

# College Senate Meeting Minutes

## 17 May 2021

### Attendance

#### Senators Attending via Zoom:

L. Frisbee, R. Celli, L. Ciarfardoni, E. Liberatori (proxy held by Rob P), D. Gashler, E. Wagner, S. Shoemaker, Alice Krause (proxy held by L. Walker), D. Aikens, C. Rossi, M. Wake, E. Ericson, J. Cash, S. Jones, A. Balcom, J. Fishner, L. Aleksa, L. Tessier, T. Hamblin, D. Holub, L. Jones, D. Cutting, A. Calabrese, J. Lindsay, D. Conklin, D. Krzyston, W. Shaffer, R. Piurowski, M. Fields,

**Senators Absent:** D. Green, J. Warren, M. House, S. Babcock

**Guests:** Lars Schweidenback, Carol Bishop, Katie Bucci, Monica Liddle, Susan Deane, David Brower, Thomas Jordan, Michael Laliberte, Michael Sullivan, Amy Brown

Meeting called to order at 4:31 pm by Presider, E. Frisbee via Zoom.

Reminder: please use the “raise your hand” feature. Guests can speak, but cannot vote.

### Meeting Minutes

- Motion to approve the 5-3-2021 meeting minutes: Ward Shaffer made the motion, Dennis Aikens seconded. One abstention. Motion approved.

### Eboard Updates – Liz

- Have not heard any updates from SUNY Provost regarding last week’s meeting.
- Liz and Katie Bucci met regarding consultation-related task force.
  - Next week: May 24 we will have final consultation relate business. Update on task forces. Senate will adjourn. Then will have Campus Effectiveness Task Force meeting. If you have volunteered for these task forces, you will stay for the remainder of that meeting.
  - After that we will no longer meet every week.
- Monday, June 14 will be the last Senate meeting (after last Curriculum Committee on June 8<sup>th</sup>). Meeting at 4:30pm like usual. We will have both the “old” Senate and transition to “new” Senate
- Eboard is meeting with the President tomorrow (Tuesday, May 18<sup>th</sup> at 11am). If you have any questions you’d like us to ask, please feel free to let us know.

### President Updates – President Laliberte

- Thank you all for inviting me to this meeting. Recently gave a presentation to College Council; this will be similar. Most of this is related to Covid-19. Thank you to the faculty

and staff for everything you've done to get us through this semester. Our infection rate was very low this year. Our infection rate was 0 for the past month. We're planning for the fall; hoping we can be back to where we were pre-Covid (e.g. in person).

- Right now we're also dealing with CDC's update re: masks. Governor put out information today regarding schools and mask mandates. We will continue with face masks, but don't need to continue with six feet (if you are vaccinated). This could change and will likely change over the next few months.
- Enrollment numbers for Fall are better than last Fall, but not up to pre-Covid numbers (Fall 2019). Many students haven't deposited anywhere. We will keep you informed as those numbers change. We're close to 10% below where we were in 2019. Enrollment report usually comes out on Tuesdays. Need to grow our incoming student class.
- If people have questions, happy to answer.
- Given a copy of UUP report
- President and Provost were not attending Senate meetings, but that's not accurate. I've been attending Senate meetings since April.
- Wondering if we're in good standing if we're not attending meetings. Not sure how attendance at meetings and being committed to consultation report.
- Ericka - Anything that gets sent out from Union, are just notes from the meeting; they're not minutes, they're not voted on. Just contact me directly and if it's something that came from Union, I can update it.

### **Provost's Update – Provost Jordan**

- Update on Dean's searches. Offers have been made – waiting on letters.
- Question on promotion process. Has not changed. Went through the way
- Questions from promotion committee about instituting a change. Need to still meet about the process and how it is working.
- Academic Planning Committee – asked for more sessions to meet; these meetings have been scheduled; Fall calendar is set; Spring is still to be determined
- Taking campus tours – gone to different departments; seen a lot of great work; students are happy to be on campus. Asked in-person students about online and they don't want that.
- Glenda Roberts is retiring. There will be some reclassifications of roles/work. A formal announcement will be made soon.
- Bluestone will sometimes be operating as a classroom. Trying to finalize this process and how to collaborate with CADI on this.

### **Scholarship Committee Update – Shelly**

- The Scholarship Committee reviewed the applicant's materials and have determined that Jeremy Boyd, BBA Hospitality student, will be awarded the Senate Scholarship. This year that award will be \$660.
- Committee will continue working with Adam Lang to determine ways we can further encourage students to apply for this scholarship as we had only one applicant.
- Could be a good opportunity to reach out to the Student Senate and build communications there.
- Michael Sullivan: Our College Senate Scholarship is an endowment. If anyone would like to contribute to the endowment to grow this award--I am happy to help!

