# Assessment Committee

**Monday, September 16, 2013**

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**Meeting minutes 4:04pm**

**Present: Liddle, Clifford, Gillooley, Lindquist, Howard, Mckeegan, Padovani, Smith, Erickson, Pratt (Call-in)**

1. Origin/purpose of AC: having had interviews with programs and depts. to determine what we needed to work on. Established by-laws to be sent to Faculty Senate.
2. Assessment Day June 2013: Comments were critical (Clifford); need to work on CA output formats (Liddle and Clifford). CA should be helpful for instruction but it's not right now. How do we use CA to help us improve learning outcomes and instruction (Clifford)
3. Next Assessment Day: run reports to see the big pictures over the programs. Gen Ed outcomes may be easier to see than program goals. There should be enough data to compare/contrast by next Jan (Lindquist). Monica will choose a program with more established assessment data to share with the campus in Jan. Data entries were inconsistent: some by percentages, others by # of students. McKeegan will share data from his program.
   - We need to get more depts./faculty to attend the Assessment Days
   - Certain depts. had very few representatives at AD. Not having data from colleagues to work with
   - AD for both June and Jan (Liddle, Gillooley)
   - Need to focus on assessment from service and non-academic side. Such as Learning Center, Student Life, Registration, etc. . What to assess for non-academic (Smith)? To determine objectives and outcomes for the non-academic units in the upcoming Jan and June. Start ideas and plans to implement in the near future
   - Barb Jones may have some good data on Stu Life assessments. Ask her to share for Jan AD.
4. Nader asks for institution SLO's: Should AC come up with some ideas, and then share with the campus? (Liddle, Cliford).
   - Monica will share examples from other institutions at Oct AC meeting
   - Find commonly required courses for all degree/majors (like ENGL 100)? Nancy will look into it. AC reps will each look up required Gen Ed courses.
   - Career awareness (Padovani), Wrtitng competency (Gillooley, Howard)
   - 5-7 institution SLOs.
5. Next meeting: Oct 21$^{st}$, 4 pm
   - Look into CA to see if depts. Have followed up on their CTL activities
   - ~~Meet with CADD~~
   - Meet with construction (McKeegan),

- **Institution SLOs—**
- **Assessing critical thinking: have a report on how to assess the curriculum. Invite Pam/Adriene/Amanda/Alyssa to share assessment on WATC + 1)critical thinking and 2)information management . Data extracted from ENGL 100 for critical thinking, none for info management.**
- **Spring 2013 results from CA to be shared in Excel format**

6. **Program review template is ready and needs to be updated (Liddle), Monica will ask each unit/program to update their blurbs**
   - **Problem: people don't input their assessment results until the end of the semester**
   - **Programs need to input assessments month by month, there is a calendar on CA**
   - **AC will send email reminders to program chairs/faculty to enter program results**
   - **Monica will locate the schedule for program inputs, communicate with the campus that they need to enter data on CA**
   - **McKeegan is converting construction program stats into CA**
   - **AC members will each mentor/remind program chairs that they need to track data (see Monica's calendar)**
7. **Conference on Oct 24th, Thursday**
8. **McKeegan will send forth the const. program survey at the next meeting**
9. **Future meeting time to be determined**

**Meeting adjourned 5:07pm**

**Respectfully submitted,**

**Joan Erickson**