



## How to Register for Classes

Please enter your User Identification Number (ID) and your Personal Identification Number (PIN). When finished, select Login.

To protect your privacy, please Exit and close your browser when you are finished.

\* **Please Note: Do not use slashes or dashes as part of your PIN.**

\* **After three unsuccessful attempts to login, your account will be locked.**

\* **If you do not know your PIN, enter your ID and select Forgot PIN.**

User ID:

PIN:

Login

[Forgot PIN?](#)

1. Sign in to [Bronco Web](#) using your SUNY Delhi 800# and PIN number

[Personal Information](#) [Student Services & Financial Aid](#)

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### Main Menu

[Personal Information](#)

Update address; Update phone or social security number change information; Change your PIN; Customize your directory profile.

**[Student](#)**

[Apply for Adm...](#)

[Financial Aid](#)

Apply for Financial Aid; View financial aid status and eligibility, accept award offers, and view loan applications.

[Connect to Vancko Hall / Moodle](#)

Provide course files, discussions, quizzes, gradebook and more! " [How to login into the new version of Vancko Hall](#)

[NY-ALERT: Emergency Contact Information](#)

Enroll and update contact information to receive E-Mail, Voice and Text Messaging Alerts during Campus Emergencies

[Return to Homepage](#)

2. Click on '*Student*'

## Student Services

### Admissions

How to Apply for Admission

### Registration

Check your registration

### Student Records

View your holds, grades, transcripts and account summary

### Student Account

View your account summaries, statement/payment history and tax information

### Financial Aid

Apply for Financial Aid; View financial aid status and eligibility, accept award offers, and view loan applications.

### Health Center

Meningitis Immunization Survey

### FACTS Payment Plan

Use E-Cashier to set up your Payment Plan using your Checking/Savings Account or your Credit Card Number

### Barnes & Noble - Books

Barnes & Noble - Purchase Course Books

### Parking Permit

Bringing a car to campus? Register your vehicle and purchase your parking permit online. (Pick up your pre-paid permit at North Hall.)

3. Click on 'Registration'

RELEASE: 8.5.4

## Registration

Web registration for the Fall 2013 and Summer 2013 semesters begins March 25, 2013. Current students enroll on a priority basis based on credit hours completed and in progress. All students should meet with their academic advisor prior to their registration appointment to develop their Fall and/or Summer 2013 class schedule and receive their alternate PIN and registration appointment date. If you should have any questions about the registration process, please consult with your advisor.

**ATTENTION: You are ultimately responsible for your schedule. You must register for the classes you need and withdraw from those that you chose not to complete.**

Please note that your schedule is subject to change due to changes in course offerings. Please be certain to re-review your schedule prior to the start of the new term.

If you are planning to repeat a course, please discuss this with your academic advisor. Unless you received a failing grade ("F") the first time, or your major requires a certain grade in the course, you may put your financial aid in jeopardy by repeating the course.

All students living off campus should complete a local address and telephone number form at the Records and Registration Office, Bush Hall 124 if your off-campus address has changed. Local address can also be updated via Bronco Web.

**FALL 2013:** WEB registration for Fall 2013 will open on March 25, 2013 at 9:00am for BSN students and on April 8, 2013 at 12:30pm for all other students by appointment. WEB registration for Fall 2013 will close on September 6, 2013 at 4:30pm.

First semester entering students, including first term transfers and readmitted student, may print their final schedule from the web but will not be permitted to make adjustments to their schedule via the web. All requests for adjustments must be made to your Division Office.

**SUMMER 2013:** WEB registration for Summer 2013 will open on March 25, 2013 at 9:00am for BSN students and on April 8, 2013 at 12:30pm for all other students by appointment. WEB registration for Summer 2013 will close on the Friday before the summer session begins. WEB dropping for Summer 2013 will close on the first Friday after the summer session begins.

**Course Books:** [Clicking here](#) will bring you to a web page that will give you the opportunity to be linked to our [campus bookstore website](#) where you can view and/or purchase course textbooks. If you are not yet registered for classes you can search for textbooks by selecting a term, subject, course, and section. If you are registered for classes this link will provide you with a list of textbooks for each class. The campus bookstore website is external to Bronco Web, and is the sole responsibility of the campus bookstore (Barnes and Noble).

### Select Term

Add or Drop Class

Look Up Classes

Change Class Options

Week at a Glance

Student Detail Schedule

Registration Fee Assessment

Registration Status

Update Student Term Data

Active Registration

4. Click on 'Select Term'

Personal Information Student Services & Financial Aid

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### Registration Term

Select a Term:

Submit

5. Select a Term

6. Click on 'Submit'

## Registration

Web registration for the Fall 2012 and Summer 2012 semesters begins March 26, 2012. Current students enroll on a priority basis based on credit hours completed and in progress. All students should meet with their academic advisor prior to their registration appointment to develop their Fall and/or Summer 2012 class schedule and receive their alternate PIN and registration appointment date. If you should have any questions about the registration process, please consult with your advisor.

