



Business & Finance
College Council Report
December 2019
Carol Bishop, VP for Business & Finance

Student Opportunities & Support

- CIS managers completed a student handbook that outlines requirements and expectations for Student Assistants within CIS. This was a collaborative effort that resulted in a complete document.
- Financial Aid staff presented on financial aid principles and literacy in three classes this semester, and are expanding plans with other instructors for more visits in the future. In addition, they have visited three local area high schools--Delaware Academy, Roxbury, and Margaretville--to promote and guide through the FAFSA process and application.
- New merit-based scholarship awards have been successful under the new tiered system for the incoming fall 2020 class.
 - Confirmation/agreement notices are being sent to students two weeks following their acceptance to the college.
 - Scholarships are being advertised at admissions events to make students aware of opportunities available to them prior to applying to the college.
- 463 scholarship awards have been sent and accepted in the 2019-20 awarding period and the general scholarship application is now closed. Students can begin to apply for the 2020-2021 general scholarship application beginning December 1, 2019. Presidential Scholarship application opened October 1 and will remain open until January 1, 2020.

Staff Excellence

- Finance staff attended recent conferences for SUBOA (State University Business Officers Association) and ABB (Accounting, Budget, Bursar), which highlighted system updates, SUNY-wide cash trends by sector and quarterly financial reports, a discussion about pooled offset, the managed printing initiative, OSC audit outcomes and lessons learned, enterprise risk management and cyber security information and SUNY-wide efforts, UUP IDA reporting as well as campus grants available from GOER, BI cash reporting, the role of the SUNY Budget Office, NACUBO function alignment, and debate about the pros and cons of cross registration with input from SUNY.
- The Budget Office presented to College Senate, providing an in-depth look at the 2019-20 budget process and results as well as answering several questions from the campus community to help improve understanding and correct misinterpretations.
- CIS has successfully filled two vacant programmer positions within the Enterprise Systems Unit.
 - Mitchel Jones started on October 31. He previously worked at Bassett Healthcare and Wilber Bank, and has a Bachelor's degree from Hartwick College
 - Taylor Hoyt's transition from the Infrastructure Services unit was complete by December 2. Taylor is a SUNY Delhi alum who has worked within CIS for the past four years.

- Shawn Brislin, CIO, attended the NYSERNET Conference for two days in Syracuse in early October. Higher education organizations throughout the northeast attend this annual technical conference. Topics ranged from data governance to cyber security.
- Andy Bradfield, Assistant Director for Residence Life, will be working 2-4 hours a week within CIS starting this fall semester to gain a better understanding of operations. Andy will begin by shadowing each Business Unit to see what each group is responsible for before choosing an area of focus.
- Ian Gallagher (Lead Programmer Analyst) has enlisted in the National Guard and will deploy for basic training in July. Once basic training is complete, Ian will attend Officer Candidates School where he will be commissioned as an officer upon completion. We are not expecting Ian to return to campus until January 2021. While we will certainly miss Ian, we are very proud of his decision to serve.
- Galya Nocheva, Call Center Manager, attended a professional development program through NACUBO's Institute for Student Services Professionals. This year's conference theme was *Integrating Student Services: Demonstrating a Culture of Service Excellence*. This annual conference is focused on the formation and best-practices of colleges who have instituted "one-stop shops" for students, integrating key student-serving offices including Admissions, Financial Aid, Student Accounts, Records, and even Academic Advising. This year's program was hosted by Florida International University (FIU) in Miami, Florida.
- Liz Berry, Financial Aid Director, attended SUNY's annual financial aid professional's conference SUNYFAP. This conference is a great opportunity for targeted and general financial aid training sessions, in addition to invaluable networking opportunities with colleagues across all SUNY campuses, Higher Education Services Corp (HESC) and SUNY financial aid leadership. In the future, we hope to have more of our financial aid professionals attend.
- Cindy Healey, Director of SFS, and Jessica Escobedo, Financial Aid Assistant, attended training at the SICAS center in Oneonta on processing Excelsior Scholarships and integrating the NYS Dream Act requirements.
- Kerri Bassett, Debra McLaughlin, and Casey Flynn attended the NAEP (National Association of Educational Procurement) Upstate New York Conference. Sustainability was a major topic of discussion, with two sessions discussing best practices for purchasing to drive initiatives and save money. Other updates regarding procedures, contracts and services were also discussed.
- Our division newsletter, *Our Two Cents*, has a sleek, new appearance as a now exclusively online publication (ADA compliant). This fall 2019 issue addressed the sometimes confusing differences between travel cards and NET cards. A more socially-oriented considered the relatively large number of babies born in the past half-year to division staff by having three parents share some of the experiences their new babies brought to them. The quiz encouraged awareness of what the campus's zero-sort recycling program requires of us for it to work.

Projects & Initiatives

- Collaborated with academic construction program to erect the new main entrance sign
- Assisted with completion of Bluestone project including moving and locksmith services; data, cabling, power and audio/video installation; coordinated the connection from Delhi Telephone Company and installed campus integrated hardware for network connectivity, Wi-Fi capability and campus phones.
- Digitized scholarship recipient requirements
- The conversion to BANNER 9 is complete. CIS worked hard with service providers to convert all user access; the last conversions were completed by the SICAS Center. There is no longer any access to BANNER 8, and the BANNER 8 servers will be turned off and completely retired in the near future.

- CIS has managed the conversion of our camera system to our new surveillance solution in its entirety. Staff physically hung over 75 cameras, interior and exterior, while also managing the relationship with the current vendor. At this point the only cameras that still need to be installed are waiting on cabling. University Police Department training on the new platform has been accomplished by bringing the vendor onsite to provide training in North Hall. CIS has worked with Binghamton University, who have been on this solution for a few years, on tuning cameras and servers to maximize capability.
- Replaced fiber optic cabling between Evenden Tower and Bush Hall, greatly increasing capacity and redundancy. At the same time, fiber optics from the basement of Bush Hall to the Bush Data Center have been upgraded, replacing infrastructure that was over 25 years old and starting to fail.
- SFS, in conjunction with CIS, kicked off a project to upgrade Delhi's e-commerce platform with our vendor Nelnet. This platform holds the keys to our integrated semester payment plan offering to students and families, electronic billing (e-bills), current account activity displays and online payments. The upgrade for the payment plan offering was necessary as Nelnet is discontinuing support for the current platform, leading us to move all Nelnet activities to the new Enterprise platform. Though multiple technological issues (mainly with ITEC) have significantly delayed our progress, we need to be live with the upgrade by December.
- After last year's internal audit, the Accounts Payable/Purchasing and Travel office implemented new procedures and updated forms to better meet compliance requirements:
 - New Purchase Request forms now include a justification of purchase section
 - Excel spreadsheets have been created to track all vendors not using ACH; vendors are then notified.
 - Run monthly reports to monitor spending--aggregate spending and split purchasing; actively encouraging use of procurement card for purchases under \$500.
 - Credit card limits are reduced when budget allocation limits are reached
 - Updated the faculty & staff travel website and manual
 - Implemented mandatory travel card training
- We had our technical kick off with Blackbaud for the conversion to Raisers Edge NXT for the Alumni and Advancement Office. This gives their operation access to an industry standard tool, which is a much needed upgrade. This project will continue though winter and into spring.
- CIS is working with Capital Construction and Athletics on writing technical specifications for the future turf field. The initial meeting was very productive, and in October Shawn Brislin and Scott May toured SUNY Oneonta's field with Cathy Foto, SUNY Delhi Associate Athletic Director, and Oneonta staff.
- Over September and October, CIS had the SUNY Security Operations Center (SOC) perform a multi-faceted penetration test. Also called "pen testing" or "ethical hacking," it is the practice of testing a computer system, network or web application to find security vulnerabilities that an attacker could exploit. SUNY SOC sent a final report to our CIO, who has initiated the remediation process. SUNY Delhi is one of the first SOC members to complete this type of testing. On October 19, CIS began utilizing Alert Logic, another offering from the SUNY SOC. Alert Logic will assist with threat management by analyzing logs of high-value campus assets.

Resource Development

- Efforts to develop revenue and expenditure information per program, on a direct/indirect/per-student basis are underway. CIS, Student Financial Services, the Office of Human Resources, the College Accountant, Director of Institutional Research, and the Director of Admissions have all been consulted to help with reconciliations and verifying data. The goal of this information is to provide another perspective on program performance from a planning standpoint.

- As of November 4, 2019, a total of 3,297 students were billed for the fall 2019 semester, including 95 offsite students, 498 BSN students and 85 MSN students. Total outstanding balances still to be collected ~\$2 million, representing a collection rate of ~ 91%.

Billed Student Charges:	Fall 2019	Fall 2018
Tuition	\$ 9,885,109	\$10,127,118
Room rents (on campus)	\$ 5,672,480	\$ 5,538,541
Riverview rents (College Foundation)	\$ 507,772	\$ 484,409
Meal plans (CADI)	\$ 4,113,529	\$ 4,215,452
Student fees*	\$ 2,558,263	\$ 2,703,004
TOTAL	\$22,737,152	\$23,068,524

* Student fees include: mandatory college fee, transcript fee, technology fee, intercollegiate athletic fee, health services fee, academic course fees, transportation fee and student activity fee (CADI); non-mandatory alumni fee (College Foundation), residence life social and laundry fees (CADI), printing fee (CADI), health insurance and fitness center fee.



College Council Report – November 2019
Office of Marketing & Communications
Dawn Sohns, Vice President for Marketing & Communications

Highlights from September – November, 2019

Social Media Activity & Engagement:

- **Facebook:** Our following continues to increase and we currently have 12,198 followers, which is an increase of almost 500 since last quarter. Our reach on organic posts increased by over 500 people on average since last quarter. We have been working with the Office of Outreach & Workforce Development on using Facebook to promote their workshops and classes. This has been successful in helping them enroll community members in courses.
- **Instagram** continues to grow with our current following at 3,695. We recently implemented a student takeover program where current students can host the Instagram account for a day to give an inside look at life as a Bronco.
- **Twitter:** we currently have a following of 2,875 and are still averaging about 40,000 impressions on our tweets each month.
- **LinkedIn:** Engagement on this platform has improved with an increased presence; we are currently averaging a reach of almost 300 people per post. We continue to assist the Office of Human Resources in posting campus vacancies on LinkedIn and sharing alumni and college news.
- **Digital Advertising:** We are currently running Facebook & Instagram ads for the following departments: NRRS, Business & Professional Golf Management, Golf & Sports Turf Management, Horticulture, and Nursing.
- **Merit** (our media monitoring software and student achievement platform) **Update:** This quarter we have published 5 achievements recognizing over 1,110 students for their academic accomplishments. Over 530 high schools and 290 government representatives received these updates about students originating from their districts. SUNY Delhi was mentioned in media articles (radio, TV, newspaper, online) more than 200 times this quarter.
- Karyn has established a group of social media ambassadors and has one volunteer intern who will be working with her for the rest of the academic year.

Photography & Videography Activity:

- Created and published 5 new videos with over 10,000 views across platforms.
- Videos highlighted Bronco Spirit Night, Welcome Weekend, Student Life, and Alumni Homecoming.

- Nick covered over 80 unique photography shoots to aid academic departments/student life activities/programs in showcasing their work and our campus.
- Nick is working with the Perkins committee to develop this year's video for the grant.
- Riikka covered 21 photography assignments (community service events, campus events, marketing photos, headshots, athletics, field trips, etc.)

Story Development & Creation:

- 11 Press releases developed resulting in 12 plus media stories in the press (in The Reporter, The Daily Star, Albany Times Union, CNY)
- 5 Website and Exposure stories written
- 8 Writing projects (program sheets, student/alumni testimonials, etc.)
- Story development is critical in order to have up-to-date, relevant information to provide to prospective and current student and families and alumni for social media, the website, and publications.

Graphic Design Projects:

- Graphic design requests continue to increase and offices are being asked to use external sources for graphic design work due to constraints on the few staff that can do graphic design in house.
- Riikka completed 11 graphic design projects (golf course rack card, veterinary science open house invites, health & counseling brochure, program sheet updates, etc.)
- Peter completed 4 graphic design projects (includes the Student Life Farrell Hall window decals & installation, 3 new academic major posters for recruiting, redesign of the Octobeerfest materials, etc.)
- Our student intern completed 2 graphic design projects (the Fast Facts brochure and Visitation handout)
- Karyn completed 5 graphic design projects (5 hour course, Temple Grandin poster, items for the golf course, updated aquatics materials, etc.)

Web Updates:

- Created and launched Bluestone website & continue to update the site as needed
- Submitted latest report to OCR to reflect current SiteImprove accessibility score (ADA compliance) which is currently at 98.6% compliance, fixing the issues on our current site while testing improvements with the new design template
- Development of webpage redesign to meet demands of prospective students with an updated format, consistent labeling/format, and writing for SEO & SEM
- Continuous ADA compliance training for Peter Ames & Kenny Fass for website accessibility
- Over 2,848 publishes of content on the SUNY Delhi website (modifications, updates, changes, etc.)
- Continue to reduce the number of inaccessible pdf's on the website – reduction from 200 plus to 113 since last quarter.

Marketing Requests:

- We received 122 new individual marketing requests through our automated system

- Satisfaction survey was completed. Results were overwhelmingly positive.

Print Shop Updates:

- Print Shop management software is in the testing phase – this software will improve efficiencies in how the print shop operates and provide better analytics on services provided to the campus
- Site visit to demo one model of production color printer is complete. Second site visit will be completed in December.

Professional Development:

- Riikka Olson, Dawn Sohns, and Karyn Wendrow attended the SUNY Delhi Equity Summit on October 14th
- Riikka Olson, Dawn Sohns, and Karyn Wendrow attended a one day SUNY CUAD professional development program at SUNY administration on Wednesday, November 13th
- Karyn Wendrow attended a free social media professional development session in Rhode Island on Tuesday, November 19th
- Kenneth Fass attended a professional development EIT Accessibility and Procurement Process workshop at Wizard on Wednesday, November 13th
- Riikka Olson and Karyn Wendrow volunteered their time at the Taste of the Catskills marketing tent on Saturday, October 12th
- Nick George is on one of the Student Life campus-wide innovation teams
- Riikka Olson is a BASIC advisor & mentor for the Men of Distinction Academy
- Karyn Wendrow is the Assistant Basketball coach
- Dawn Sohns participated in four webinars on marketing and content strategy

Current Major Projects:

- Redesigning major webpages for academic majors and admissions funnel; waiting on approval of new design from SiteImprove and for manual ADA testing to be completed.
- Designing web pathways and rewriting web content to increase engagement, improve overall functionality, and usability of site
- Developing guidelines and manuals for all functions of the office



Student Life Division
College Council Report, December 2019
Dr. Tomás A. Aguirre, Vice President for Student Life & Chief Diversity Officer

Investing in Facilities

The Center for Student Leadership & Engagement (CSLE) is making good use of a recently acquired large format printer to help with event marketing. Additionally, an investment was made for large format plastic poster inserts that will be used in a couple of test locations to advertise high-profile events.

CSLE and Marketing & Communications designed a large window graphic to highlight the Farrell Center student level. They will be positioned on glass sections in the main lobby near the stairwell to the student level by the end of the semester.

