



Academic Programs and Services
College Council Report
February 2017
Dr. Kelli Ligeikis, Provost

Student Opportunity

- Congratulations to the SUNY Delhi Hot Food Team for winning the New York State championship with a 92.8 gold medal at the New York State Hot Food competition! The team competed against The Culinary Institute of New York at Monroe College and Schenectady County Community College. The team's menu was first course: Filets de Sole Lady Egmont; second course: salad of beets, pickled grapes, fennel and orange with goat cheese mousse and beet gelee; third course: chicken trio, fall vegetables, apple cider calvados sauce; and fourth course: pistachio and chocolate terrine, passion fruit bar, raspberry sorbet, tropical fruit and mint. Team members were Alex Johnson, Captain; Peter Blayne, Matthew Julius, Carly Yezzo, and Arthur Grady, alternate. Coaches were Victor Sommo, Brianne Slocum, Sean Pehrsson, and James Margiotta. The team will compete in February for the regional title.
- Tom Downey was chosen to compete for the American Culinary Federation's Student Chef of the Year title. The first round will be in New Rochelle in February.
- Nine students from the Bronco Investment Group traveled to the Federal Reserve Bank of New York to attend an educational tour through the museum and discuss with the educational officers the history and purposes of the central banking systems.
As part of the trip to the Federal Reserve Bank, the Bronco Investment Group also traveled to the 9/11 Memorial and advisor Doug Gulotty showed them the names of the officers who lost their lives while working for Sandler O'Neill Partners, the investment bank contracted by Wilber National Bank to act as investment advisors in August 2001.
The Bronco Investment Club organized with other student groups a seminar on job search, resume and cover letter writing, interviewing, and professionalism. Forty-three students attended the event. They have also helped develop plans for the February Winter Program Casino Night.
- Two sections of the Orientation to Business course held "mocktail" parties during finals week. The students attended in business attire, modeled professional behaviors, and "worked" the room. The professors posed four questions related to the course learning objectives to each student. The student had to answer one question from each of the objective topics of acclimation to college, support resources for students, academic performance and planning, and financial planning for students and person's starting out.
- Eight Business & Professional Golf Management students graduated in December, after presenting their final internship experience with current students and faculty. This represents 57% of the students (14) who entered the program in 2012. Each one of them have entry-level positions in the golf industry.
- The Data Communications and Network Administration classes recently visited the Delhi Telephone Company and toured the facility. The students learned about fiber optic splicing strands. They also toured the switch rooms and learned how they connect to the area. Delhi Telephone Company will offer internships and independent studies for our students depending on need.
- Students in the Baking for Health class prepared their final project of four desserts including gluten-free, dairy-free, reduced sugar/fats.

- Cakes and Tortes students marked and sold "baby cakes" on campus throughout the semester. The final project required students to develop, produce and sell a signature cake. The cakes sold well and students get experiential learning in the management of a bakeshop.
- The Computer Club is now using the Cybersecurity/Network Lab for club meetings. The Computer Club is also staffing the lab until 8:00 p.m. for tutoring and workshops. Some of the workshops included The Internet of Things and Virtual Reality.
- Students from the Hospitality Management department attended the fall job fair at Turning Stone Resort and Casino. They met with Director of Food and Beverage, Vince Farrar, who provided an in-depth tour and question and answer session. He and other managers commented that our students were the most professional and qualified candidates in attendance.
- Forty students and 12 faculty/staff members attended the 2016 HX Hotel Experience: From Rooms to Restaurants show at the Jacob Javits Convention Center in November. In addition to the trade show, students had the opportunity to tour the Yale Club of New York City, Per Se Restaurant, and the Sheraton NY and Towers.
- Carrie Fishner hosted a week of stress buster events at the library during finals week for students to take a quick break and relax between studying for exams.
- Jennifer Collins attended all of the Freshman Nursing student presentations at the end of the semester; and helped in the assessment of those presentations for grading purposes.
- The Library extended hours for the last week of classes and during finals week to accommodate the increased student need for quiet study hours, the extended hours resulted in an additional 24 hours of open operation.
- Finalizing external review for MS Nursing Administration program. The first reviewer had no recommendations with full approval. The second reviewer will visit campus.
- Six graduate students and faculty member Kirsty Digger will volunteer at the Remote Area Medical clinic in Knoxville, TN in February, which provides free dental, vision, and medical care to isolated, impoverished, or underserved communities.
- The State Authorization Reciprocity Agreements (SARA) application has been approved and will enable out of state online students to participate in nursing practicums.
- Lisa Tessier collaborated with Carrie Fishner and received a Diversity, Inclusion Mini-Grant to support a proposed art making, and dialogue project titled "I am...check the box." This is a unique proposal to bring together faculty, staff, and students using the art-making process as a vehicle for building dialogue around the topics of identity, diversity, and inclusion. Offering repeated art-making sessions in the Resnick Library, Farrell Student & Community Center and in a Residence Hall will help meet SUNY Delhi's Strategic Goal for Enhancing Student Opportunities in the Arts. Lisa Tessier will facilitate the discussions, lead the art activities, and design the final exhibit. Carrie Fishner will assist with the planning for the use of the library spaces and resources, and with the development of the final exhibit. The hope is that by having the sessions in accessible spaces that students regularly use, interest and participation will grow. The opening reception for the "I am...check the box" exhibit will be in the library on April 27 from 5:30-6:30pm.
- Students of the American Revolution class participated in a service-learning project at the Hanford Mills Museum in East Meredith. The class learned the process of recording, photographing, and cataloging items in the museum's collection. They contributed a significant amount of work toward the museum's cataloging project. Students also had an opportunity to tour a historical working sawmill and view nineteenth-century technology first-hand. Earlier in the semester, the class took a service-learning trip to the Frisbee House, museum, and archival library at the Delaware County Historical Association.
- Heather Schwartz and Daniel Gashler, History Club advisors, recently took the club on a field trip to visit the New York State Museum in Albany and toured the USS Slater Destroyer Escort Historical Museum, the last Destroyer escort ship from World War II still afloat.
- Fourteen Veterinary Science students and one faculty member participated in the January 2017 South Africa Study Abroad Program.

