SUNY Delhi Student of the Year Award Application Cover

This page must be completed and submitted to Nick Wagner by Friday, April 8th by 5:00pm. Your application will NOT be marked complete without this and all components. You will be emailed when your application is complete.

(Please Print)

Name:________________________________________________

800_____________ Farrell Mailbox: ___________________

Phone Number: (____)_____-_________ Campus Email: _______@live.delhi.edu

First Semester at Delhi (example, Spring 2010):______________

Associates or Baccalaureate
(Circle One)

Please Complete The Following Regarding References:

Name of Academic Reference:__________________________________________________

Name of Administration Reference:______________________________________________

Please initial on the line before each item to acknowledge agreement:

_____ A copy of my academic transcript has been submitted.

_____ A copy of my Co-Curricular Transcript has been submitted.

_____ An instructor has agreed to be a reference for me.*

_____ An administrator has agreed to be a reference for me.*

_____ I have completed and submitted my self-nomination.

I hereby acknowledge that all information is complete and accurate to the best of my knowledge. I understand that it is my responsibility to ensure that reference letters are turned in on time and late reference letters or applications will not be accepted.

______________________________________________________     ____________
(Signature)                                             (Date)

*You will be notified via campus email when a reference letter is submitted on your behalf. Please note it is your responsibility to ensure all letters are submitted on time.
SUNY DELHI
Student of the Year Process and Criteria
2015-2016

Definition
A Student of the Year award will be presented to two individuals who have achieved sufficient academic
success to graduate from the College in the semester in which the award will be bestowed. The award seeks
to recognize students who have demonstrated a superior sense of dedication; and who have contributed
significantly to the extra and co-curricular activities of the College. One award will be given for an
Associate’s Degree student and one award for a Bachelor’s Degree student.

Committee
All applications will be submitted and reviewed by the Student of the Year Committee, which shall consist
serve on the committee. The advisor to the Student Senate will approve all committee members.

Conditions
All applicants must meet all four of the following conditions:

1. A full-time student who is currently earning an Associate’s Degree, or a full time student currently e
earning a Bachelor’s Degree.
2. Must complete the appropriate application and submit it by the publicized date.
3. Must have a CUMULATIVE GRADE POINT AVERAGE of at least 2.0 at the end of the semester
prior to graduation.

Important Dates
Wednesday, March 9, 2016  Applications available.
Friday, April 8, 2016 at 5:00PM  All components of the application are due in the Office of
Student Activities in Farrell Center by 5pm.
Wednesday, May 4th, 2016  Student of the Year Award recipients will be announced at the
Student Senate Banquet. All applicants are invited to attend.

Selection Criteria
All applicants will be rated according to the criteria (A through F) listed below.

A. Academic Achievement: (Maximum Points= 50) Please provide a current transcript showing current
academic achievement.

<table>
<thead>
<tr>
<th>Cumulative Average</th>
<th>Point Score</th>
<th>Cumulative Average</th>
<th>Point Score</th>
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<tbody>
<tr>
<td>2.00-2.25</td>
<td>10</td>
<td>3.01-3.25</td>
<td>35</td>
</tr>
<tr>
<td>2.26-2.50</td>
<td>15</td>
<td>3.26-3.50</td>
<td>40</td>
</tr>
<tr>
<td>2.51-2.75</td>
<td>20</td>
<td>3.51-3.75</td>
<td>45</td>
</tr>
<tr>
<td>2.76-3.00</td>
<td>30</td>
<td>3.76-4.00</td>
<td>50</td>
</tr>
</tbody>
</table>

B. Evaluations: Applicants must submit one evaluation from each of the two people below along
with the self-nomination letter. Both references letters and the self-evaluation can be sent either
electronically to Nick Wagner (wagnernm@delhi.edu) or via campus mail to Nick Wagner, 211 Farrell
Hall. Applicants can only submit two reference letters. The self-nomination is outlined below. (Letters and
the self-nomination will be reviewed by the committee using a rubric and awarded up to 10 points each for
a maximum of 30 points.)

Note: Evaluations from instructors and staff will not be accepted after the application deadline. It is the
applicant’s responsibility to ensure that all evaluations are received on time. You will be emailed when a
letter is received on your behalf.
1 Instructor Evaluation: Applicant will provide ONE faculty member evaluation. The evaluator will be asked to address the applicant’s attitude, leadership, participation, in class and willingness to learn.