A new backup generator has been installed for Foreman Hall. In addition, another small refrigerator was purchased by Veterinary Science department and donated to Health Service to house rabies vaccine for students. The refrigerator has been wired into the refrigeration alarm system to alert staff/UPD of any power failure, thus avoiding potential serious monetary loss.

Planning meetings regarding the new all-weather synthetic (Soccer, Lacrosse) turf field have been conducted with an optimistic goal of completion in the summer of 2021. Fundraising efforts for additional related needs (press box, bleachers, lights etc.) are continuing.

Facilities has obtained a quote for estimated costs on milling, re-paving, and resurfacing the six outdoor tennis courts as the cracks have continued to grow. Currently 2 courts are not playable due to safety concerns.

Lacey Williams, Director of Student Right s& Responsibilities, is working with CIS and Athletics to fix the transfer of information from Banner to Maxient to generate timely reports on student conduct outcomes for NCAA compliance.

JMZ Architects and Planners, P.C., presented preliminary recommendations for the Residence Hall Master Plan and capital projects. Residence Life has provided guidance to JMZ on priorities for the campus. Further information and plans to follow.

Investing in People

Dr. Tomas A. Aguirre recently attended the CCSAO Fall Meeting in Rochester, NY. Agenda items included Officer Reports and a CCSAO Roundtable. The day and a half meeting also included presenters from SUNY System including Paul Berger (SUNY University Police), Dr. John Graham (Associate Provost for Student Affairs), Austin Ostro (Student Assembly President) and Teresa Foster (SUNY Climate Survey).

Innovation Teams continue to meet on a monthly basis with topics of focus, information shared by campus experts and the option to have those individuals speak to their group. As we end the Fall semester, Innovation Teams will continue to take their knowledge gained to develop a proposal for the next Big Idea to elevate an area of campus life.

The Equity, Inclusion & Advisory Board met as a whole group to reflect on the past year and determine short and long-term goals. Subcommittees were created for Marketing & Communication, Programming & Continuous Campus Assessment. Each subcommittee has its own charge, goals and topics to focus on for the academic year. The entire group will meet again in the Spring to report on progress and ensure action is carried through.

The Mayor's Task Force met in early November to invest in the collaborative and increasingly positive town/gown relationships of Delhi. Local officials, along with representatives from the College, and the village converse about significantly positive interactions, discuss hot topics and determine action plans and are always willing and open to communicate throughout the year, not just during these meetings.

Members of Delhi Dollar Scholars (Student Financial Literacy Team) Louis Reyes, Elizabeth Hoyt, Gayla Nocheva & Felicia Magnan attended a 2 day Financial Literacy Conference at SUNY Oneonta on November 12th and 13th. Attendees took away best practices and connections for those doing Financial Literacy work in Higher Education. Information gathered will fuel future financial literacy efforts on campus. Delhi Dollar Scholars are available to present to classes, and in fact presented to a few freshman seminar classes this semester on types of scholarships, loan repayment options, the intricacies of interest and smart borrowing.

Coordinator of International Student Services and Diversity Outreach, Francesco DiMarco attended a regional NAFSA conference and several in-person SEVIS trainings to get us up to date on best practices for international student services.

Carrie Rosengrin, Counseling Intern, has been a valuable addition this semester meeting with students on academic probation following acceptance of their academic appeal, followed up with new students requesting counseling, and begun doing counseling intake appointments.

Karen Gabriel, NP, Assistant Director of Health Service, and Lori Barnes, ADOS/Director of Health & Counseling Services, met with the Provost, teams from Veterinary Science and the Business Department to discuss arrangements for implementing mandatory Rabies vaccines for second semester freshmen in the program. Health Services has offered to facilitate students' purchase of the vaccines and will administer them, potentially saving students money.

Karen Gabriel, NP, attended the combined New York and New England College Health Association meeting on October 23-25 in Saratoga, New York. Mary Wake, LMHC, participated in a November 15 webinar on non-medical use of prescription drugs on college campuses.

Department staff assisted with a pertussis focused mass casualty drill at O'Connor Hospital on November 22. Collaboration with student volunteers through the OCCE was also arranged.

Liam Harrington, of Southern Tier AIDS program provided training session to health staff in October.

The Athletics Department staff has continued to grow over the past few years, with the support of the College Administration. The current full-time Athletics staff includes 15 full-time positions and 11 part-

time or extra service positions. Additionally, our part-time Assistant track and field coach is also teaching a couple courses for the PE department as extra service.

Lori Barnes provided consultation to twelve parents, twelve faculty and nineteen staff regarding student of concern issues, and continues to co-chair the C.A.R.E. Team meetings.

Lori attended the fall meeting of the SUNY Title IX Coordinators Association in Cortland and continue to serve as the Tech Sector Representative on the Executive Committee. Also attended a day-long training sponsored for Title IX Coordinators by the SUNY Conduct Institute, and participated in two webinars on legal changes in sexual harassment legislation. Additionally, Lori provided supervision to health and counseling staff and served as emergency back-up for critical incidents involving mental health. Responded to several afterhours crisis situations involving students in substantial distress.

On October 24 SUNY Delhi hosted the Fourth Tri College Mix, Mingle and Greet Networking event at Bluestone. Approximately 85 employees from Hartwick College, SUNY Oneonta and SUNY Delhi participated. This event is sponsored by the PIF 294 grant and the President's Office. The goal is to increase retention and persistence of faculty and staff.

Adopt a Spot Program have 8 Greek organizations signed on to maintain specific outside campus areas. The students are working with OCCE and the Campus Beautification Committee to implement this project.

Judith Trimboli from the NYSP Campus Sexual Assault Victims Unit completed two trainings on trauma informed questioning on 9/18, 1 beginner level and 1 advanced.

AOD committee is working to implement the TRAC software, the Alcohol education module equivalent to SPARC, which will be required of incoming students to complete.

Lacey Williams attended the SUNYSCA meeting at SUNY Fredonia on November 15.

Jason Fishner, Director of Residence Life, Leslie Barger, Senior Assistant Director of Residence Life, Andrew Bradfield, Assistant Director of Residence Life and Residence Hall Directors Sean Babcock, Mairéad Murray, and Reneariel Vasquez attended the SUNY Residence Life and Housing Administrators Meeting in late September. Topics included residence hall master plans, marketing, and working with the Dormitory Authority of the State of New York. Leslie Barger also attended the SUNY Student Conduct Institute on October 3 at SUNY Oneonta.

Mairéad Murray presented "Sharing Your Pride: Creating LGBTQ+ Affirming Environments" at the SUNY Pride Conference on October 19. Also in attendance at the conference was the Residence Life Peer Mentor for the LGBTQ+Ally Living Learning Community. Mairéad Murray also presented "Creating a Space for Student Success" on how living learning communities can support diverse populations at the 37th Annual SUNY Brockport RA Conference on November 2. Sean Babcock along with 6 Resident Assistants also attend the conference.

Jason Fishner and Leslie Barger attend the CBORD User Group Conference in October to learn more about the campus's access control systems and housing management software. Jason presented on how our housing software integrates with other databases on campus and was on a panel for how to improve housing websites.

Residential Wellness Coordinator/Residence Hall Director Francesca Magro along with the Alcohol and Drug Taskforce facilitated an event on Halloween in MacDonald Hall and in Farrell Commons on Blood Alcohol Content and the misconception of drinking.

Residence Hall Directors Annie Oswald and Sarah Pudney are on the Annual Conference Committee and attended the 2019 Annual Conference for the College Student Personnel Association of New York State.

Human Resources

Louis Reyes, Director of the Educational Opportunity Program, was asked to serve on a panel for the inaugural SUNY Delhi Equity Summit on October 4. This session was entitled, "Fostering Equity and Social Justice on College Campuses". Louis Reyes was also invited to testify at a UUP Senate Higher Education Hearing in October at SUNY New Paltz where he spoke about the importance of increased support to all Educational Opportunity Programs.

