

SUNY Delhi

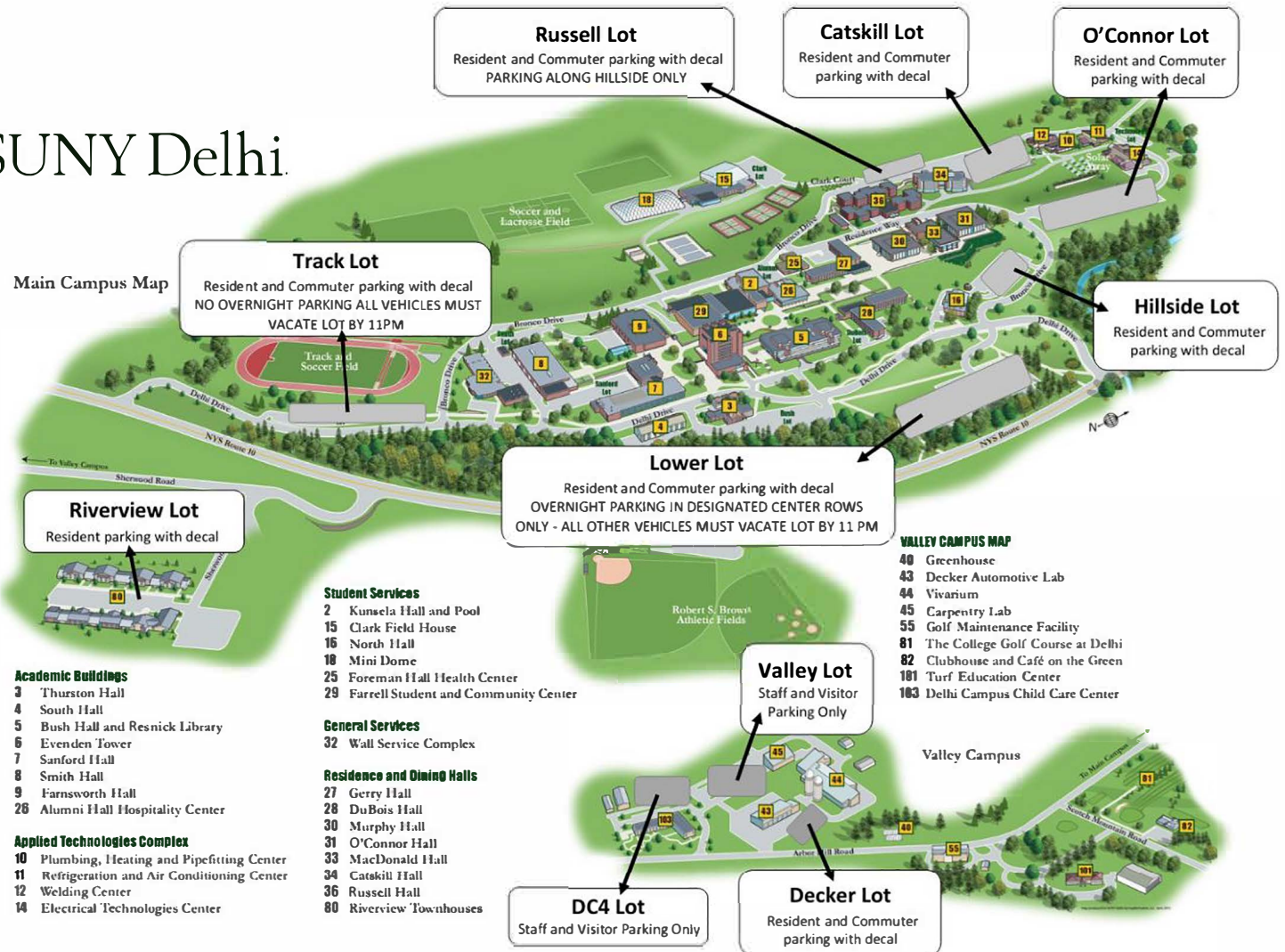
CAMPUS PARKING AND TRAFFIC REGULATIONS BROCHURE



New York State University Police
North Hall (607) 746-4700
www.delhi.edu/campus-life/police

