

# College Senate Meeting Minutes

## 27 September 2021

### Attendance

#### Senators Attending via Zoom:

L. Frisbee, R. Celli, L. Ciarfardoni, E. Liberatori, E. Wagner, S. Shoemaker, A. Krause, C. Rossi, M. Wake (proxy held by L. Reyes), E. Ericson, J. Cash, S. Jones, J. Fishner (proxy held by J. Fitch), L. Tessier, D. Holub, L. Jones, D. Cutting, A. Calabrese, D. Gashler, D. Aikens, N. Wagner, A. Lang, L. Reyes, J. Brosnan, J. Fitch, Genevieve Salerno (alternate for A. Balcom), M. House, D. Wakin, D. Keever

**Senators Absent:** T. Hamblin, J. Warren

**Guests:** Carol Bishop, Steve Cembrinski, Susan Deane, Michael Sullivan, David Brower, Bret Meckel, Linnea Goodwin Burwood, Carlos Cabrera, Kelly Keck, Adriene Clifford, Joan Erickson, Mathew Heath Van Horn, Kenny Fass, Jackie Howard, Abigail Mott, Riikka Olson, Michael Laliberte, John Padovani, Barb Sturdevant, Dawn Sohns, Doug Gulotty, Amy Brown, Kirby Olson, Rob Piurowski, Dan Davis

Meeting called to order at 4:31 pm by Presider, E. Frisbee via Zoom.

Reminder: please use the “raise your hand” feature. Guests can speak, but cannot vote.

#### Welcome! – Liz

- Welcome! Thank you for attending!

#### Meeting Minutes

- Motion to approve the 9-13-2021 meeting minutes: Jason Cash made the motion, JoAnna Brosnan seconded. Motion approved.

#### Eboard Updates – Liz

- Past Friday, Eboard met with President and Provost. Discussed info that came out of RATF. More info coming from President’s Update.
- Last meeting we had questions re: programmatic changes. Folks asked for list of changes and data regarding this. Eboard will be meeting to discuss this further and bring this info back to Senate.
- Liz is meeting with Senate Committee chairs to develop a more cohesive shared governance process (e.g. flow of info and proposals coming through/to Senate).
  - Info should go from committees, vetted, then go to larger Senate body

- Questions re: Consultation (e.g. what that was, where the documentation could be found, etc.). New Senators may not be aware; some questions regarding CET task force, etc.
  - If folks still have questions, Liz is happy to answer.
- Reports from folks that they aren't hearing about documents/processes – that their Senator hasn't reported back, etc. Reminder that Senators should be reporting and sharing with their constituents. Get feedback from constituents and get that back to the Senate. Should be making informed decisions based on your constituents.
- Bylaws changes are coming soon. Stay tuned.
- Questions? None.

### **CADI Board Vacancy – Liz**

- Teaching faculty for a CADI Board vacancy. Does not have to be a Senator. Reach out to Liz with volunteers. Can have an election if there are more than one person interested in the role.

### **Bylaws Proposal for Curriculum Committee – Cheri**

- Minor bylaws change: Membership of Curriculum Committee: Architecture was in Liberal Arts and Sciences; they are now in School of Applied Technologies. Bylaws need to reflect this change.
- Motion to approve: Doug Holub; seconded: Ericka Ericson. Motion passes.

### **General Education Document and Feedback Request – Liz**

- General Education Implementation Guidelines - SUNY wants feedback by October 8
- Katie Bucci is collecting the feedback. You can send your feedback to Katie or send feedback to Liz and she will compile for Katie.
- Please take back to your areas and discuss with your constituents.

### **Alternate Senators – Cheri**

- Voting is happening currently for the Alternate Senators election. Encourage faculty to vote. This has been posted in the Delhi Today. Two positions: 1 is a one year position (end in 2022) and 1 is a two year position (2023). Election will run until October 4. Will have another update soon.

### **HR Director Search Representative – Liz**

- Contacted by Carol Bishop. Looking for a representative from the Senate to be on this search. Any volunteers? Lori C.
- Motion to approve Lori: Dan G, seconded: Jason Cash. 1 abstention. Motion passes. Thank you, Lori!

## Committee Updates – Liz

### Scholarship Committee – Shelly

- Scholarship committee's work is mostly in the Spring
- Please remind students you work with that the College Senate Leadership Scholarship is available and they can apply for it in the Spring
- Information and applications are through the AcademicWorks portal available on the Scholarship website

### Promotion Committee – Doug/Joan

- PDMC working well and providing value
- SSC and Promotion committee – unclear how these are working
  - Committee was loathe to overturn the work of the PDMC and SSC
  - Hard to be the decider when the committee is less familiar with the applicant
  - “above and beyond” language is really vague and difficult to know what that means
  - Would like to ask the Senate to assemble a task force to look into the promotion process more; Promotion committee have involvement earlier in the process so they aren't only seeing the final version. Wish the promotion committee could provide feedback sooner.
  - Want the committee to better serve the candidates
  - Task force should be made of promotion committee member, folks who know policy, and leadership members
  - A lot of positives in the promotion process, but also need better definitions and reduce redundancy;
  - Promotion builds loyalty to the school
  - “above and beyond” – each person on the committee has a different understanding of this idea
  - Bring back to Senate to discuss further; maybe eboard should meet with academic promotion committee in addition to the meeting of the Senate Committee Chairs
    - Let's keep this conversation going. Be in touch to discuss this further and bring this back to a future Senate meeting.

