College Senate
Meeting Minutes
31 August 2020

Attendance
Senators Attending via Zoom: E. Frisbee, S. Jones, A. Krause, L. Jones, J. Fishner, L. Tessier, T. Hamblin, E. Wagner, R. Celli, J. Cash, L. Aleksa, D. Gashler, A. Balcom, A. Calabrese, D. Krzyston, M. Wake, K. Dushko, M. Fields, E. Ericson, S. Shoemaker, L. Ciafardoni, W. Shaffer, C. Rossi, M. House, R. Piurowski (proxy held by M. Fields), E. Liberatori, J. Warren, J. Lindsay (proxy held by L. Jones), D. Conklin

Senators Absent: D. Green, S. Babcock,

Guests: S. Deane, T. Jordan, M. Laliberte, T. Aguirre

Meeting called to order at 4:31 pm by Presider, E. Frisbee via Zoom. Welcome back! How are we all feeling? Lots of different feelings out there. Welcome to Dr. Thomas Jordan, our new Provost.

Meeting Minutes
• Motion to approve the 6-11-2020 meeting minutes: W. Shaffer; seconded: J. Cash; approved, 1 abstention

Shared Governance and Senator Training – E. Frisbee
- A modified version of the training that FCCC & UFS created outlining our shared responsibility for and to our campus
- Emphasizing the differences between policy-making and procedure
- The importance of communication and representation
- Decision-making structures: Senate vs Union matters
- Important that each sector understands their role and communicates effectively
- This presentation will also be available on the Vancko Hall Senate page for you to revisit at your leisure

Preferred Name Policy Proposal – presented by T. Aguirre
- This policy and the resolution from the students were posted in Vancko Hall for review prior to the meeting
- Here in lieu of Jarvis, who spearheaded this on the Diversity, Equity, and Inclusion Task Force
- Modeled after other SUNY schools' policies

- Describes the process by which someone can choose to use a preferred name for any reason
- SUNY Faculty Senate also passed a resolution on this in 2015
- Senators: take this policy back to your areas and share this widely with your groups; get feedback for discussion and a vote at the next Senate meeting
- Discussion:
  - Where would this policy live?
    - In multiple places (e.g. Student Handbook, Faculty/Staff Handbook) depending on the audience – would allow anyone part of the community (e.g. faculty/staff/students) to use their preferred name in places where we are not required to use someone's legal name (e.g. legal documents).
    - How can we get this on the books as expediently as possible?
      - We've already been doing it on a case by case basis, so the process is already in place.
    - A lot of times we approve a policy, and then it's unclear where to find it/where it will be posted. It might help to put this information in the policy itself.
  - Need to make sure we can use the preferred name in Vancko Hall, especially when VH is often the classroom space itself.
  - Diversity, Equity, and Inclusion Task Force is an ongoing committee.
  - After this is supported, timeline and work flow for the changed procedures will be forthcoming.

Assessment Steering Committee Senate Representative & UFS Representative – E. Frisbee
- K. Bucci has asked to have a Senate representative on the Assessment Steering Committee (current members already on the committee: A. Balcom, D. Krzyston)
  - E. Wagner volunteered – Thanks, Erin!
  - Motion: T. Hamblin; Seconded: M. Jones – approved.
- Need UFS Rep because that used to be E. Frisbee – 3 year term
  - Would need to vacate current Senate seat and be replaced in your area
  - L. Tessier volunteered and was nominated by T. Hamblin – Thanks, Lisa!
  - Motion: T. Hamblin; seconded: W. Shaffer – approved.
  - Now we'll need a UFS Alternate Rep (because that was L. Tessier) – consider volunteering. The alternate does not vacate their current Senate seat.

Chancellor's Award Executive Committee Report – presented by L. Ciafardoni and C. Rossi
- Procedures for next year came out in July.
- Adjunct award comes in the Fall – due to SUNY by November 9.
- Unclear if CADI will be able to financially fund these awards so we may need to consider alternative fund sources for this year
- New Award: SUNY Shared Governance Award – we could self-nominate for this award in the future

- Please consider nominating an adjunct faculty member ASAP. The requirements and nomination form are online.

Operations – D. Conklin
- 2 faculty at-large positions open
- Faculty Senators for Applied Technology and Nursing are open
- We will conduct elections in a few weeks to give folks time to acclimate to semester and consider running.

Senate Committees – E. Frisbee
- Reminder: each Senator is required to be on a Senate committee. Please be sure to look over the list of committees (available on the website as well as the Senate Bylaws) and think about which you would be interested in volunteering for, if you are not currently on a committee. You may also volunteer for a different committee if you are unsatisfied with your current committee.
  - Terms are 2 years
- We'll check back in on this in the future.

Goals for AY 2020 – 2021 – E. Frisbee
1. Increase Senate Visibility
2. Advocate for effective communication and clear channels of communication
3. Increased delegation of senate items to Senate Committees to research and address
4. COVID-19 impacts on academic employees, programs, curriculum, students, facilities
- Feel free to email concerns from you/your constituents to the collegesenate@delhi.edu

Questions about the Governor's New Policy Re: Covid 19 – M. Laliberte
1) Who is considered in the 5% population and how is that calculated?
   - Anyone who is coming to campus: faculty, staff, on-campus and commuter students
   - Campus population will be anywhere between 900-1600 in the next two weeks as students return
   - Shawn Brislin will be creating a database of students to help track students
   - If/when a campus is on Pause, the minimum will be two weeks. The infection rate will determine how long the Pause will be.
   - We would not wait for the state to tell us to pause, but rather end things sooner.
2) Can you share the communication plan if a similar situation to SUNY Oneonta were to happen here at SUNY Delhi?
   - Unclear what this question means.

- We would communicate our numbers to the campus as we see fit; if only one or two incidents, then perhaps not. We would work with the state health
- How will you communicate positive cases (e.g. separate email, Delhi Today)? How will the community know where we're at?
    i. If 1 case tomorrow, not communicating that.
    ii. Once someone tests positive, we do not control contact tracing. That is handled by the county health department.
    iii. Less about "there was a case" and more about "this kind of behavior is happening on campus. There will be testing going on."
    iv. The database we're creating could be turned into a dashboard, but why do people want to know this? We should continue to practice good social distancing regardless of if we know there are cases.

3) Could weekly updates be placed under the Planning Committees section of the COVID-19 page?
    - Notes for those meetings are posted on the President's website – is this sufficient? – Not everyone was aware that these notes are shared.
    - Covid-19 related policy changes are always sent out separately to the campus communication systems.

Open Discussion

Question to M. Laliberte: Do we have any legal responsibility to report student parties in regard to safety violations?

- We can keep students coming from campus if they have been behaving in unsafe ways (e.g. partying, not social distancing, not wearing masks, etc.).
- Police will be riding around town to monitor the situation
- Students really want to be here and are not looking to mess up.

M. Laliberte: We will be doing surveillance/pool testing of our students once all of our students are on campus (i.e. after September 15). Once a week 150 random students will be swab tested (10% of the population for 10 weeks in order to test 100% of the students by the end of the semester). Students may be coming to class late due to getting tested so please be patient. This is not baseline testing.

Other Announcements – E. Frisbee
- Our Senate Vancko Hall page is updated. Please check this for any potential errors (e.g. misspellings, terms).
- The College Senate website is also revised and up to date – thanks, Kenny Fass!

See you at the next meeting: Monday, September 14, 2020 @ 4:30pm (Zoom)
Meeting adjourned at 6:09pm.