

Next Step to becoming an EOP Student



EOP applicants must meet both academic and financial criteria to be accepted into the EOP program. Congratulations on meeting the academic criteria. What is your next step?

You are also required to file a FAFSA (Free Application for Federal Student Aid), complete the enclosed Dependent Verification Worksheet, and submit additional documentation. Outlined below is a list of all required information and the documentation that will satisfy the required information.

<u>Required Information</u>	<u>Acceptable Documentation</u>
Additional Members in Household	Birth certificates, marriage certificates, third party verification, or custody orders <u>ALONG WITH</u> Proof of income, or lack thereof for each individual This may include: Tax return transcripts or school records
Verification of Household Income	Tax Return Transcripts for each household member that filed taxes Account Transcripts and IRS 1040 forms are NOT acceptable
Verification of No Income	Every household member over the age of 18 that did not file taxes must complete IRS form 4506-T verifying their status (http://www.irs.gov/pub/irs-pdf/f4506t.pdf)
Child Support, Maintenance	Court orders
Public Assistance (TANF, SNAP, etc.)	Letter from the appropriate agency stating applicable year's total and the names of each recipient
State or Federal Untaxed Income (Social Security retirement, SSI, SSD, VA Pension, VA non-educational benefits)	Letter from the appropriate agency stating applicable year's total and the names of each recipient
Pension, annuity or unemployment benefits, disability benefits	<u>If not already reported on a tax return</u>, you must provide a letter from the appropriate institution stating applicable year's total award and the names of each recipient
Unusual Circumstances	Notarized letters, statements, etc., that supports individual's claims

Once you have completed the required paperwork, you will then be required to have an interview with one of our EOP counselors. **The EOP office will make the final decision regarding your acceptance into the EOP program.** Note: SUNY Delhi accepts a limited number of EOP students so time is of the essence.

Should you have any questions, please feel free to contact our Student Financial Services office at 607-746-4570 or financial@delhi.edu.

Frequently asked questions

1. How do I know my Delhi 800 Number?

- a. You can find your student ID number on the enclosed acceptance letter in the paragraph labeled - **Gain access!** Please note that we cannot give this information over the telephone because of privacy regulations .

2. Who can file as Head of Household?

- a. Only separated or unmarried individuals.
 - i. Married couples must file as married filing joint, or married filing separately.
 - ii. For more information pertaining to filing federal income taxes, please read through Publication 501 located on the IRS website http://www.irs.gov/publications/p501/ar02.html#en_US_2013_publink1000220687

3. My parents claimed me on their federal income taxes, do I still have to file?

- a. If you made the federally mandated income amount (\$6100) or more, you are required, by law to file taxes. Your parents may still claim you; however your income is calculated separately.

4. What if I am no longer receiving Public Assistance?

- a. The Educational Opportunity Program offers assistance to those who show a history of economic disadvantages. We require a letter from the appropriate agency from any time during the previous two years indicating each recipient and the total award received. We will also need a copy of the denial letter indicating when the assistance will cease.

5. How do I get my tax return transcript?

- a. You can either fill out IRS Form 4506 , visit <http://www.irs.gov/Individuals/Get-Transcript> or call the IRS at 800-908-9946. Make sure you request IRS **Tax Return Transcript**; we will not accept any Tax Account Transcripts. We cannot accept your 1040.

6. How long does EOP last for?

- a. The student's entire academic career, as long as the student meets the standards set by Educational Opportunity Program counselors.