# SUNY Delhi.

SUNY Delhi College Council Report February 2021

## SUNY Delhi.

Business & Finance College Council Report February 2021 Carol Bishop, VP for Business & Finance

#### **Student Support & Development**

- General Scholarship Application closed September 1, 2020, for the 2020-2021 academic year. The 2021-2022 General Scholarship is now open and eligible students may apply. The priority deadline is April 1, 2021, for the fall 2021 semester. Presidential Scholarship application for the 2021-2022 academic class opened October 1, 2020, and closed January 1, 2021. Interviews took place January 19-22 via Zoom, and recipients will be notified by February 1, 2021.
- In October, Computer Information Services (CIS) ran an automated account purge which drastically reduced the number of active accounts by eliminating inactive students who have graduated, transferred or withdrawn. This was important both for licensing as well as security. We will run a spring purge in March and every semester going forward.
- Leostream technology platform solution was finalized for Architecture students to connect remotely to College-owned workstations in order to utilize required academic software that otherwise would have been unavailable to them while studying off campus.

#### **Investing in People, Staff Excellence**

- The College continues to maintain a healthy and safe environment for our faculty, staff and students.
  - All faculty and staff physically reporting to work on campus are required to complete the "Daily Health Screening" tool on the College's website. In preparation for the opening of spring semester, employees who have been off campus for winter break began completing a daily pre-screening tool 14 days prior to their return to campus.
  - SUNY Delhi is conducting weekly mandatory surveillance testing for COVID-19 for employees physically present on Campus and expect to continue through June 30, 2021.
  - To reduce campus density, the Governor's Office of Employee Relations approved the continuation of telecommuting policy through April 2021. If interested in telecommuting, employees are required to complete an application and receive approval from their supervisor as well as provide weekly telecommuting work plans.
- Scott May has been leading CIS's response and investigation into the nation-wide SolarWinds data breach which affected nearly every industry and level of government. At this point, it appears that Delhi was not running any of the affected tools, and the tools that were running were not part of the infected version. We have complied with all of SUNY's required reporting and recommended follow up actions.
- Stephen Cembrinski, Budget Director, completed the SUNY SAIL Business Officers' Leadership Academy in January, concluding a five-month long program that focused on the six domains of knowledge required to be an effective leader in higher education.

#### **Projects, Construction, Innovations, Procurement**

- The Purchasing/Accounts Payable Office currently has 3 staffing vacancies and is actively searching to fill 1 of the vacant positions. In an effort to increase efficiencies and reduce overall personnel costs, Delhi is collaborating with Binghamton University to process payment transactions on a one year trial basis. This effort is being supported by our campus CIS staff as well as SUNY System Administration to work through security access, centralized electronic storage and other technical and logistical aspects. If the project is successful we hope to expand services to include other purchasing office transactions. We are also paving the way for broader expansion to other SUNY campuses to become "processing hubs".
- In November our Purchasing Office implemented the use of a web-based application for processing purchase requisitions available to us at no charge through SUNY's existing financial management system. Initiation and approval of requisitions is fully electronic and follows a predetermined workflow process that allows monitoring the status of the document throughout the process. This provides addition benefits to many departments across campus with employees who are taking advantage of telecommuting. The tool is being utilized by six department with the expectation that the remainder of campus be trained and on boarded throughout the spring semester.
- CIS is working to bring a digital signature solution to Campus; DocuSign and Adobe Sign are both being considered through SUNY wide procurement contracts. This will help the College with digital transformation and allow for additional administrative effeciencies to be realized.
- All new workstations in South Hall have been installed and tested to make sure that the space is ready classes on February 15.
- CIS utilized the winter intersession break to apply updates to several Enterprise level systems. During the COVID response, we have been able to apply critical updates and security patches, however some systems were behind on their version updates.
- Shawn Brislin and Carol Bishop attended a meeting with SUNY and other colleges of technology to discuss SUNY's plan for a system-wide print solution and policy. SUNY is looking to capitalize on the reduction of printing that has recently occurred as a result of COVID19 and many employees telecommuting.
- Construction Project Updates:
  - South Hall architecture lab is completed and ready for spring semester use
  - Thurston Hall architecture faculty offices are completed and ready for spring semester use
  - Evenden Tower masonry repair and window project is being awarded with construction beginning at the end of the spring semester; the winning bidder was slightly below estimated cost
  - Construction bid documents for Farnsworth Hall renovation are being finalized to go out for bid soon. We will work on surge spaces during the spring semester to be ready to vacate the building as soon as classes end in May. Current plan is for 18 month construction to be ready for the start of fall 2022 classes.

#### **Resource Development**

• <u>Federal CARES Act funding</u>: As of December 31, 2020, SUNY Delhi fully distributed all of our federal CARES Act funding totaling \$1.2M directly to 1,680 students providing emergency financial aid grants resulting from disruption of campus operations due to COVID19. Delhi also received an additional \$1.2M that was used to help support loss of revenue from spring 2020 room refunds. The campus has complied with all required quarterly reporting, website postings

and disclosures, in accordance with Federal and SUNY guidance. The annual report is due February 1, 2021.

- We have been notified by SUNY that Delhi could be eligible to receive up to an additional ~\$4.5M from the recent federal stimulus package. A portion of at least \$1.2M must be awarded directly to students. As with the previous CARES Act funding, SUNY must submit a University wide spending proposal and receive approval from the New York State Division of the Budget before the campus will actually receive any funding. While this is good news and will help us out, it will take some time as typically funds from the federal government are earmarked for specific expenditures.
- Spring 2021 budget meetings with the Resource Allocation Task Force have been scheduled for February 2 and February 12; budget updates at the Federal, NYS, SUNY, and Campus levels will be provided, as will projections for the remainder of the year based on submitted budget information. Because of uncertainty surrounding New York State's financial status due to the COVID19 pandemic, the campus was only allowed to submit fall 2020 budget requests to SUNY. Spring budget submissions will be split based upon the State's fiscal year covering January 1 to March 31 and April 1 through June 30.
- In compliance with the hiring freeze guidelines, Delhi is holding 11 positions vacant 2 are teaching faculty (economics and hospitality). • Cost of fall 2020 COVID19 surveillance testing through SUNY Upstate totaled \$108,750.
  - Additional COVID19 expenses total ~\$67,000 for: COVID Testing & Supplies \$12,451 Sewage Testing & Supplies \$14,166 Gloves/Masks/Face Shields \$11,048 Wipe Kits/Cleaning Supplies \$24,793 Social Distancing Items \$4,835

Social distancing items include acrylic sheet rock, safety tape, signs, canopy tents, etc.