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SUNY Delhi



SECTION I:

INTRODUCTION

The University Police Department is staffed 24 hours a day. The following guide to Campus Parking and Traffic Regulations has been prepared by the SUNY Delhi University Police. The University Police Department is the campus law enforcement agency. **All vehicles that are parked on college property must be registered at the University Police office; with a fixed decal (for students and staff) or temporary parking pass.**

SUNY DELHI PARKING FEE

The annual parking fee for Full time Students is \$162 (tax included). Part time students (11 credits or less) pay \$6.25 plus tax per credit hour. Students may register a second vehicle for \$10 plus tax. Students may not register vehicles belonging to friends or other students as their own second vehicle. Motorcycles are charged an annual parking fee that is 50% of the full annual fee. ***A car or truck cannot be registered after a motorcycle as a second vehicle for the \$10 fee.**

LOST DECAL

If a decal is lost, the owner will be required to pay a replacement fee of \$15 plus tax.

TOWING

University Police are authorized to tow at the owner's expense, any motor vehicle parked illegally in any posted tow-away zone on campus; any abandoned vehicle; a vehicle parked illegally in a handicapped space; a vehicle blocking a service drive or a dumpster, or a vehicle blocking a building's emergency exit. **Individuals who receive more than six (6) unpaid parking violation notices will have their parking decal revoked and their parking fee will be non-refundable.** This revocation means that you will not be allowed to park a vehicle on SUNY Delhi property.

***Restricted vehicles found parked on campus will be towed at the owner's expense.**

SECTION II:

DESIGNATED PARKING AREAS

Commuter Students - E-Tech lots, G lot (except motor pool), Track lot, back campus roadway (except F permit spaces), Clark lot. Commuter spaces much be vacated from 11 pm to 5:30 am.

Resident Students - Designated areas of: Hillside lot, Russell lot, Catskill lot, O'Connor lot, and G lot (center rows for overnight)

Staff Parking - Designated areas of Catskill lot, Clark lot, E-Tech, Hillside lot, O'Connor lot, Russell lot

Staff Only Parking- Alumni lot, Dubois lot, Gerry lot, Sanford lot and Smith lot. **Staff only lots must be vacated by 11 pm.**
Staff/Visitors Only Parking - Alumni & Bush lots
Staff/Student/Visitors Parking - Clark lot, G lot, Track lot
Staff Only lots must be vacated by 11 pm

ALL PARKING LOTS AND ROADWAYS except those areas designated for Resident Students, **MUST BE VACATED FROM 11 PM UNTIL 5:30 AM.**

Overnight guests must register at UPD and park in designated overnight areas.

Note: Weekdays from 5 pm until 11 pm; and Friday from 5 pm until Sunday at 11 pm. Staff and Student designation and registration requirements are waived.

WAIVER DOES NOT APPLY TO RESTRICTED AREAS.

EV Parking behind Farnsworth is reserved for EV's, and may only be used while actively charging.

PARKING REGULATIONS

Parking is prohibited in **"No Parking" areas; in a handicapped space without a proper handicap permit; in areas that block doorways or dumpsters; on lawns, sidewalks or crosswalks; reserved or restricted parking spaces; in parking lot entrance ways; in the president's parking space; on roadways or straddling painted lines.** Vehicles parked in these areas are subject to towing at the owner's expense.

SECTION III:

VETERAN & ACTIVE DUTY PARKING FEE WAIVER

Any Veteran, as defined in Section 360 of the New York State Education Law, who has been honorably discharged, may have their campus Vehicle Registration fee waived. Verified documentation (DD214) must be submitted to the Campus Veteran Affairs and/or to the University Police Department. Active-duty service members may also qualify by providing a certificate of active-duty orders signed by their commanding officer. Qualified Veterans may only register their personal vehicle for free and a second vehicle for \$10 plus tax.