Shannon Marlow-McCowin, Assistant Director of Fraternity & Sorority Life, has been working to support our Greek chapters and to enhance efforts for training in risk management and recruitment strategies, among many other things.

Preliminary analysis of Foreman Hall walk in and appointment data during the first 10 weeks of the semester shows more balanced utilization of services, particularly in the medical clinic. This has led to improved utilization of staff during their scheduled work hours.

The Athletics Department continues to work with Human Resources utilizing Interview Exchange for all hiring processes. Several part-time assistant coaching positions have been advertised. Additionally, requisitions for student-workers for fitness center, game day operations, intramurals, etc. have been properly budgeted for and submitted. The majority of the Athletics staff members completed the mandatory Sexual Harassment Prevention & Consensual Relationship policy training.

Lori Barnes worked with Mary Morton, Director of Human Resources/Title IX Coordinator, to complete the *2018 Full-Year Enough is Enough Annual Aggregate Data Report* required by New York State. Lori also facilitated four sexual harassment in the workplace trainings for student employees in coordination with Human Resources department.

The O'Connor's Community Outreach Assistant role has expanded to include both on and off campus responsibilities. Student's oversee Regalia, deliver campus voice newspaper to local businesses and participate in all recruiting efforts for the college.

OCCE is now awarding community service credit to students for service when they are on breaks or between semesters. This extension of service beyond Delhi is positive because of modeling the qualities of a SUNY Delhi student: Leadership, Scholarship and Service.

Residence Life is beginning searching for a term appointment for an official Residential Wellness Coordination/Residence Hall Director. Francesca Magro was a temporary hire and is likely to apply for the position.

The Association of College and University Housing Officers International has a Summer Internship program that Delhi will once again be utilizing to assist with summer operations.

Telling Our Story

Even though the College no longer holds a December Commencement Ceremony, there will still be a December Graduate Reception to honor those students who have completed their degree. The President's Office, the Student Life Office & Alumni Relations will host an evening event to celebrate student accomplishments.

Larry Mannolini, Director of the Center for Student Leadership & Engagement, presented at the Volunteerism and Social Responsibility Conference at SUNY Oneonta in early November on SUNY Delhi's innovative efforts to combat food insecurity on campus.

Larry Mannolini in partnership with Chef Sean Pehrsson, Culinary Department Faculty, held an Inaugural Food Pantry Cooking Competition on November 19 at Bluestone. Conceptually the purpose is to showcase what can be made from food products commonly found in a campus food pantry. Culinary students will be competing to come up with their best and most creative dishes. Recipes created will become initial entries into a future cooking/recipe guide for students. The intent is to create such a guide to help students know how to make better use of food pantry items and to have such a guide be easily reproducible at other SUNY institutions, putting Delhi yet again at the forefront among SUNY schools combating food insecurity.

Jarvis Marlow-McCowan, Assistant Director of the Multicultural Center, will be presenting at the SUNY Diversity Conference on December 4, entitled Creating Networks of Support for Men of Color (co-presentation w/ SUNY Broome, SUNY Cortland & SUNY System Enrollment Management & Student Success) to highlight efforts to create and sustain Men of Color success programs and to share information about the Southern Tier Men of Color Achievement Consortium. This consortium is made possible as a result of SUNY Delhi earning an Explorations in Diversity & Academic Excellence grant.

Peer Educators, under the supervision of C. Christian Vesterfelt, Sr. Counselor, facilitated two "Escalation" workshops on dating violence prevention, two "help the helper" programs, and programs promoting support services on campus to their peers. Upcoming programs include men's health and substance abuse prevention.

Mary Wake, LMHC, Assistant Director of Counseling, has been working with the AOD Task Force on implementing the new alcohol/drug online education course for all new students. Mary also met with the Diversity subcommittee on November 13 to discuss "preferred names."

The fall athletics teams completed a very competitive overall start to the 2019-20 year! SUNY Delhi is well underway and into a successful NCAA Division III Provisional Year 2.

Women's soccer and women's volleyball both qualified and advanced to the North Atlantic Conference (NAC) final four championships that took place in Castine, Maine on November 8-9. Men's and women's cross country won the NAC Championships and Men's Cross Country won the USCAA Championship for the fourth consecutive year! The Women's Cross Country finished 3rd overall at the USCAA. Men's Golf won the NAC Championship and finished 2nd at the USCAA. Final overall records for the fall included: Women's Soccer: 9-7-2; Women's Volleyball: 12-14; Men's Soccer: 9-8.

On average, the student-athletes spend 12 hours per week in practice and/or competition (not including away travel). There were a total of 123 students that participated in fall athletics programs.

Men's and Women's Basketball seasons have begun, currently we have 17 on the men's squad and 12 on the women's team. Men's and Women's Swimming and Diving has competed in three meets and has 14 total participants.

The Athletics Hall of Fame induction ceremony is scheduled to be conducted on November 16 with three new members being inducted.

Lori Barnes Provided a brief presentation on Health & Counseling Services trends to the College Senate on November 4. Discussion focused on both the pertussis outbreak and mental health trends among college students. Additionally, Lori chaired a meeting of the Student Health Advisory Committee on November 12.

Community Champions' of the Month Recognition has been established through OCCE. Students, Faculty, Staff and Community Partners are receiving a certificate for their work as volunteers. Their names are placed on the digital screen boards throughout the campus to highlight who is making a difference in the Greater Delhi Communities.

Michele DeFreece, Sr. Staff Associate for OCCE has developed a Faculty and Staff Community Service Survey. This survey will be sent campus wide in early 2020. The goal is to update the office's database regarding how SUNY Delhi employees are serving the communities they work and live in.

Lacey Williams completed Mandatory Meeting for students living off-campus in September and is exploring alternative methods for broad and efficient delivery of critical tenant and community living information to all students who live off-campus.

A photo shoot took place for the Nursing and LGBTQ+Ally Living Learning Communities in order to develop marketing materials for these residential communities

Jason Fishner and Leslie Barger represented the Office of Residence Life at the SUNY Delhi tent at Taste of the Catskills in October, talking to prospective students, alumni, and community members.

Student Potential

At the request of The State University of New York's Board of Trustees, Chancellor Kristina M. Johnson and Provost Tod A. Laursen have established a system-wide Student Mental Health and Wellness Task Force. The goal of the Task Force is to create a comprehensive framework to guide campuses as they work to expand their strategies to address both the immediate and long-term mental health of our students. Dr. Tomas A. Aguirre is co-chairing the sub-committee on Campus-wide Engagement and Mary Wake is serving on the Assessment sub-committee.

Cathy Harris, Senior Counselor, & Elizabeth Hoyt, Administrative Assistant to the VPSL & CDO, co-instructors of the RAD Class, changed their marketing strategy to better encapsulate the class that has been running at the college for the past 10 years. The Women's Self-Defense Class features physical defense strategies, education on a variety of women related and safety topics, constructive conversations and empowering exercises. Cathy & Elizabeth did not hold the class in the Fall semester, but instead was invited to showcase elements of the class at an RA Program in October, and is working with the sorority sisters of BDE for a November program.

The Voter Engagement Committee has developed new outreach methods this semester with tabling during high traffic events (Welcome Orientation Weekend, Student Activities Fair & Constitution Day). The committee has offered to speak with classes on the importance of students registering the vote, and how their vote can be influence in the Delhi District.

Educational Opportunity Program student, Rose Suarez, was presented with the first annual Norman McConney Jr. Student of Excellent Award, named after one of the architects of the EOP program. This

award was given to EOP students who have overcome significant obstacles to achieve their academic and personal goals. The award ceremony took place on October 17 in New York City. A campus recognition followed on November 20.