- Four more Veterinary Science students will be raising Guiding Eyes for the Blind puppies on campus. Two puppies will be coming to campus in March.
- Seven Veterinary Science students and four faculty will attend the International Veterinary Training Program in Nicaragua during February break where they will be providing medical and surgical veterinary services to underserved communities.
- Golf and Sports Turf Management students attended the New York State Turfgrass Association (NYSTA) Conference in Rochester in November. The students compete against turf students from SUNY Cobleskill. Our students went as defending champions of both the 2-year (freshman and sophomore) and 4-year (juniors and seniors) bowls.
- We had a successful defense of the two-year bowl and missed the four-year bowl by a half point. All students, faculty, and staff should be proud of their accomplishments! The competitors were Edgar Magana, Andre Kepler, Alex Baum, and Mario Malagisi (two-year) and James Carlton, Tyler Warren, Ryan Jeskie, and Patrick Vibbard (four-year). Coaches were Julia Ward and Marvin Seaman. The conference also provides networking opportunities as well as awarded four student scholarships to deserving students.

Faculty & Staff Excellence

- Charles Mole took eight hours of training on the New York Statewide Learning Management System site and passed the test to become a New York state approved tax preparer for 2017. It is required for paid prepares to file NYS income taxes. He also took eight hours of training provided by the National Association of Tax Professionals in Binghamton.
- The NENYPGA Education Committee asked PGM Director Tom Phillion to be on their committee for the next two years.
- Jessica Backus-Foster served as show chair as SUNY Delhi hosted the American Culinary Federation (ACF) New York State Championship in December. We welcomed four ACF approved judges to campus.
- Jessica Backus-Foster worked with Carrie Fishner to organize and facilitate a workshop "Cooking the Books." Participants created recipes inspired by novels such as Harry Potter and Fried Green Tomatoes at the Whistle Stop Cafe.
- James Lees presented a Winter Golf-PGM Swing Lab Workshop. Participants used the indoor practice putting green, hit balls into the net using SkyTrak range simulator, and had a free video lesson using V1 golf application (video swing analysis).
- Doug Gulotty presented a workshop "The Class as a Business." The facilitator identified connections between successful businesses and academic institutions. Specific discussions centered on the correlations between teaching and selling.
- Richard Celli offered a workshop "Excel for Beginners," which covered basic concepts through the development of a spreadsheet.
- The Student Veteran's Association named Richard Celli as a co-advisor.
- Victor Sommo and James Margiotta facilitated an intensive, three-day training program for seven chefs from Fort Drum.
- Desiree Kever, Dana Santos and Liz Frisbee presented on the strategies they have been developing to assist students with being more prepared to be students. The presentation focused on reporting the results from student outreach sessions offered throughout the fall semester, securing input on areas faculty identified as student weaknesses, and as a call for support from faculty to assist with bolstering attendance at future sessions.
- Library staff offered program sessions at MoodlePalooza 2017, Sharing Teaching Ideas, and January staff development workshops on campus.
- Kathryn DeZur's poem "Fibonacci Numbers" was featured in a session entitled "Mathematics and Poetry," at the University of the Third Age in Port Adelaide, South Australia in fall 2016.

- Katie Murphy is working with Dr. Dan Fletcher (Cornell) as part of an IITG grant to bring a high fidelity CPR training simulator to Delhi in March 2017.
- Marvin Seaman was a guest speaker at the New York State Turfgrass Association Turf & Grounds show in Rochester in November. Kathy Gillooley, Steve Tait, and Birgitta Brophy were also present to moderate speaking sessions as well as bring Horticulture Sciences Freshman as part of their Orientation to Horticulture class.
- Michael Branigan attended the Athletic Business Conference in November. This international conference focuses on a multitude of leisure service industry provides but a major component of the conference is based on recreation and sports facility related issues.

