



## **Senate Meeting Minutes January 30, 2023**

**Present:** Alice Krause, Cheri Rossi, Genevieve Salerno, Lauren Sloane, Robb Munro, Lori Tremblay, Mark Sullivan, Terry Hamblin, Jennifer Collins, Brigid Finn-Maguire, Erin Wagner, Beth Boyd, Lindsay Walker, Dave Wakin, Mary Wake, Kaleigh Herman, Kristy Fitch, Lisa Tessier, Laurie Jones, Shannon Shoemaker, Simon Purdy, Susan Deane, Max Denhe, Doug Holub, Jason Cash, Thomas Jordan, Liz Frisbee, Michael Tweed, Leslie Barger, David Brower, Doug Gulotty, Lori Ciafardoni, Daniel Gashler, Lauralea Edwards, Joyce Shim, Maureen O'Connor, Chelsea Mathieu, Simon Purdy

**Proxies:** Lindsay Walker proxy for Michelle Frazier; Robb Munro proxy for Lou Reyes.

**Meeting called to order at 4:32 pm.**

Welcome! We hope everyone and their families are healthy and safe – please mute.

New voting system discussed. Voting through Zoom. Abstains will no longer be recorded as they are technically non-votes. Same voting system as used at UFS Plenary meetings.

### **Review December 12, 2022 meeting minutes**

Motion to approve minutes made by Erin W. and seconded by Jason C.

Discussion – none.

Vote taken: 25—yes; 0—no.

Senate welcomes new Senator Laurie Tremblay. Anthropology and Criminal Justice professor.

Also loves cats and reading.

Alexis Schwarz new Student president to sit in as her schedule allows.

**Updates: Provost** – Working on First Day Complete with Barnes and Noble. Program that aims to ensure students have their textbooks on first day of class. Students will be able to opt out of this but it will make sure all students will have their books on the first day unless they opt out. Will not be billed, SFS to handle the billing.

International Students. The Binghamton meeting went well. Students who are interested in some of the things we have, such as technological courses and hands-on labs. Hospitality and tourism are areas of interest which were discussed. Racial disparities discussed with Ms. Goldwater with aim to create committee to help the process of better integration of diverse students and faculty. Initiative we hope to get off the ground shortly. Racial Institute for Justice (REJI). Meeting with Susan Deane for evening and weekend programming. Working to see

what can be offered and by whom. If not by Fall then by Spring '24. Curriculum planning PDs and PCs coming to this meeting to work on scheduling of classes. APAC mtg in FEB for PDs and PCs coming up. Looking at different ways to track students through the programs. UUP mtg. Made request for the number of courses that were cancelled. There is no way to track this except through the Deans. 9 classes for spring semester were cancelled and one of those had no instructor. Spring is running 64 courses with less than 8 students. Bluestone to be back in the Spring please come show your support. Working on agreement with Delhi and Oneonta for mechatronics chain. Provosts working together. We have been accepted into REJI.

Erin W.: Clarification: What are we doing with REJI?

Thomas J.: This provides us with a way to allow students of various backgrounds to succeed. Analyzes and addresses equity gap. Ways in which we can help these students succeed. Students academically dismissed: 144 students but 64% were students of color. Disproportionate considering the total percentage of students of color on campus. Of note and is being analyzed.

**Middle States Update – Lauralea Edwards:** Self-study has been submitted as well as evidence. Final prep for site visit underway. Looking for ways to get students engaged in the visit. Faculty – are you open to having us speak to students? Best way to get info to students is to have faculty present it in a classroom setting. Working on handout for faculty which will be reviewed by Steering Committee. Please email Lauralea E. or Erin W. to let know if interested in presenting. Office hours by LE and EW MWF in hybrid format to address any questions or provide clarification. Feedback for table read was valuable and thank you.

If you represent one of the 5 academic schools, please bring back to your area and let them know if they would like to have this presentation in their classroom, to contact LE and EW. Encourage faculty to engage.

## **Committee Reports:**

### **Executive Committee (Eboard)**

- Presider continues to meet with Senators individually (3 meetings left!).
- Committee met with Officer-in-Charge Dec 14.
- Presider met with Officer-in-Charge Jan 18.
  - Please share any topics/questions/concerns that you would like discussed with administration.
- Presider attended Middle States Steering Committee meetings.
  - Planning for Assessment Day and Middle States accreditation site visit.
- Presider attended Academic Policy Committee and Budget & Planning Committee meetings.
  - Both committees making progress on short- and long-term plans. See reports below.
- Committee members attended Senior Council meeting Jan 12.
  - Brainstorming to aid with SEM initiative.

- Presider and UFS Senator attended the UFS Plenary (on Zoom) Jan 19-21. Report forthcoming.