Lou Reyes presented at the SUNY Student Success Summit by request of the Associate Provost and Director of Opportunity Programs, Cheryl Hamilton. Presentation was entitled, "Fostering Success and Promoting Social Mobility Through A Comprehensive Ecosystem of Support".

MOSAIC recently collaborated with the Center for Excellence and Innovation in Teaching and Learning for its MOSAIC Conversations program, entitled, "[Ask Me](#)," featuring students, staff, and faculty who volunteered to share about a salient identity they hold. (Ex: Buddhist, Jewish, an Empowered Woman, a Woman in a Male-dominated field, Nigerian). Twenty-one individuals attended. When asked in a post-event reflection what individuals learned, some shared:

"I loved seeing the confidence of the people who felt the power of showcasing their identity;"

"We always see the same people every day, greeting them, asking how is life treating them, but we don't have the chance to get to know them more. This event helped us learn more others we know;"

"I learned new things about people I already knew. Thank you. This was fantastic. There are some really engaged, interesting and open students here."

The college pool has seen a very successful Fall Water Aerobics Classes with community and college members attending all 3 sessions (in contrast to only one full class in other fall semesters). An adjustment was made to the timing of the class to better suit the interested individuals so having the program switch to the 8 AM time slot has enabled the program to expand into 2 more sessions. Less conflict with other programs for pool time.

Three student groups worked together to bring the 2nd annual Farrell Fall Fest on November 8. Student Programming Board, Student Senate, and Greek Council welcomed over 400 students. The event included mini-golf, casino, bingo, massage therapists, and more! Students could win prizes throughout the night at the various events. The Student Programming Board is going strong with involvement and a doubling of membership since last academic year, with the members volunteering and working the SPB sponsored events. Larry Mannolini along with the Student E-Board attended to the regional NACA conference and block booked performers saving over \$2,000.

The College Players performances of *The Beauty and The Beast* are the weekend of November 22. Check BroncoCONNECT for the performance times and be sure to see the show!

Currently, there are 16 fully recognized fraternity/sorority organizations, 3 interim recognition groups (from our efforts to bring the unrecognized chapters back into the fold) and 1 national interest group. The continued commitment to community standards seeks to build comradery as well as healthy competition. At the end of the semester, all groups will submit a first draft of their standards progress. This will allow the CSLE to provide praise as well as constructive feedback, so that they may continue to grow through the spring semester.

Fraternity & Sorority Life continues to be strongly invested in community service. We will be working with individual organizations, as well as the Greek Council to plan, implement and evaluate meaningful programs that encourage students to be fiscally responsible, and think critically to ensure the most money can be donated to their philanthropies. In addition to service programming, Potential New Member Orientation will be implemented for Spring 2020. Students who wish to go through recruitment will need to attend one session about Greek Life on campus. These sessions seek to educate interested students in the expectations of recognized Greek Life, as well as demystifying the process. The goal is to ensure students have all of the information they need to make an informed decision.

Veterans have been in the spotlight for the "Vets for Pets" program where Dozer, one of our resident canines from Veterinary Science, comes to visit the Veterans Resource Center in Farnsworth. This offers both parties a chance blow off some steam, and for Dozer to be socialized prior to adoption!

In support of our international students, CSLE been emphasizing intercultural learning and outreach. We celebrated the Japanese lunar new year, *Tsukimi*, which gave our domestic students in MOSAIC the chance to interact with our international population, and form new relationships. Our own Asian Culture Club has since recruited several new members from the international student cohort!

CSLE co-sponsored an Autumn Festival with the Asian Culture Club on November 9. Asian foods were featured, game booths provided fun activities and an outside performance troupe was brought in to do a martial arts demonstration, calligraphy demonstration and a Chinese Lion Dance performance.

Larry Mannolini along with eight students attended the Fall SUNY Student Assembly Conference in Albany New York from November 15-17. Nick Wagner, CSLE Assistant Director, took two students to the ACUI Region VII conference in New Jersey from November 15-17.

The O'Connor Center for Community Service has had a very busy Fall with over 1500 community service hours recorded. Just some of the highlighted events were:

- CANstruction event in the Village of Delhi in October bringing in over 2,000 food items for the village food pantry.
- the highly attended Halloween Event at the Delhi Fire Department.
- Co-sponsoring with SUNY Oneonta for the Volunteerism and Social Responsibility Conference in early November and a presentation from KSE on "Volunteerism begins with YOU".
- Gearing up for a winter clothing needed for students in Regalia.
- Woodland Cemetery had over 8 clubs and organizations participating over a three week period to assist with raking and maintenance.
- MIU hosted a PINKTOBERFEST for Breast Cancer Awareness Month.
- Assisted Delhi Cub Scouts in a Food Drive at Price Chopper to benefit Regalia

Peer Educators, under the supervision of C. Christian Vesterfelt, Sr. Counselor, facilitated two "Escalation" workshops on dating violence prevention, two "help the helper" programs, and programs promoting support services on campus to their peers. Upcoming programs include men's health and substance abuse prevention.

The institutional Starfish initiative has been a tremendous added tool for the benefits of the Athletics Department and coaching staff. The Athletics Department coaching staff is dedicated to the recruitment and retention of quality student-athletes. The overall percentage of Bachelor's Degree seeking students continues to climb as we continue to fully transition to NCAA four year athletics. (50.4%) 62 of the 123 fall sports student-athletes are currently enrolled in Bachelor's Degrees.

Several Athletic teams participated in "Sunday clean up" in the local community, women's soccer, softball and track & field. The department was recognized with a certificate form the O'Connor Center for this initiative.

Intramural activities this fall have included the following: 2 IM fests, softball, flag football, cornhole, 3on3 basketball. A total of 148 students have currently participated. Water polo, Indoor Soccer and Cosmic Volleyball are coming next. Off campus trips have included New York Mets and Roller Skating in Oneonta. New York Jets Football is next.

Lori Barnes provided mandated Title IX training on sexual and interpersonal violence prevention to approximately 125 student athletes and to the full Student Senate during October and November. Assisted seven students with personal leaves and consulted with another twenty-five students during the period. Issues included responding to sexual harassment and reports of dating abuse, alcohol abuse, and adjustment to college. Lori continues to manage SPARC compliance and followed up with students who had not completed the mandatory sexual and interpersonal violence prevention course.

Beginning Monday November 18 through December 12, clubs and organizations are being encouraged to give back and make a difference during this holiday season for “20 Days of Giving”. They are challenged to collect one canned food or toiletry item each day to donate to Regalia.

Lacey Williams held the first Restorative Justice Hearing working with a student club in a restorative justice community circle to respond to issues within the group. Lacey also held 6 sections of basic training for Student Conduct Council during the fall semester.

AOD committee produced two tabling programs (in Farrell and Mac) on Halloween day, where students did hands on activities to help them learn about serving sizes of alcohol and B.A.C.

Residence Life has developed “Student Leader Collaborative Training” to include training for Resident Assistants, Peer Mentors for nursing, veterinary science, C-PASS/FYE, and LGBTQ+Ally Living Learning Communities, Peer Educators, and Orientation Leaders. Topics include QPR suicide prevention training, OneLove escalation training, SafeZone LGBTQ+Ally training, leadership, and counseling sessions.

Enrollment

The Student Life Office continues to develop the electronic newsletter for Parents, Families and Friends of current and incoming students. Individuals continuously sign up to receive email prompts throughout the academic year. Assessment of emails received, opens and links visited demonstrates that people are looking for information about Scholarships and dates and deadline on the Academic Calendar as a priority. Parent Help Line questions, along with campus events and on goings also determine the content of each communication.

Student Life Division Departments and Members continue to support the efforts of Open House by providing tables, presentations and interacting with prospective students and families.

Analysis of data collected from students who voluntarily withdraw from the institution has shared with a campus committee looking at retention patterns. These students meet with counseling staff for an ‘exit interview’ prior to departure.