Fall room and meal rates were pro-rated based upon the number of weeks each individual student resided in on-campus housing in alignment with their academic program or individual circumstances. The following one-time waivers to mandatory broad based student fees for both the fall 2020 and spring 2021 semesters were submitted for review and approved by SUNY:

	full		adjusted
Fee	rate	reduction	rate
Intercollegiate Athletic Fee	\$230	\$46	\$184
Technology Fee	\$185	\$ O	\$185
Student Health Fee	\$170	\$ O	\$170
Student Activity Fee	\$110	\$22	\$88
Transportation Fee	\$ 60	\$12	\$ 48
College Fee	\$ 25	\$ O	\$ 25
Transcript Fee	\$5	\$ 0	\$ 5

- Highlights from the Governor's Executive Budget assuming New York State receives \$6B in unrestricted federal aid:
  - Reduction in direct State Tax Support of 5% instead of current 25% for 2021 and continuing into future years allocated to campuses by the SUNY Board of Trustees
  - Hold harmless State-funded financial aid programs administered through the Higher Education Services Corporation (HESC) such as the Tuition Assistance Program (TAP) and Excelsior Scholarship grants as well as Opportunity programs directly appropriated to SUNY such as Educational Opportunity Program (EOP)
  - Extend a predictable funding plan for SUNY State-operated campuses by providing Predictable Tuition and Maintenance of Effort (MOE) language allowing for a maximum

\$200 per year resident undergraduate tuition rate increase while also ensuring that yearto-year State Tax Support will remain static (inclusive of benefits)

- Provide additional flexibility in setting tuition rate categories for Doctoral Degree granting institutions and for specific high demand certificate programs by creating "flexible" tuition rate categories by aligning the State-operated campuses into 3 groups/sectors
- Streamline new educational program approval if proposals meet certain prescribed criteria
- Extend various procurement flexibility provisions enacted in 2011 for an additional 5 years through 2026
- Expand the new SUNY Online Training Center
- Establish a \$50M COVID-19 Relief Fund to be operated from the Department of Labor that SUNY will be eligible for awards and funding from.
- Provide \$550M in capital \$153.4M allocated to campuses and \$396.6M lump sum for priority critical maintenance projects
- Priority admission for nursing program beginning in fall 2021 "BSN in 10" law

## SUNY Delhi.

College Council Report Highlights from December 2020 – February 2021

#### Office of Marketing & Communications Dawn Sohns, Vice President for Marketing & Communications

This quarter, the Office of Marketing and Communications, focused on continued engagement with current students and alumni, marketing to prospective students, communicating about the end of the fall semester and start of spring semester, and finalizing the first part of the academic webpage redesign project.

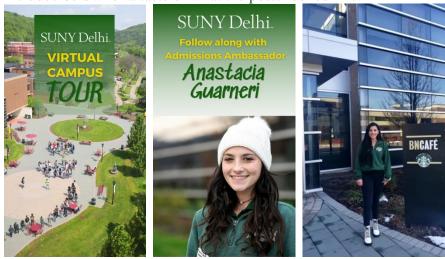
This report reflects our continued effort with balancing communicating about COVID-19, helping students succeed, celebrating innovation and creativity, while moving forward with recruiting our next class of students.

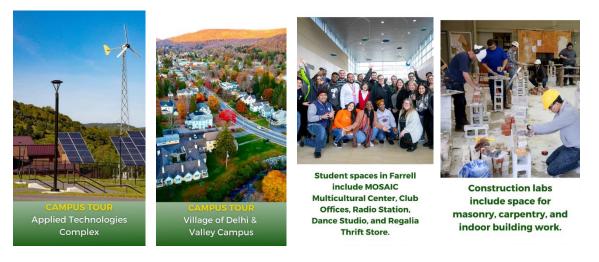
#### DIGITAL & SOCIAL MEDIA ACTIVITY & ENGAGEMENT:

With our student body divided between remote and on-campus instruction we remained with the split strategy of storytelling & information sharing during this quarter.

#### **Highlights:**

• Shared a Virtual Campus Tour on Instagram & Facebook Stories which reached over 1,500 people on Instagram and almost 500 people on Facebook. An interactive question box was included for prospective students to ask questions. This resulted in questions from 12 prospective students as well as 5 current students. This content was saved on our Instagram account as a "highlight" that people can access at any time. It was also converted to a YouTube video for Admissions to share with prospective students. A few of the slides are included below for a taste of what the posts looked like.





• A photo from a yearbook in the mid-1960s was posted as a "Throwback Thursday" and gained an impressive amount of likes and comments on Facebook. Wonderful engagement from alumni.



https://www.facebook.com/sunydelhi/posts/10158892402439659

- We started a Tik Tok account as another platform to share content to prospective and current students. This app is growing in popularity among Gen Z and allows us to share short videos featuring photos, student projects, campus activities, etc.
- Reopening plans, resources, and guidelines/rules for Spring 2021 have been shared several times on social media to reinforce messaging from official emails to current students and parents.
- A "Year in Review" story and "Happy New Year" video were shared around the holiday season.
- We have been posting a #SundaySnapshot photo on social every Sunday. For the past two years it has been a "campus beauty" photo. This has been re-imagined for 2021 to feature snapshots of student projects with a request every week for students to submit photos of projects they are proud of.

- Plans are ongoing to continue the campaign with mental health resources and reminders. Regular posts featuring services available from our Health Services as well as SUNY, and New York State. Reminders about staying on track and active academically, physically, and socially are included in this series.
- Admissions recruitment events are being shared on Facebook, Instagram, Twitter, and LinkedIn.
- Partnering with Alumni Affairs on collecting stories about couples who met at SUNY Delhi for a Valentine's Day story & social media campaign.
- Completed an ad campaign for the online nursing degrees on Facebook, Instagram, Twitter, and LinkedIn. Plans for another ad campaign this spring are in the works.
- A "follow Friday" Instagram and Facebook story will be posted on the first Friday of the semester and featured links to all the other active SUNY Delhi Instagram accounts to get students to follow the departments and offices individual profiles.

**Facebook:** We currently have 13,275 followers. Facebook continues to be an integral tool in engaging with specific audiences like parents of students, alumni, and the community during this time.

**Instagram:** Our following continues to grow with the current number at 4,657. Instagram continues to be a the best platform for engaging current and future students

**Twitter:** We currently have a following of 2,890. This is a decrease from the previous quarter because Twitter made a massive effort to delete accounts that were violating their terms of service and accounts all across the platform lost a significant amount of followers.

