

College Senate Meeting Minutes

14 February 2022

Attendance

Senators Attending via Zoom:

L. Frisbee, R. Celli (proxy held by Shannon Shoemaker), L. Ciarfardoni, E. Liberatori, E. Wagner, S. Shoemaker, A. Krause, C. Rossi, M. Wake, J. Cash, S. Jones, J. Fishner, L. Tessier, D. Holub, L. Jones, D. Cutting (proxy held by Lori Ciarfardoni), D. Gashler, D. Aikens (proxy by Matt House), M. House, A. Lang, L. Reyes, J. Brosnan, J. Fitch, A. Balcom, D. Wakin, Lindsay Walker (alt for D. Keever), Simon Purdy (alt for T. Hamblin), J. Warren, J. Collins

Senators Absent: None.

Guests: Karen Teitelbaum, John Padovani, Michael Sullivan, Mary Bonderoff, Linnea Goodwin Burwood, David Brower, Maureen O'Connor, Susan Deane, Amy Brown, Laura Raner, Bret Meckel, Genevieve Salerno, Abby Brannen Wilson, Lars Schweidenback, Lori Tremblay,

Meeting called to order at 4:32 pm by Presider, E. Frisbee via Zoom.

Welcome! – Liz

- Welcome! Thank you for attending!
- Reminder: please use the “raise your hand” feature. Guests can speak, but cannot vote.

Meeting Minutes

- Motion to approve: Jason Cash; Jim Warren seconds.
 - Alice: Can we clarify in the future who is speaking if senators share the same name (e.g. Jason C versus Jason F) – duly noted!
 - 26 Y, N 0, 0 abstentions. Motion passes.

Dr. Bonderoff Updates

- Started the mediation with the Eboard last week. Leadership team will meet with the mediator tomorrow.
- Thinking about doing a larger workshop with the mediator. Stay tuned!
- Meeting with CET groups. Trying to move on actionable items.
- Met with B&P – will meet with Amy Brown to discuss this further.
- Reminder: Mary is on Delhi's campus on Tuesdays and Wednesdays – she is happy to meet with folks.
- Questions?
 - Simon – Any update on Middle States?

- Andrea Wade has been hired for 10 hours a week. Andrea Dibble is setting up meetings to connect with her. Dr. Wade will be coaching and helping us through this process. She has experience doing a Middle States report with a VONC in the past.
 - Lori C. – Thank you, Mary, for setting up the meeting with the mediator. We all really felt heard by the mediator.
- Thanks, Mary!

Abby Brannen-Wilson Updates

- CEITL Overview – focusing on faculty and staff personal and professional development (e.g. SPARK, workshops, etc.).
 - Newsletter to highlight on upcoming events, news from areas, etc.
 - Regular programming as well as timely resources
 - Micro-credentialing through CEITL
 - Over 300 people have gone through DEI focused workshops
 - Workshops focusing on mental health awareness
 - Glee Club – addressing campus climate and reconnection
 - Student U – How to sessions, study tips, time management, etc.; Road to Graduation – Probation programming;
 - Long term objectives: micro-credentialing policy; leadership and skills path; onboarding process; structured PD policy and plan; Employee Portfolio Migration; regular student programming
- Glee Club came out of a SPARK session
 - Resources available on VH
 - “Falling back in love with SUNY Delhi” – lead from the middle; fun initiatives around campus to improve campus climate;
 - Chocolate and mingle = Feb
 - Gratitude = March; events/tabling
 - April Showers – highlighting folks
 - May – field days; community art project – connecting fac/staff/students
 - June – picnic
- RAAC Open House – successful event to highlight the center
- If folks want to be involved, contact Abby.
- Lori C – Library used to do care packages for online students. Is this something that’s still happening? Abby – unsure of what used to happen, but will investigate. Want to make sure we’re reaching everyone – sessions are hybrid to be inclusive.
- Thanks, Abby!

E-Board Updates – Liz

- Liz met with Dr. Andrea Wade; she's on the West coast, so keep that in mind if setting up a meeting with her. She asked about Standard 7 (shared governance) for Middle States.
- Eboard mediation last week; very good experience overall. Looking forward to moving on with that process.
- Planning on inviting the President and Provost to a future Senate meeting
- Delhi Today Extra sent out regarding mask mandate remaining in effect
- Lisa and Liz will be attending the College Council meeting on everything that has happened since the Fall semester (no meeting in December).
- Liz sent out an email encouraging folks to provide feedback on the CET proposals in VH; need it by Feb 25. CET groups will look at feedback, finalizing proposals. They will present at the March 21st Senate meeting.
- Academic Programs/Deactivation/Discontinuation – at last meeting, we reported that the programs were brought back. Lars will update on this previously. As of today, all of the programs that were to be deactivated, have been re-activated. Horticulture was to be discontinued. There will be a future meeting about this issue on Wednesday.
- Questions? None.

