

**Chancellor’s Awards for Excellence and Distinguished Professorships**  
(updated October 9, 2014)

Award	Eligibility Criteria	Selection Criteria	Required Documentation
Excellence in Classified Service	<ul style="list-style-type: none"> <li>▪ Must have completed 3 years of continuous full time permanent service in the classified service position for which they are nominated.</li> <li>▪ Not a previous winner.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continuously demonstrated outstanding achievement, skill and commitment to excellence in fulfilling the job description for the position held.</li> <li>▪ Excellence in activities beyond the scope of the job description.</li> <li>▪ Creativity and flexibility in performing his or her position.</li> <li>▪ Exemplary customer service.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Resume or CV</li> <li>▪ At least three letters of recommendation addressing selection criteria.</li> <li>▪ For more information, see: <a href="http://system.suny.edu/communitycolleges/classified-service-awards/">http://system.suny.edu/communitycolleges/classified-service-awards/</a></li> </ul>
Excellence in Faculty Service	<ul style="list-style-type: none"> <li>▪ Three academic years of full time service during the past five years.</li> <li>▪ Recipients of an excellence award may not be nominated for another excellence award within a five year interval.</li> <li>▪ Recipients may not be re-nominated for an award in the same category</li> <li>▪ Full-time teaching faculty carrying full time teaching load.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Consistently superior service</li> <li>▪ May include service to the campus, the State University, the local community or contributions at the regional, state-wide, national or international levels.</li> <li>▪ Service must exceed the work generally considered to be part of basic professional obligation.</li> <li>▪ Service must exceed that for which faculty are normally compensated.</li> <li>▪ Outstanding achievement and skill in providing leadership, outreach, or other University and/or community service or extraordinary service and leadership in the nominee’s professional organization.</li> <li>▪ Scope of service must extend over multiple years, must be geared toward effecting positive change, must involve the generous giving of personal time.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Resume or CV</li> <li>▪ At least three letters of recommendation addressing selection criteria.</li> <li>▪ For more information, see: <a href="http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/">http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/</a></li> </ul>
Excellence in Professional Service	<ul style="list-style-type: none"> <li>▪ 3 years full time service in the service position for which they are nominated during the last five years.</li> <li>▪ Not a previous winner.</li> <li>▪ More than 50% of the assignment is non-teaching</li> <li>▪ Directors of Libraries are eligible</li> </ul>	<ul style="list-style-type: none"> <li>▪ Performs superbly within the position held.</li> <li>▪ Demonstrates excellence beyond the position description</li> <li>▪ Satisfies standards in a creative and innovative fashion while demonstrating flexibility and adaptability to institutional needs</li> <li>▪ Capabilities and accomplishments in areas of leadership, decision making and problem solving.</li> <li>▪ Evidence includes professional recognitions, initiation of ideas, development of proposals, and committee activities.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Resume or CV</li> <li>▪ At least three letters of recommendation addressing selection criteria.</li> <li>▪ For more information, see: <a href="http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/">http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/</a></li> </ul>
Excellence in Librarianship	<ul style="list-style-type: none"> <li>▪ Three years of full time service during the last five years.</li> <li>▪ Recipients of an excellence</li> </ul>	<ul style="list-style-type: none"> <li>▪ Skill in librarianship – ability to perform this function in a creative and innovative fashion that is of outstanding quality.</li> <li>▪ Service to the University and the Profession– generous with personal time and easily accessible; flexible and adapt readily to the needs of the library, the College and</li> </ul>	<ul style="list-style-type: none"> <li>▪ Resume or CV</li> <li>▪ At least three letters of recommendation addressing selection criteria.</li> <li>▪ For more information, see:</li> </ul>