Community Connections

- Rick Golding is a member of the Baptist Health Board.
- Tom Phillion is serving on the Session (Board) of the First Presbyterian Church of Delhi.
- Brianne Slocum visited Grand Gorge BOCES and spoke to the junior and senior classes about opportunities for continuing their education at SUNY Delhi. She demonstrated gnocchi and the students were able to participate. They all enjoyed the interaction and many filled out interest cards.
- Members of the Delhi Escoffier Club and members of the Professional Baking Lab baked 15 pies and created light snacks for the Pie Social held at Hanford Mills Museum in November.
- Members of the Hospitality Strategic Marketing course collaborated with local business owner Wendy Buerge on the development of the marketing plan for the Bovina Creamery, Restaurant and Inn project that is currently underway.
- The Ice Carving Team provided sculptures for two recent events, the Annual Fox Gala and Destination Oneonta's Holiday Kickoff and Tree Lighting ceremony. Guests at both events were able to watch the outdoor demonstrations provided by SUNY Delhi alum Patrick McIntee.
- The Signatures Café class and Signatures by Candlelight class prepared meals for the College Council, Coldwell Banker-Timberland Properties, and the Otsego-Delaware Board of Realtors. They also hosted an informative presentation and tour to members of the Center for Continuing Adult Learning (CCAL) in Oneonta.
- Carrie Fishner gave a demonstration and mini-workshop on book repair to Girl Scout Troop 285 Delhi for a badge they are working on earning.
- Steve Dixon is teaching a workshop for the BEST program this January.
- Scott Swayze participated in the "Collyer's Mansion & Hoarder Home Fires" seminar series last October with FDNY instructors Captain Ken Begbie & Firefighter Robert LaGrow. The NYS Association of Fire Chiefs hosted the seminar.
- Kathy Gillooley represented the college with a booth at the Turf and Landscape Association meeting in Yonkers in January as well as at the New York State Turfgrass Association (NYSTA) conference in Rochester, November 2016. We do this as recruitment efforts as well as connecting with alumni and industry professionals.
- SUNY Delhi's Rhythm & Dance class went to Delaware Academy High school twice last semester. The students welcomed home-schooled children age 3-9 into their classroom to teach them Zumba dance and also ventured down to The Cardio Club to teach Zumba dance to students age 20-60+.
- The Natural Resource Recreation and Sports (NRRS) program hosted its fall "Kids Night Out" program in December. More than fifty children in grades Kindergarten through sixth participated in different activities led by more than thirty program students. Thanks also go to members of the Veterinary Science Club for providing tours of the Veterinary Science program facilities and the animals.

Resource Development

- The Golf Swing Lab now has a new SkyTrak Golf Launch monitor so that students may access golf courses.
- The library received \$7,007.00 through Baker & Taylor's Coordinated Collection Development award process, administered through the South Central Regional Library Council this year; this award will go towards the purchase of library resources.
The Library received a \$206 grant from the South Central Regional Library Council for help with the costs of resource sharing supplies (for Interlibrary Loan – purchasing mailers, postage and packaging).
- The Diagnostic Imaging suite in Farnsworth Hall was upgraded with an interactive touch screen for reviewing radiographs.
- Six tablets are being deployed in Veterinary Science to be used for digital medical record keeping and training
- An anonymous donor dedicated \$24,000 for the purchase of an ultrasound unit that will be used in training students in Farm Animal Nursing and Diagnostic Imaging.
- Two major Turfgrass equipment distributors; Grassland Equipment and MTE brought equipment to SUNY Delhi in October for a demo day for the Horticulture Sciences students to try out and learn more about.



Business & Finance
College Council Report
February 2017
Carol Bishop, VP for Business & Finance

Student Opportunity

- Nicole Jeanniton, who graduated with her Associates Degree and is continuing on for her Bachelors, will be staying in the Business and Finance Department as a student assistant. She is a big help with data entry and preparing spreadsheets.
- Maureen O'Connor, College Accountant, worked with one of our Accounting students on the student's class project to understand and report on an organization's accounting process.

Faculty & Staff Excellence

- Business & Finance debuted our informative newsletter, *Our Two Cents*, in September and it was met with great and positive reviews. We are continuing to develop material and content for our spring 2017 publication that will be distributed in early February to coincide with the spring 2017 academic semester. *Our Two Cents* is developed to reinforce campus awareness in regards to compliance matters, the staff that works within the department, and any upcoming changes that are directly related to Business & Finance operations.
- Nancy Hughes, Financial Aid Director, has opted to take advantage of the Campus' Voluntary Separation Option Program (VSOP) and will officially be separating from the college at the end of February 2017. Our first attempt to search for a replacement FA Director failed, and a new search is underway. The entire Student Financial Services (SFS) team has been instrumental in providing necessary support and coverage with the Assistant Director vacancy and will be taxed even further with the early separation of the FA Director.
- SFS is working hard to provide financial aid award letters to incoming students for the 2017-18 aid year. With the ability for students and families to file the FAFSA using prior year income tax information we are anticipating packages will be out by late January, which is much earlier than mid-March as has been the case in the past.
- Amy Brown (Controller), Ivaylo Rachev (Bursar) and Maureen O'Connor (College Accountant) attended the Accounting, Budgeting and Bursar (ABB) meeting in Albany on December 7 and 8. Topics presented included: Best Practices Regarding Fraud, Audit, Risk and Internal Controls.
- Staff from the Purchasing and Accounts Payable office presented staff development workshops on the topics of purchasing and travel. Several staff members also attended staff development workshops that were offered in January.
- We are currently searching for a Finance Associate in the Business and Finance Department. This position is responsible for the Accounts Payable and Purchasing office, as well as contracts and compliance with M/WBE (Minority and Women Owned Business Enterprises) rules and regulations.
- Ann Kochersberger, Purchasing Clerk, retired effective January 26, 2017; a search for her replacement has begun.

Community Connections

- Maureen O'Connor, College Accountant, entered her third Live Fit Challenge at the local Cardio Club Fitness Center to learn and practice healthy living habits along with other SUNY Delhi faculty and staff as well as local Delhi residents.

