

Residence Reporter

Fall 2015

TEL: 607-746-4630

FAX: 607-746-4086

EMAIL: ResLife@delhi.edu

WEBSITE: <http://www.delhi.edu/ResLife>

Residence Life Welcomes You!

Move-In Day is Friday, August 28, 2015

When you arrive on campus you will be directed where to drive.

Move-In Crew volunteers can assist you in carrying belongings to your room.

Please put the student's name, hall and room number on boxes, suitcases, etc.

All students have been assigned a time they can drive up to the building to check into their residence hall and unload their belongings. Roommates all have the same arrival time.

Students must check in at or after their assigned time unless otherwise instructed.

There is no provision for early arrival.

YOU WILL HAVE 20 MINUTES TO UNLOAD YOUR VEHICLE NEAR THE BUILDING.

After 20 minutes you will be instructed to move your vehicle to a parking lot.

Move-in assistance will not be available after 2 pm. If arriving after 4 pm, follow posted instructions at your assigned hall.

If you do not plan to arrive on August 28th, please contact Residence Life to let us know when to expect you.

How to Find Your Housing Assignment & Arrival Time:

Log in at www.delhi.edu/studentHMS (you will need your Student ID Number & password)

On the home page, **click** on your **Room** Assignment for your roommate(s)'s name(s) & contact information.

On the home page, right **under Room** Assignment, **click** on **Arrival Time** for the time on Friday, August 28, 2015, that you may unload your belongings at your residence hall.

Residence Life Contact Information

Central Office Hours:

Monday through Friday:
9 am—5 pm

Tel: 607-746-4630

Fax: 607-746-4086

Email: ResLife@delhi.edu

Website: www.delhi.edu/ResLife

Location: 111 Catskill Hall

Residence Hall Director (RD)

Academic Year Office Hours:

Monday, Wednesday- Friday: 10 am-12 pm, 1-3 pm

Tuesdays: 1-5 pm

Catskill Hall

Sean Babcock 607-746-4850
Complex Coordinator

DuBois Hall

Kaylynn Clarke, RD 607-746-4286

Gerry Hall

Cassandra Smith, RD 607-746-4296

Murphy Hall

Heather Gates, RD 607-746-4287

O'Connor Hall

Alfred Garcia, RD 607-746-4292

Russell Hall

Deji Oke, RD 607-746-4281
Adam Lang, RD 607-746-4282

Riverview Townhouses

Jason Fishner 607-746-4851
Associate Director for Residence Life

Room and Common Area Damage Charges

When a student first checks into a room they will be given an instruction sheet to go online and review a report that details the condition of the assigned room. **It is very, very important for students to take the time to look carefully at both their room and the report** to make sure the existing condition of the room and furniture is detailed. Students have three days after they move in to review the report, or the report will be accepted as accurate.

Why all the fuss?

Students are responsible for maintaining the room in the condition it was in at



check-in and for reporting any damage to their RD in a timely manner during the semester. Any damages that occur after a

student moves in will be charged to the residents of that room. **Staff will review this policy at the opening floor meeting, which all students are required to attend.**

A few things to know:

- Furniture cannot leave the room it is assigned to unless it is broken and needs to be replaced; the residents must contact their RD, who will then remove it. Residents are responsible for the furniture in the room; if they take it out of the room, they will have to pay to replace it.
- Posters and other wall decorations should never be hung up with duct tape, large nails, or blue sticky-tac. These things damage the walls.
- If your roommate or someone else damages something in the room, you need to report it to your RD immediately and ask to have it amended on your room condition report or you will be billed for damage.
- With notice, Residence Life staff will randomly review rooms for signs of new damage. Residents will be notified and have the opportunity to clarify who should be held responsible if damage is observed. If no one takes responsibility, all residents of the room share the cost.

Common Area Damage

When damage or vandalism occurs to shared living space, like a lounge, hallway or a bathroom, the residents are notified the incident occurred, giving the party who committed the offense time to come forward. If no one comes to the RD to admit to the offense or to having witnessed who committed the offense, the effected community is billed for the damages, with the cost divided equally among the members of the community (i.e., the quad, floor, or building, etc.). Students are expected to care for and take responsibility for the quality of the environment and community in which they live, as they will be expected to be good neighbors in their communities after they leave college.