	<p>award may not be nominated for another excellence award within a five year interval.</p> <ul style="list-style-type: none"> <li>▪ Recipients may not be re-nominated for an award in the same category</li> <li>▪ Full-time appointment as a professional librarian.</li> <li>▪ Must possess an MLS degree.</li> <li>▪ Head of campus library ineligible</li> </ul>	<p>constituents served.</p> <ul style="list-style-type: none"> <li>▪ Scholarship and continuing professional growth – must keep abreast of developments in field and use relevant contemporary data in relation to work (includes publications, membership/work in professional organizations, attendance at meetings, etc.</li> </ul>	<p><a href="http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/">http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/</a></p>
Excellence in Scholarship and Creative Activities	<ul style="list-style-type: none"> <li>▪ Three academic years of full time service during the last five years.</li> <li>▪ Recipients of an excellence award may not be nominated for another excellence award within a five year interval.</li> <li>▪ Recipients may not be re-nominated for an award in the same category</li> <li>▪ Full-time teaching tenured or tenure track faculty.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Outstanding scholarly and creative productivity, conducted in addition to teaching.</li> <li>▪ For scholarship (research in the sciences, social sciences, and humanities) – An excellent sustained record of research publications in peer-reviewed journals, and/or research monographs, and/or research-oriented texts; or a record of presenting at national and/or international conferences, presentation of papers published in conference proceedings and/or digests, patents awarded, grants secured, and citation of work by individuals or groups other than the nominee’s collaborators.</li> <li>▪ For creative productivity (generally the fine or performing arts of those fields where creative productivity constitutes scholarship e.g., culinary arts – A record of excellence in creative activity appropriate for the specific field or discipline, such as exhibitions, shows, performances, productions, and stage work, or a record demonstrating evidence of critical reviews, grants, inclusion of works in permanent collections, retrospectives, and other forms of external recognition and acclaim.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Resume or CV</li> <li>▪ At least three letters of recommendation addressing selection criteria.</li> <li>▪ For more information, see: <a href="http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/">http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/</a></li> </ul>
Excellence in Teaching	<ul style="list-style-type: none"> <li>▪ Three academic years of full time service during the last five years.</li> <li>▪ Recipients of an excellence award may not be nominated for another excellence award within a five year interval.</li> <li>▪ Recipients may not be re-nominated for an award in the same category</li> <li>▪ Full-time teaching tenured or tenure track faculty.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Superb classroom performance.</li> <li>▪ Flexible instructional policy that adapts readily to student needs, interests, problems.</li> <li>▪ Mastery of teaching techniques.</li> <li>▪ Scholarship in own field/keeps abreast and uses relevant contemporary data in teaching.</li> <li>▪ Evidence of publications, grants, presentations at conferences, artistic productions, etc.</li> <li>▪ Student services – generous with personal time, easily accessible outside of class, demonstrates continual concern for students’ intellectual growth (e.g. office hours, conferences, special meetings, student advisement)</li> <li>▪ Sets high standards for students and helps them attain academic excellence. Higher than average quantity and quality of work expected of students.</li> <li>▪ Active work with individual students to help them improve performance.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Resume or CV</li> <li>▪ At least three letters of recommendation addressing selection criteria.</li> <li>▪ Information about different courses taught, number of students per course and different teaching techniques employed in the various courses.</li> <li>▪ Student evaluations for several different courses over a period of several different years.</li> <li>▪ Grading distributions for all courses in at least two recent years.</li> <li>▪ Information about accomplishments of</li> </ul>

			<p>students, including placement and achievement levels.</p> <ul style="list-style-type: none"> <li>For more information, see: <a href="http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/">http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/</a></li> </ul>
Excellence in Adjunct Teaching	<ul style="list-style-type: none"> <li>Must be Adjunct Faculty as generally defined by SUNY Delhi.</li> <li>Cannot be serving in a full-time academic or professional position</li> <li>Must have taught, over the preceding five years, a total of courses equivalent to one-half of a three-year full-time teaching load in the appropriate department.</li> <li>May serve in adjunct roles at other educational institutions</li> <li>Must be employed by SUNY Delhi at the time of the nomination</li> </ul>	<ul style="list-style-type: none"> <li>The primary criterion is skill in teaching.</li> <li>Teaching Techniques and Representative Materials – there must be positive evidence that the candidate performs superbly in educational environments.</li> <li>The nominee must maintain instructional policies that adapt readily to student needs, interests and problems.</li> <li>Mastery of teaching techniques must be demonstrated and substantiated.</li> <li>Candidates' evaluations of students' work must be strongly supported by evidence. When available, student evaluations (in the form of student questionnaires administered and compiled by persons other than the nominee) may provide a clear idea of the nominee's effectiveness in teaching.</li> </ul> <p>Additional consideration, as appropriate, may be given to:</p> <ul style="list-style-type: none"> <li>Outstanding support for the intellectual growth of individual students;</li> <li>Demonstrated use of relevant contemporary data from their discipline(s) in their teaching. Evidence may be scholarly and/or widely recognized experience in the field.</li> <li>Number of students per course; and</li> <li>Different teaching techniques employed.</li> </ul>	<ul style="list-style-type: none"> <li>Resume or CV</li> <li>At least three letters of recommendation addressing selection criteria.</li> <li>For more information, see: <a href="http://system.suny.edu/academic-affairs/faculty-staff-awards/excellence-in-adjunct-teaching/">http://system.suny.edu/academic-affairs/faculty-staff-awards/excellence-in-adjunct-teaching/</a></li> </ul>
Distinguished Service Professorship	<ul style="list-style-type: none"> <li>Must have held rank of full professor for at least 5 years.</li> <li>Three years full time SUNY Delhi service.</li> <li>Ten years full time SUNY service.</li> </ul>	<ul style="list-style-type: none"> <li>Consistently superior service</li> <li>May include service to the campus, the State University, the local community or contributions at the regional, state-wide, national or international levels.</li> <li>Service must exceed the work generally considered to be part of basic professional obligation.</li> <li>Service must exceed that for which faculty are normally compensated.</li> <li>Outstanding achievement and skill in providing leadership, outreach, or other University and/or community service or extraordinary service and leadership in the nominee's professional organization.</li> <li>Scope of service must extend over multiple years, must be geared toward effecting positive change, must involve the generous giving of personal time.</li> <li>Service involves application of intellectual skills drawing from the candidate's scholarly and research interests to issues of public concern.</li> </ul>	<ul style="list-style-type: none"> <li>Resume or CV</li> <li>At least three letters of recommendation addressing selection criteria.</li> <li>For more information, see: <a href="http://system.suny.edu/academic-affairs/faculty-staff-awards/distinguished-faculty-ranks/">http://system.suny.edu/academic-affairs/faculty-staff-awards/distinguished-faculty-ranks/</a></li> </ul>

Distinguished Teaching Professorship	<ul style="list-style-type: none"><li>▪ Must have held rank of full professor for at least 5 years.</li><li>▪ Three years full time SUNY Delhi teaching.</li><li>▪ Ten years full time SUNY teaching.</li></ul>	<ul style="list-style-type: none"><li>▪ Skill in teaching.</li><li>▪ Evidence that nominee’s work has elevated the standards of colleagues at Delhi or the field in general.</li><li>▪ Mastery of subject matter, sound scholarship and service</li><li>▪ Evidence of involvement for substantial period of time in developing or promoting excellence in teaching through pedagogical methods and/or principles or in substantive educational enhancement either in their disciplines or to meet community needs on a regional, national or international level.</li></ul>	<ul style="list-style-type: none"><li>▪ Resume or CV</li><li>▪ Summary of course evaluations for several different courses over a period of several years.</li><li>▪ At least four, but not more than six, internal letters of recommendation addressing selection criteria. One of those letters must be from the Provost, one from the dean or department chair, and at least two must be from students.</li><li>▪ At least five, but no more than eight, external letters of recommendation; two from former students. These letters of recommendation must be accompanied by CV and must be from individuals whose own status or accomplishment is appropriate to a promotion at this level.</li><li>▪ Information about different courses taught, number of students per course and different teaching techniques employed in the various courses.</li><li>▪ For more information, see: <a href="http://system.suny.edu/academic-affairs/faculty-staff-awards/distinguished-faculty-ranks/">http://system.suny.edu/academic-affairs/faculty-staff-awards/distinguished-faculty-ranks/</a></li></ul>
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