their course would look like. Participants will not create anything in Moodle yet; this is the design stage, on paper.

**WORKSHOP # 39: BEER & FOOD: A MATCH MADE IN HEAVEN!!**

- **Date:** Friday, June 10
- **Time:** 2 pm – 4 pm
- **Location:** Alumni Hall, 2nd Floor
- **Presenter:** Tony Galloro
- **Minimum:** 10
- **Maximum:** 20
- **Fee:** $15 due to Cheryl Dietzman on or before June 6

Zythology; the study of beer. All the cool kids are doing it! This workshop explores effectively pairing the right beer with various foods. Join budding zythologist Tony Galloro and discover what beer goes best with chocolate truffles!!

**WORKSHOP # 40: INTRO TO RAD**

- **Date:** Friday, June 10
- **Time:** 2 pm – 3:30 pm
- **Location:** Farrell Dance Studio Room 129
- **Presenters:** Elizabeth Hoyt and Melissa Cole

What is RAD? As in, SUNY Delhi is so RAD and awesome? Nope, not that kind. RAD stands for Rape Aggression Defense Systems. The RAD System offers programs for women, children, men and seniors and provides a holistic approach to self-defense education. A Basic Women’s RAD Class focuses on risk awareness, risk prevention, risk avoidance, risk reduction, and risk avoidance, while progressing on basic hands-on defense training. We would like to introduce you to this type of class and see if there is interest in holding a full Basic Women’s RAD Class on campus. Participants should wear comfortable workout clothes and sneakers.
### WORKSHOP # 41: SHARING TEACHING IDEAS

**Date:** Monday, June 13  
**Time:** 8 am – 2:15 pm

**Sharing Teaching Ideas**  
*For Faculty, By Faculty*

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<tr>
<th>Time</th>
<th>Activity</th>
<th>Location</th>
<th>Presenter(s)</th>
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<tbody>
<tr>
<td>8:00 –</td>
<td>Coffee and Pastries</td>
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<td>8:25</td>
<td>Welcoming Remarks</td>
<td>Learning Center</td>
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<td>8:30 –</td>
<td>1A – Find your True Color</td>
<td>Resnick</td>
<td>Monica Liddle &amp; Abby Wilson</td>
<td>The True Colors personality test identifies four different learning types and identifies the strengths and challenges associated with each of these personality profiles. Come find out your true color and learn how your color affects your teaching and your students’ learning.</td>
<td><a href="https://delhi.zoom.us/j/542142347">https://delhi.zoom.us/j/542142347</a></td>
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<td>9:30</td>
<td>2A – A Conversation on the Publishing Process: Textbooks, popular</td>
<td>Bush 302</td>
<td>Peter Daempfle</td>
<td>Getting textbooks published in a competitive market takes planning, preparation and a large amount of time. This workshop gives the inside scoop into the steps to publishing internationally marketed books and articles. In particular, there is competition between your writing and the media's &quot;trendy&quot; curriculum in almost every discipline: after all, a scifi flick is often more attractive to students than reading an astronomy textbook. We will explore: how to get a publisher to notice you, identifying a market niche, evaluating competing books, developing a book prospectus, writing to appeal to the public, the art manuscript, and marketing your book. A focus on reforming STEM education through interactive, social applications will also be discussed.</td>
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<td>10:45</td>
<td>2B – Monkey See... Monkey Do...</td>
<td>Bush 131</td>
<td>Abby Wilson</td>
<td>Want to use what you learn at Sharing Teaching Ideas? Me too! Did you attend the infographic syllabus session in January with Alissa Burger or did you want to? After attending the session I went home and made my own syllabus and assignments better and you can too! Join me for this hands-on session where you will have built in time to create your own infographic style syllabus or assignment. I will introduce you to some of the tools, share some ideas, and help you get started. Have your syllabus or assignment information and some pictures ready and you will have a cool jumpstart on your Fall. *You did not have to attend the first session to jump right in.</td>
<td></td>
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<tr>
<td>11:00</td>
<td>3A – Team Based Learning</td>
<td>Resnick</td>
<td>Jack Tessier</td>
<td>Team-Based Learning is a technique to get students familiar with the material and to promote active learning.</td>
<td></td>
</tr>
<tr>
<td>11:00</td>
<td>3B – The Choice Tool in Vancko Hall</td>
<td>Bush 302</td>
<td>John Horner</td>
<td><em>You did not have to attend the first session to jump right in.</em></td>
<td></td>
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<tr>
<td>11:00</td>
<td>3C – The Final Five!</td>
<td>Bush 131</td>
<td>Liz Frisbee, Monica Liddle, Lisa Tessier</td>
<td>Are you tired of trying to create engaging and interactive learning experiences? We've got you covered! In this session, we'll explore the art of visual note-taking and how to use visuals to promote understanding and retention. Come prepared to try it for yourself! Note: No artistic experience is necessary!</td>
<td><a href="https://delhi.zoom.us/j/438646861">https://delhi.zoom.us/j/438646861</a></td>
</tr>
</tbody>
</table>