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All students living off campus should complete a local address and telephone number form at the Records and Registration Office, Bush Hall 124 if your off-campus address has changed. Local address can also be updated via Bronco Web.

**FALL 2012:** WEB registration for Fall 2012 will open on March 26, 2012 at 12:01am by appointment. WEB registration for Fall 2012 will close on September 07, 2012 at 4:30pm.

First semester entering students, including first term transfers and readmitted student, may print their final schedule from the web but will not be permitted to make adjustments to their schedule via the web. All requests for adjustments must be made to your Division Office.

**SUMMER 2012:** WEB registration for Summer 2012 will open on March 26, 2012 at 12:01am by appointment. WEB registration for Summer 2012 will close on the Friday before the summer session begins. WEB dropping for Summer 2012 will close on the first Friday after the summer session begins.

**Course Books:** [Clicking here](#) will bring to you to a web page that will give you the opportunity to be linked to our [campus bookstore website](#) where you can view and/or purchase course textbooks. If you are not yet registered for classes you can search for textbooks by selecting a term, subject, course, and section. If you are registered for classes this link will provide you with a list of textbooks for each class. The campus bookstore website is external to Bronco Web, and is the sole responsibility of the campus bookstore ([Barnes and Noble](#)).

[Select Term](#)  
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7. Click on 'Registration Status'

RELEASE: 8.5.4

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Registration Status for May 15, 2013 09:51 am

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**FALL 2012:** WEB registration for Fall 2012 will open on March 26, 2012 at 12:01am by appointment. WEB registration for Fall 2012 will close on September 07, 2012 at 4:30pm.

**SUMMER 2012:** If you selected to view your registration status for the Summer 2012 term, the date range below represents the maximum allowable timeframe for the entire summer term. Individual sessions within the summer term have specific deadlines by which you can add and/or drop classes. Please refer to the Summer 2012 Class Schedule link at [www.delhi.edu/current\\_students](http://www.delhi.edu/current_students) or [www.delhi.edu/summer](http://www.delhi.edu/summer) for additional details.

WEB registration for Summer 2012 will close on the Friday before the summer session begins. WEB dropping for Summer 2012 will close on the first Friday after the summer session begins.

**You may register during the following times**

From	Begin Time To	End Time
Mar 28, 2012 12:01 am	Sep 07, 2012 04:30 pm	

- ✓ You have no Holds which prevent registration.
- ✓ Your Academic Standing permits registration.
- ✓ Your Student Status permits registration.

Your Class for registration purposes is Junior.

**Earned Credit**

Level	Type	Hours
Undergraduate-Bachelor Program	Institutional	30.000
Undergraduate-Bachelor Program	Transfer	54.000

**Curriculum Information**

**Current Program**  
Bachelor of Business Admin.

**Level:** Undergraduate-Bachelor Program  
**Program:** BBA - Business & Tech Mgt  
**Admit Term:** Fall 2011  
**Admit Type:** Schenectady Accept  
**Catalog Term:** Fall 2011  
**College:** Business Management  
**Campus:** Off Campus  
**Major:** Business & Tech Mgmt-Off Site

[ View Holds | Add or Drop Classes ]

8. If your Status is Ok, Click on 'Add or Drop Classes'

9. Click on 'View Holds' if your status is not OK. You will need to speak with the originator of the hold before you can register

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Alternate PIN Verification

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Please enter your Alternate PIN to access your account.

Alternate PIN:

10. Enter your Alternative Pin (distributed by your adviser)

11. Click on 'Submit'

Personal Information Alumni Services **Student Services & Financial Aid** Faculty Services

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**Add or Drop Classes for** 800061537 Betti J. Padgett  
Summer 2013  
May 15, 2013 03:19 pm

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

After completing all course registrations, please re-display your schedule and check it carefully to make sure all courses appear. If any ERROR messages appeared during the building of your schedule, some sections may not have been successfully added to your schedule.

When selecting a course which has both Lecture and Laboratory sections, you MUST select CRNs for both types of section, otherwise you will get a "Link Error". If you are informed that one of the sections conflicts with your schedule, you must re-select both section types, once you find an alternate to the conflicting section.

Ad

CRN

12. Add the 5 digit CRNs into these field boxes

Submit Changes Class Search

If you don't know the CRN of a class, Click on 'Class Search'

[View Holds](#) | [Change Class Options](#) | [Registration Fee Assessment](#)

13. Click on 'Submit Changes'. This will conclude the process *OR* let you know if you made any errors.

14. After you have added your classes, you may return to the menu and review your schedule by selecting '*Student Detail Schedule*'.

- If changes need to be made then select '*Add or Drop Classes*'
- If your schedule is OK, then select '*Week at a Glance*' for a print friendly view
- **NOTE:** Your schedule is subject to change due to changes in course offerings  
Your Final Schedule will be available on the WEB after 5:00pm on the Thursday before classes begin