UFS Resolutions – Lisa

- Communication Committee – Executive Budget Resolution – help advocate for more support for SUNY and CUNY
 - Motion to approve: JoAnna; second: Jenny C.
 - Discussion: none.
 - 27 Y, 0 N, 0 abstentions
- Supporting the AAUP Joint Statement promoting the teaching of racism as it relates to American history.
 - Motion to approve: Simon; second: Erin Wagner.
 - Discussion:
 - Erin – actively vocalizing an endorsement for this to identify issues in our society
 - Vote: 27 Y, 0 N, 0 abstentions.
- Promote and advocate for a more flexible telecommuting policy – has been extended to June 2022
 - Motion to approve: Josh F; second: Erin Wagner.
 - Discussion: 27 Y, 1N, 0 abstentions.
- Thank you, Lisa, for bringing these forward.

Senate Membership Update – Cheri

- Changes to Senate membership

- Amanda Calabrese has left the school. Area rep seats are done within the department. Replacement was elected: Jenny Collins – welcome! She will fill the remainder of Amanda’s seat (ends this June).
- Senate e-board seats turning over at the end of this year. Just to clarify: eboard terms are up. There will be an election for the next academic year. If anyone wants to run, please contact Cheri. Eboard are done in April; Senator elections done in May.
- Senator seats: staff at-large: Nick Wagner left; JoAnna Brosnan will be leaving as well. These two will remain unfilled until May.
- Staff = 14 at large seats, 11 filled; 3 vacancies; 13 at large faculty, 11 filled, 2 vacancies. These will be filled in the Spring.
- Graduate Degree Program Rep is also vacant. That can be filled by faculty or staff.
- Student Senate Representative (observer non-voting) – also vacant.
 - Josh Lopez took over for Tiffany (was Student Senate President). Josh will be filling this role until the end of the semester.
- Liz – Thank you, JoAnna, Nick, and Amanda for your service! Welcome, Jenny! (Clarification: JoAnna will still be here for the remainder of this semester.)
- Questions – Erin: Will eboard ask senators if they want to continue once the term is up? Cheri – Associate President will put out a call and if current senators want to run again, you will email me telling me. Then there’s a vote in VH.
- Liz – Cheri will put out an email to folks if your term is up in 2022. If you want to continue on Senate, you can run again.

Curriculum Committee Meeting – Lars

- CC21-60 – Change SLOs and description of ARTS 120; changing acrylic to water color due to ventilation issues. Motion: Lori C; second: Shannon. No discussion. Vote: Y 24; N 0; 1 abstentions.
- CC21-61 to 62 – Change pre-reqs for CHEM 120 and CHEM 180 to math placement or college algebra. Motion: Jason C; second: Erin W. No discussion. Vote: 25 Y, N 0, 2 abstention.
- CC21-63 – UNIV 300 – currently distance learning only; want to add in-person lecture option. Motion: Lindsay; second: Cheri. No discussion. Vote: 25 Y, N 0, 1 abstention
- CC21-64 – 67 – Proposal to change the credits, course numbers, and pre-reqs of Nursing classes: 4 credit courses to 3 credit courses; not course changes but new courses: NURS 304 will really be NURS 301 (but one less credit); allow the current students to take the right courses before they change the program to match the 3 credit versions. Originally they were all tabled, but then they were fixed mid-meeting. Motion: Doug H; second: James Warren. No discussion. Vote: Y 25; N 0; 1 abstention.