Resource Development

- In order to maintain compliance with the NYS Internal Control Act, The Office of the State Comptroller, The Division of Budget, and SUNY Guidelines to Maintaining an Effective System of Internal Controls, all NYS agencies are required to provide regular internal control training to their staff. To meet these compliance objectives, a comprehensive training program was developed utilizing our online system Vancko Hall to host SUNY Delhi's Internal Control training allowing individuals to undergo the training on their own time and at their own pace. The fall training was targeted toward individuals on campus who supervise others, and has been available for four months; to date we have achieved a 77% completion rate. A final request for completion will be issued to coincide with the spring semester opening.
- Delhi is in the final stages of adopting the Agreements module of the new SUNY Research Foundation PACS (Pre-ward And Compliance System) project automating the grants and sponsored programs contracts and agreements review and authorization process. Additional modules for future implementation include IRB (Institutional Review Board) and Grants.
- The Budget & Planning Committee completed the annual 2017-18 unit planning process and finalized their report.
- Highlights of the Governor's 2017-18 Executive Budget include:
 - Essentially flat State support
 - Annual recurring critical maintenance funding of \$550M for five years
 - Introduction of the Excelsior Scholarship program
 - Exclusion of a Maintenance of Effort (MOE) provision and no changes to the 2011 procurement flexibility
 - Establishment of the NYS DREAM Act
 - Expansion of the New York State Inspector General Jurisdiction
 - Establishment of Public University Foundation Oversight
 - Establishment of a statewide Chief Procurement Officer



College Association at Delhi, Inc.
College Council Report
February 2017

Student Opportunity

As a part of the MacDonald Dining Center refresh project, Architecture major, Brandon Thompson, has been working on 3D architectural renderings for the MacDonald Dining Center's summer project.

Members of the Student Senate Executive Board, Monica Randazzo and Sashagay Watt, are spearheading efforts to bring birthday promotions that would allow students, staff and faculty to receive a free beverage on their birthday from the Library Café or Sanford Stop. Plans are also underway to offer a "Birthday Party to Go" for students and their friends to celebrate their birthday in a lounge, residence hall or location of their choice.

Student, Timothy Sogbodjor, will be working with the MacDonald Dining staff to extract nutritional information from the food management program and will be made available to the customers. Tim will also be entering historical production and usage data into the system.

The annual Winterfest tradition of Fire and Ice will continue on Thursday, February 16. CADI is looking to bring some new entertainment to the event this year complete with ice sculptures created by Hospitality students. The menu for this event will feature many spicy and cold options for all to enjoy.

Faculty & Staff Excellence

Members of the CADI management team attended SASA's annual conference in January at Turning Stone Casino. Staff networked with their peers across the SUNY system, and attended industry related breakout sessions.

CADI will be sending several sous chefs and management members to SASA's first Culinary Summit at the University of Buffalo this summer.

Executive Director, Delmar Crim and Commons Manager, Carl Davies presented a Soup and Bread class as a part of the staff development workshop series. Attendees received basic cooking lessons, knife skills, and made a loaf of Challah bread to take home with them.

In early March, three food service managers will travel to Marlborough, MA to tour the Ken's Foods manufacturing facility. CADI is looking to offer a new line of dressings to customers, with cleaner labels and zero trans fats.

Community Connections

The Executive Board (Barbara Jones, Julee Miller, Carol Bishop, John Padovani) of the College Association has proposed new bylaws for the organization. These new bylaws will comply with the

recently revised SUNY Guidelines and the Non-Profit Revitalization Act of 2013. These proposed changes will be reviewed with the Board of Directors in February, and will be voted upon in March. Major changes include the addition of Independent Directors and the elimination of the “membership” aspect of the Association.

CADI developed a new equipment disposal policy. Per the policy, the maintenance van was donated to the auto lab as it was in need of repairs that exceeded the value.

Holly White and Richard Giles from Lucky Dog Farm Organic Produce, Farm Store & Café, have agreed to partner with CADI for Dr. Sandra Johnson’s service learning project this semester. Lucky Dog will also collaborate with MacDonald Dining Center to develop Farm to Fork specials for lunch and dinner.

Five Dollar Friday continues to be a successful initiative for CADI. Increased promotion of this event through Facebook will attract more members of the community to dine at MacDonald Dining Center.

Christina Viafore, Director of Human Resources & Marketing, spoke with the BEST Learning program about resume building, cover letters and the application process. The theme was how to “Get the Interview”.

Working with the Diversity and Inclusion Department, MacDonald Dining Center will provide a cultural food experience to the community on a \$5 Friday in March. This meal will focus on the diversity in the USA and offer educational information.

On March 22, MacDonald Dining Center staff will host a booth at the Counseling & Health Department’s Health and Wellness Fair to promote the Fit Food Program and the many healthy choices available on campus.

Resource Development

MacDonald Dining Center has rolled out the Boar’s Head Deli program as an enhancement to their offerings.

MacDonald Dining Center design team, Delmar Crim, Hannah Hauser, Gene Kellogg, Janet Ho, and student Brandon Thompson have been working on the presentation for the proposed unit refresh. This will be presented to the Board of Directors for approval. The proposal will include updates to the servery as well as the seating area.

CADI will be accepting bids for new seating in MacDonald Dining Center. The ability to acquire the seating will be predicated on the Board of Directors approval of the 2017-18 operating budget.

CADI finished the fall semester with \$433K more on the “bottom line” (before program expenses) than December 2015. Dining services consolidated figures show an increase in contract meal plan revenue of \$154K this year related to the 52 additional meal plans as compared to last fall.

Food cost is down slightly at 29.91% or \$22K.

Missed meal revenue is at \$820K for the semester, which is 23% of the semester meal plan revenue (unchanged from fall 2015).

Mac Dining Center plate costs improved to \$3.04 YTD compared to \$3.17 for last December.

Barnes and Noble commissions YTD surpass last year by \$17K and sales are \$160K ahead for the 7 months ended 12/31/16.

