

SUNY Delhi.

Senate Meeting Minutes May 18, 2026

Present: Barbara Davies, Genevieve Salerno, Brian Bean, Shannon Shoemaker, Doug Holub, Barbara D'Anna, Shai Butler, Lisa Tessier, Cheri Rossi, Dan Gashler, Beth Boyd, Erin Wagner, Lou Reyes, Jr., Amber Boulay, Amanda Holland, Carrie Fishner, Michael Tweed, Mary Bonderoff, Jason Cash, Ruth Ehrets, David Brower, Eva Vega, Francesca Donancricchia, Alice Krause, Kari Hauge, Heather Schwartz, Chelsea Matthieu, Max Dehne, Lori Tremblay, Adrienne Clifford, Elizabeth Pratt, Rachel Seeber, Nazely Kurkjian, Dan Davis

Proxies: none.

Mtg starts at 4:32 PM

Welcome! We hope everyone and their families are healthy and safe – please mute.

Approval of April 27, 2026 meeting minutes

Motion to approve made by Beth B., second by Barbara D.

Discussion: none

Vote taken 15 yes. 0 no. Motion passes.

Updates: President; Presider

President - Mary B. - Thank you to all who took part in pulling off commencement. It was a momentous effort and went really well for everyone. Parents of graduates were thrilled and we are looking at making it an indoor event from now on. Parents of students who had graduated and participated in outdoor ceremonies said they thought this was much better. Thank you to those who participated in the idea-sharing seminar today and we are happy to hear about the ideas. The faculty are already working on some exciting ideas. Smaller subgroups led by VPs will be upcoming. Some dates that are coming up for educational and professional development: PRT for staff will be tomorrow and on campus, May 27 Employee Appreciation Day, May 28 ACMO day looking at key initiatives with presentations by leads, SPARK May 29 and June 2 HR Day, June 1-4 SUNY Oneonta events, June 5th Academic Standing. June 8 and 9 will be end of the year updates, brief overview of key things that we will be doing in the Fall. Presider of UFS has been invited to come to campus on those days to work with Senate and Leadership Team to work with us to ensure we all understand what shared governance looks like and can move forward in that understanding. Info will be sent out. If interested in participating, please reach out. June 10 is the End of Obligation for faculty members with return to obligation and orientation happening in the Fall.

Alice K.: Lots of things scheduled over the next few weeks towards the end of obligation. Can we think about different kinds of coordination for things like this because it is so hard to plan.

Also Pedagogy of Real Talk is growing and that will take more time as well. Next year there will be 60 people there.

Old Business

Uniform Syllabus Template (Second presentation) - Amanda H.: Follow up on the updated syllabus template that was shared at the last Senate meeting. Some feedback did come in. Here are the updated that were implemented based on feedback: small changes such as email addresses and phone number updated; names of offices have been updated; text has been changed to increase contrast; “assignments given” language has been changed to make it easier for faculty to implement; placement of course calendar will be left in the same spot it has been in for now and can be revisited at a later time.

Motion to endorse made by Barbara A., second by Heather S.

Discussion:

Lisa T. - Can faculty put the calendar at the end or can we put it in the end?

Amanda H.: We would like to put the content that is changeable in front of the content that is not. We can review it yearly moving forward.

Vote taken: 16 yes. 0 no. Motion passes.

Doug H. - Motion has passed. I will bring that to Andrea D. and David B. and the Writing Across the Curriculum Committee.

New Business

Curriculum Proposals - Erin W. - Two proposals from business and hospitality have been merged. Gen Eds have been changed, restricted electives added, outdated outcomes removed from Baking 350. Business class course outcomes and descriptions changed to align with the Society for Human Resource Management. Business Management BBA added health courses in their restricted electives. New Small Business Management minor added.

Motion made to approve by Shannon S., second by Carrie F.

Discussion: none

Vote taken: 18 yes. 0 no. Motion passes.

Erin W.: Applied Tech proposals: new course added to program and course requirements updated. Automotive Tech AAS program change. Certificate called Electrical Utilities Operations added.

Motion to approve made by Max D., second by Barbara A.

Discussion: None.