2. Administrative Evaluation: Applicant will provide ONE evaluation by a campus administrator. Examples of administrators include the Director of Student Activities, Student Activities Associate, Director or Assistant Director of Counseling and Health, Director or Assistant Director of Residence Life, Director or Assistant Director of Athletics, Chief of University Police, EOP director or counselor, Division Deans, or College President or Vice President. The evaluator will address the applicant’s dedication to tasks, assistance with and participation in College/hall/club activities and the applicant’s enthusiasm and willingness to give of his/her abilities. Evaluations may be acceptable from an administrator not mention with prior approval from the committee chair.

*Chair of committee is ineligible from completing evaluations.

3. Self-Nomination: In a two page essay, please describe to the committee why you should be selected as the Student of the Year. Please note, spelling, grammar and essay structure will be taken into consideration when awarding points.

Instructions for Sections C, D and E: Please read carefully the following sections C, D, and E and provide the required information as honestly and concisely as possible. The applicant must complete a co-curricular transcript which is recorded with Student Activities and once completed can be obtained from the Office of Records and Registration in 124 Bush Hall. Any information requested from sections C, D, and E that is not included in the co-curricular transcript will not be counted. Please see Student Activities if you believe something should be included and is not. Applicants are asked not to repeat any recognition/award etc. that was mentioned in any prior category.

The Student of the Year committee can only respond and provide credit for activities, memberships, participation, etc. that can be verified.

C. Extra-Curricular Activities: (No maximum point score)
All activities must be verified and/or verifiable by the Student of the Year Committee. Points will be awarded based on the volume and duration of the student activity and participation.

1. Campus Clubs: Only one score permitted per semester per club.
   a. President 10
   b. Vice President 8
   c. Pledge Master/ Mistress for recognized organizations 7
   d. Secretary/Treasurer 6
   e. Rush Chair 5
   f. Senator/Greek Council Rep 4
   g. Historian/Other officer position* 3
   h. Member 2
   *Points awarded to other office positions will be at the discretion of the Student of the Year Committee.

   Example of Score: Fall 2011: Member IFSEA = 2pts; Spring 2012: Senator = 4 pts; Fall 2012: VP = 8pts; Spring 2013: President = 10pts. Total point score for this section is 24. Membership points are only granted when applicant is not an executive position.

2. Athletics and Team Sports: Only one per semester per sport.
   a. Intercollegiate Team Captain 8
   b. Intercollegiate Team Member 4
   c. Assistant Coach 6
   d. Intramural Team Captain 4
   e. Intramural Team Member 2
Example of score: Fall 2010: Intramural Football member = 2pts; Spring 2011 Intercollegiate Baseball member = 4pts; Fall 2011: Intramural Volleyball member = 2pts; Spring 2012: Intercollegiate Baseball, Captain = 8pts; Total point score for this section is 16.

D. Work related and committee activities: (No maximum point score)

1. Competitive and Stipend Positions:
   a. Student Senate Executive Board 20
   b. Senior Resident Assistant 20
   c. Resident Assistant 15
   d. Student Ambassador 10
   e. Senior O’Connor Center Employee 10
   f. Peer Educator/Mentor 8
   g. Sustainability Advocated 8
   h. Fall Orientation Leader 6
   i. Peer Educator/Peer Mentor 6
   j. Sustainability Advocates 6
   k. Community Outreach Assistant 6
   l. Farrell Building Manager 6
   m. CADI Student Manager 6
   n. Any of the following positions 3
      O’Connor Center employee, Water Safety Instructor, Lifeguard, CADI Employee, Spring Orientation Leader, Intern (may be counted only when not part of the student’s academic program), Tutor, Student dispatcher, Phone-A-Thon Caller or any paid on campus job.

2. Committee Memberships and Other Activities: 3 points per year for each of the following:
   - Ad Hoc Senate Committee
   - Constitutional Review Committee
   - Finance Committee
   - Leadership Conference Participant
   - CADI Board of Directors
   - Food Service Committee
   - Greek Advisory Council
   - Residence Hall Committee
   - Residence Hall Council

3. College Committees: 3 points per year for committees including but not limited to the following: CADI Board, Traffic Appeals Board, Personal Safety Committee, Campus Climate Task Force, Student Conduct Council, Alumni Advisory Board, Mayor’s Task Force, Green Team, BroncoCHECK, Commencement Committee, Common Hour, etc.