DRIVER RESPONSIBILITIES

Space Availability - A parking decal does not guarantee the holder a parking space; it only authorizes you to park in specified areas on a space available basis. Drivers are responsible for finding an authorized parking space. Lack of parking space, mechanical problems or inclement weather does not justify parking in unauthorized areas.

Decal Ownership - A parking decal signifies an individual has been granted the privilege of parking on college property. UPD reserves the right to revoke this privilege if the user refuses to comply with the college's Campus Parking and Traffic Regulations.

Decal Display - Parking decals or passes must be displayed according to the campus parking regulations or special instructions that were given when the decal was issued. A parking decal, temporary permit or hang tag is only considered valid when it is properly affixed to, or displayed on, the vehicle as instructed.

HANDICAPPED PARKING

SUNY Delhi provides handicapped parking access to all eligible individuals. For more details and information please contact University Police.

SECTION IV:

REPLACEMENT VEHICLES

Staff members and Students that replace a vehicle with another, must remove the decal from the vehicle window and bring it to University Police. Students will be charged \$15 plus tax fee if old decal is not returned to UPD. Replacement or borrowed vehicles must be registered before parking on campus. **UPD is staffed 24 hours a day and temporary permits are available.**

REFUNDS

Parking fee refunds will be made for individuals who leave the college (e.g.; withdrawal of a student) and who request the refund. The refund request must be made in writing within 30 days of separation or discontinuance of use. The applicant must also return the decal to the University Police prior to departure from campus.
• If an individual has paid for the full year and leaves before the end of the second week of classes of the fall semester, a refund will be issued equal to the initial charge less \$10.80.
• If an individual has paid for the full year and leaves during the fall semester after the end of the second week of classes, a refund will be issued equal to spring semester fee less \$10.80.
• If an individual has paid for the full year (or half year) and leaves before the end of the second week of classes during the spring semester, the half year fee will be refunded, less \$10.80.
*** No refunds will be issued after the end of the second week of classes for the Spring semester.**