**LinkedIn:** We have 14,289 followers on LinkedIn and continue to engage well with alumni as well as faculty and staff on this platform.

Merit (our media monitoring software and student achievement recognition platform):

• SUNY Delhi was mentioned in media articles (radio, TV, newspaper, online) 74 times this quarter resulting in an earned media/ad equivalency value of over \$23,500 for websites and \$2,970 for social media (What it would have cost if we placed ads to promote those stories. This is estimated using page views and social media impressions on pages and platforms on which our stories appeared).

• Recent alumnus Dan Hess was featured in an article in Golf Kitchen Magazine & website: <u>https://www.golfkitchen.com/blog/dan-hess-young-rising-talent-with-a-broadway-touch</u>

• Published five achievements recognizing over 88 students for academic accomplishments. 64 high schools and 26 government representatives received these updates about students originating from their districts. The number of achievements is much lower than previous years because of the lack of trips, competitions, and other activities cancelled due to the pandemic. These achievements resulted in over 2,050 views to students' merit pages as well as 6.7 thousand impressions on social media shares of the achievements.



A still from "New Year's Wishes" video

#### **PHOTOGRAPHY & VIDEOGRAPHY ACTIVITY:**

- Over the winter break, photography projects included capturing winter/snow scenes on campus. We also completed headshots and group shots with approximately 45 RAs.
- We created a video entitled "New Year's Wishes from SUNY Delhi" with a diverse group of students writing their hopes and dreams on pieces of paper and showing them to the camera. This video was included in the President's greeting to other SUNY presidents.
- We are currently planning marketing videos with the Office of Admissions as well as the automotive program.
- In order to communicate with the campus community, our office assisted in the Laliberte Live President's weekly video recording and dissemination.

#### WRITING:

- 6 Press/Media Releases
  - Pneumatics in Action: SUNY Delhi Mechatronics Students Train with Cutting-Edge Tool
  - SUNY Delhi Student Wins Statewide EOP Award
  - SUNY Delhi's Updated MSN in Nursing Education Degree Saves Students Time, Tuition
  - Early College Gen-Ed Program for High School Students Offered at SUNY Delhi
  - SUNY Delhi's Online Programs Remain Competitive in 2021 U.S. News Rankings
  - Registered Nurses Offered Work Experience Credit at SUNY Delhi School of Nursing Most releases received at least one press mention.

- **Published Stories** including 2020 Year in Review, Black Lives Lost Too Soon Exhibit, and Student Spotlight: Jamal Thomas '22 (Cyber Operations Management)
- **COVID-19 Communication:** There were countless COVID-19 communication pieces that were sent to students, parents, faculty, and staff. Published content for the webpages and updates were, and are, continuous.
- We have supported current student communications by publishing stories like "Spring 2021 Resources" which we normally may not do.
- Stories currently in development include the Solar Decathlon competition, criminal justice students' involvement in local police reform, PGM alum Andrew Navarro, vet sci student Amaya Garcia, and a feature on culinary arts graduates with careers in baking/pastry (in preparation for the new track in the program).

#### **Graphic Design Projects**:

• Completed 5 graphic design project requests that included such things as: Poster for a new Early College Program, "Great Things Happen Here" postcard for admissions, and a flyer for our partnership programs at Schenectady.

#### Web Updates:

- Completed 56 Web Requests for updates and changes in this period.
- Continuous ADA compliance training for website accessibility and Deque University training.
- Finalizing new Universal templates with Deque ADA Compliance team for entire site rollout beginning with Majors pages and Top Level site pages.
- Made website more secure by upgrading externally dependent scripts as well as evaluating unused frameworks.
- Finished framework/shell for the new online HR Handbook, waiting on the rest of the content from HR to complete.

#### Marketing Requests:

• We received 20 new individual marketing requests through our automated system and over 30 that were received via individual email.

#### **Print Shop Updates:**

- Ongoing completion of print jobs; such as lab manuals, posters, course-related documents, letters for official mailings etc. as submitted by the campus community.
- Continued expansion into serving student printing needs from special course packets to personal print jobs as well as coursework making use of online payment form created with Student Financial Services.
- Contract renegotiated for main print shop printers to increase flexibility and decrease costs during COVID-19.
- Covid19 signage updated as needed. New signs created as needed.
- Over 500 COVID-19 related signs printed for spring reopening, with more new signage to be created in the work queue.
- Evaluating alternative in-plant printing management software packages for cost savings.

• Existing print shop partnerships with administrative offices and academic areas continue to serve the campus going into the spring semester.

#### **Professional Development:**

- Employees in our area are active on many campus-wide committees including: Employee Appreciation Committee, Out of the Darkness Suicide Prevention committee, Bronco Ready Committee, Employee Assistance Program committee, Reopening Task Force committees, etc.
- Employees have also attended multiple webinars on topics such as crisis communications, race in higher education, racial justice, suicide prevention workshops, QPR training, and training on how to use video in marketing.
- Karyn hosted a professional development workshop for campus community members who manage departmental social media accounts.
- Cabrina Simmons, our administrative assistant, has completed the Administrative Assistant Traineeship I: Online learning Partnership, a four-part series, with 52 courses in all.

#### **Major Projects:**

- Continued to work with Hearst Media Company for SEO and SEM digital marketing work with encouraging results. With our prospective and current students being more online than ever before, this work is critical to SUNY Delhi's success.
- The Delhi Today continues to be an unbelievable resource for sharing information with our students, faculty, and staff. Cabrina Simmons, has done a tremendous job in organizing and tracking the Delhi Today posts and publishing the daily communication to our campus community.
- The Bronco Brag publication, which gives everyone an opportunity to give words of encouragement and praise to anyone on campus, has been widely supported by the campus community. To date, we have published ten editions since April.
- Finished building a redesign of the Master template for use across the SUNY Delhi website, with a focus on using them to replace the current academic webpages. A redesign of the academic majors/programs list webpage was also completed. Both of these new webpage templates are awaiting manual ADA testing through Deque before making them live on our website this spring.
- Partnered with the Office of Outreach & Workforce Development and Jack Tessier on a marketing plan for a new Early College program. Flyers were created, an email campaign designed, and webpage updates were completed.

#### **Staff Updates:**

None to report.