Over mid-winter break, CADI will be upgrading from Manage My ID, our current customer-facing plan management platform, to GET Funds. GET Funds will provide all of the financial functionality of Manage My ID (Balance Inquiries & Deposits), plus the ability to report cards lost or stolen and securely store credit card data for automatic deposits and so much more. GET Funds will also feature a mobile app to increase the students the ease of managing their dining plans.

PCI “Payment Card Industry”, and general information security, has been a focus for CADI over the past year. This was started into motion by Kristen Baxter, Director of Auxiliary Services Finance, after she attended a break out session at a SASA conferences. CADI has partnered with CIS to share the expense of hiring Campus Guard, who has documented success implementing PCI standards and control with several SUNY institutions. CADI has upgraded to Micros 5.5 and installed chip readers at point of sale terminals. This will be an ongoing project.

CADI obtained the services of Restaurant Technologies for installation of a central frying grease filtration system for MacDonald Dining Center and Farrell Commons. The new system is safer for employees to maintain high quality frying oil.



College Relations/Advancement and College Foundation
College Council Report
February 2017
Joel Smith, Vice President

Student Opportunity

- Scholarships awarded to date for the 2016-2017 academic year total \$751,000. Applications for 2017-18 are now being accepted online through Academic Works.
- Culinary achievements, which included first place finishes at the American Culinary Federation's New York State Championship and Oneonta's annual Gingerbread Contest, were featured in *The Daily Star* and *Walton Reporter*.
- An article by *The Daily Star* quoted President Michael R. Laliberte expressing his support for Governor Cuomo's SUNY tuition proposal.
- *The Daily Star* recounted SUNY Delhi highlights in a year-end story. The article noted President Laliberte's selection, appointment of a Chief Diversity Officer, the college's first international culinary win, and expanding Mechatronics to include a four-year degree option.
- The new veterans resource center in Farnsworth Hall, created by construction students, was highlighted in *The Daily Star*.
- Delhi's role in forming a new athletic conference for four-year colleges was profiled in the *Walton Reporter*.

Faculty & Staff Excellence

- Lucinda Brydon has been awarded an Individual Development grant to attend a four-day course in March at The Fund Raising School at Indiana University/Purdue. The course will focus on the principles and techniques of fundraising and is a pre-requisite to pursue a Certificate in Fund Raising Management.
- Kim MacLeod attended the Higher Ed Social Media Conference at SUNY Oneonta to learn more about the latest trends and best practices in the field.

Community Connections

- Joel Smith and President Laliberte met with Senator John Bonacic January 23 to discuss campus priorities and the Governor's 2017-18 budget proposal.
- A Facebook contest, sponsored by alumni Todd and Karen Baright to promote the November Metro NY alumni reception and encourage sign-ups for the alumni e-newsletter, generated 378 entries, 252 new alumni email addresses and 73 new telephone numbers. Tracy Bachman Schafer '73 was the contest winner, earning \$300 in Amazon and Barnes and Noble gift cards.
- The SUNY Delhi Alumni Association, the College Foundation and Foundation Trustee Charlie Lefkowitz are teaming up to host receptions in March to introduce President Laliberte to alumni in Florida. Events are planned in Lake Buena Vista and Fort Lauderdale for March 13 and 15 respectively. In addition, the president will meet privately with major donors who reside in Florida. Florida is the second most populous state for Delhi alumni.
- The first Alumni Attitude Survey conducted in decades generated a six percent response rate. A web conference to review preliminary results was scheduled for January 30. Results will help guide future alumni engagement and fundraising initiatives.
- Planning is ramping up for Alumni Weekend June 2-4, 2017.

- The college's holiday card featured a photo of Delhi's Student Veterans Association. Honoring student groups on the card is a new tradition recommended by President Laliberte. Courtney Audette, a December graduate of the Hotel and Resort Management program, took this year's photo.
- *The Daily Star* recognized SUNY Delhi in its "Cheers" column for being named to the President's Higher Education Community Service Honor Roll every year since the program began in 2006. A *Walton Reporter* article also noted the honor.
- As a salute to Valentine's Day, the Winter issue of *Horizons* features three alumni couples who met while attending Delhi. The issue is already available online at <http://www.delhi.edu/horizons/pdf/HrznsWntr1617e.pdf>.
- A new marketing photo display was created for Enrollment Services to welcome prospective students and their families. A photo display was also created for the entry way to Signatures, the student-operated restaurant.

Resource Development

- Student Engagement and Philanthropy Day is Thursday, February 16. SUNY Delhi will join with more than 100 educational institutions in the initiative led by the Council for Advancement and Support of Education. The goal is to increase students' understanding of philanthropy and encourage a culture of giving that will carry forward to future alumni. Student ambassadors and staff will offer facts about how private donations to the college contribute to student success and encourage students to participate by giving a gift. Activities will take place in the Farrell Center during the morning and as part of the afternoon Common Hour; they will shift to MacDonald Hall in the evening during the Fire & Ice dinner. Student donors will tag their campus colleagues in social media posts to encourage additional participation. Special posts will also publicize the day, encouraging alumni and friends to participate at www.delhi.edu/gifts. Last year \$1,691 was raised from students and matching gifts. This year's goal is 110 student donors. Thanks to President Laliberte, CADI, the Alumni Association and two anonymous campus benefactors will provide matching gifts. All gifts will go to General Scholarship Fund.
- Prospect research and analysis conducted by Grenzebach Glier & Associates (GG&A) is now accessible. Results are helping prioritize strategies for major gift visits and Annual Fund requests through the phonathon. Advancement staff participated in an online training session in December. A follow-up teleconference with GG&A is planned for February to review the findings and results to date.
- Private gifts received by individuals (November 1-Jan. 15) totaled just over \$100,000. Gifts were secured through personal contacts, a pre-holiday direct mail appeal to alumni, and the campus community campaign.
- Three members of the College Foundation's Development Committee members are partnering with the student phonathon, conducting "pre-calls" to select alumni identified from the GG&A survey of top prospects. This is the first time this strategy has been utilized.