### **Curriculum Committee – Lars**

- CC20-74: Rewriting SLOs to align with PLOs/ILOs. Update to course description. Permission of instructor to pre-req. Motion: Don C; Second: Jason Cash. Motion passes.
- CC20-75: VETS 255 to be either in person or online. Motion: Terry; Second: Lori. Motion passes.
- CC20-76 and 77: Both are HONR courses/CJUS. Getting GE 3. Need GE 3 SLOs and clean up wording. Motion: Terry; Second: Doug H. Motion passes.
- CC20-78: BUSI 347 to be either in person or online. Already went through the QM rubric. Motion: Donna Cutting; second: Ericka Ericson. Motion passes.
- CC20-79: Change pre-req of CITA 235 to include EICR 260. Motion: Ward Shaffer; second: Judy Lindsay. Motion passes.
- CC20-80: Proposal to change the BBA Cyber Operations Mgmt program. Remove two electives to add Computing Technologies II and Data Communications and Networking II (pre-reqs for upper level CITA courses). Motion: Ward Shaffer. Second: Terry Hamblin. One abstention. Motion passes.
- Discussion at last meeting about whether courses should go through QM rubrics before or after going through Curriculum Committee. Discussions about how to enforce that process.
- Also discussions regarding the creation of Minors and how this would work.

### **Course Syllabus Template Update – Monica**

- Monica took the Uniform Course Syllabus template to Deans. Discussion regarding having one template (as opposed to one for face to face and one for online). Just call it the course syllabus template, instead of uniform template.

- Each school might adjust this template to incorporate info per their needs (e.g. different needs for Nursing versus Vet Tech, etc.).
- Academic Integrity and Plagiarism section – section re: unintentional and intentional plagiarism – could be removed to avoid potential issues regarding assessing intentionality.
- Lisa T: Feel like this is already addressed in the Academic Integrity Policy. If it happens the first time, seems possibly unintentional, but maybe not the second or third time. I would recommend striking this and just including the link to the academic integrity policy.
- Monica: If I take out those lines and just include plagiarism and academic integrity policy above, is that sufficient?
- Katie: I would strongly recommend reiterating the academic policy here before anything else; that said, those intentional moments are the opportunity to teach.
- Liz – otherwise the template seems all right; have there been any other changes? No.
- Ericka – the table in the syllabus needs to have the headings formatted so that it is accessible. Monica: Once this is approved, Allene is going to make this accessible.
- Motion to approve the syllabus template: Ward; second: Terry.
- In spirit of communication, changes should be sent and updated to the Deans.
- Susan: Dean's Council meeting on Wednesday. Personally I'm okay with the change. It's really just about redundancy because this is stated in two places. I doubt this will be an issue for the Deans, but if you want it to come back to the Deans, that's fine.
- Motion passes! Thank you for bringing this back and allowing us to comment and give feedback.
- Monica: Some sections are instructional and should be removed prior to submitting it. Make sure you read very carefully and remove the italicized sections.

### **Spring Plenary Update – Lisa**

- UFS Resolutions – 5 resolutions. Want to postpone them until possibly to the Fall meeting to give Resolutions committee time to work on them.
- April 22-24, 2021 – met online
- Tech Sector meeting – conversation about DEI phase one action plan. Talked a lot about GE revisions and how this impacts tech sector
- Presider Gwen Kay gave report on budget; streamlining new program proposals so they wouldn't have to go to SED – this was NOT approved; new programs still have to go to SUNY and SED;
- SUNY Online – new learning management system; not a lot of shared gov in deciding new LMS;

- GenEd proposal – knowledge areas and competencies (built into more than one class and includes student life activities as well) – GE changes exemplary of shared governance (feedback at all levels)
- 72 people were hired from ProdiG;
- Tenure track folks have an extension of a year due to Covid-related delays
- Report from FACT 2; EXPLODE task force group – CIT conference – very affordable \$25; May 25 – 27;
- Interim Provost report – plan to be fall in person, but plan to be able to shift quickly in case there are issues; big dreams, small steps – recruiting efforts; decline in applications from urban students; waived application fee for some low-income students
- Lot of discussion re: mental health
- Met with Chancellor and shared concerns; tech sector specifically asked re: DEI (building curriculum around this area – committed to goal, but need additional resources to do this due to high loads); Chancellor responded positively – also recommended we explore ProdiG as a resource
- GE timeline as a concern – Chancellor acknowledged this; “Fast isn’t always right” – Chancellor will talk to Provost re: GE timeline;
- Marijuana as an emerging issue that campuses will need to think about
- SUNY Press director – great opportunity for faculty and staff to think about utilizing this resource
- FCCC – modality resolution; faculty can’t be forced to teach in a modality that they’re not comfortable with and trained in;
- CUNY UFS report – some tensions in CUNY with their chancellor/admin;
- Six SUNY campuses on police – concerns about lower pay for campus police officers; diversity of police force;
- Undergraduate committee – requested examples of things that were positive that we learned about through the pandemic; UFS Connects write up;
- Survey on online instruction – sifting through data; subject matter experts and academic ownership
- SUNY libraries are collecting Covid examples; there was info on this in our local Delhi Today
- UFS Resolutions:
  - Implementations of 360 reviews of MC SUNY employees and cycle is known how often reviews happen – approved by UFS
  - Holistic Student Space (both physical and online) to serve student wellness needs – approved by UFS
  - Academic Planning for Responding to Future Crises – urges campus admin to have plans for academic areas to handle future issues – approved by UFS; may need to figure out how to do a local resolution on this