## SUNY Delhi.

#### Academic Programs and Services College Council Report, February 2021 Thomas Jordan, Ph.D., Provost

#### School of Veterinary and Applied Sciences Dr. Bret Meckel, Dean

- Hands On Projects
  - Golf Course Special Projects/Equipment Operation courses completed multiple property enhancements during the semester. Greens expansions on holes 2, 3, 4, and 5 and included the addition of sod on holes 3 and 4. Bunker renovations continued with the complete redesign and drainage installation on the third green. Core aerification completed on the practice putting green and driving range.
  - Enhancements also continued at the Delhi American Legion softball field. Students in turfgrass special projects/equipment operation rebuilt the pitcher's mound and home plate, re-centered the field to the backstop and regraded the first base line. Improvements on this project will continue in spring 2021.
  - Veterinary Science successfully delivered 12 weeks of face-to-face laboratories.
  - Native plants grown in the Greenhouse Production Class were planted at the College Golf Course Pollinator Garden to complement existing flora. Flowers of these plants will provide nectar for native pollinators as well as the beehive inhabitants.
  - The new Horticulture Special projects class laid a new bluestone terrace, near the gazebo behind Farnsworth Hall to complement existing perennial and shrub beds. In addition, these students developed ideas for solar landscape lighting in this same vicinity.
  - Freshmen in the Introduction to Horticultural Practices class gained experience and learned about landscape installation in the fall. Students were able to follow plans, layout plants, install and mulch a foundation planting at the newly renovated College Golf Course Clubhouse between The Bluestone and pro-shop entries.
- Program Promotion
  - Plant Sciences has continued utilizing social media to promote the program with educational posts on both Instagram and the Golf & Plant Sciences Facebook Page.
  - Plant Science faculty, working with Tina Miner-James, educated six grade students in Delaware Academy about careers in the green industry.
  - Plant Science faculty and staff presented a session for Alumni Weekend on "How to Winterize Your Garden".
- Engaging Partners
  - Despite moving to a remote/online format, Students in the Golf, Sports Turf Management program continue to prepare to defend their top ten finish in the annual Golf Course Superintendents Association of America (GCSAA) Student Turf Bowl, held at the GCSAA Golf Industry Show (GIS).

Two, four person teams will be representing SUNY Delhi this month remotely at the GIS, which was scheduled to be held in Las Vegas, NV.

- Internships:
  - One Golf Turf student interned at the College Golf Course at Delhi last year and we have student interns in the Golf and Sports Turf Management major continue to work at several prestigious sites: Aaron Oliver is at Augusta National (Annual host of the Master's tournament); Sean Tillman is at Winged Foot Country Club (Host of the 2020 US Open) Connor Ryan is at Oakmont Country Club Nineteen Veterinary Science students are participating in clinical preceptorship I and 31 students are participating in clinical preceptorship II over the winter term at Veterinary Hospitals throughout the state.
- The College Golf Course at Delhi completed one of its most successful seasons on record in spite of COVID restrictions.

#### School of Nursing (SON) Dr. Susan Deane, Dean

- Donna Cutting became a member of the Cornell Cooperative Extension Rural Health Care Alliance Policy Council.
- Jamie Murphy has been nominated by the MERLOT (Multimedia Educational Resource for Learning and Online Teaching) Health Sciences Editorial Board as the winner of the MERLOT Award for Exemplary Online Learning Resources – MERLOT Classics 2021 for her work "Transitions to Professional Nursing Practice."
- Cheryle Levitt, Marguerite Goulet, Jamie Murphy, Becki Norman-Eck, & Ami Bhatt published an article, Nursing education during a pandemic: Perspectives of Students and Faculty. *Journal of Nursing Education and Practice (2021), 11*(4) doi: 10.5430/jnep.v11n4p19
- Barbara D'Anna published a review for the following book in Choice-Academic Libraries: David, S. L. M. (2020). The Uncounted: Politics of data in Global Health. Cambridge University Press.
- Jamie Murphy presented at OpenEd20 Conference: OER research/textbook: *Comparative Analysis of an Open Educational Resource Textbook and Commercial Textbook on Student Outcomes in an Online Nursing Course* in November 2020.
- Cheryl Levitt and Nancy Winters completed article reviews for journal and publishing companies.

#### Institutional Effectiveness (Formerly Curriculum, Instruction, and Assessment) Dr. Katie McGowan Bucci, Assistant Vice President

#### Assessment

 Provides ongoing support in all stages of assessment to academic, non-classroom, and administrative units; Provides infrastructure for campus assessment efforts; Provides education to SUNY Delhi faculty and staff on assessment practices and processes; Promotes a culture of assessment, evidence-based planning, and decision-making throughout all SUNY Delhi departments; Collaborates and works closely with Assessment Coordinator, Assessment Committee, Dean's Council, Director of Institutional Research, Budget Director, and Leadership Team

- The Institutional Effectiveness (IE) webpage has been updated to reflect the new subdivision formed under Academic Affairs: <u>https://www.delhi.edu/about/institutional-effectiveness/index.php</u>
  - Mission of IE: SUNY Delhi's Institutional Effectiveness subdivision is led by a team of integrated offices that, through a culture of evidence and data informed decision-making, is forward thinking and action-oriented towards continual improvement of the institutional mission and goals.
- The Middle States Self Study process has officially begun; Co-Chairs are Katie Bucci and Monica Liddle; Steering Committee of 20+ formed; Workgroups of 55+ formed and we have a virtual visit with Middle States VP Liaison, Dr. Kushnood Haq on February 25, 2021.
- The Strategic Plan Report Card was created and posted.
- Assessment Software, Compliance Assist-Planning, was cancelled; "homegrown" system was built throughout the fall semester.
- New, Intentional ILO Instruction and Assessment Process is underway; and will be implemented in fall 2021.
- Assessment Day held on January 6 and attendance was excellent.
- Monthly Professional Development workshops are being held for assessment; and attendance is tracked for Micro-credential in assessment.
- Assisted in leading the Assessment Committee via monthly meetings, assessment of the ILOs, and planning of Assessment Days
- Created and disseminated Teaching, Learning, and Support through COVID surveys for students, and for faculty and staff; Executive Summaries were created and shared. Results across three COVID surveys were analyzed and summarized for campus.
- Our Assessment Resources Page in Vancko Hall is well used by faculty and staff.
- Updated Syllabus Templates are being worked on this semester, for campus-wide adoption in fall 2021.
- Updated three-year master assessment plans are being worked on with all 89 units this semester, for campus-wide adoption in fall 2021.

#### **Applied Learning and Career Center**

- The center had hosted 19 presentations for the fall semester with 371 in attendance.
- The center was part of two mock interview events within Applied Sciences and Construction Management.