Office of Diversity, Equity and Inclusion
College Council Report
January, 2017
Michele DeFreece, VP Diversity, Equity & Inclusion

Student Opportunity

- Gabriella Vasta, Access and Equity Coordinator reported student usage of services for the Fall 2016 semester. The Testing Center saw a 63% growth in usage from fall 2015. This increase may be correlated to the 11% increase over the past year in the number of students served. The Access and Equity Office has calculated a steady growth in the number of students registered at 15% since fall 2014 as well as a 64% increase in the number of students using services since fall 2014. Outreach initiatives have contributed to this growth, including a proactive self-identification process, transition-related presentations at the high schools, accepted student day outreach and meetings, summer transition activities, development and training of innovative technologies, and a simplified accommodation process.
- The Educational Opportunity Program(EOP) has coordinated an EOP FLAGS(Future Leaders Acquiring Great Skills) support group. There are 19 students involved. The topics they meet to discuss weekly include-relationships, women empowerment, health and wellness as well as inviting faculty and staff to speak on a variety of hot topics. The groups cumulative GPA for the group was 2.64 compared to EOP students who did not participate GPA of 2.35.
- Gabriella Vasta reported that 29% of students registered for Access and Equity Services had earned a G.P.A of 3.0 or higher for the fall 2016 semester. Two of these students earned a 4.0.
- The Diversity, Equity & Inclusion webpage went live December, 2016.

Faculty & Staff Excellence

- On January 9, Gabriella Vasta, Access and Equity Coordinator presented “How to Include All Learners in Your Pedagogy and Design with Accessibility in Mind!” a workshop during Sharing Teaching Ideas. All participants were given an opportunity to begin working on creating accessible course content. The workshop was well received, and feedback indicated the desire for more training and hands-on support for ensuring compliance with applicable legal standards.
- On January 10, Gabriella Vasta, Access and Equity Coordinator presented “Access and Equity Training for Faculty and Staff” a workshop during MoodlePalooza. This session was designed to review the materials and navigation of an online self-paced course in Vancko Hall for faculty and staff to learn about the Access and Equity Office, history of disability, the legal landscape, accessibility, adaptive technology, universal design for learning, and sensitivity training and awareness.
- Two professional staff searches have begun. This semester the office will be searching for a Director, Educational Opportunity Program and a Coordinator for Diversity Initiatives.

- The Office of Diversity, Equity and Inclusion is pleased to announce the names of the individuals and student organization who are receiving a \$500 Diversity Mini grant award for the Spring 2017 semester. Congratulations to this year's recipients. SUNY Delhi will look forward to receiving their reports on how their programs went. Below are their names and the titles of the Mini Grant awards:
 - Dr. Benjamin S. West, Liberal Arts Faculty-Visiting Diversity and Inclusion Writer
 - Roshan Houshmand, Adjunct Faculty-Collaborative Online International Learning (COIL)-US-Mexico Multistate Program
 - Carrie Fishner, Director of Library and Lisa Tessier, Liberal Arts-"I am...check the box"
 - Dr. Kirsty Digger and Dr. Cheryle Levitt-Graduate Advanced Practice Nursing Clinical Practicum: Remote Area Medical Program
 - Christina Wildenstein,RN Counseling & Health Center-Understanding the Transgender Population
 - Gabriella Vasta, Access & Equity Coordinator-Individuals with Autism Spectrum Disorders Guest Speaker-Dr. Jane Thierfeld Brown
 - Black Student Union-Washington, DC. Trip

Community Connections

- On January 9, Gabriella Vasta Access and Equity Coordinator presented at Andes Central School as a representative of both SUNY Delhi and the Southern Tier Hudson Valley Regional Consortia (STHVC) to parents, students, and educators on topics related to transitioning to post-secondary education. Transition activities as early as 9th grade can help address the challenges faced by students with disabilities when entering post-secondary settings.
- International Student Advisor, Sharon Ruetenik was able to connect with people in the Delhi community that volunteered to provide Homestays for a few of our international students during the semester break. The opportunity was positive and the members of the community who participated said they would do it again and knew of others who would be interested in serving as hosts.

Resource Development

- SUNY Delhi Alumni Association have continued to support the Educational Opportunity Program (EOP) by giving an annual \$1500 donation to an Emergency Fund. The fund assists EOP students with bus tickets, food, college books and supplies.



Student Life
College Council Report
February 2017
Barbara Jones, Vice President for Student Life

Student Opportunity

Forty-two new students, freshmen and transfers, attended the Spring Orientation Program on January 21 and 22. The highlight of the program was the second annual Winter Tip-Off Basketball event and welcome dinner at the Clark Field House. Orientation Leaders facilitated fun, interactive games during the half time of both the men's and women's game, and assisted in Bronco Check bystander intervention training for all new students.

Cathy Harris, Senior Counselor, and Elizabeth Hoyt, Student Life Division Secretary, will co-teach another section of the Rape Aggression Defense Class this spring. Each semester, the two instructors find new ways to engage students and enhance the current course.