**Zoom Links:**
- https://delhi.zoom.us/j/542142347  
- https://delhi.zoom.us/j/471954996  
- https://delhi.zoom.us/j/438646861
| 12:00 | thinking in the classroom instead of listening (or not listening). Students can have reading assignments in advance of class, take team-based quizzes in class, (there can also be individual quizzes), and work with that knowledge in and out of class. In this session, we will experience a team-based quiz and think about the range of ways in which Team-Based Learning can be used. Zoom Link: [https://delhi.zoom.us/j/726434342](https://delhi.zoom.us/j/726434342) | Are you looking for a better way to organize student sign-ups for assignment topics, group discussions, debates, etc.? In this session, you will learn how to set up the Choice Tool in Vancko Hall to meet your classroom sign-up needs. Examples and step-by-step guidance will be provided. You will have time to then build your own Choice Activity into your Vancko Hall class. Zoom Link: [https://delhi.zoom.us/j/232582427](https://delhi.zoom.us/j/232582427) | to stand on your head to maintain the attention of students as they pack up during the last five minutes of class? Do you feel frustrated when at the start of class students cannot recall what was discussed the class before? In this session, we will share some of the lessons about the science of how we learn from J. Lang’s (2016) book Small Teaching. We will list and model a number of closing activities to improve learning and retention. You will have time to plan how you can start implementing these “quick closers” tomorrow! Zoom Link: [https://delhi.zoom.us/j/391923411](https://delhi.zoom.us/j/391923411) |
| 12:00 – 1:00 | Lunch Provided by the Provost | | | |
| 1:00 – 2:00 | 4A – Responding to Student Writing  
**Presenter:** Alissa Burger  
**Description:** In January 2016, we had a productive panel discussion on responding to student writing, including an overview of scholarship, approaches, and personal experiences. This session will build off of that discussion, framed with Delhi student responses, and including a hands-on activity focused on actually, physically responding to student writing. If you’ve ever wondered about the best way to respond to and write on student papers to guide students toward stronger writing—What should I write? How much?—join us for this session! Zoom Link: [https://delhi.zoom.us/j/9834143788](https://delhi.zoom.us/j/9834143788) | 4C – Get Your Assessment Organized!  
**Presenter:** Panel  
**Description:** Do you feel like your assessment results are scattered on scraps of paper on your desk? Would you like to imbed assessment into your everyday grading? Panelists will share how they organize the collection of their assessment data, and Excel experts will be on hand to help you get started with your own gradebook. Zoom Link: [https://delhi.zoom.us/j/755390454](https://delhi.zoom.us/j/755390454) | This Session will be held in the library bank of computers on the second floor of Bush Hall. Please bring headphones. |
| 2:00 – 2:15 | 5A – Wrap Up in the Learning Center  
**Description:** We need ideas!!! And people to present!!! Come spend 15 minutes sharing what you learned today, what you would like to learn more about, and some of the cool things you are trying in your teaching. | 4C – Is Grade Mark for You?  
**Presenter:** Julie London  
**Description:** RN-BSN Assistant Professor Julie London will be presenting "Is Grade Mark for You?" on Zoom. The presentation will introduce you to an alternative way of grading student papers in Moodle. It will cover the basics of using Grade Mark: Making comments, addressing APA, grammar and punctuation errors, using the grading rubrics, and providing student feedback. Zoom Link: [https://delhi.zoom.us/j/9708789630](https://delhi.zoom.us/j/9708789630) | |
WORKSHOP # 42: ASSESSMENT DAY
Date: Tuesday, June 14
Time: 8:30 am – 4 pm
Location: Farrell Commons