Vote taken: 18 yes. 0 no. Motion passes.

Erin W.: LAS new course added.

Lori T. makes motion, second by Elizabeth P.

Discussion: none.

Vote taken: 18 yes. 0 no. Motion approved

Erin W.: Vet Sci course change. Prereqs changed to allow for more flexibility.

Motion to approve made by Genevieve S., second by Lisa T.

Discussion: none.

Vote taken: 17 yes. 0 no. Motion passes.

Erin W.: Not sure if email will be sent out in time but last curriculum meeting will in a month. Meeting on 26th at 2 PM so they can be approved during our June 1st Senate meeting. More flexibility is needed to get everything in so if your school is last minute voting on things, the 26th will be your date. Keep in mind that any changes that happen at the end of this year will be incorporated and active in the Fall. After this last curriculum meeting, the forms will become inactive during the summer. So if there is an unapproved proposal in there during the summer, it will get lost in there. Changes to bylaw language being made and will be brought forth when ready. Should I hold off until the Fall to give it to Senate?

Doug H. : it will need two viewings so it might be better to introduce it in the Fall and that way it is fresh in people's memory.

Alice K.: I agree and as far as process goes, it would go to the Bylaws Committee and we would present it. Would make sense for new senate to look at it in the Fall.

UFS Resolutions (First viewing) - Heather S. -

EC 203-01-1 Realizing The Promise Of Public Good U. - Urging a multiyear capital plan to fully fund contractual increases etc. You can sign on to this if you would like, it is in the sharepoint.

Questions: none.

Heather S.: EC 203-02-1 Shared Governance Engagement Expectations In SUNY Implementation Guidance.: lots of discussion about this one during the plenary with amendments. Essentially, this resolution urges the chancellor to include all important communications settling expectations for campuses to create local policies to keep it from looking like it is optional or deferred. Communications should have clear expectations between governance bodies, system communications, and prohibit campuses from avoiding procedures that are set forth by the board of trustees. Also asks that bodies be trained regularly in shared governance policies and procedures.

Questions: none.

Heather S.: EC 203-04-1 Faculty And Professional Staff Membership On University And College Campus Councils. Ten members on campus councils, 9 elected by mayor and one by students. Regularly duties of college campus councils are reviewing regular campus activities and making recommendations for the betterment of campuses. Assemblyman Burke is asking for

an increase by two people (1 staff and 1 faculty) that are voted on by each senate. Some discussion included student votes and what councils do, including nominating campus presidents.

Questions: none.

Doug H.: Please consult with your colleagues and constituents regarding feedback for this. June 1st meeting will have the chance to endorse.

Alice K.: I have a resolution I'd like to reign to the floor on behalf of some academic senators for the chance to be endorsed by the Senate. In recent changes regarding course caps and enrollment minimums. Advocating for shared governance policies. Faculty have expressed concern regarding communication practices, and there are many different modalities, space considerations, and specialized instruction spaces that have an impact on course caps.

This is in relation to the recent changes announced and being discussed on course caps and enrollment minimums. So this resolution is entitled Advocating for Shared Governance Processes and Equitable Implementation of Changes to course caps, and enrollment minimums. Whereas effective shared governance requires collaborative faculty participation in academic decision-making processes and faculty have expressed concerns regarding vague communication, insufficient transparency, and inadequate lead time surrounding proposed enrollment and class size changes. And whereas courses differ significantly in level, modality, schedule type, course length, and instructional demand, including writing intensive and speaking intensive requirements that substantially affect faculty workload and student learning outcomes. And whereas classroom and laboratory spaces, including library computer labs and other specialized instructional environments, have physical capacity and safety limitations that must be considered when determining enrollment caps.

