December 18, 2024

111 Catskill Hall, 454 Delhi Drive Delhi, New York 13753 Phone: (607) 746-4630 Email: reslife@delhi.edu http://www.delhi.edu/reslife

## IF YOU LIVE IN THE RESIDENCE HALLS, PLEASE READ THE FOLLOWING INFORMATION CAREFULLY.

To avoid unnecessary charges to your student account, please follow the procedures outlined below.

As a result of your dismissal from the College and in line with the <u>2024-2025 Housing Policy Guide</u>, you are required to remove all personal belongings from your residence hall room. Please note that access to your building will not be granted without an appointment, so be sure to schedule one before arriving.

## If you are NOT appealing your dismissal from college:

To schedule a time to pack up your belongings, please use the link provided at the bottom of this letter or on the Academic Dismissal webpage. Once you schedule your appointment, a Residence Life staff member will reach out to confirm and share additional details and instructions. Please note that if you arrive without an appointment, assistance may not be available.

You <u>must</u> remove your belongings on Friday, January 3, 2025 or Saturday, January 4, 2025 between 1:00pm and 4:00pm to avoid charges.

If you are unable to remove your belongings by Saturday, January 4, 2025, Residence Life staff will pack and remove them for you. Please note that cleaning fees will apply, and a storage fee of \$25.00 per day will be charged to your student account starting January 5, 2025. SUNY Delhi is not responsible for any belongings that are packed and stored. Any items not claimed or picked up by January 31, 2025, will be discarded at the College's discretion.

## If you ARE APPEALING your dismissal from college:

You will receive an email notification on January 9 regarding the outcome of your appeal. We encourage you to prepare for the possibility that your appeal may not be granted. If your appeal is denied, please use the link provided at the bottom of this letter or on the Academic Dismissal webpage to schedule an appointment with Residence Life to pack up your belongings on:

You <u>must</u> remove your belongings on Friday, January 10 between 1:00pm and 4:00pm or Saturday, January 11 between 9:00am and 12:00pm to avoid charges.

Please ensure that you remove your belongings and return your room key by Saturday, January 11, 2025, to avoid the charges mentioned above. If we need to pack and store your items, SUNY Delhi cannot assume responsibility for them. Any items not claimed or picked up by January 31, 2025, may be discarded at the College's discretion.

Thank you for your attention to this matter. If you have any questions, please contact the Office of Residence Life at ResLife@delhi.edu or 607-746-4630.

Sincerely,

ason Fishner

Director of Residence Life

To schedule a pick-up appointment, go to <a href="http://www.delhi.edu/pickup">http://www.delhi.edu/pickup</a> and complete the online form.