



## HAVE YOU TRIED NYS PAYROLL ONLINE?

SUNY Delhi in conjunction with the Office of the New York State Comptroller have teamed up to implement a new service, NYS Payroll Online, that allows you to view and update your employee payroll information and **opt out of paper statements**. It also gives you greater control in managing your tax withholdings.

### YOU CAN:

- View and print your pay statement
- Opt out of receiving a paper pay statement
- View and print current and prior year W-2s
- Update your email address
- Change your tax withholdings



### Opt out by January 3 for your chance to win great prizes!

- FitBit, donated by CADI
- \$50 Cash
- \$25 Gift Card to Signatures Cafe'
- 3- \$20 Barnes & Noble Gift Cards

*Thank you to our sponsors!*

### How to Sign Up

To access NYS Payroll Online go to:

[www.suny.edu/hrportal](http://www.suny.edu/hrportal) and click on the NYS Payroll Online icon

Visit SUNY Delhi's Payroll webpage to learn how to use this new feature at:

[www.delhi.edu/administration/human\\_resources/payroll.php](http://www.delhi.edu/administration/human_resources/payroll.php)

and click on NYS Payroll Online Self-Service Training Guide

access the Training Guide here:

