



## Senate Meeting Minutes August 28, 2023

**Present:** Cheri Rossi, Laurie Jones, Evelyn Carrington, Louis Reyes Jr., Lauralea Edwards, Mark Sullivan, Simon Purdy, Shannon Shoemaker, Alice Krause, Jennifer Collins, Beth Boyd, Lindsay Walker, Lori Tremblay, Doug Holub, Michael Sullivan, Kristy Fitch, Mary Bonderoff, Lisa Tessier, Robb Munro, Michael Tweed, Dan Davis, Brigid Finn-Maguire, Shelly Jones, Michael Tweed, Nazely Kurkjian, Daniel Gashler, Jason Cash, Shawn Brislin, Leslie Barger, Erin Wagner, Misty Fields, Doug Gulotty, Joyce Shim, Bret Meckel, Max Dehne, Lori Ciafiardoni

**Proxies:** Cheri R. proxy for Lori C. ; Michael Tweed for Max Denhe.

### Meeting called to order at 4:32 PM

Welcome! We hope everyone and their families are healthy and safe – please mute.

Alice K. – Introductions because there are new people!

### Introductions

**Approval of June 12, 2023 meeting minutes:** Motion to approve made by Doug H. second by Jason C.

Discussion: None.

Votes taken: Yes 19; no 0. Motion carried.

**Strategic Plan – Lauralea E. (AVPIE)** – A copy of Mission and Vision Refresh will be sent out to all. This phase of the project is to identify future goals. The goals do not include diversity, equity, and inclusion as their own separate theme because the committee believes these should be included in all aspects of the vision. Asking each of you to review this and take it back to constituents. There will be a Q and A Open Forum. session happening on September 6, 2023 at 11 am. Assuming Senate endorses it, it will be sent to Cabinet for endorsement next. Strategic initiatives. Once these have been identified, these will follow the same process as the Mission and Vision Statement. Over the holidays we will be writing charters for the strategic initiatives. Any questions or comments?

Alice K.: All of the stages look great and thank you for getting the feedback of all the different facets of the campus. Please bring this document back to your constituents for feedback.

Cheri R.: When will this be operationalized?

Lauralea E.: We will be working on this over the winter. New initiatives six month period and then whole cycle starts summer of 2024.

Lisa T.: Appreciate the timeline so we can get things on our calendars. Depending on the feedback, would the plan be able to be changed? Will we be voting on something that would be different than how it looks today?

LL: This looks like it would without feedback. If we get significant feedback, it is likely it will not make it to the College Council meeting in September. Since they only meet four times a year, we will have to rework it and aim for a different date.

AK: This document will be available in the SharePoint for you to share with your constituents.

### **Introduction of administrators and senators on campus.**

#### **Updates:**

**Acting President: Mary Bonderoff:** Nice to see you all. Welcome Weekend and Move-In went really well. Great energy. Mark looked it up and it's the most students we have had in quite some time. Thank you to the Admissions Office and Marketing. We will continue working on the new class, will be back on the road starting next week. How do we focus on retention and how do we keep students here and make them aware of the resources that they can use to make them successful? If you want to get involved in this, please let us know. #Broncoshowup is hoping to get faculty and staff participation. If you tag your photo with hashtag, you get the chance to win a parking spot. You can submit it online, link is in DelhiToday for #Broncoshowup. If you have an event that you would like me to come to, please check out the link on my webpage. The request link. This Thursday the Leadership Team will be joining me for a Barbie Goes Back to School Happy Hour! Please stop by. Sept 7, 2023 Dean Dan Davis and I will be participating in round table discussion in New Paltz about agriculture technology. We are going to go and talk about some of the challenges faced by programs surrounding this topic as well as opportunities. We got a request for \$100,000 for Ag-Tech initiative or some funding that we might need so we sent in a proposal to expand on the cannabis course we did this past year to update some labs. Some opportunities through New York State to support workforce and cannabis processing. Hoping to get the funding for that and update the labs in MacDonald Hall. Moving forward with this search for a VP for Finance and Administration this Fall. Michael Sullivan will be working with HR to get representation on that committee. Also reminder that we have put in money for the Transformational Fund for academic equipment. CPASS program has given us about 90 students. Building out tutoring important. Rob Mazzei is the new Director of Career Services. Money for internship opportunities is available through that office.