• Involved with five virtual recruitment meetings/ events with Applied Technologies, Business and campus wide. Sixty-four students attended. Those not connected with a designated class proved less successful in regards to attendance.

• The center experienced less individualized student/ alumni meeting requests, but meetings were typically much longer in length.

• Spring focus: Interview Boot Camp. Goal is to expand interest in this series.

#### Callas Center for Educational Technology and Instruction

- Created an additional 12 training videos since August (through January 2021)
   In the process of re-organizing and adding consistent thumbnail images to videos
- Trained 346 students through the Student Orientation Course during the fall 2020 semester
- Since August, hosted and/or collaborated with other campus members to hold 10 workshops with approximately 180 (total, not unique) participants.

- In January, we launched a 4-Week Instructional Design & Teaching session as outlined in the Faculty Training Response Proposal. There are currently 12 enrolled participants working through the material.
- Collaborated with Access & Equity Services and CIS to implement ReadSpeaker Accessibility Software. ReadSpeaker is an assistive technology compatible with Respondus.
- All Help Desk Tickets were responded to within 72 hours, though typical response time is less than 48 hours except for weekends. From August 2020 January 2021, the Callas Center responded to 607 tickets, an 81.7% increase from the same timeframe in 2019.
- Worked with academic and non-academic stakeholders to develop or improve virtual spaces for students, faculty, and staff including Vancko Hall pages for CADI student training, MOSAIC, and Nursing Orientation, and the Nursing "Start Here" Transition course.

#### **Institutional Research**

- Completed numerous State, SUNY, and IPEDs (Federal) reports; including new monthly SUNY surveys collecting up to date figures and information related to COVID-19 and academics.
- Collaboratively created and rolled out a Data/SIS/FERPA Training as well as a Data Reference Manual.
- Oversaw EvaluationKIT process
- Conducted 6-month SUNY Delhi Graduate/Alumni survey.
- Assisted with identifying and updating course's instructional methods in Banner to serve the campus and students.
- Completed numerous internal data requests, including program reviews, data for various grant awards/applications, retention figures.
- Created draft Retention Tables that go more in-depth than what our campus has utilized previously.

#### Center for Excellence & Innovation in Teaching & Learning

- Collaborated on two grants proposals with Ellen Liberatori for pieces on professional development tracking as it relates to non-traditional student needs and onboarding new faculty and staff.
- Continued development of four new micro-credential badges (Safe Zone, Mental Health First Aid, Online Teaching & Learning, and Diversity), two of which are co-branded with outside organizations.
- Promoted and organized a robust line-up of personal development workshops for managing stress, building connection, resiliency, self-care and more in collaboration with the campus Health & Wellness Committee and local healthcare agencies.
- Organized Winter Workshops on a variety of topics and departments from around campus both professional and personal during intersession.
- Organized a three-day teaching and learning intensive, SPARK (Sharing Pedagogy, Research, Awesome Ideas, Research, and Knowledge) with members of the Callas Team and a few faculty members with a focus on three types of engagement. Faculty to Learner, Learner to Curriculum, and Learner-to-Learner engagement were the focus over the three days with informational and working sessions.

#### Delhi Advantage College in the High School (DACHS) Program

- Assist program director in improving concurrent enrollment program through NACEP accreditation standards, and in developing internal and external support for motivated high school students to embark on college early.
- Re-imagining our early college programming, planning for the upcoming retirement of the Center's director; keeping student access forefront.

#### Office of Admissions Robert Piurowski, Director

#### • New Initiatives

#### • Virtual Programming

- Collaborated with several academic areas to provide access and opportunity to prospective students/families on our majors and program, along with daily one-on-one meet and greet sessions and information sessions for first-year and transfer students.
  - 500+ Student Registered / 375+ Students Attended
  - Survey Feedback (130+ Students)
    - 100% stated the sessions were positive and informative
    - 100% would recommend SUNY Delhi to a friend or family member
    - 98% shared the session met their expectations

#### • EOP Admissions

 Collaborated with the Educational Opportunity Program (EOP) and Student Financial Services to flip the model of engaging EOP applicants, streamlining the application and admission process, utilizing the Gecko Engage platform.

#### • CPASS Admissions

Collaborated with the Collective Pursuits of Academic & Social Support (C-PASS) to build out a new interview process for C-PASS admission, utilizing the Gecko Engage platform.

#### Additional Information

 Fall 2020 Student Enrollment: Actuals vs. Estimates (Based on Fall 17-19 Average)

Fall 2020 Summary	Fall 2020 Actual	Fall 2020 Estimated	Variance	% Variance
Total Students (All Types F/P)	3025	3186	-161	-5%
Full (F) Time (All Types)	2349	2450	-101	-4%
Part (P) Time (All Types)	676	737	-61	-8%
On Campus (F/P)	2179	2326	-147	-6%
Online-Offsite (F/P)	750	802	-52	-6%
Graduate (F/P)	96	58	38	66%

#### Spring 2021 New Student Enrollment as of 1/11/2021 (First Time, Transfer, Re-Entry/Re-Admission)

- College Total (All Programs): 151 Students (-24% vs. Spring 2020)
- On-Campus Programs: 23 Students (-67% vs. Spring 2020)
- Online/Offsite Programs: 128 Students (Flat vs. Spring 2020)

#### Current Number of Students Enrolled/Registered as of 1/11/2020

- 2332 Students Registered (-10% vs. Spring 2020)
- Upcoming Campus Events
  - To view all upcoming events, visit: www.delhi.edu/visit

#### School of Liberal Arts and Sciences Dr. Linnea Goodwin Burwood, Dean

- Kathryn DeZur published two photographs, "Abandoned: Train Door "and "How the Light Gets In: Train Window" in *Burningword Journal*, 5 Oct. 2020.
- Heimbauer, L. A., Beran, M. J., & Owren, M. J. (accepted, Jan. 2021). A chimpanzee recognizes manipulated versions of sine-wave and noise-vocoded speech. *Animal Cognition.*
- Lisa Heimbauer is also the Lumen Circles Fellowship recipient: Online Teaching Foundation course (Dec. 2020.)
- Scott Swayze attended an ASPCA training on "Domestic Violence & Animal Cruelty" hosted by Leigh Wilson, Esq. (Director, ASPCA Legal Advocacy and Investigations.) Scott also attended an Office of Mental Health seminar on "Suicide Assessment & Intervention among First Responder Communities" taught by Dr. Drew Anderson (Professor, University at Albany & Lieutenant, Delmar Fire Dept.)
- Rhonda Harrow-Engel developed an on-line Freehand Drawing course using Zoom and a DocuCam.