The Athletics coaching staff continues to focus on recruiting and retention of quality four-year student-athletes. Head Coaches have reported their current anticipated recruiting progress to the Athletics Administration. All student-athletes were admitted under Bachelor’s Degree admissions standards and must remain in good academic standing and make satisfactory progress towards their degree in order to continue to participate. The Director of Admissions, Registrar, FAR and Director of Athletics verify initial and ongoing student-athlete eligibility.

Academic Programs

John Padovani, Assistant Vice President for Student Life & Elizabeth Hoyt, Administrative Assistant 2, held 3 sessions of open hours to assist faculty with understanding how to apply the newly distributed Institutional Learning Outcome Civic Engagement Rubric to their classes.

The Athletics Department Faculty Liaison Program that was initiated this semester has been a good example of an initiative that is helping to enhance the overall student-athlete experience.

Health & Counseling staff have facilitated presentations for five Freshmen Seminar classes on services and general health and wellness/stress management.

Modes of Delivery

Counseling staff have facilitated weekly “skills” workshops on stress management, the difference between stress and anxiety, time management, procrastination, prioritization, among other topics. Attendance has been light and we are currently reassessing the effort to improve participation next semester.

Weekly “let’s talk” series, hosted by Cathy Harris, Senior Counselor, has been effective in drawing a handful of students each week, who drop in to chat about issues of concern to them. The conversations are informal and have led to several referrals for follow up support. This effort may be expanded to an additional building in the Spring term.

The Athletics Department is focused on the overall development and student-athlete experience at the Division III level. As we advance through our NCAA Provisional Year 2 and full membership with the North Atlantic Conference (NAC) it is our ongoing goal to continue to promote successful sportsmanship and produce engaging civic minded individuals and future leaders through their overall experience at SUNY Delhi.

The Offices of Residence Life and Student Rights and Responsibilities are exploring ways to put educational workshops for conduct outcomes in Vanko Hall. This would include the Fire Safety Video and quiz, and working with the Mayor and Code enforcement officer to create videos for an alternative to the mandatory meetings for off-campus students held each fall.

Francesca Magro, Residential Wellness Coordinator/Residence Hall Director, presented in Murphy and Russell Hall for Resident Assistant programs on healthy eating, working out, and nutrition.

**College Advancement
College Council Report**

November 2019

Michael Sullivan, Vice President

Student Potential

College Advancement continues to work with students, providing opportunities for personal development and job experience. We employed 14 students this year as part of our Phonathon series - reaching out to alumni and student parents in both thanks and donation requests. In addition, we provided an alumni-student networking event for students in business programs. Students from hospitality and event management programs also worked with College Advancement staff to develop and implement activities for Alumni/Homecoming Weekend.

Alumni Engagement

The College Advancement office has been completing the maintenance of our alumni and donor mailing lists. Using a variety of tools we also work closely with other departments to make sure our alumni data is complete and up to date. We have begun capturing more email and activities data previously missing from our system in anticipation of the new CRM implementation in 2020.

We continue to develop Horizons Magazine, a powerful tool used to communicate with the alumni community. In addition to the magazine, a quarterly alumni e-newsletter is produced to share updates and information with SUNY Delhi alumni and friends. A priority of the 2019-20 year has been to further enhance the online components of the magazine and increase alumni engagement through personalized publications and new media.

Campaigns

Fall is a busy time for fundraising. Some campaigns that we have supported include:

- Campus Community Campaign (Employee Giving Campaign) – reached nearly 50% campus participation. 85% of employees giving via payroll deduction. Approximately \$50,000 will be generated this fiscal year from faculty/staff gifts.
- Parent Fund Phonathon – Student Phonathon Team dialed nearly 1,300 parents this fall and reached 702. Pledges totaled \$7,774 and \$2,005 in credit card gifts were received. Collections are still taking place with a 20% return on pledges to date.
- Friends of Athletics Appeals—Men’s and Women’s athletics teams experienced successful ‘family and friends’ fundraising campaigns in the Fall semester. This year’s returns more and doubled the 2018-19 totals.

Events

Fall is a busy time for networking. Completed fall events include:

- Alumni-Student Networking Event—SUNY Delhi Campus—10/3/19 – 8 alumni and 21 students from the School of Business & Hospitality participated
- Metro NY Alumni Advisory Meeting—New York, NY—10/16/19
- Homecoming/Alumni Weekend—SUNY Delhi Campus—10/25-10/27/19 – 151 attendees
- NY Capital District Alumni Social—Albany Pump Station—11/8/19 - 25 attendees
- Athletics Hall of Fame Induction—SUNY Delhi Campus—11/16/19 – 36 attendees
- Houston Alumni Social-- Phil & Derek's Rest. & Jazz Lounge, Houston, TX—11/19/19—9 attendees

Upcoming alumni events include:

- Naples St. Patrick's Day Parade—Naples, FL—3/14/20
- SUNY Delhi Day at Yankee Stadium—NY, NY 7/11/20

Major Donors

College Advancement continues to maintain positive relationships with current major donors while also developing new major donors. Current and past faculty have been instrumental in paving the way for this, sharing their knowledge of students.

Investing in People

Advancement staff attended the SUNYCUAD Fall Forum of Advancement and Communications in Nov. 2019. College Advancement staff attended a number of sessions to learn best practices and stories of success from professionals representing institutions from within and outside the SUNY system.

The Advancement Database Manager and staff have invested more than 100 hours in training in preparation for the Advancement CRM project. The initial data transfer is scheduled for Dec. 2019.

Chelsea Casey has joined the Advancement team as the College Advancement Aid. Chelsea comes to SUNY Delhi with several years of experience in hospitality management.

Investing in Facilities

Work continues in College Advancement's transition to a CRM (Constituent Relationship Management) system to assist SUNY Delhi's ability to enhance and manage alumni and donor relationships, track alumni engagement, personalize and target communications, and more efficiently and effectively build and steward donors.

College Advancement's partnering with CIS (Computer Information Systems) has proven to be an asset beyond simple data transfer. We have been able to maintain the implementation schedule despite issues with the vendor. Implementation should be completed in Spring 2020.



Academic Programs and Services
College Council Report
December 2019
Kelli H. Ligeikis, Ed.D., PE. Provost

Resnick Academic Achievement Center (RAAC)
Jeff Stedman Director of Advising and RAAC

- Staff from the Academic Achievement Center attended the SUNY Student Success Summit, which brought together individuals from SUNY campuses across the state to discuss three main topics: Advisement, Student Success and Applied Learning.
- Felicia Magnan and Rob Mazzei presented at the SUNY Student Success Summit on the outcomes of the AEP (Academic Exploration Program) which supports undeclared students to explore and then declare a major/career more rapidly.
- Jeff Stedman and Cara Aguirre presented at the SUNY Student Success Summit on the implementation and progress of our C-PASS (Collective Pursuits of Academic and Social Supports) program that offers access opportunities to highly motivated students who has academic struggles in the past. The fall cohort has 30 students who have access to a success coach, regular advising meetings, study groups, specified tutoring, and a learning lounge in the FYE residence hall.
- CPASS (Collective Pursuits of Academic and Social Supports) is collaborating with Residence Life to rebrand the Freshmen Year Experience (FYE) Learning Lounge in our freshman building. The program offers tutoring and success skills support to the 30 C-PASS students but also invites all first year students to participate.
- Starfish Success, our cross campus communication and early alert tool that connects students to their network of success on campus, was rolled-out to the entire campus during the fall semester. Faculty are doing a fantastic job of both alerting students of concerns and giving positive feedback. Students are using system as well to communicate with faculty/advisors/etc. and schedule appointments through this tool.
- The Writing Center is excited to have three new professional writing tutors this year. We have two adjunct instructors doing hours as well as a previous instructor and tutor. Their years of experience has already benefitted a larger number of students this fall semester.
- We have 20 Peer Tutors scheduled in the Center, covering 35 courses. There are 21 faculty members tutoring in the RAAC, or publicizing their lab help hours. Our real time posting of the daily schedule is on the digital screen, showing daily tutoring opportunities.
- AEP (Academic Exploration Program) led a community service program during Welcome Weekend and they have presented Study Skills/Note Taking Tips to hospitality program courses.
- Between staff in the Center, we teach five sections of Student Success-3 credits, and six sections of Freshmen Seminar-1 credit.
- Advisement is offering three registration help sessions for students registering for the first time. We are reinvigorating the Academic Advising Council that will examine our current advising practices, training, and resources to offer support that is effective for both students and advisors.
- Temple Grandin presented at SUNY Delhi on November 20 as part of a three-campus conglomeration between Delhi, Cobleskill, and Oneonta. She discussed autism, employment, and engaged with our students/faculty/staff.
- Access and Equity is helping the campus to determine a plan for the new SUNY EIT (Electronic Information and Technology) policy/mandate. The policy will require the campus to have a plan for how to make our electronic information accessible to all.