Alice K.: Questions?

No questions.

Mary B.: Thank you.

Interim Provost: David Brower had to be away from campus unexpectedly. Will get an update next meeting.

**E-board: Alice K.:** Will be showing you Sharepoint and giving you a tour. Please reach out to the E-Board with any issues or questions that may come forward. E-Board has met twice so far this semester. Have been talking about setting up Sharepoint. Thank you Cheri for the amount of work you put into it. Since the academic restructuring from last year, we will have to change the structure of Senate in some ways. Have been in discussions with the Bylaws Committee. Will be having discussions with the different areas. Nobody will lose their current seat due to this restructuring. Things will continue to go on as they are and changes will be made carefully. Faculty alternate seats will be voted on. Look for that in DelhiToday. Please encourage your colleagues in an academic role to run for this position. We are taking nominations for a Senate liaison to the Equity & Inclusion Advisory Board. Please send name to Cheri R. and we will run that election at our next meeting. Adjunct Chancellor's Award is looking for nominees. Your duties as a senator are to attend meetings, share info with your constituents and vote, participate in trainings and serve on a committee. If you are interested in changing your committee, please let Cheri or me know and we will do our best to find a committee that is a good fit for you.

All meeting documents from now on will be appearing in Sharepoint from this point forward.

Any questions?

### **Old Business**

None

### **New Business**

#### **Bylaws Proposal: Agenda – Lindsay Walker (Bylaws Committee)**

Alice K.: We will not vote on this tonight, we will vote on this for the next meeting. Lindsay, you have the floor.

Lindsay W.: Wording requested that we add something in the bylaws which states senators have access to materials at least 5 days before a business meeting before meeting actually occurs. We will be putting this in the 'organization and committees' section of the bylaws.

Genevieve S.: Is there going to be a standard for what counts as sufficient material?

Cheri R.: I think we can all decide that as a body because there is always going to be some exception or some unique situation. We can discuss this as a group.

Alice K.: Yes, if something were to come up last minute like after the agenda is posted, new business can come from the Senate floor. A motion must be made regardless of whether or not it was in the agenda. If not, it can be motioned to refer back to the committee, or motion to

postpone. Parliamentary procedure allows us to handle things that come from the floor that might not be within those five days.

Simon P.: Looking at intent of this, what happens if agenda does not come out five days before the meeting. Does that mean no meeting?

Cheri R.: We can also discuss this with the group. This is not something the bylaws committee wants to make a universal decision on. Because this was brought up by a senator, we would want Senate feedback on this. If this is something that doesn't get submitted within the five business days, like Alice said, it can be brought from the floor as new business.

Alice K.: We can still have a meeting without an agenda. Parliamentary procedure does allow for things like that to happen. I am not speaking for or against this. There is a certain amount of work that has to go into the creation of the agenda.

Lori C.: We will always have standing order of business and reports from committees, so we will always have that framework for an agenda in that situation.

AK: Any last questions on this topic? Is there any other new business today? Any announcements?

#### **Announcements:**

Lori C.: We just received UFS charge for Distinguished Faculty Ranks awards. We have not had a Distinguished packet go up for a while. Much different than campus-based Chancellor's award. This still falls under Chancellor's award. This will come off the Provost's page. Take a look and if any of your colleagues fit those requirements, please nominate them! It is difficult to be eligible for the criteria but it is better to have many who are not eligible, than no one at all. We will let you know if a person is not eligible. The packet is pretty intense but luckily this award happens on two separate occasions so there is time. It has a later admission date but it is a much larger packet.

Alice K.: Any other announcements? Ok, thank you for a great first meeting. Looking forward to this year and thank you for serving on Senate.

**Adjourn: 5:42 PM .**