#### School of Business & Hospitality Management Dr. David Brower, Dean

- Amanda Holland received the coveted Certified Hospitality Educator designation in November. Participants are required to attend a weeklong professional development/educational seminar and complete a rigorous final exam. This certification is good for five years and requires faculty to accrue continuing education credits in order to re-certify.
- Linda Blocker, Brianne Slocum, and David Brower renewed their memberships to the Center for the Advancement of Foodservice Education (CAFÉ). Linda will present at their next national conference on co-requisite remediation in culinary/hospitality math.
- Julee Miller participated in "A Conversation with Anthony Ray Hinton: Diversity, Unity and Justice" presented by the University at Binghamton and "How To Be An Antiracist: The 2020 Election & Beyond," presented by Dr. Ibram X. Kendi.
- Elizabeth VanBuren attended a webinar hosted by Esha Research pertaining to food analysis, labeling, and compliance. The seminar featured the latest release of *Food Processor* and introduced a major redesign of *FoodProdigy*, the online companion to the *Food Processor*, which allows students to track their dietary intakes and daily activities. This program is used as the primary resource in the Nutrition class.
- Accounting: Information Systems Auditing graduate Nora Bellantonio will be starting her master's degree at Baruch College. She will be majoring in Accounting (MS). Baruch offers the highest rated accounting program in the CUNY system. Emily Baker has been admitted to SUNY Albany's MS in Accounting. She plans to begin her studies this spring.

- Ryan Ali is pursuing his MBA with Salisbury University and Ryan Karran is pursuing his MBA in Information systems at Pace University.
- Charlie Mole is certified as a registered Federal Income Tax Preparer and his state Preparer Tax Identification Number (PTIN) has been renewed which allows him to prepare NYS income taxes. This professional development is imperative as he teaches the Federal Income Tax class.
- Richard Celli's Cyber Operations Management students achieved a 100% pass rate on the TestOut Security Pro certification. This certification is provides students with an industry-recognized credential that aids with securing internships and permanent placement upon graduation.
- Amanda Holland was elected Vice President of the Board of Directors for the United Way of Delaware & Otsego Counties. This is her second year on the board.
- Tracey Caponera and Brianne Slocum have renewed their faculty memberships with Meeting Professionals International. These memberships provide valuable resources for teaching and student engagement including networking, professional development, and employment through the SUNY Delhi student chapter.
- Faculty attended a variety of webinars hosted by their colleagues during the three-day in house Sharing Pedagogy, Awesome Ideas, Research & Knowledge (SPARK) conference.
- Linda Blocker participated in the panel discussion "Building Student Confidence and Success" along with Rebecca Norman-Eck and John Horner as part of Sharing Pedagogy, Awesome Ideas, Research & Knowledge (SPARK) on January 11, 2021. Linda Linda attended a professional development seminar on the implementation of Voice Thread technology in remote instruction.
- Desiree Keever presented alongside Monica Liddle to assist faculty with planning and implementing third-party tools to enhance instruction in their online courses as part of SPARK on January 13, 2021.
- James Margiotta renewed his Certified Culinary Educator (CCE) certification. As part of the renewal process, candidates must document completion of continuing education credits as well as work experience to document their growth as culinary educators. The certification is valid for five years.
- Jessica Backus-Foster attended the Worlds of Flavor (virtual) International Conference and Festival hosted by the Culinary Institute of America. This seminar featured food leaders from across the globe who shared their knowledge of the traditions, techniques, and flavors of their homelands. The knowledge gained impacts the content presented in the Food and Culture class.
- Jessica presented "Chugging Down the Tracks: Making assessment work for us" with Carrie Fishner as part of the semi-annual Assessment Day workshops.
- Julee Miller attended a seminar on Comparative Advantage hosted by the University of Pennsylvania's Wharton School of Business.
- Sean Pehrsson and Victor Sommo renewed their faculty memberships with the acclaimed Chaines des Rotisseurs, the oldest gastronomic association in the world.
- James Margiotta attended a webinar through Pennsylvania State University's College of Agricultural Sciences on Sustainable Agriculture.
- Sean Pehrsson, Brianne Slocum, James Margiotta, and Julee Miller have worked to restructure the executive board of the Chefs and Cooks of the Catskill Mountains, the local chapter of the American Culinary Federation. Sean Pehrsson will now serve as the chapter president.
- Sean Pehrsson attended the Spotlight on Club Chefs webinar and Mental Health and Wellness for Chefs hosted by the American Culinary Federation in November and December respectively.

#### Resnick Academic Achievement Center (RAAC) Jeff Stedman, Director

- The advising office developed an updated academic probation contract for advisors and students to use. The new contract requires more proactive advising and really encourages the student to evaluate what changes need to be made in order to be successful.
- Jeff Stedman and Cara Aguirre (Advising and Starfish Success) presented during the SPARK January presentations on new and inventive ways to use Starfish Success to communicate/connect/support our students.
- The Delhi Dollar for Scholar Financial Literacy Group (and AEP) are developing three spring workshops to help students; What students should do if they have a refund or fall short (needs vs. wants, budgeting, and using your money wisely), What to do to get yourself set-up after graduation (housing, cars, insurance), and Saving, banking, stocks, etc.
- Jeff Stedman and Mary Wake presented to the campus about the CARES program and how it can be utilized by faculty/staff to intervene with students of concern.
- Jeff Stedman participated in a panel presentation to the Resident Hall Directors on transition from being a residence hall director to other positions within higher education.
- Advising and Access and Equity presented to academic schools on advising practices.
- Representatives from the RAAC will also present to the resident assistance on how to
  encourage students to seek support from our area.
- Continues to support the planning and running of our Delhi Bronco Ready Days.
- Within Starfish Success there have been 14,221 appointments created, 29,734 items raised (Flags and Kudos), and 17,601 comments made. This system is allowing multiple areas to communicate with and about students in order to lead them on a path to success.
- Tutorial services continues to offer services remotely through a number of different modes. This support will be for any student, whether residing on campus or at home during the spring 2021 semester.
- Staff presented the Accessibility of Online Instruction for faculty and staff transitioning to online instruction due to pandemic.
- Access and Equity continue to work with Grants Office (Perkins Grant) to promote additional resources to support the Learning Coach and Peer Mentoring Program.
- Actively involved in the New York State Disability Services Council (NYSDSC), seated on the Executive Board (working on SUNY wide initiatives), NYSDSC website committee, and contact liaison for the Southern Tier Hudson Valley Regional Consortia.
- Access and Equity continue work with the Southern Tier Hudson Valley Consortium (STHVC), NYSDSC and local school districts on transition-related programs. Planning for It's All In The Planning Transition virtual conference, spring 2021 in collaboration with Columbia Greene Community College.
- Access and Equity's Delta Alpha Pi International Honor Society had 19 students inducted at their virtual ceremony, with over 40 participants in attendance. The average cumulative GPA of those inducted is a 3.427.
- Eight students participated in the fall 2019 peer mentor program. Of the eight, only one student did not meet satisfactory academic performance. The lowest GPA of those students who achieved satisfactory academic performance was 2.33.

