



SUNY Delhi Student ID									
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## FINANCIAL AID ACADEMIC PROGRESS WAIVER

**IMPORTANT: All documentation will remain confidential unless you permit otherwise.**

Students who are not meeting the minimum academic standards for federal or NYS financial aid may have the option to submit an appeal to have their aid reinstated. Students are typically notified of the type of waiver they qualify for through a message sent to their SUNY Delhi email address and a letter mailed to their permanent address we have on file. Follow the steps below to begin the appeal process.

**NOTE: Students whose academics were directly impacted by COVID-19 should specify the circumstance and how their academics were affected within their appeal. Additional information may be requested.**

### Step 1: Review & Sign this SAP Waiver form

If appealing, students must review, sign and submit this form.

### Step 2: Signed Statement

Students must explain why he/she failed to make SAP and what has changed in his/her situation that will allow the student to meet the standards at the next evaluation. A signed statement by the student is required.

### Step 3: Supporting documentation

Supporting documentation is used to verify extenuating circumstances (see examples below):

Circumstances that may be considered and examples of possible documentation:

- Serious illness to student (doctor's statement)
- Death of an immediate family member (death certificate, obituary)
- Extreme personal emotional or psychological stress (statement from a counselor, instructor or coach)
- Serious and/or unusual personal circumstances outside of the student's control (statement from an unbiased, third party professional such as an instructor, counselor, clergy, court records, etc. who can verify the claim)

By signing below I understand that I am applying for waiver of academic progress requirements. **I understand that the Financial Aid Office has the right to request additional documentation.** I also confirm that the information given is true and accurate. I understand that giving misinformation could lead to my waiver being denied.

I additionally understand that certain financial aid waivers for NYS aid can only be used one-time at any school.

\_\_\_\_\_  
Student Name Printed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date