Charges for room damage are sent out after the end of the semester. These can be appealed if there is new evidence or someone else wishes to claim responsibility. Appeals must be submitted in writing to the Residence Hall Director of that hall within 1 month of being posted to the bill.

Your Key and Your ID Card

All residence halls except Catskill are locked 24 hours a day. Your student ID card will allow you access to your own residence hall 24/7 (9 pm through 7 am your card will open only the front and back doors of your hall). From 7 am through 9 pm, you will be able to open the front and back doors of all other residence halls on campus. Catskill Hall is open Monday – Friday, 9 am to 5 pm, to allow access to the Office of Residence Life.

Security systems only work when people use them. Do not hold the door open for someone who cannot access the building themselves. Students need to carry their ID card with them at all times. Not only is it used for many purposes on campus (meals, purchasing snacks, entry into hall, etc.), students must be able to identify themselves as a SUNY Delhi student in case of emergency or policy violation.

Students are prohibited from sharing their room key and ID card with other students. People should not have access to a room they are not assigned to reside in.

If a student is sharing their key or ID card, he or she will be placed on Residence Hall Probation, along with the student who they provided the key or ID Card to.

Remember to lock your bedroom door whenever you leave the room, as well as when you are asleep in the room. Even if you are just going

down the hall to say hello to someone or do laundry, you should lock your door. Don't forget to communicate with your roommate when either of you leave. This helps prevent either of you from being locked out of your own room.

If you are bringing small, valuable items, you may want to consider insuring them and also renting or purchasing a lock safe. College students have frequent visitors in and out of their rooms and it is difficult to secure all items at all times. Unfortunately, opportunity theft is one of the major causes of lost personal property on all college campuses.

You may rent or buy a safe from any source you choose. One option is the same company that rents micro-fridge units. You may contact the Refrigerator Leasing Company, Inc., at 607-431-9525 for updated information or visit their website at www.RefrigeratorLeasing.com.



Telephones, Internet and Mail

Each student room has **one** active phone jack with **free local service**. Residents of that room can immediately make and receive calls upon plugging in a telephone.

Students should bring their own phone. Any phone can be plugged into this jack, but remember: **2.4 GHZ cordless phones are not allowed** (other frequencies are fine). Cordless phones and other wireless devices operating at 2.4 GHZ interfere with the wireless internet in the residence halls.

Students may receive long-distance calls at no charge, but in order to **make long distance calls, the students must use a calling card**. Each student room also has free voicemail. Since this is a primary tool of communication between College faculty and staff and the student, **students are responsible for regularly checking**

their college voicemail. Their college voicemail can be checked either via landline or cell phone.

Instructions on how to set up and check voicemail are handed out during opening weekend. A copy of the instructions is also available on the Residence Life website or from the RD office in each hall at any time during the year.

Now most students come to school with a cell phone. Please check with your provider for current information regarding area availability.

Each residence hall on campus has wireless Internet 24 hours a day, 7 days a week. For additional information, consult the Bronco Wireless website, <http://www.delhi.edu/cis/wireless>, or contact the Technology Help Desk: 607-746-4835, helpdesk@delhi.edu.

All students have a mailbox in the Farrell Student and Community Center. Mailbox numbers and combinations are issued at Check-In during New Student Orientation; you keep the same mailbox year to year while you remain a SUNY Delhi student. All mail is addressed to your Farrell Center mailbox, not to your residence hall room. If you receive an item that does not fit in your mailbox, you will find a notice in your mailbox asking you to pick up the item at the window (you must show your Student ID). Hours of operation for the Student Mail Room are posted outside the Mailroom. To ensure prompt service and to avoid errors, your mail should be addressed as follows:

Your Name
649 Bronco Drive, #____
Delhi, NY 13753-4450.

So much stuff, So little room!
But what is important to bring?

One hint: **Less is better.**

Many students never use half of what they bring.
If you find you really miss it, you can bring it back with you after a break.

Think about this:
If your car is full coming here, how will you ever get it packed in spring when you head home?