Student Activities and the Student Programming Board (SPB) are sponsoring a number of events for the spring semester. We kicked off with a Bingo night on January 27, followed by the beginning of the Sunday Night Comedy on January 29 featuring Mission IMPROVable, an improvisational comedy group. In addition, numerous comedy events, variety/entertainment events, musicians, and weekly movies are on the docket.

Plans for the 2017 Winterfest are being finalized. Events include Build-A-Bear, The Mid-Winter Activity Fair, CADI Fire & Ice, and the annual Chili Cook off and Competition Events outside. We are hopeful that winter will cooperate and that we will have ample snow for memorable outdoor competition activities. Student Activities and the Residence Hall Association (RHA) are joining forces for a ski trip on February 18 as the final event for Winterfest 2017.

Student Activities Associate Joliana Hunter-Ellin will be accompanying several students from the Black Student Union (BSU) for a trip to Washington D.C. over break in late February. They will visit key sights in the city to present educational opportunities about the contributions of African-Americans to our society and culture.

Student Activities Staff will be bringing students to the APCA regional conference in Hershey, PA in February. Student Activities will also be bringing Greek Council leaders to the Northeast Greek Leadership Association (NGLA) Conference in February in Hartford, CT. Students will network with other leaders from colleges and universities across the country as well as attend educational workshops and sessions on how to be more effective as councils, in their chapters, and as leaders.

Joliana Hunter-Ellin, Greek Life Advisor, is developing a comprehensive set of standards and an incentive program in hopes of adding guidance and education to fraternities and sororities. The draft is based on various models from other institutions as well as best practices in Greek Life.

To enhance the training of the Farrell Center student building managers, the Student Activities department developed a Farrell Building team manual. It brings standard operating procedures into one clearly written set of expectations for student staff when they are working.

Student Activities will be collaborating with Michele DeFreece, Vice President of Diversity, Equity and Inclusion, to bring Art Force 5 to campus on March 10. Art Force 5 is a student-based group from Alfred University that combines creativity and social justice to promote equality, reduce violence and strengthen communities. The team leads community-based art projects, creativity workshops, and engaging history exhibits.

In early April, Larry Mannolini, Director of Student Activities, will accompany the Student Senate Executive Board to the spring conference for SUNY Student Assembly in Rochester, NY. Students will participate in workshops and business meetings discussing and passing a number of resolutions to come from the Student Assembly. As suggested by Larry at the Fall Conference in Albany, more opportunities for staff networking, discussions, and workshops are built into the conference schedule to entice more advisors to attend the Conference.

Athletic teams overall had a very successful and competitive fall and winter 2016-17 sports season. Women's Basketball is currently 7-12 with 10 games remaining with 12 members on the current roster. Men's Basketball is 10-12 with 8 games remaining with 14 members on the squad. Men's Swimming and Diving has 3 meets left with 10 members on the squad. Indoor track has competed in 3 meets and have 5 meets remaining with 22 men and 14 women listed on the official roster for eligibility. New school records have been set in the Men's Triple Jump and Women's Shot Put.

Men's Lacrosse, under Interim Coach Sam Miller, has begun official team practice and the schedule for the spring is set. New and needed uniforms and equipment have been ordered.

As for intramurals, the recent Basketball Captains informational meeting had eight teams expressing interest in playing in the league. Additionally Volleyball and Cosmic Volleyball are next up on the calendar. Spring events include Softball, Kan Jam, Ultimate Frisbee and Bocce.

The online Intramural scheduling website IMLeagues was implemented last year to help promote intramural participation and assist with reporting. Overall, the students have adjusted to this new system well. Bulletin boards and Digital Screens for upcoming events are posted throughout campus. There are also four off campus trips scheduled for the semester: Albany Hockey and Bowling trip March; Roller Skating and laser tag in April; Binghamton minor league Baseball in May.

Volunteer and service opportunities abound this semester with three American Red Cross Blood Drives, the American Cancer Society Relay for Life, events at Hanford Mills Museum, various Pancake Breakfasts and Ham/Corned Beef Dinners, Frosty Family Fun Day in Delhi, and a Wellness Fair on campus, just to name a few.

The O'Connor Center for Community Engagement is working to provide a Vancko Hall classroom space offering resources and guidance to students online 24/7. There will be spaces for announcements, forms and an interactive orientation to the community and the Center.

The average Cumulative GPA for students living in the residence halls for the fall 2016 semester was 2.49, which is slightly lower than last fall's averages. The average fall GPA for first year students in the residence halls was 2.22, which was also lower than last fall's average. Resident Assistants working

during the fall semester maintained an average Cumulative GPA of 2.99 a slight decrease from last year; 29 RAs (50%) had a Semester GPA of 3.0 or above.

Residence Life Student Leaders will attend multiple leadership conferences during the spring semester, including the SUNY Cortland Res Life Conference, the NEACUHO RD to Be (RD2B) Conference and the NEACURH Mini Regional Conference.

Four returning student leaders, John Hendrix (Peer Educator and former RA), Tim Bishop (Orientation Leader), Morgan Hulbert (Orientation Leader and Athlete) and Abi Palcic (Orientation Leader and Student Activities Intern), facilitated the “Escalation” intimate partner violence prevention workshop for faculty and staff on January 19. Plans are currently underway for an “Escalation” workshop for EOP peer mentors and another for the February RA all-staff meeting.