Resnick Library
Carrie Fishner, Director

- Forty-two instruction sessions have been scheduled by faculty to be conducted by Librarians for the spring semester.
- Elizabeth Santobuono is running the annual March Madness for Books program in the library, and this year's theme is "Best Book to Movie Adaptations". The final four are *The Princess Bride*, *Charlie and the Chocolate Factory*, *Black Panther*, and *The Lord of the Rings*. Voting for the final two will take place in March 2020
- Carrie Fishner and Adam Lang researched Amelia and Elizabeth MacDonald to create the Women's History Month display for the library. They also worked with Jarvis McCowin of the MOSAIC Center to provide the photograph and picture needed for the Art Force 5 project. The research and mosaic will become part of a permanent exhibit in the Resnick Library on the MacDonald sisters and their contribution to the founding of SUNY Delhi.
- Carrie Fishner was elected to serve on the Board of Directors for the SUNY Libraries Consortium through 2021.
- Amanda Calabrese has passed her administration certification for PRIMO, the new library discovery software that we will be transitioning to this summer in conjunction with the new SUNY-wide library services platform.
- Katelyn Barody and Amanda Calabrese have conducted seven User Experience studies with individuals on the library's website, and are now analyzing those results.

School of Nursing
Dr. Susan Deane, Dean

- Accreditation Commission for Education in Nursing (ACEN) and New York State Department of Education completed their onsite visit for re-accreditation of the AAS in Nursing and Dual Degree Programs in September. Preliminary reports cites no deficiencies.
- Elizabeth Pratt will be the Chair for the Hannah Pregnancy Resource Center Board in El Dorado, Arkansas effective November 1, 2019.
- Susan Deane co-authored with SUNY peers: Muller, K., Gradel, K., Deane, S., Forte, M., McCabe, R., Pickett, A. M., Piorkowski, R., Scalzo, K., & Sullivan, R. (2019, October). *Assessing student learning in the online modality* (Occasional Paper No. 40). Urbana, IL: University of Illinois and Indiana University, National Institute for Learning Outcomes Assessment (NILOA) .
- ATI (Assessment Technologies Institute) Test-Taking Workshop was held in September for pre-licensure nursing students.
- Barbara Ann D'Anna and Katherine Quartuccio submitted research proposal: Effectiveness of a Master's of Science Program on the Leadership Competencies Outlined by the American Organization of Nursing Leadership.
- Nancy Winters reviewed two articles for the Journal of Emergency Nursing.
- Cheryle Levitt reviewed two articles for the Journal of Nursing Ed and Practice.

School of Business & Hospitality Management
David C. Brower, PhD, CHE, Dean

- Sean Pehrsson and Brianne Slocum are serving as the 2020 Hot Food Team coaches. They hosted team tryouts on October 26 and have assembled a very strong team. The first stage of the competition will be the state level, which will be held on campus at SUNY Delhi this spring.
- Julee Miller is serving as the 2020 Gingerbread Team coach. Tryouts were hosted in September, and a five-person team has been created (three members are returning for a second year, and two are new). The team and Coach Miller presented a gingerbread workshop at the Southside Mall in Oneonta on Saturday, November 9 where they assisted children with assembling more than 200 gingerbread houses.
- Barbara Sturdevant, Doug Gulotty, David Brower, and Ellen Liberatori were awarded a two-year grant from the Community Foundation to support entrepreneurial efforts and provide training for the local workforce.
- The faculty from the Hospitality Management Department hosted a kickoff mixer for freshmen students who had the opportunity to get to know upperclassmen and members of each of the hospitality-affiliated clubs/organizations. Faculty members also introduced themselves.
- David Brower presented information to students and teachers regarding the Delhi Advantage College in the High School program at South Kortright Central School, Stamford Central School and Oneonta City School District.
- Students from the Hospitality Management Seminar class provided Ray Pucci, President of the Delaware County Chamber of Commerce with landscaping assistance as part of their community service requirement.
- Heidi Yorke and a group of seven students volunteered with Brooks BBQ to serve a record number of guests at Albany Medical Center's annual employee appreciation event. This is the second year that SUNY Delhi was invited to participate.
- Brianne Slocum, Amanda Holland, David Brower, and members of the Delhi Escoffier Club and Meeting Professionals International planned and executed the "Classic Car Café" at the Cruise In and Car Show as part of Family Weekend. The collaboration was tremendously successful and is the start of a new tradition.
- Brianne Slocum and student volunteers planned and executed the food concessions for the Woofs and Wags Dog Walk. This fundraiser assisted the Heart of the Catskills Humane Society with raising more than \$500.
- Faculty and students from the Hospitality Management Department hosted Octobeerfest on October 5 at Bluestone Pub and Restaurant. This event marked the first official event at the new space. More than \$7,000 was raised to support student scholarships.
- Sean Pehrsson, Linda Blocker, Heidi Yorke, and David Brower are involved with Nicole Day-Gray's AgriPreneur program. The program is sponsored by a grant through the Chobani Foundation and aims to provide food/agricultural entrepreneurs with scaling up their businesses. Faculty will provide training and mentorship to participants.
- David Brower was asked to serve as a panelist at the Equity Summit held on campus in October.
- Amanda Holland, Brianne Slocum, and members of the Meeting Professionals International club hosted a fundraiser called "Pie your Professor."

