

Course Justificaiton Form

Use this form to justify the inclusion of coursework that you will be submitting for transfer equivalancy. Justification for inclusion of such coursework will be assessed by the Transfer Coordinator and the Architecture Department faculty. The course justification process represents an evaluation of the student's currency in the subject matter relevant to the pursuit of the Bachelors of Architecture degree.

The information is required when transfer credits or courses are being considered for credit will be counted towards one of the following courses:

- ARCH 305 - Topics in Theory
- ARCH 350 - Sustainable Systems II
- ARCH 401 - Portfolio Preparation
- ARCH 410 - Professional Practice
- ARCH 330 - Architectural Design III
- ARCH 370 - Architectural Design IV
- ARCH 430 - Architectural Design V
- ARCH 470 - Architectural Design VI

Last Name

First Name

Date

Please list the insitution you took the course, the title of the course taken, and what course the transfer credits you would like the courses applied to below:

INSTITUTION	TITLE OF TRANSFER COURSE	TITLE OF COURSE TO BE JUSTIFIED	YEAR TAKEN

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Required Documentation:

Cover Letter

8.5 x 11, with name, date, last six digits of your Delhi ID number if you have it, your contact information, and the name and contact of the Program Director for Architecture.

Course Justification Write Up

A course justification must be submitted for each relevant course, detailing how the course objectives, assignments, and content correspond to the course for which you are seeking credit (see transfer policy for more details).

Academic Records

Unofficial copy of transcript(s) from prior institution(s) for transfer credit evaluation

Course Syllabi

The course outline showing course content, required reading, course schedule, learning outcomes, etc.

Work Portfolio (For Credit of Advanced Design Studios)

If the course was a studio, building construction, or visualization course, this must be graphic material showing not just the final work but also all relevant assignments for the semester.

If the course was a lecture course, it should include homework, exams and other projects that demonstrate an understanding of the course content. A course with mixed content must include both types of material.