Reminder: All academic assessment results should be entered in Compliance Assist by Monday, June 6. If you need assistance entering results, please contact Monica Liddle at liddleml@delhi.edu.

8:30 – 9:00 Coffee and pastries
9:00 – 9:15 Welcoming Announcements & Instructions
9:15 – 12:00 Academic Assessment
Academic departments will have time to meet to discuss closing the loop activities and time to complete their annual assessment report in Compliance Assist. Members of the assessment committee will be available to discuss individual issues.

12:00 – 1:00 Lunch
1:00 – 4:00 Student Support Services Assessment
You have created outcomes and goals. You have collected data and learned how to enter it in Compliance Assist. Now, it's time to start analyzing. Following a brief introduction, areas will break out and learn what to do next. Units will meet to discuss closing the loop activities and have time to complete their annual assessment report in Compliance Assist. If you do not have a Compliance Assist account, please contact Monica Liddle at liddleml@delhi.edu prior to the workshop.

WORKSHOP # 43: PAR TEST PAR SCORE – ELECTRONIC EXAM BUILDING AND SCORING
Date: Wednesday, June 15
Time: 9:30 am – 10:30 am
Location: Sanford Hall Room 101
Presenter: Jennifer Lusins
Zoom Link: https://delhi.zoom.us/j/563452415

The School of Nursing has adapted the ParTest and ParScore software for exam building, test bank use and exam scoring. The software allows us to blue print exams, tie questions to SLOs and course outcomes while allowing us to link to programmatic outcomes as well. This workshop will provide an overview of this program and how it is utilized.

WORKSHOP # 44: CISCO PHONE USER OPTIONS
Date: Wednesday, June 15
Time: 10 am – 11 am
Location: Bush Hall Room 302
Presenter: Don Conklin
Maximum: 27

This workshop will cover the various features in the Cisco Phone Options - how to set up your own speed call or abbreviated dialing lists and a contacts list. Want to change how your phone is call forwarded or set to ring away from your desk? This is your workshop.

WORKSHOP # 45: LEARN WHAT VETERINARY SCIENCE IS ALL ABOUT – LARGE & SMALL ANIMAL TEACHING FACILITY TOURS
Date: Wednesday, June 15
Time: 10 am – Noon
Location: Meet in Farnsworth Hall, 1st floor lobby at 10 am
Presenters: Kathleen Ogborn and Katie Murphy

We will tour the labs, clinical and surgical suites and animal facilities in Farnsworth Hall and then take the Bronco Bus to the Large Animal Teaching Facility (LATF). We will discuss our history as the first veterinary technology program in the country and other strengths. Please wear comfortable shoes. Plastic booties will be provided at the LATF.

WORKSHOP # 46: BUDGET & PLANNING WORKSHOP - OVERVIEW OF CHANGES & REVISION FOR THE NEXT PLANNING CYCLE
Date: Wednesday, June 15
Time: 10 am – Noon
Location: Sanford Hall Centennial Center
Presenters: Heather Schwartz and Nicole Hoffman

*Budget & Planning Co-Chairs will be reviewing changes and additions to the unit plan process for the upcoming 2017-2018 cycle. Unit plan preparers and Budget & Planning Committee members are encouraged to attend.*

**WORKSHOP # 47: 30 MINUTE QUICK, FRESH & EASY MEALS**

Date: Wednesday, June 15
Time: 11 am – 3 pm
Location: MacDonald Hall Room 116 (Culinary Lab)
Presenter: Brianne Slocum
Minimum: 5
Maximum: 12
Fee: $15.00 to Cheryl Dietzman on or before June 10