### **Academic Policies Committee**

- New APC procedure – approved by the Deans (see attached document)
- Working on Withdrawal Extension Policy (using survey results in conversation)
- Many policies in discussion right now. Trying to figure out most efficient process to be productive to update policies.
- Looking at plan to update APC manual, many policies are outdated
- APC website coming, with meeting dates, request forms, easier access to manual. Work in progress right now

New Procedure. Many parallels to curriculum. Withdraw extension pol. Must have joint conversation with Deans. Policies and forms may need updating to reduce discrepancy. Many outdated. Looking to get manual online for ease of access.

Working with end goal being anyone can submit a change in policy request form.

Erin W.: Thank you Lauren for taking point and cleaning this up, and thank you Alice as well. Conceptual question in the spirit of shared governance. What is the enforcement of carry through with this? Can president or officer in charge simply cancel things, or is there some leverage within the committee for this.

Lauren S.: After voting body, goes to Provost for preview or subsequent action and they can request changes. Hopefully the Provost will continue to be part of conversation since ex-officio, as well as deans and registrar. Many stakeholders are involved and so it will have lots of eyes on it. Yes president can make final decision and can say no but hopefully will provide reason to continue with negotiations and support.

Alice K.: Decisions to be sent to presider of senate as well as committee.

Cheri R.: Two forms, but they appear to be outdated?

Lauren S.: Yes! We are working on this very thing this week.

Cheri R.: Is there a chance this forms will someday be electronic?

Lauren S.: Depends on formatting but things really should be sent to Andrea. Development of share drive. Discussion warranted.

Cheri R.: Current forms do not say what user would do next or where to send.

Lauren S.: Yes, these are parts of the things that, now that the procedure approved, we can update new forms for clarity. Hopefully revised by next senate meeting.

- 

## **Budget and Planning Committee – Doug Holub**

- Dave Wakin (non-academic) and Jack Tessier (academic) reps from B&P on Spending Pause Review Committee
- Allison Maslack rep. from B&P on Resource Allocation Committee
- Income Fund Reimbursable (IFR) Summary:
  - Last year, costs exceeded revenue by ~\$1.5 million. Trend appears to be the same for this year.
  - IFR intended to be self-funded. We could not increase fees or charge full fees during COVID. We may need to re-evaluate based on enrollment.
  - Lab fees can cover consumables, use of equipment and also cover Facilities, Purchasing, etc.. These course fees can be changed twice per year.
- Financial Report
  - We are “on the cusp” of Receivership. The more we take charge of ourselves, the lesser the extent of potential Receivership.
  - Receivership evaluated at end of fiscal year, historically. New Chancellor may change things. Other processes within a school year if a campus needs funds.
  - If successive years of loans needed, new terms established each year. Year to year basis for re-evaluation.
  - Why doesn’t SUNY step in earlier when Reserves are being spent? SUNY does ask for more data from campuses that are deficit spending. They ask for projections for multiple years. The response is only as good as the data they are shown. Unknown what Delhi’s response was when SUNY asked. Decisions made on a campus-by-campus basis.
- Budget Review Process
  - There will be a budget process (of sorts), but it may be more information gathering than a typical budget.
  - B&P could be involved with prioritization for the weekly Spending Pause meeting.
  - We will work to meet before the Middle States visit to have a description of our current budget process.

Receivership explained and the relationship between a school and SUNY Central. Looking to see we can better manage our finances. Budget review process.

Alice K.: Chelsea to come to next senate to help us work on how to discuss things with middle states surrounding the budget during site visit.

Erin W.: Resource Allocation Force? Resource allocation task force? Same thing?

Doug H.: Not entirely sure. Looking at how we are using our spaces and what do we need to plan for.

Alice K.: Group being headed by John Padovani. Looking at the facilities on campus, spaces we have and how to best utilize the funds to maximize the use of what we have on campus.

### **Resolutions Committee – Lisa Tessier**

- Reviewed our posted processes; no amendments proposed at this time.
- Continue to vet SUNY UFS Resolutions and local proposals in committee.
- Finishing draft for the local Menstrual Equity Resolution.
- Beginning to draft the local Access to Diaper Changing Stations Resolution.
- Collect feedback from Administration on draft SUNY UFS Resolutions.
- Secure statements from Administration on resolutions passed/endorsed by College Senate.
- Created a folder in VanckoHall with our process and Administration's responses.
- Created an Excel spreadsheet to track the status of resolutions as they move through the process.
- Chair continues to report how our body votes on SUNY UFS resolutions to SUNY UFS.

### **Old Business**

#### **Bylaws proposal: Removal of IAB – Cheri Rossi (Bylaws Committee)**

Putting IAB under the President (Officer-in-Charge) as this is a more sensible arrangement.

Proposal to change bylaws to reflect this.

Motion by Lisa T., second by Doug G.

Discussion: none

Vote: 24—yes; 0—no; total 24; motion passes.

### **New Business**

#### **UFS Resolution – Lisa Tessier (Resolutions Committee)**

Must have motion to postpone until next meeting. Assuming it will be up by then.

Motion by Jenny C.; second by Lori T.

Vote taken: 26—yes; 0—no; total—26; motion passes.

**Announcements: none**

**Adjourn at 5:29p.**