- Recognition of Covid 19 Response and Need for Continued Support – reoccurring theme of mental wellness – approved by UFS
- Proposed on the floor – TIAA divestment; proposal to support TIAA divestment from fossil fuels – approved by UFS
- UFS Presider – voted for new presider, but new presider is leaving SUNY so a new election needs to happen; current Presider (Gwen Kay) has fulfilled her term limits
- Questions?
  - Terry – are there plans to moving the plenaries back to face to face? It often takes a while to plan these out. Lisa: They hope to go face to face, but talked about continuing to being online for the Winter plenaries to avoid difficult winter travel.
- Please take a look at the Plenary Report posted on VH.
- Thank you, Lisa, for a thorough report!

### **Local Resolutions Update – Lisa**

- We voted to support a few of the past SUNY UFS resolutions and create local adaptations of these. Resolutions Committee has been working on the language for these.
- Trying to make sure that we clarify what language if UFS Resolution language and what language is the local resolution new language.
- Racial Equity and Social Justice – recognizing what we have in place at SUNY Delhi; tied this to our newly proposed ILO regarding DEI; sent this to Tomas Aguirre and the DEI Advisory Board – collected feedback on this.
- Shared Governance in Times of Extraordinary Challenges – more specific in that it calls out the areas where we want shared governance (e.g. Health and Safety; instructional modality shifts; budgetary/financial deficits)
- Indicated what areas the SUNY Chancellor supports so that this is documented
- Please take these back to your areas for comments and we will vote on them at our last Senate meeting (June 14, 2021)
- Thank you to the Resolutions Committee for all your hard work!
- Lori – Just wanted to thank Lisa for all their hard work at the Plenary because it is a beast of three non-stop days of meetings. Thank you for your thorough meeting minutes!
- Proposal that came in through our Senate Resolutions submissions page. Per our resolution process, people can submit resolution proposals to the Senate. The Senate looks at it and decides if we want to write a resolution on it. We would vote on whether we want it to go forward to the Resolutions Committee, who would transform it to a formal resolution.

- Dan: PRODiG – intended to have the SUNY system represent the diversity of high schools in NYS; specific grant geared toward recruiting more diverse faculty in SUNY; we brought this up three years ago with management and there seemed to be hesitance; PRODiG isn't perfect – it offers 100% funding for first year; 50% second; 25% third and then no funding after that; trying to recruit and retain diverse faculty; not just for women in STEM – but rather for any faculty member within SUNY system; students from diverse backgrounds perform better when you have representation in the faculty;
- Motion: Ericka; second: Jason Cash.
- Discussion:
  - Susan Deane: we looked at this last June. Nursing and Arch openings at the time; but when we looked at the criteria we didn't fit. Is there a PRODiG committee at Delhi? Pres. Laliberte brought it to our attention. Think it's a great program that we should embrace.
  - Lisa T: I hear that there are concerns, but I speak in favor of this. The website talks a lot about under-represented minorities. Two tech schools that didn't apply for it; we were one of the two. It'd be in our best interest to apply for this. We need to get through the logistics to do this.
  - Amanda: Question of timing of our resolution and the application timeline (August 1 it seems)? Don't want our resolution to get in the way of applying.
    - Liz: If we approve this today, we could potentially have something drafted by the Resolutions committee before our last meeting. We could send it out before the last meeting to get feedback ahead of time. And then work with administration to figure out how to make this work.
  - Vote: motion passes.

### **New Business – Liz**

- Alternate Presider: Don's term is over. If anyone wants to run for this position, let us know.
- Encourage you to join the Campus Effectiveness Taskforce.
- Don: If anyone is resigning for Senate, please let us know. If your term is up and you want to rerun, please let us know.

Adjourned at 5:55pm

**Next Meeting: Monday, May 24, 2021 @ 4:30pm (Zoom) (Consultation Business)**