



SUNY Delhi Student ID									
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2022-2023

Cost of Attendance (COA) Adjustment Request Form

Students receiving financial aid are assigned an estimated budget, often referred to as the Cost of Attendance (COA). The COA includes but is not limited to, tuition and fees, room and board, books and supplies, personal expenses, and transportation. If your estimated COA does not adequately reflect your educational expenses for the academic year you may submit this form to justify your additional expenses. COA increases can only be approved for the additional cost that exceeds the current budgeted amount within the COA. Please note an increase to your COA does not directly increase your financial aid but may provide an increase to your budget to allow for additional aid opportunities, such as increased loan borrowing.

SECTION 1 – STUDENT INFORMATION

Name: _____

SECTION 2 – SEMESTER

Please indicate which semester's COA you are looking to adjust

☐ Fall 2022 Only

☐ Spring 2023 Only

☐ Full Academic Year

SECTION 3 – ADDITIONAL EXPENSES

	Additional Expenses	Required Documentation
<input type="checkbox"/>	Tuition and/or fees exceeding your standard COA budget	<ul style="list-style-type: none">None if listed on your semester bill
<input type="checkbox"/>	Rent and Utilities	<ul style="list-style-type: none">Signed lease and/or utility bills
<input type="checkbox"/>	Books and Supplies	<ul style="list-style-type: none">Receipts for books and supplies and/or proof of cost for books and supplies if prior to purchasing
<input type="checkbox"/>	Computer/Laptop	<ul style="list-style-type: none">Receipt or proof of cost if prior to purchasing
<input type="checkbox"/>	Transportation	<ul style="list-style-type: none">Receipts and/or other supporting documentation
<input type="checkbox"/>	Uninsured Medical Costs Paid Out of Pocket	<ul style="list-style-type: none">Copies of uninsured medical expenses and proof of payment that occurred during the academic year
<input type="checkbox"/>	Child Care or Dependent Care	<ul style="list-style-type: none">Documentation for child/dependent care expenses
<input type="checkbox"/>	Other (Note: Not all expenses can be included in COA)	<ul style="list-style-type: none">Supporting documentation for expense

SECTION 4 - CERTIFICATION AND SIGNATURES

The information provided on this form is true and complete to the best of my knowledge. I agree to notify Student Financial Services at SUNY Delhi of any error or omission in the above information, or of any further circumstances that may affect the accuracy of the above provided information. I understand that failure to comply with this agreement could result in forfeiture of financial aid eligibility. **Electronic signatures are NOT acceptable.**

Student Signature

Date