*Trying to save time in the kitchen this summer, while still eating fresh easy to prepare meals? This interactive workshop is designed to offer ideas to limit your prep time in the kitchen while allowing you to wow your guests with quick, fresh and easy meals. Items like fresh grilled salmon, Greek lemon chicken skewers with tzatziki and a summer farro salad are just some of the items we will be sharing!*  

**WORKSHOP # 48: DRIVER IMPROVEMENT COURSE/NEW YORK SAFETY PROGRAM**

Date: Thursday, June 16
Time: 9 am – 4:30 pm
Location: Sanford Hall Centennial Center
Presenter: NYSP Jim Oshea
Minimum: 25
Maximum: 40
Fee: $19 payable to CSEA Local 638; submit to Ruth Hughes, 220 Bush Hall **BEFORE** June 9

*New York Safety Program - The Driver Improvement Course that has been approved by the New York State Dept. of Motor Vehicles for Point Reduction and the Dept. of Insurance for Insurance Reduction in New York State. The NYSP course uses behavior modification methodology to positively influence attitude and therefore, behavior behind the wheel. Certified instructors will teach you the roles and responsibilities of the individual driver, traffic laws, emergency and defensive driving methods. (Check to be made out to CSEA Local 638 and submitted to Ruth Hughes, 220 Bush Hall, by June 9, 2016.) All SUNY Delhi employees are welcome to enroll. Everyone should plan to bring a brown bag lunch. Individuals wishing to attend should obtain supervisory approval prior to registering and no overtime costs should be incurred as a result of participation in this workshop.*

**WORKSHOP # 49: SO THEY SAY: THE SINGULAR THEY & OTHER QUEER STORIES**

Date: Thursday, June 16
Time: 9 am – 10 am
Location: Zoom
Presenter: Nancy Willow
Zoom link: [https://delhi.zoom.us/j/369386711](https://delhi.zoom.us/j/369386711)

*The American Dialect Society recently chose the singular they as the Word of the Year for 2015. Despite the fact that our grammar-loving brains may protest this development, the rise of the singular they marks a significant shift in how we think and talk about the gender binary, effectively mainstreaming a pronoun that many folks in the LGBT* community have been using for years. Language matters because it shapes our stories, and stories matter because they influence the way we see the world. This workshop will explore the ever-evolving language of the LGBT* community and beyond, focusing on how shifting language can help us tell more accurate and authentic stories about ourselves and each other.*

**WORKSHOP # 50: WILD WEEDS WALK – CANCELLED 5/16/2016**

Date: Thursday, June 16
Time: 10 am – 11:30 am
Location: SUNY Delhi Outdoor Education Center, Route 28
Presenter: Amy Metnick
Minimum: 2
Maximum: 15

*A field and woods walk in which participants learn to identify wild Catskills botanical sources of nutritional and therapeutic value. Long pants and sturdy shoes recommended. Supporting materials: A 7-page handout that charts plant names and uses and identifies useful resources for participants’ further exploration.*
WORKSHOP # 51: FRESHMAN SEMINAR WORKSHOP
Date: Thursday, June 16
Time: 10 am – Noon
Location: Bush Hall Room 131
Presenter: John Sandman
Maximum: 45
This workshop will be for both new and old Freshman Seminar Teachers. For new teachers, we will start by discussing sample course outlines. Then, experienced seminar teachers will share best practices. In this year’s workshop, we will focus on how to incorporate community service, career exploration and the fall activities calendar into the seminar class.

WORKSHOP # 52: OUTDOOR SUMMER COOKING: BECOMING MASTER OF THE GRILL
Date: Thursday, June 16
Time: 11 am – 1 pm
Location: MacDonald Hall Room 119 (then out by the grill)
Presenter: Sean Pehrsson, CEC
Fee: $12 per person – payment to Cheryl Dietzman by June 10
Maximum: 15
With the warmer weather upon us, it’s time to take to the grills! Enjoy a lively interactive session with Chef Sean Pehrsson to learn the basics and best practices of outdoor cooking. We’ll discuss the differences between grilling with charcoal, wood, and gas; provide insight on the best cuts of meats to use when grilling; and demonstrate techniques to ensure your final products “wow” your guests! Lots of time will be allotted for questions and answers and we’ll enjoy lunch at the conclusion of the seminar. Reserve your spot quickly as there are only 15 available! $12 seminar fee includes lunch.