- Access and Equity continued with their Learning Coach supports for struggling students to develop executive functioning skills (self-advocacy, time management, notetaking, organization, study skills, and test-taking skills). The Learning Coach also offered supportive work sessions where students had dedicated times to come to a quiet place to work and have access to a professional for guidance as needed.
- Access and Equity Staff worked with the Callas Center and CIS to implement a free trial of ReadSpeaker for the last month of the fall semester. This text to speech software is compatible with Respondus Monitor and Lockdown Browser.

### SUNY Delhi

#### College Council Report for Student Life Division Dr. Tomás A. Aguirre, Vice President for Student Life & Chief Diversity Officer February 2021

The annual January Division meeting was held virtually and featured small group discussions. Breakout rooms conversed on what worked best in Fall 2020, how can we improve practices in Spring 2021 and what ideas can be brought to better serve the students, and the College. All topics of conversation were gathered, analyze and shared with the Division.

Student Life Senior Leadership will be developing Communication Guidelines, based on conversations with all Division staff members. We seek to better understand the information staff members are in search of, how to best communicate to them and what we as a Division can do to keep each other, and the campus well informed.

Members of every department across the Division acknowledge the serious needs for assistance regarding the health and safety of our campus. We continue to have a strong showing of volunteers during weekly Student COVID-19 testing and assisting each other with necessary phone calls and communication with students as needed.

Nii Tetteh is the new Student Senate President by virtue of the resignation of Sebastian Ruiz. Nii will serve out the current term which ends at the end of the Spring 2021 semester. Minor changes made to guidelines for operations for clubs and organizations for the Spring 2021 and await final approval.

Fraternity & Sorority Life saw final presentations from unrecognized groups looking to be recognized in early December, with a Greek Council recommendation in February.

We are welcoming three new international students to campus this semester. One first-time college student from Japan and two transfer students; one from Mali and one from Cote d'Ivoire.

After assessing the effectiveness of the cycle of the online course for Bronco Ready Days and Welcome Weekend the average GPAs for first year students showed a highly statistical difference between those who completed the bronco ready course online (average of 2.78) to those who didn't (average of 1.92.) (t value of 8.75, p=<0.001). Staff will finalize plans and enhance online course for the Fall 2021 cycle of Bronco Ready Days and develop contingency plans for both a virtual model and an in-person model for the 2021 Welcome Weekend program.

The Center for Student Leadership & Engagement will conduct programming survey in hopes of being more purposeful on what the department offers students for entertainment programming options during the pandemic. Staff will work more closely with the student leaders of the Student Programming Board to increase their numbers of hosted programming offers to students.

MOSAIC will provide pre-reordered access to Part 2 of the Antiracists and Decolonization series to the campus community. MOSAIC will once again partner with Art Force 5 by joining a SUNY-wide effort to celebrate Women's History month in their Women's Empowerment Draft. It will include a community art project in the form of a painted mosaic tile portrait completed by our students featuring an icon in Women's History. We have chosen Candace Wheeler, from Delhi NY who is known as the "Mother of Interior Design."

Collaboration between CSLE & Athletics has them working alongside Facilities to establish fitness classes in Farrell, and small coaching sessions for teams. Spring 2021 will see some new opportunities.

The search committee for a new Assistant Director of the Multicultural Center is underway and a goal would be to have a successful final candidate identified by the end of the Spring 2021 semester.

CSLE will work to plan and implement the 2021-22 Student Senate FY Budgets and 2020-21 Executive Board Election processes. In conjunction with the financial support from Student Senate, we will participate in the planning and implementation of a SUNY System-wide Virtual Spring Concert/Festival. This will likely take the place of a separate SUNY Delhi Student Senate-sponsored Virtual Concert this semester.

Students Rights & Responsibilities has been keeping up with continual changes & review of SUNY and NYS on Covid-19 related policies. Communication of changes has gone out to the campus through email, and websites are up to date.

SR&R worked on contacting students who neglected to show up for mandatory testing, assisting students who were academically dismissed either return or complete the process. SR&R completed 6 assessments on topics including training RHDs, Academic Dismissals vs. Judicial, RA incident report submission tracking, due process rights procedure paperwork and hearing reviews, and incident report locations. Also prepped assessment for community circles in early February and focus group with EOP to help students review and understand the Code of Conduct.

SR&R will continue to offer Community Circles this semester, and staff attended the "New York exCHANGE: Challenges and Strategies to Serve Victims and Survivors Conference," "Early Alert & Bias Response Training," and "Student Engagement during Covid-19 Conference."

Residence Life will be welcoming 100+ students who are new to residence halls in spring 2021. Resident Assistant selection occurred for spring 2021. The first round of Residential Success Scholarships awarded in spring 2021. \$300 grants were awarded to 55 continuing residential students.

Residence Life will increase marketing activities through the website and social media for housing selection to increase the retention rate of current students for the 2021-22. Professional and student staff are developing innovative in-person programming in the residence halls utilizing COVID-19 restrictions and best practices in student affairs to keep students engaged in campus life.

The O'Connor Center for Community Engagement hosted a Virtual Student and Community Citizenship Recognition Program in November with over 260 views.

A total of 1250 community service hours were completed by students during the Fall semester equating to a monetary impact of \$15,000. This consisted of approximately 50 community service projects on campus, in their home towns, and virtually. Forty, faculty, staff and students donated food, toiletry items or clothing in the Fall, 2020 semester.

OCCE is developing the Community Service/Earth Day Event on Saturday April 24, 2021 to run alongside the 200th Bicentennial Celebration of Delhi, NY.