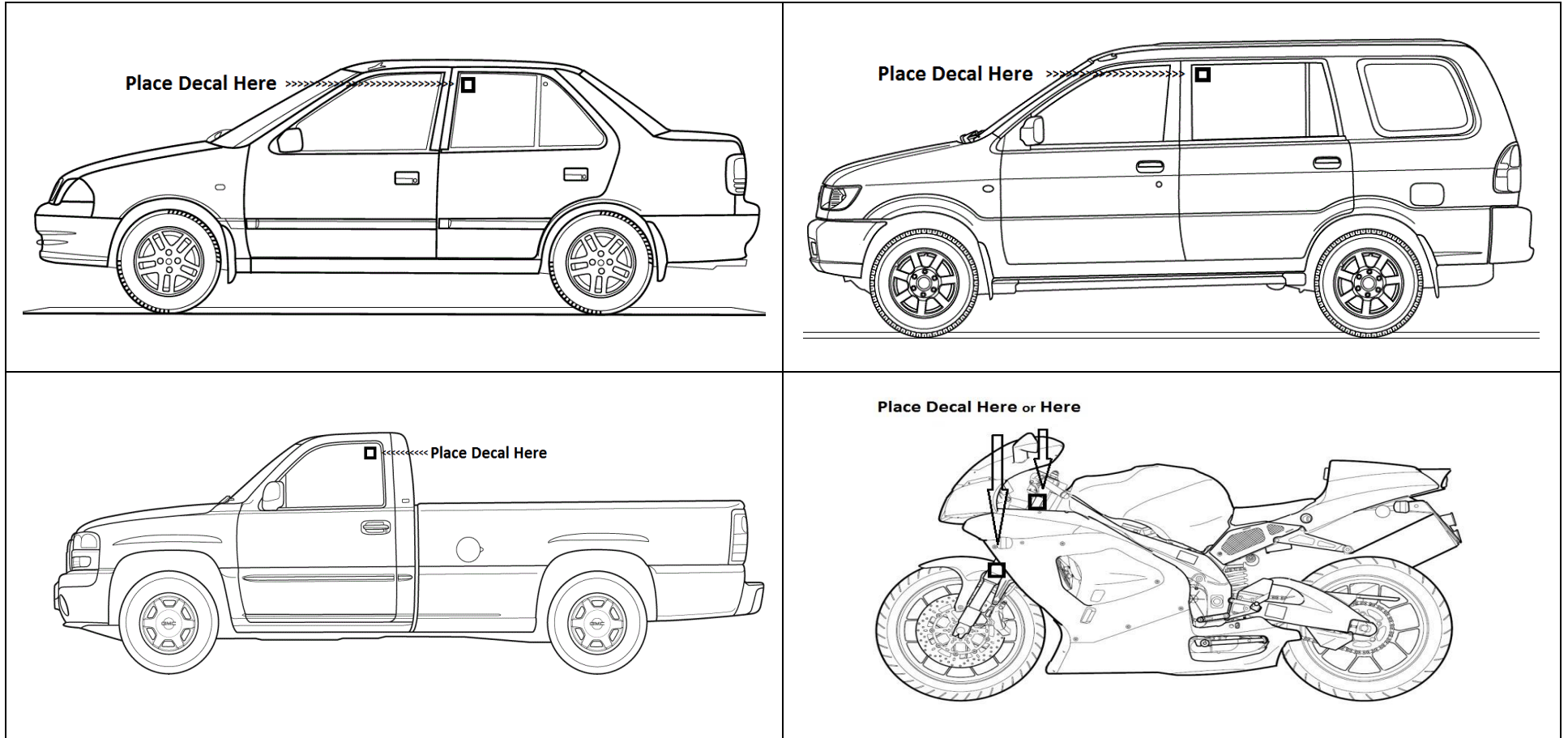
PARKING FINES

Violations of SUNY Delhi Campus Parking and Traffic Regulations are subject to imposition of fines. Such fine shall be \$30. For each violation of regulations or rules related to handicapped parking areas, the fine shall be \$150. Failure to pay fines will result in withholding of college records, referral to the State Attorney General's Office and coordination with the Department of Motor Vehicles under scofflaw procedures for denial of registration renewals. Appeals must be submitted in writing, with a copy of the parking violation complaint, to University Police within five (5) business days after receipt of complaint. Fines may be paid online in Bronco Web. Please wait 7 days after issuance for fines to be listed on your account.

SPECIAL NOTES

Students are responsible for reading all posted signs and complying. Failure to understand signage designation does not remove the student's responsibility to obey the campus parking rules and regulations.

Parking Decals are required to be permanently affixed to the vehicle on the driver's side exterior in the following locations:



**Failing to permanently affix decals is a violation of parking regulations.
Soft top vehicles with non-glass windows may apply for a hang tag to
place on the rearview mirror.**

ALL DECALS MUST BE CORRECTLY AFFIXED TO THE *EXTERIOR* LEFT SIDE OF THE VEHICLE

Do not tape your decal to the inside of the window. Doing so will result in receiving a parking ticket.

Four Door Cars

Affix decal to the upper left hand corner of the driver's side back seat window (window directly behind the driver's window).

Two Door Cars

Affix decal to the upper right hand side of the driver's window.

Trucks with:

Rear window: Affix decal to the upper left hand corner of the window directly behind the driver's window (back seat window or extended cab window).

If no rear (back seat) window: Affix decal to the upper right hand corner of the driver's window.

Motorcycles:

Affix your decal to the front area of the fork of the motorcycle.

Removable canvas tops or Plastic windows:

Hang tags will be issued to all vehicles with removable tops or plastic windows. Display by hanging from your rear view mirror.

Should you bring an unregistered car (car without a decal) to campus for any reason, stop in at North Hall for a free one day temporary pass (or a week pass for students who have already purchased a decal). University Police is a 24/7 department, so please stop in regardless of the hour for a temp pass.

Before you sell or dispose of your vehicle, be sure to remove the decal and return it to UPD (even if it's in pieces) to receive a free replacement. If you fail to return the decal, you may purchase a replacement decal.

Note : Decal will have void markings when removed.