

EOP FINANCIAL APPLICATION

2017-2018 Financial Verification Worksheet



STEP 1 - STUDENT INFORMATION

Last Name	First Name	Delhi Student ID Number (800#)	
Permanent Street Address	Apt. Number	City/State/Zip	Date of Birth
Phone Number to Contact if Questions Arise About This Form (Include Area Code)		Email Address	

STEP 2 – FAMILY/HOUSEHOLD INFORMATION

List people in **your household** who are financially dependent on the same income that supports you – the student. Include:

- Yourself and your parent(s)/step-parent(s)
- Your parent(s) other dependent children, if any, if your parent(s) provide more than half of their support or if the child would be required to provide your parent(s) information if they were filing a FAFSA for 2017 – 2018. Include children who meet either of these standards, even if they do not live with you
- Other people if they now live with you and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.

Include the name of the college for any household member, who will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary education institution between July 1, 2017, and June 30, 2018. ***If more space is needed, attach a separate page.***

Full Name	Age	Relationship	Name of College/Degree Program (If at least half-time 2017-2018)
		Self	SUNY Delhi

STEP 3 – CHILD SUPPORT **PAID** – CALENDAR YEAR 2015

Did your parent(s) pay child support because of divorce or separation during the calendar year 2015? (Do not include support for children included in household size in STEP 4)

_____ **YES**...Complete the table below and continue to STEP 4

_____ **NO**...Continue to STEP 4

Name of Person Listed in STEP 2 Who <u>PAID</u> Child Support	Name of Person to Whom Child Support was <u>PAID</u>	Name of Child for Whom Support Was <u>PAID</u>	Amount of Child Support <u>PAID</u> in 2015

STEP 4 – CHILD SUPPORT **RECEIVED** – CALENDAR YEAR 2015

Did your parent(s) receive child support because of divorce or separation during the calendar year 2015?

_____ **YES**...Complete the table below and continue to STEP 5

_____ **NO**...Continue to STEP 5

Name of Person Listed in STEP 2 Who <u>RECEIVED</u> Child Support	Name of Person for Whom Support Was <u>RECEIVED FROM</u>	Name of Child for Whom Support Was <u>RECEIVED</u>	Amount of Child Support <u>RECEIVED</u> in 2015

STEP 5 – PUBLIC ASSISTANCE INFORMATION IN CALENDAR YEAR 2015

Did any of the persons listed in STEP 2 of this worksheet receive Food Stamps, participate in the Supplemental Nutrition Assistance Program (SNAP), and/or participate in any cash assistance programs such as Temporary Assistance for Needy Families (TANF) in 2015.

___ **YES**...Please submit documentation of the receipt of the benefits listed above during 2015

___ **NO**

STEP 6 – SOCIAL SECURITY INFORMATION – CALENDAR YEAR 2015

Did any of the persons listed in STEP 2 of this worksheet receive any social security benefits in the 2015 calendar year?

___ **YES**...Please submit documentation of the receipt of social security benefits during 2015 (1099 Form) ___ **NO**

STEP 7 – UNTAXED INCOME INFORMATION – CALENDAR YEAR 2015

Did any of the persons listed in STEP 2 of this worksheet receive any untaxed income or benefits in the 2015 calendar year such as disability, worker's compensation, or veteran non-education credit?

___ **YES**...Please submit documentation of the receipt of any untaxed income or benefits during 2015 ___ **NO**

STEP 8 – MONEY AND/OR FINANCIAL SUPPORT RECEIVED OR PAID ON STUDENT'S BEHALF – CALENDAR YEAR 2015

Has any money or financial support been received by student or paid on their behalf (e.g., payment of bills in student's name, rent-free housing, or providing student with groceries) and has not been reported elsewhere on this form.

___ **YES**... Please submit documentation of the receipt of any money received or paid on student's behalf during 2015 ___ **NO**

STEP 9 – STUDENT INCOME INFORMATION – CALENDAR YEAR 2015. Check the correct answer and provide all requested documents. Please note that you may be asked to submit additional documentation.

___ I was not employed and had no taxable income in 2015. You may be asked to submit additional documentation.

___ I worked but I did not and was not required to file (earned less than \$6,300.00) in 2015. You must attach copies of all W-2 forms.

___ I filed a 2015 Federal Income Tax Return. **You MUST do ONE** of the following:

- 1- **Use the IRS Data Retrieval Tool** that is part of FAFSA on the Web. (This is the best way to verify income)
Go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. **OR**
- 2- **Request a Tax Return Transcript**- go to IRS.gov and click on the "Get a Tax Transcript" link. To retrieve your transcript immediately, click on "Get Transcript Online". Make sure to request the "**IRS tax RETURN transcript**" and **not** the "IRS tax account transcript." To request your transcript by mail, call the **IRS at 800-908-9946**

STEP 10 – PARENT INCOME INFORMATION – CALENDAR YEAR 2015. Check the correct answer and provide all requested documents. Please note that you may be asked to submit additional documentation.

___ Neither parent/step-parent listed in STEP 2 were employed and had no taxable income in 2015. Please submit a statement, signed by **you and your student**, explaining how you paid for household expenses in 2015.

___ One or both parent/step-parents worked but they did not and were not required to file in 2015. You must attach copies of all W-2 forms and/or other earning statements.

___ One or both parent/step-parents filed a 2015 Federal Income Tax Return. **ALL tax filers MUST do ONE** of the following:

- 1- **Use the IRS Data Retrieval Tool** that is part of FAFSA on the Web. (This is the best way to verify income)
Go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. **OR**
- 2- **Request a Tax Return Transcript**- go to IRS.gov and click on the "Get a Tax Transcript" link. To retrieve your transcript immediately, click on "Get Transcript Online". Make sure to request the "**IRS tax RETURN transcript**" and **not** the "IRS tax account transcript". To request your transcript by mail, call the **IRS at 800-908-9946**

STEP 11 – Certification and Signatures

By signing this worksheet, we certify that all the information reported on this form is complete and correct.

Student's Signature

Date

Parent's Signature

Date

Parent's Date of Birth

Parent's Social Security Number

RETURN TO: SUNY Delhi
Student Financial Services
454 Delhi Drive
Delhi, NY 13753

FAX TO: 607-746-4208

QUESTIONS?

financialaid@delhi.edu

607-746-4570