Here is a list of some items you will either need or find very useful.

What Should I Bring?

- Extra Long Twin Sheets
- Pillow, warm blankets, electric blanket with automatic shut-off
- Phone for room
- Alarm Clock
- Backpack
- Umbrella/Raincoat
- Towels/Washcloths
- Shower Shoes/Flip Flops
- Shower Basket (to carry toiletries to bathroom)
- Laundry basket, **liquid detergent**, dryer sheets (machines do not require coins)
- First Aid Kit
- Mirror
- Headphones
- Cell phone
- Laptop or desktop computer
- TV/DVD player
- Surge protector power strips (no extension cords)
- Desk lamp
- Fan
- Area rug (8'x10' or smaller)

What Not to Bring to Campus

Some items are prohibited in college residence halls and cannot be brought to campus.

Prohibited items will be confiscated. Students can recover them only when taking them directly home. Refer to the *Housing Policy Guide* on our website for a more complete list (http://www.delhi.edu/campus_life/housing/pdfs/HPG-2015-16%20-%20FINAL.pdf). A partial list of prohibited items follows:

- Fire hazards, including halogen lamps, lamps with plastic shades, candles, incense or space heaters
- Extension Cords
- Cooking appliances, including hot plates, electric grills, toasters and toaster ovens, etc.
- Fireworks, weights, upholstered furniture
- All weapons, including firearms, knives, air pistols, paintball, BB guns, and decorative weapons
- Refrigerators over 4.5 cubic ft. or with more than 1.5 amp electrical draw
- Amplified music and equipment designed to amplify or broadcast music
- Skateboards
- Alcohol, drugs or drug paraphernalia (this includes "decorative" alcohol bottles and drug-related items)
- any pet other than fish kept in a 10-gallon tank or smaller



Hall Openings, Closings & Transportation Information

There are two breaks each semester, as well as a break between the fall and spring semesters. Key services, including meal services, are not available when the College is on break. **During these times, students must leave campus.** Students will not have access to their rooms, campus mailboxes, or residence hall facilities during breaks. They may leave their belongings in the room over break periods (including the break between semesters), provided they are returning to school after the break. It is advisable not to leave valuable items in the room over break, however, just as a precaution against damage or theft.

All residents must leave the residence halls by the announced closing time. Residents are not allowed to return early. Students should plan ahead and arrange for transportation accordingly. If you cannot leave campus at the scheduled closing time due to weather **emergencies** or other **exceptional** circumstances, please contact your RD immediately for permission to stay on campus.

If you are unaccustomed to driving in winter weather (snow, ice, etc.), we strongly urge you to commute home via public transportation for breaks and vacations.

The **Pine Hill Trailways Bus** picks up in the town of Delhi and on campus. They offer student discounts if you show your student ID when tickets are purchased at the Campus Store or at the Country Store in town. Information on tickets and timetables is available by calling 1-800-858-8555 or at www.trailwaysny.com

SUNY Delhi
Office of Residence Life

111 Catskill Hall
454 Delhi Drive
Delhi, NY 13753-4454

Phone: 607-746-4630

Fax: 607-746-4086

E-mail: reslife@delhi.edu

Website: www.delhi.edu/ResLife



facebook.com/SUNYDelhiResLife

Residence Hall Linens



**Looking for bedding, towels,
amperage overload protector,
and other college essentials?**

Visit:

www.delhi.edu/RHA

Questions?

Contact Deji Oke, RD
607-746-4281

The halls close & open on the following dates:

Fall Break

Close Sat, Oct 10, 10 am Open Tues, Oct 13, noon

Thanksgiving Break

Close Wed, Nov 25, 10 am Open Sun, Nov 29, noon

Winter Break / Inter-Session

Close Sat, Dec 19, 10 am

Spring Semester Move In for returning students:

Open Sun, Jan 24, noon

Mid-Winter Break

Close Sat, Feb 27, 10 am Open Sun, Mar 6, noon

Spring Break

Close Sat, Apr 9, 10 am Open Sun, Apr 17, noon

May Closing

Close Fri, May 20, 11 pm for non-graduating students

Close Sat, May 21, 6 pm for graduates