WORKSHOP # 53: USING TWITTER 101
Date: Thursday, June 16
Time: 1 pm – 2 pm
Location: Bush Hall Room 302
Presenter: Don Conklin
Maximum: 27
Interface anywhere at any time with your students. Study Groups, homework, quizzes, and test reminders. Instant feedback. Come to this in-person lab session and be walked through accessing and setting up your account for the first time, and learn some tips to starting to use Twitter. Attend the Using Twitter 102 session to get your first hands-on virtual training session using Twitter.

WORKSHOP # 54: USING TWITTER 102
Date: Thursday, June 16
Time: 3 pm – 4 pm
Location: Twitter (virtual). Twitter access details will be sent to the list of attendees
Presenter: Don Conklin
This workshop will cover the various features in the Twitter tool, which can be used for remote study groups, interfacing with peers, class reminders, and a host of other functions. This class requires already knowing how to access your Twitter account and basic set up. Take the Using Twitter 101 course first if you are unsure of this process.

WORKSHOP # 55: PRIMARY RESOURCES from DELHI’S PAST: STUDENT NEWSPAPERS FROM 1920-2010
Date: Friday, June 17
Time: 9 am – 10 am
Location: Bush Hall Room 302
Presenter: Jennifer Collins
Minimum: 5
Maximum: 27
This session will introduce the new digital repository of 800 Campus Voice newspapers. This project was made possible through a grant, and the library would like to introduce the campus to the collection, as well as highlighting how this collection might be used with teaching. The database is fully searchable, and there are a lot
Would you like to explore watercolor painting? This workshop is geared for beginning artists who would like to try the medium of watercolor for painting landscapes. We will first learn a couple basic watercolor techniques. Then, we will venture outside to paint a garden scene or the surrounding hills. Please also bring a simple photograph of a landscape to paint indoors if the weather is not conducive to going outside. If you have your own watercolor supplies and a clipboard, please feel free to bring your own; if you do not have supplies, needed materials will be available for $5 dollars (pay at the door). Those who purchase supplies will leave with a small plastic palette with paints, a couple brushes, and paper for the given activities.

Wines are often identified by a single grape varietal but many wines are traditionally made from a blend of different grape varietals. Join Chef Instructor Victor Sommo in discovering some of the worlds traditional and experimental blends.

Learn how to make beer at home. This workshop will engage the participants in making a batch of homebrew. Cost is $5 payable on the day of the workshop. Must be able to attend both sessions.

Participants need to know how to swim. Participants will be eligible to rent the boats for summer use. 2 day workshop. Must be able to attend both days, June 20 and June 21.

Must be able to attend both sessions.
Do you know where to find free or discounted eBooks? Let's take a look together! If you bring your device we can even play around with how to download right in the session.

WORKSHOP # 61: LEARN FLATWATER KAYAKING
Date: Tuesday, June 21
Time: 8 am – 1 pm
Location: Kunsela Hall Pool and South Hall/Delaware River
Presenters: David DeForest and Eric Laine
Minimum: 3
Maximum: 8
Participants need to know how to swim. Participants will be eligible to rent the boats for summer use.

WORKSHOP # 62: TAKE A TOUR OF THE DELAWARE COUNTY LANDFILL
Date: Wednesday, June 22
Time: 9 am – Noon
Location: Meet at flagpole no later than 9 am
Presenters: Green Team with Sue McIntyre
Minimum: 3
Maximum: 10
See what happens to your waste after you throw it in a garbage or zero-sort container! Take a tour of Delaware County’s state-of-the-art Solid Waste Management Center and Composting Facility located outside of Walton on Route 10. The composting facility has helped to extend the life of the landfill by 30 years and see the new recycling center that has expanded its capabilities.