Note: Any committee membership that is required with a job is not eligible for addition points.

Note: Activities or positions not listed in sections C and D above may receive credit at the discretion of the Student of the Year committee.

E. Contributions to Campus and Community: (1 hour equals 0.5 points. No maximum.)

This category recognizes the applicant’s sense of community engagement to benefit the College, its students, faculty and staff, and the community, state, nation in which the College exists. Activities for which NO payment was received are the only type allowable.

Note: All contributions to campus community must be submitted via the co-curricular transcript or hours verified from the O’Connor Center for Community Engagement. Only those activities listed on the co-curricular transcript will be counted toward the score for section E.

The items listed below are types of activities or guidelines to be considered in this category. The listing is not exhaustive and applicants should feel free to add to it as they see fit and justifiable.

Examples of eligible activities include the following:
Big Brother/Sister/Buddy
Food/Blood Drives
Hospice Volunteer
Community Help/Disaster Relief/Crisis Assistance
Programs for Children (Day Care) and/or Aged (Infirmary)
Volunteer to Boy/Girl Scouts
Volunteer to Brownies/Cub Scouts
College/Community Projects (painting, escort, neighborhood watch. Habitat for Humanity)

**Note:** You may not count community service activities that are a required component of a service learning course or a position listed in C or D above. Thus, Resident Assistants may not count residence hall programs as community service unless they were in addition to the required number of programs for a semester (subject to verification by your RD). Likewise, activities that are part of the responsibility of an officer in a club, organization or student government body may not be included as a community service activity.

**F. Awards, Honors and Competitive Scholarships:** (No maximum point score)
All awards, honors and scholarships must be verified and/or verifiable by the Student of the Year Committee and must be on the Co-Curricular Transcript and/or verifiable by the Student of the Year Committee. Applicants will receive 3 points per award. Points will not be awarded for Dean’s List status, as GPA is weighted heavily for total points.

*Please note that any inaccurate, incorrect or misleading information may result in disqualification.*

*Student of the Year awards will be announced at the Student Senate Banquet on Wednesday, May 4th. All applicants with a completed application are invited to attend.*

Your Total Points Will Be Awarded Using The Following Formula:

\[
\text{Sum of Points from Sections A&B} + \left( \frac{\text{Sum of Points from Section C, D, E and F}}{\text{Number of Semesters at SUNY Delhi}} \right) = \text{Your Points}
\]

For any questions or for an update on reference letters, please see Nick Wagner in 221 Farrell Hall, email wagnernm@delhi.edu or call (607)746-4842.

*Please note:* Nick’s office hours are Monday-Friday 11am-7pm.
E-mails and Phone Calls will only be answered during office hours.
Please plan accordingly.

**LATE OR INCOMPLETE APPLICATION WILL NOT BE ACCEPTED FOR ANY REASON WITHOUT PRIOR APPROVAL.**
Student of the Year
Instructor Evaluation

_____________________________________________ has named you as a faculty member who will
provide an evaluation toward his or her Student of the Year nomination. This evaluation
can be either emailed to Nick Wagner at wagnernm@delhi.edu or typed, printed and sent
to Nick Wagner, 221 Farrell Hall in a sealed and signed envelope. References are due on
April 8, 2016 by 5:00pm. Late evaluations are not accepted. It is the applicant’s
responsibility to ensure that all evaluations are received on time.

Please speak about the student’s attitude in class and towards the major, leadership skills
in and out of the classroom, participation, and willingness to learn.
Student of the Year
Administrative Evaluation

_________________________ has named you as an administrative staff member who will provide an evaluation toward his or her Student of the Year nomination. This evaluation can be either emailed as an attachment to Nick Wagner at wagnernm@delhi.edu or typed, printed and sent to Nick Wagner, 221 Farrell Hall in a sealed and signed envelope. References are due on April 8, 2016 by 5:00pm. Late evaluations are not accepted. It is the applicant’s responsibility to ensure that all evaluations are received on time.

When writing your evaluation, please address the applicant’s dedication to tasks, assistance with and participation in College/hall/club activities and the applicant’s enthusiasm and willingness to give of his/her abilities.