

SUNY Delhi Student ID									
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2021-2022 Financial Aid Special Conditions Form

Student Financial Services realizes that families sometimes experience unforeseen circumstances and/or expenses during an academic year. This form is designed to help address your need for special consideration of financial aid eligibility. This review does not affect NYS awards and additional documentation may be requested. **Incomplete submissions will not be reviewed. Please review the steps below and submit all required information.**

Student Name: _____

STEP 1 – Letter of Explanation

Please provide a signed statement explaining your situation. The statement should be as specific as possible and include important details as to what changed, why and the dates changes occurred.

STEP 2 – Required Tax Documents

Please provide the following tax documents for the individual or family members who have experienced a special circumstance:

- Signed copy of 2019 & 2020 Federal Tax Returns
- Include copies of all schedules
- Copies of all 2019 & 2020 W-2 forms

STEP 3 – Special Circumstance for Consideration

Please check the condition(s) below that applies and submit **all** documentation required.

- Loss of Employment**
- Termination notice from employer on company letter head stating the last date of employment
 - Statement of Unemployment Benefits
 - Proof of severance pay
 - Copies of most recent pay stubs for each job showing year-to-date earnings for 2021 (if applicable)
 - *Must complete Section D on the back of this form if loss occurred towards the end of or after 2020*
- Loss of Income** (unemployment, worker’s compensation, disability or child support)
- Proof of cancellation or reduction
 - *Must complete Section D on the back of this form if loss occurred towards the end of or after 2020*
- Medical Expenses** (uninsured medical expenses or catastrophic event)
- Copies of uninsured medical expenses and proof of payment
- Separation or Divorce after submitting the 2021-2022 FAFSA**
- Copy of the divorce decree or legal separation agreement **OR**
 - Receipts showing different addresses if separated and one of the partners has left the household for an infinite period and marriage is severed (example: lease agreements, utility bills)
 - Proof of child support received or paid
- Death of a Parent after submitting the 2021-2022 FAFSA**
- Copy of Death Certificate
- Other:** _____

STEP 4 – Estimate of calculated income for calendar year 2021:

Only complete this section if you checked the box for Loss of Employment or Loss of Income in Section C AND the loss occurred towards the end of or after 2020.

Income received from all sources from January 1, 2021 – June 30, 2021

(Do not complete until after June 30, 2021)

	Student	Parent 1/Spouse	Parent 2
1. Income from Working	\$ _____	\$ _____	\$ _____
2. Worker’s Compensation	\$ _____	\$ _____	\$ _____
3. Unemployment Benefits	\$ _____	\$ _____	\$ _____
4. Severance Benefits	\$ _____	\$ _____	\$ _____
5. Social Security Benefits	\$ _____	\$ _____	\$ _____
6. Disability Benefits	\$ _____	\$ _____	\$ _____
7. Child Support	\$ _____	\$ _____	\$ _____
8. Other Income or Benefits	\$ _____	\$ _____	\$ _____

Estimated anticipated income from all sources from July 1, 2021 to December 31, 2021

(Do not complete until after June 30, 2021)

	Student	Parent 1/Spouse	Parent 2
1. Income from Working	\$ _____	\$ _____	\$ _____
2. Worker’s Compensation	\$ _____	\$ _____	\$ _____
3. Unemployment Benefits	\$ _____	\$ _____	\$ _____
4. Severance Benefits	\$ _____	\$ _____	\$ _____
5. Social Security Benefits	\$ _____	\$ _____	\$ _____
6. Disability Benefits	\$ _____	\$ _____	\$ _____
7. Child Support	\$ _____	\$ _____	\$ _____
8. Other Income or Benefits	\$ _____	\$ _____	\$ _____

STEP 5 - Signatures

The information provided on this form is true and complete to the best of my knowledge. I agree to notify the Financial Aid Office at SUNY Delhi of any error or omission in the above information, or of any further circumstances that may affect the accuracy of the above provided information. I understand that failure to comply with this agreement could result in forfeiture of financial aid eligibility of the student.

Student Signature

Date

Parent/Spouse Signature

Date

Return all documentation to:

**SUNY Delhi
Student Financial Services
454 Delhi Drive
Delhi, NY 13753-4454
Phone: 607-746-4570**

Secure Upload: www.delhi.edu/finaid-upload