

**ACADEMIC POLICY: NEW PROPOSAL FORM**

To: Administrative Assistant to the Provost:

From (name and position on campus):

Email:

Date:

Subject: New Academic Policy

**SECTION OF THE ACADEMIC POLICIES HANDBOOK WHERE NEW POLICY** APPLIES (If unsure, please leave blank):

**PROPOSED TITLE OF THE SECTION OF NEW POLICY:**

**PROPOSED NEW POLICY:**

**RATIONALE:**

**IMPACT ON ACADEMIC POLICIES:**