- Faculty from the Business and Information Technology Department hosted their annual advisory board day on October 25. Students and faculty made presentations and advisors shared key insights regarding industry trends and employer expectations.
- Linda Blocker and Brianne Slocum hosted a visit from professional attire experts from the Men's Warehouse in October. The presenters focused on tips for both men and women, and provided students in the Orientation to Hospitality course with the fundamentals of appropriate professional and business casual attire.
- Linda Blocker, Amanda Holland, and students Ashante Barrowes and Lauren O'Leary volunteered at the Taste of the Catskills event in October. The students provided live demonstrations to engage visitors.
- Operations at Bluestone continue to improve. The Hospitality Management Department hosts lunch on Tuesdays and Thursdays, dinner on Thursday evening, and brunch on Sunday. Brunch has quickly gained popularity, and most recently, the team served 80 guests.
- Vince Foti of One Group in Oneonta visited campus to discuss opportunities for students in the insurance industry.
- The Hospitality Management program is piloting two new courses this spring, Contemporary Brunch Operations and Event Design. The former will be taught at Bluestone and will meet on Sundays.
- Hospitality Management faculty approved the AAS and BBA programs in Baking and Pastry Arts. The proposals go to College Senate for approval.
- David Brower traveled to Westchester Community College with Kelli Ligeikis, Susan Deane, Misty Fields, and Rob Piurowski for the articulation agreement-signing event. This agreement represents pathways for 19 programs with SUNY Delhi, six of which are with the School of Business & Hospitality management. Additional agreements are pending with SUNY Suffolk and SUNY Adirondack.
- Jessica Backus-Foster and the Hospitality Management Faculty hosted the 21st Annual Fall ACF Competition and Show, which was held on campus November 16 and 17.
- Rich Celli, Shannon Shoemaker, and Lynne Smith are avid participants in the Operation Christmas Child program sponsored by a local organization. Donations include toys, clothing, school supplies, etc.
- Lynne Smith presented at the fall 2019 meeting for the Association of Resale Innovators (ARI) on the topic of "Technology for Entrepreneurs". They are an exclusive nationwide community of established resale professionals functioning as a "think-and-do" tank to promote industry innovation, quality and growth.
- Jessica Fell and Laura Raner attended Collaborating for Student Success 2019 Conference held in October in Albany.
- Desiree Keever attended the PWW Executive Institute for Medicare Compliance continuing education. Desiree also participated in SUNY Student Success Summit Panel presentation with the Math Task Force sharing their placement, co-teaching, extra-hour hour and student support strategies.
- Rich Celli attended the National Incentive for Cyber Education (NICE) in October.
- The Student Veterans Association and Rich Celli sponsored a free Veterans Day dinner for Veterans and their families on November 11.
- The Bronco Investment Group has scheduled a community service night for casino and an ethics presentation responding to the question "is it ethical for individuals to be billionaires?"

- Doug Gulotty will be speaking at the Delaware County IDA and the Orientation courses for Business and Liberal Arts on the college commitment to business planning and academic programs.
- Charles Molé attended the National Association of Tax Professionals conference in November.

Curriculum, Instruction, and Assessment
Katie McGowan Bucci, Dean

Assessment

- Working with faculty and staff on their master assessment plans and action plans in process.
- Finalizing assessment of the Strategic Plan and development of potential Institutional Report Card.
- Implementing professional development for assessment program that will lead to a faculty/staff micro-credential.
- Leading the campus-wide assessment committee.
- Overseeing a refined ILO (Institutional Learning Outcomes) assessment process.
- Institutional Effectiveness Advisory Group formed to help streamline assessment, budget, and planning.
- Working with Monica Liddle, to implement Outcomes: a course learning outcomes assessment tool.
- Formed a workgroup to analyze why students withdraw from campus
- Working to better assess our graduate employment statistics via additional, required questions on Intent to Graduate form, for example.
- Planning Assessment Day for January 7, 2020.

Applied Learning and Career Center

- New Applied Learning and Career Specialist, Kim Muller, began with us in August.
- Implementing Purple Briefcase, a job board for students.
- Coordinating a Summer Job and Career Fair for March 2020.
- The staff is providing classroom presentations, tabling, and assistance with applied learning and career events; we have seen more students to date than in any other fall semester.
- Applied Learning Task Force reconvened to streamline aspects of applied learning.
- SUNY Performance Investment Fund (PIF) reporting in compliance.

Callas Center for Educational Technology and Instruction

- The Callas Center continues to support faculty and staff utilizing Vancko Hall; offers classroom presentations to students.
- Working with the Center for Faculty Excellence & Innovation to provide trainings throughout the academic year.
- Implemented Blackboard Ally, accessibility software.
- One staff member attending COIL conference in hopes in increase partnerships.
- All Helpdesk tickets were responded to within 24 hours.
- All members were very involved with Open SUNY Institutional Readiness initiative, submitted fall 2019.

Delhi Advantage College in the High School (DACHS) Program

- Assisting program director in improving concurrent enrollment program through NACEP (National Alliance of Concurrent Enrollment Partnerships) accreditation standards, and in developing internal and external support for motivated high school students to embark on college early.
 - NACEP Pre-Application for Accreditation will be submitted by December 6.
 - Faculty liaisons meetings held with each subject area
 - DACHS Advisory Board meeting convening 11/13/19
 - January, professional development day in planning

Liberal Arts and Sciences Dr. Linnea Burwood, Dean

- Heimbauer, L. A., Johns, T., & Weiss, D. J. (2019). Inferential reasoning in the visual and auditory modalities by cotton-top tamarins (*Saguinus oedipus*). *Journal of Comparative Psychology*. DOI: [10.1037/com0000184](https://doi.org/10.1037/com0000184)
- Kathryn DeZur attended a two-day Folger Shakespeare Library Institute on Book Theory, led by Juliet Fleming of NYU, in Washington DC.
- The students in Field Biology submitted a report on the macroinvertebrates of Tunis Lake as indicators of water quality to the Tunis Lake Property Owners Association as the final task this semester in our service-learning project.
- Tessier, J. T. (2019). Early spring warming may hasten leaf emergence in *Erythronium americanum*. *American Journal of Botany* 106, 1392-1396.
- Jason Cash presented "A Portrait of the Art Critic: Immanence and Transcendence in Joyce's Portrait and Banville's The Sea" at the Mid-Atlantic Meeting of American Conference for Irish Studies.
- Shelly Jones presented her work "Actual Play Audience as Archive: Analyzing the Critical Role Fandom" at the Northeast Popular Culture Association in November in Portsmouth, NH.
- Shelly's short story "A Fall Tradition" was published in *Ellipsis* on November 4, 2019, and her short story "Those Halcyon Days" is forthcoming in *New Myths*, a speculative fiction journal, on December 15, 2019.
- The International Critical Incident Stress Foundation (ICISF) certified Scott Swayze in Group Crisis Intervention.
- In November, Roshan Houshmand's work was included in an exhibition in October at the following venues: Museum Mazzoni, Maldonado, Uruguay, and Giorgio Vasari International Exhibition, Palazzo della Cancelleria Rome, Italy, and in November at the MuHAR (Museu de Historia del Arte) in Montevideo, Uruguay.

School of Veterinary and Applied Sciences
Dr. Bret Meckel, Dean

- Katie Murphy and Lisa Kaschak attended the Barry Tech Career Day to promote the Veterinary Technology AAS and the new BS degree. Interest was high with over 80 students requesting follow up information.
- FARM and RATS Camp Summer programs run by faculty and staff brought in over \$87,000 of revenue to support the Veterinary Science programs.
- The Director for Admissions from Ross University School of Veterinary Medicine was hosted on campus. Over 60 students from Veterinary Science attended the informational session describing the formal articulation between the Delhi Veterinary Technology BS and Ross's Professional Veterinary program.
- Vets for Pets was just published by the marketing Team (<https://sunydelhi.exposure.co/vetsforpets>) highlighting the connection between Veterinary Science students and dogs and the Veterans.
- Four beagles being used in the Veterinary Science laboratories were adopted through a recent "Speed Date a Beagle Event" held by the staff in the department.
- Jess Schiavo recently took eight Veterinary Science students to Taconic Labs to tour their animal breeding operation. Jess also secured a \$19,000 donation of rodents from Taconic for the spring semester Research Animal Techniques (RATs) laboratory.
- The first Veterinary Technology BS student will graduate in December 2019!
- Using an anonymous donor's funds (\$20,000), Veterinary Science will purchase a new anesthetic machine and monitor, a replacement large animal restraint chute, and start an endowed fund to support Veterinary Science students participating in the Study Abroad programs.
- A group of 14 Veterinary Science students and one faculty member will travel to South Africa in January 2020 to study in the Wildlife Management Program. This will be the ninth group to participate. Due to budget restraints, the program will be run as a Student Club trip and not an official Study Abroad Program.
- Through newly redesigned laboratory courses, the Golf Turf Management students completed numerous hands-on course improvement projects at The College Golf Course at Delhi during the A session of fall classes including tee construction, irrigation, and bunker renovations.