- CC21-68 – Proposal to change Nursing BSN to include the courses just created. More upper level electives and removing three courses. Motion: Jenny Collins; second: Cheri. Vote: 25 Y; 0 N; 1 abstention
- CC21-69 – 72: Updating Nursing courses with pre-reqs of courses we just changed. Motion: Cheri; second: Lori C. Discussion: Lisa – Are they receiving statistics somewhere else if stats is no longer required? Susan D – still required to get into the program. They can start it as a non-matriculated student. Most associate Nursing degrees have it already. They will need it, yes. Vote: 24 Y; 0 N; 1 abstention
- CC21-73: Mech 410 – Changing internship requirements from 600 hours to 675 hours. Motion: Doug H; second: Simon. Discussion: none. Vote: 25; 0 N; 1 abstention.
- CC21-74-77: ECMT – add Utility Operations to the major restrictions for these courses. Motion: Lori C; second: James Warren. Vote: 26 Y; 0 N; 1 abstention
- CC21-78: Change the program “Integrated Energy Systems” to “Renewable Energy Systems” – Motion: Erin; second: Doug H. Vote: 26 Y; 0 N; 1 abstentions
- CC21-79 – CARP 135 – change Carnegie units and credit. Motion: Erin; second: Lisa T. Vote: 26 Y; 0 N; 1 abstention
- CC21-80: Changing Carnegie units and credit for CARP 290. Motion: Simon; second: Lori C. Vote: 26 Y; 0 N; 1 abstention
- CC21-81 and 83: Changes to Residential Construction degrees – MASN 110 and WDWK 110 – changes to course hours, credits. Motion: Jason C; second: Dan G. Vote: 25 Y; 0 N; 1 abstention
- CC21-82 and 84: Changes to Residential Construction degrees; MASN 150 and WDWK 210 – updating names, credit hours. Motion: Erin; second: Doug H. Vote: 26 Y; 0 N; 1 abstention.
- CC21-85: Change to WDWK 220 to change cabinet making to woodworking. Motion: Lori C; second: James Warren. No discussion. Vote: 26 Y; 0 N; 1 abstention.
- CC21-86: Change to AAS degree to remove options (e.g. cabinet making); requires MATH 128 or higher; remove Trig – not an unrestricted elective. Motion: Lisa T; second: Jason C. Vote: 25 Y; 0 N; 1 abstention
- CC21-87: Change to Res Construction AOS degree; MATH 102 or higher; change to unrestricted electives instead of restricted electives. Motion: Erin; second: James Warren. Vote: 26 Y; 0 N; 1 abstention
- CC21-88: Change SLO of AUTO 228 – mentioned out of date software. Deleted SLO. Motion: Lori C; second: Doug H. Vote: 26 Y; 0 N; 1 abstention
- Updates from CC:
 - Minors update: want to make sure this doesn’t add time for students here. Working on creating minors for the BS degrees. CC drafted a plan that will go to Academic Policies. Then it will come to the Senate. Working on logistics with the registrar as well. Very little guidance/restrictions on minors from SUNY.
 - Deactivation/discontinuation – an email was sent that the programs that were removed from SUNY website/direct enrollment will be going back on, with the

exception of Horticulture. Discussion of changing the process; as of now that will be the policy going forward. A new committee might be formed (more on Wed) to look at struggling programs and make recommendations. Lot of back and forth on this. Will continue to advocate for this.

- SUNY GE – every program will probably need to do a program change form and GE classes will need to be updated too. CC is looking for ways to automate this process. Registrar will still have to do all this work by hand – thank you for your service. Trying to figure out how to do this logistically.
- Discussion of new program form change – add marketing and admission info to form. Check with both admissions and marketing. Haven't voted on this yet – this is still in discussion. Proposed language: "ANTICIPATED ENROLLMENT & SOURCE OF STUDENTS: Provide an admissions plan for this program that was developed with the Office of Admissions. It should include an estimated number of students that would enroll in this program.

MARKETING PLAN: Provide a marketing plan for this program that was developed with the Marketing & Communications."

- Alice: Concerned about adding admissions and marketing on the forms at this stage. A lot can change to a program at the proposal process (i.e 1A to SED). Pre-mature step. Proposers might not be prepared for those discussions yet. Not part of any SUNY documentation as well (admissions yes, but not marketing).
 - Lisa – Agree with Alice. Marketing plan after the program is created. Enrollment questions are already part of the SUNY form.
- Any changes that could happen to the process will come to Senate.
 - Thank you, Lars, for your advocacy!

Committee Reports –

- Budget and Planning – Doug H.
 - Amy Brown is filling in for Steve Cembrinski; need a rep from VP of Finance area
 - Committee sent a letter regarding the hiring decision making process – requesting to be included (at least a rep) – for new and replacement decisions – RATF; B&P only looked at OPTS (not payroll/head count); letter went to Pres, Mary Bonderoff, Liz, Amy (Jan 30) – at last meeting – this was discussed to clarify the request
 - Working on the process that we want to formalize for reviewing budgets; met in June and August and had budgets the following month. Need to finalize process.
- Operations – Cheri – reported earlier.
- Scholarship – Shelly
 - Portal for scholarship isn't available yet. Should be available in March. Please encourage eligible students to apply.

- Requirements for the Senate Scholarship: To be used to for expenses associated with room/board, books and other incidental expenses that are non-tuition related.
- Must complete at least 24 credit hours at SUNY Delhi by the end of the Spring semester
- Must be returning to SUNY Delhi for the following academic year
- Primary consideration is documented leadership – student must submit a second essay describing his/her leadership interests, either in the classroom, with Student Life or community service.
- Preference is given to applicants with a cumulative GPA of at least 3.5
- Financial need may be considered, but is not a primary consideration
- Highly recommended that students complete a Co-Curricular transcript
- Please encourage your students to apply!
- Resolutions – Lisa
 - Working to finish up the Black Lives Matter resolution – local adaptation of this.
 - Local adaptation for 360 Reviews and Academic Planning for Future Crises
 - Will be bringing more to this body in the future
- Bylaws – Alice
 - Continuing working on revisions especially on how to deal with vacancies as they arise
- Chancellor's Awards – Lori
 - Sent out the award packets to the Chancellor early
 - Thank you for those who nominated and served on sub-committees
 - Photos from last year's winners are up in Bush Hall

Announcements?

- None.

Adjourned at 6:16pm

Next Meeting: Monday, February 28, 2022 @ 4:30pm