OCCE staff will effectively transition to the News component of BroncoConnect to advertise community service opportunities

All CADI staff were tested for COVID at the return to work meeting for union staff in January. In coordination with SUNY Delhi's Human Resources and Health Services departments, a process has been developed to test the staff on a weekly basis. With the support of the NYS Shared Work Program, CADI has been able to retain its staff this academic year without needing to lay-off staff.

Food service operations have been consolidated to Farrell Center to allow for expanded hours of service in the one location and increased efficiencies by having all staff in one location.

The application for the Federal loan forgiveness on the Payroll Protection Plan has been submitted. We anticipate the majority of the loan will be forgiven. Legislation was passed to allow a second draw for the Payroll Protection Program. CADI will continue to work with Bonadio to apply for this additional aid.

The average GPA for CADI student employees in the Fall 2020 semester for was 2.85. An online training course will be created in Vancko Hall for CADI student employees to learn additional aspects of their job in a virtual manner.

In response to SUNY requirements the campus has ramped up weekly testing to 100% of all students and employees. This task requires many volunteers and a call to the entire campus went out for assistance. Our experience with testing in the fall did assure us that surveillance testing does what is intended, by quickly isolating students who are infectious to avoid the spread of COVID.

Health Services continues to work closely with the local health department to manage the care and support of our students and their parents. We have an established "best practice" model for evaluating, testing and treating ill students, and conversed with others campus departments on ways to improve our practices. As the quarantine and isolation spaces have increased, the campus now has a designated Quarantine/isolation Coordinator.

Our Health care providers are enrolled to provide COVID vaccinations to our students when the designated phase set by NYSDOH is opened and they are eligible to receive them. Planning is underway for mass vaccination clinics with appropriate parties on campus.

Karen Gabriel, Director of Health Services and Mary Wake, Interim Director of Counseling Services met with faculty during the first department/school meeting of the spring semester. Reviewed the procedure for clearing and testing all students prior to their return to in-person classes. Discussed ways faculty can assist with capturing commuter students. Discussed service hours, procedures and management of concerns of faculty regarding students in distress. Foreman Staff participated in both RD and RA training weeks with focus on COVID response as well as response to student distress and sexual harassment in the workplace training.

Counseling Services will develop outreach to targeted cohorts of students with to increase knowledge of and utilization of counseling services to mitigate student distress. Staff will also increase campus-wide advertising surrounding mental health resources available to students as well those available to faculty/staff to assist with identifying and aiding students in distress

Educational Opportunity Program Student Jessica Martinez was presented with the Norman R. McConney Jr. Award for student excellence in December. This award celebrates EOP students who have persevered and exceled in the classroom. The namesake of this award is one of the architects of the Educational Opportunity Program.

EOP Director, Louis Reyes, was asked to serve as a panelist for a SUNY financial aid workshop. The workshop assisted about 200 students with their EOP Application and Financial Form. The panelist answered over 300 questions by its participants.

35 EOP Students earned SUNY Opportunity Program Academic Achievement Awards. These certificates are given to EOP students who earn a 3.0 or better cumulative grade point average.

Delhi Dollar \$cholars (SUNY Delhi's Financial Literacy Team), have established a Spring Workshop Series. Rob Mazzei, Coordinator of the Academic Exploration Program, is spear heading this initiative. The workshop series is a collaboration of our campus community (student financial services, Bronco Investment Group, An Alumnus).

The EOP program is seeking to meet our enrollment targets and create a hybrid Summer College program. The dates are to be determined but ideally will take place the three weeks prior to the start of the Fall 2021 semester. Staff are looking forward to hosting a virtual award ceremony those who are receiving a SUNY Opportunity Program Academic Achievement Award this spring.

The Athletics Department developed proper practice protocols and procedures to be able to conduct athletically related activities safely, with coaching staff followed all NCAA "Re-socialization" plans for safe return to play. Ongoing planning is still underway, in conjunction with the North Atlantic Conference, to possibly resume athletic competitions in hopefully late February 2021.

The Athletics Department sponsored several intramural recreational activities for the students, including hiking, frisbee, cornhole and esports and will continue to do so in the spring semester. Additionally, several intramural fitness classes will again be offered weekly (one virtual).

Athletics staff participated in the NCAA virtual convention in January 2021. SUNY Delhi is in the final year of the membership process. Our end of year report will be submitted in May and our active membership is set to begin on September 1. Go Broncos!!

The Athletics Department and the Fitness Center Coordinator have developed plans to increase open hours for the spring 2021 semester to include early evenings on weekdays and a half day on Saturday.

The final cumulative GPA for all 210 student-athletes this fall was 2.96! The coaching staff continue to conduct zoom team meetings and provide academic monitoring throughout the semester. Additionally, as restrictions are adjusted and updated, the full-time coaches have additional duties such as intramurals and recreation, fitness center, etc. that will be taking place for the benefit of the students on campus. The Athletics staff assisted throughout the fall semester with SUNY required pool testing and will continue with this task during the spring.

The primary goal for the Athletics Department is to safely conduct in person athletics competitions during the spring 2021 semester. At this point we are focusing our energies on the outdoor spring sports, i.e. men's lacrosse, women's softball, tennis, track & field, and golf, following all NCAA re-socialization guidelines and NAC protocols and procedures.

Barnes & Noble successfully launched the new faculty Adoptions & Insights Portal (used to select course materials) including training Deans & Faculty on how to use the program.

B&N marketed the textbook purchase process to students for Spring 2021 semester, offering free shipping. Staff will begin to gather course material adoptions for Summer and Fall 2021 from Faculty.

All University Police Department members now have access to Daigle Law Group training which includes:

- Path of the Guardian<sup>SM</sup> Weekly Ten-Minute Training
- 2019-2020 Supreme Court Legal Update
- 2018-2019 Supreme Court Legal Update
- Use of Force De-escalation and Mental Health
- · Coronavirus Outbreak: Practical Operational Standards
- Use of Force: Current Trends Words Matter
- Marijuana Madness: What Every Cop Needs to Know
- · Crowd Control and the First Amendment
- Recording Police and Protecting Civil Rights
- Social Media and the First Amendment
- Rape Crisis
- Seizure of Electronics
- Domestic Violence
- Police and the Public

• Ethics

Additional UPD goals continue to work on student engagement and student interaction when able due to Covid restrictions and assisting the campus community staying safe during this unique time

Welcome Redd, our first official K-9 officer!! Redd is a Dutch Shepard who will be trained in search and rescue and explosives detection. Redd has already engaged with students across campus, Vet Sci students have met and worked with Redd and Welding students are preparing Redd's specialized cage for the patrol car. Redd is active in Residence Hall trainings already this semester.