And whereas maintaining smaller class sizes, including an advertised student to faculty ratio of approximately 12 to 1, supports student engagement, academic quality, institutional recruitment efforts, and the reputation of the college. And whereas SUNY Delhi serves a diverse student population that includes underprepared students, first generation college students and students requiring additional academic support and regular and consistent interaction with faculty and staff to succeed, and whereas increasing minimum course enrollment thresholds or expanding class caps may negatively impact student success, persistence, and retention, including academic momentum outcomes, and may delay students' timely degree completion when courses are canceled or unavailable. And whereas students enrolled in on-ground programs may be disproportionately impacted when reduced course offerings or increased enrollment requirements force them into online modalities that may not align with their educational needs or learning preferences. And whereas larger class sizes reduce opportunities for meaningful faculty-student interaction, mentoring, feedback, and individualized support that are essential to student success, and whereas increasing enrollment pressures may limit innovative pedagogy, such as the pedagogy of Real Talk, reduce diverse and specialized course offerings, and constrain faculty autonomy in designing effective learning experiences, And whereas increased enrollment expectations and expanded course demands without corresponding institutional support contribute to increased faculty workload, burnout, and faculty recruitment and retention challenges, therefore be it resolved that the SUNY Delhi College Senate affirms that decisions

regarding class size increases, enrollment minimums, and instructional workload should not be implemented solely at the discretion of the deans and the provost without formal consultation and approval through established shared governance processes, and be it further resolved that a formal consultation process be established requiring collaborative faculty participation, timely communication, and shared governance review prior to the implementation of any academic changes affecting workload enrollment, course scheduling, or instructional delivery. And be it further resolved that any proposed changes to enrollment thresholds, class caps, workload expectations, or instructional delivery shall not take effect until the spring 2027 semester following formal review and consultation, thereby ensuring sufficient time for planning and implementation. And be it further resolved that the institution in consultation with the faculty develop and adopt a transparent workload formula and formal definitions addressing writing intensive and speaking intensive coursework, course level and complexity, instructional modality, lecture laboratory requirements, and schedule type in determining equitable faculty workload and enrollment expectations. And be it further resolved that term length and compressed scheduling formats be formally considered when determining appropriate class caps, faculty workload, and instructional expectations. And be it further resolved that faculty receive appropriate compensation, release time, or other equitable support for increased workload resulting from expanded class sizes, additional grading responsibilities or increased instructional demands, and be it further resolved that the administration actively advocate at the system and state levels for increased tuition flexibility, fee structures, and expanded institutional authority necessary to support sustainable enrollment practices, maintain academic quality, and preserve SUNY Delhi's ability to meet the needs of the students and campus community. And be it further resolved that the SUNY Delhi College Senate request that the President and Provost provide a written response that addresses each be it resolved statement before June 1st of this year.

I'd like to motion that the college Senate approve this resolution.

Lori T.: I will second that motion.

Doug H.: We will now move to discussion. I will implement each person has only two times to speak to the motion and will have a total of two minutes to speak. Time will be kept by Cheri R. This discussion is to address whether or not you are in favor of this resolution or against it. Another option can be to propose an amendment.

Lisa T.: Speaking in favor. I appreciate that those who worked on this looked at modalities, course level and length of term.

Barbara A.: I support this resolution and support and appreciate all of the concerns and how they were addressed by the committee.

Heather S.: Speaking in favor of this resolution and all the work that went in to this in such a compressed time period. We are capable of giving timely feedback on these urgent situations and this resolution proves that. In particular, the "be it resolved" that speaks to not taking effect immediately. Course caps were already implemented in Banner and my online courses already

have a course cap that is close to being full already. Different factors involved in this, especially as someone who teaches courses in different terms and for different levels.

Vote taken: 16 yes. 1 no. Resolution passes and will be delivered to administration.

Announcements

Senate Scholarship Award for the 2026-2027 Academic year - Shannon S. - Andrew is a CJ student with strong leadership skills and would like to use his degree for vulnerable populations and for those who might not have a voice.

Bruce Simon (SUNY University Faculty Senate President) and Candice Vacin (SUNY Faculty Council of Community Colleges President) will visit our campus on June 9. A schedule is being put together for their visit. More info to come.

Call for people to review the Search Process. Contact Doug Holub if interested.

Call for faculty participation on Calendar Committee. Matters other than spring break are being considered (e.g. fall break(s) and Finals Week)

APAC (Academic Program Assessment Committee) seeks faculty members to join the committee.

Meeting Minutes Availability: : <https://www.delhi.edu/academics/college-senate/minutes/index.php>

5:43 PM meeting adjourned.