WORKSHOP # 63: ACADEMIC ADVISING EFFECT ON FINANCIAL AID & STUDENT BILLING
Date: Wednesday, June 22
Time: 2 pm – 3 pm
Location: Bush Hall Room 131
Presenters: Cindy Healey and Justin Morgan
Maximum: 45
Learn how academic advising affects Financial Aid and student billing.

WORKSHOP # 64: EXPERIENCING CULTURE
Date: Thursday, June 23
Time: 9 am – 10 am
Location: Bush Hall Room 131 and Room 138
Presenter: Michele Frazier
Minimum: 14
Maximum: 75
Diversity is often the goal of great learning. However, we might not always realize what our diversities are and how they influence us as educators (whether in an administrative or faculty capacity). Join the BaFa’ world to immerse yourself in an experience that brings out how diversity can influence us in our daily interactions on campus.

In BaFa’ BaFa’ participants come to understand the powerful effects that culture plays in every person’s life by experiencing it themselves. It may be used to help participants prepare for living and working in another culture or to learn how to work with people from other departments, disciplines, genders, races, and ages.

BaFa’ BaFa’ initiates immediate, personal change. This simulation makes participants personally aware of the issues around culture differences. Participants feel the alienation and confusion that comes from being different. BaFa’ BaFa’ shakes participants out of thinking in stereotypes of anyone who is different. They learn the value of all faces in the workplace in a safe, stimulating environment. Staff and faculty can then use the simulation in the classroom, for orientation, residential life and a host of other on campus applications.

WORKSHOP # 65: MICROSOFT PUBLISHER
Date: Thursday, June 23
Time: 10 am – 11 am
Location: Bush Hall Room 302
Presenter: Christina Viafore
Minimum: 5
Are you using MS Word to create posters? Come to this workshop and learn the vast capabilities of Microsoft Publisher. You can use it to create your next ad for the Campus Voice, a poster, do a mail merge for labels, envelopes or a letter, or make a calendar or brochure. The possibilities are endless. You will never use Microsoft Word again!

WORKSHOP # 66: MANDATORY TRAINING - Do the Right Thing: Creating a Safe and Respectful Environment for Colleagues, Students and Visitors

Date: Thursday, June 23
Time: 11 am – 12:30 pm
Location: Sanford Hall Centennial Center
Presenter: Lynn Berger

SUNY Delhi has an obligation to comply with a variety of federal, state and local laws such as Title IX, the Violence Against Women Act, and the Americans with Disabilities Act. Learn about SUNY’s child protection policy, legal changes in the area of sexual violence prevention, how these and other laws and related College policies impact you, and what to do if you observe or hear about any incidents. All faculty and staff are required to attend compliance training in these areas annually, so if you have not attended training this academic year, please attend in person or by phone. New this year: An online version of this program is available on Vancko Hall for those unable to attend.

WORKSHOP # 67: USING ZOOM 101

Date: Thursday, June 23
Time: 1 pm – 2 pm
Location: Bush Hall Room 302
Presenter: Don Conklin
Minimum: 1
Maximum: 27

Tired of calling the Helpdesk to setup a MeetMe line? Upgrade your meetings and conferences calls to Zoom and make MeetMe lines a thing of the past. Zoom is Delhi’s professional webinar tool. Come to this in-person lab session and be walked through accessing and setting up your account for the first time, and learn some tips to start to use Zoom. Attend the Using Zoom 102 session to get your first hands-on virtual training session using Zoom.

WORKSHOP # 68: USING ZOOM 102

Date: Thursday, June 23
Time: 3 pm – 4 pm
Location: Zoom (virtual). Zoom access details will be sent to the list of attendees
Presenter: Don Conklin
Minimum: 1
Maximum: 12
Zoom Link: Exclusively Online

This workshop will cover the various features in the Zoom webinar tool, which can be used for tutoring students, meetings with peers, giving online lectures to students, and a host of other functions. This class requires already knowing how to access your Zoom account and basic set up. Take the Using Zoom 101 course first if you are unsure of this process.