### Chancellor's Award Committee – Lori

- Thank you to folks who have already nominated for awards; keep it up!
- Adjunct Teaching Award is underway
- Chairs for all of the committees – they are assembling their committee members
- Thanks!

### Resolutions Committee – Lisa

- Resolutions Committee will be meeting on Friday to discuss a Resolution from Fall
- Spring 2021 Plenary Resolutions (e.g. 360 reviews; holistic student spaces; academic planning in crises; Covid response; TII divestment)
- Bring these back to Senate, get feedback, and vote on them at a future meeting
- If we want to make a local adaptation of, resolutions committee will write these up and bring them to Senate
- Resolutions from SUNY Plenary and Local Resolutions

### Budget and Planning and RAFT – Doug, Shannon, Dave

- Met for the first time at end of Spring; today was 3<sup>rd</sup> meeting this semester
- Review of budget for 2021-2022 academic year; received 2 or 3 weeks ago; RAFT first meeting was last Tuesday
- Continuing to work with Steve Cembrinski, giving input, collecting info;
- Goal to adopt a more comprehensive budget review process, determine what will be reviewed (e.g. capital assets and hires?)
- In late Spring work on reviewing budgets for next year
- Shannon/Dave – Commitment for communication; info will be dispersed as it can; looking for ways to add students and reduce spending; 8 million shortfall, trying to sustain self as much as possible; not sustainable for longer than a year; look for where expenditure cuts could happen; internal sharing of equipment, etc.
  - Enrollment numbers – significant dip for this year
  - Layoffs not in consideration; savings from retiring/resigning; extra service contracts are down but costs aren't down because of pay increases;
  - Consider how we're doing things (e.g. don't just do things because we've always done it that way) – rent instead of buy;
  - Could things stay on zoom to save money or be a hybrid version; maybe students aren't our traditional students; consider new opportunities for funds.
  - Carol Bishop sent out a Delhi Today Extra to answer questions/alleviate concerns.

### President's Update – President Laliberte

- Thank you all. Apologize for whoever took info from RATF meeting. That info wasn't given in full context. Tuesday's meeting – looked at enrollment and assumptions made regarding staffing/purchasing from historical data. Cash = 13 million; 8 million dollar problem built into the system
  - Folks were upset about that. But you need to understand how a budget is built
  - Held hostage by the state and how they are issuing money
  - Information coming late
  - Getting to the spring to plan for next year is the goal – but state holds us back

- First meeting was part of a process. Second meeting will look at how to reduce expenditures. Steve has already reduced that by 2.5 million. So really a 5.5 million problem
  - Tomorrow's meeting – 4.3 million dollar requests – looking at reducing these
  - Looking to increase enrollment
- First to second semester student 82.7 retention rate; looking at how to increase this rate and increase the number of January students – this will have an effect on our deficit number
- This info was shared prematurely before we could do anything about this.
  - We have 13 million; we have cash in the bank and there will always be cash in the bank
  - Plan to have a campus wide budget meeting
    - Provide answers to campus and provide solutions for moving forward
  - Covid has taken its toll on everything, including our budget
    - If we're able to address these issues this year, we can move forward next fall
    - Need to look at efficiencies around purchasing, how to spend money, increase enrollment
  - Still in good shape
    - Answers to questions; will be difficult, but not doom and gloom
  - Carol and Steven are with Michael in his office to help answer questions
    - There's been a limited time line due to the state
  - Campus wide meeting to share the results from tomorrow's meeting
  - Today is the last day for students to be compliant; 99% compliant with covid vaccinations; under 10 students – no info; folks are following up with them; Compliant = vaccinated or have an exemption; 95% are fully vaccinated
  - SUNY – academic affairs office – looking at contracting with new platform provider; SUNY signed contract moving to D2L.
    - All SUNY campuses will use D2L
    - Timeline and transitions have not been announced yet
- Questions:
  - Campus-wide meeting will be this week?
    - Hopefully Wednesday or Thursday depending on how the budget meeting on Tuesday goes
  - How many students are we down and how much is enrollment contributing to the 8 million deficit
    - 400 students = 3 million
    - Over 8 years, we're down 800 students = 6.5 million overall (tuition only – not other funding sources, fees, room and board, etc.)

**Online Course Review – Liz**

- Kelly Keck and Online Course review – postpone proposals – will send back to the Academic Policies Committee; will return on the Oct. 18
  - Motion: Donna C; second: Dennis Aikens; no discussion. Motion passes.

**Announcements – Liz**

- Additional committees please be prepared to report out next Senate meeting.

Thanks, everyone!

Adjourned at 5:23pm

**Next Meeting: Monday, October 18, 2021 @ 4:30pm**