Counseling & Health Services staff provided training to RA’s during Winter Warm Up Week including creative workshops on stereotyping and bias, health and wellness tips, and crisis intervention strategies. Staff assisted with the “behind closed doors” simulations as well, helping to process abusive relationship and health related concerns.

University Police continues to provide opportunities for student employment and is currently interviewing candidates for student desk officer positions. University Police officers continue to work with Residential Life to provide training to students in the evenings with informational programs such as Off Campus Safety, Self Defense training, Alcohol and Drug awareness, STOP DWI programs and What to do when Stopped by the Police. Department members work with Counseling & Health staff and instruct Rape Aggression Defense classes. The University Police Department completed a Winter Check vehicle inspection on November 21 with the Auto Tech Club and Auto Tech students.

Faculty & Staff Excellence

The annual Winter Student Life Division Meeting was held on January 11 in Alumni Hall. The Division shared kudos from the recent semester and celebrated new staff and promotions within the Division. Guest speakers included Gabriella Vasta, Access & Equity Coordinator and David Brower, Interim Provost. For the first time, a Winter Outerwear and Blanket Drive was held in conjunction with the meeting, with many good quality donations were delivered to Delaware Opportunities.

Welcome to the newly hired Assistant Director of Residence Life, Andrew Bradfield, who also supervises the Riverview Townhouses. Andrew comes to us from SUNY Oneonta where he has been employed as a Resident Director. Andrew earned his Master’s Degree in Instructional Technology from Bloomsburg University.

Welcome to Kevin Hauptmann who recently joined the staff of the University Police Department as a Security Services Assistant who will be working the 11-7 shifts.

Thanks to Adam Lang, Resident Director, who has moved from Russell Hall to Murphy Hall, replacing the vacancy created there by Heather Gates-McGee’s move to an advising position at NYU. Omari Miller has taken on all responsibility for Russell while the search has begun to replace the vacancy created at Russell.

Congratulations to those student life staff members who recently received promotions: Jason Fishner to Associate Director of Residence Life; Lorna Herman to Secretary 1 in the Counseling and Health Center; Christie Rickrode to Security Services Assistant in University Police; and Nick Wagner to Assistant Director of Student Activities.

Student Life staff made a very good showing at the Compliance Assist training which was part of Assessment Day on January 13. Staff documented the many assessment activities occurring in the division and developed goals for the future.

Kudos to the many Student Life staff members who were very active facilitators in the January staff development programs described below.

Chief Martin Pettit & Elizabeth Hoyt co-facilitated a successful RAD Staff Development Workshop. Several staff members attended to learn the importance of empowerment, self-defense and effectively recognizing and reducing being put in risky situation

Mary Wake, Assistant Director of Counseling services, facilitated “Generation Z: Who Are They and What Do They Want from Academia” to 65 faculty and staff during the teaching day workshop on January 9. Another presentation is scheduled for the Student Life Division in March.

Cathy Harris, Senior Counselor, facilitated several professional development workshops on dealing with difficult people and improving communication skills.

Chief Martin Pettit conducted two very well attended Active Shooter workshops during the month of January.

LouAnn Matthews-Babcock, Director of Judicial Affairs, and Chief Martin Pettit co-facilitated a staff development workshop entitled “What Happens after a disciplinary referral or arrest.” The workshop was intended to provide attendees with information related to the investigation process, the standard of proof, due process, and hearings in both the criminal and campus disciplinary process setting. The workshop was well attended and received high marks from evaluations.

In an effort to recruit a pool of potential new student organization advisor from faculty and staff, 12 people attended a Staff Development Workshop presented by Student Activities in early January. Among other things, a new form was developed that interested potential new advisors can fill out listing their interest areas and any special hobbies or expertise so that when openings arise we can better match potential advisors to new clubs or clubs that have an advisor opening. The department will place the form on the website and market it to the campus.

The Student Activities Staff attended the Staff Development Workshop on Assessment on January 13 in an effort to improve departmental assessment efforts. Plans are in development to increase the number of key statistical points used to monitor more effectively the impact of co-curricular involvement on academic achievement. Other areas of needed assessment are also under consideration.

Larry Mannolini presented a leadership development session as part of Resident Assistant (RA) training in January. The session, “Modeling the Way for Resident Assistants: An Introduction to the Student Leadership Challenge” introduced students to the first Exemplary Practice of the Student Leadership Challenge and learn why Model the Way is the foundation of leadership. Participants identified aspects of exemplary and admired leadership characteristics and clarify one’s own personal values. The program evaluations that attendees completed indicated the session was well received. Evaluation data will be used to design a comprehensive student leadership development program.

The Athletic Coaching staff has continued to work on recruiting and promoting SUNY Delhi Athletics and have worked diligently to bring in quality four year student-athletes for the benefit of overall enrollment.

Several members of the athletic department staff are serving as Instructors for the PE Department this semester: Doug McKee, Robb Munro, John Kolodziej, and Vicki Andruszkiewicz.

Athletic Trainer and Fitness Center Coordinator, Tori Kramp and Assistant Athletic Trainer Rachel Gleason, had a very positive impact on the student-athletes and the quality of athletic training services. The addition of these two individuals has significantly improved the overall athletic training needs of the student athletes on campus.

The O'Connor Center for Community Engagement is offering assistance to the twenty faculty members who are teaching spring 2017 courses with the S-L (Service-learning) attribute: *Freshman Composition*, Ben West; *Politics of Healthcare*, Sandra Johnson; *Modern American History*, Heather Schwartz; *Nutrition I*, Jessica Backus-Foster & Elizabeth VanBuren; *Hospitality Strategic Marketing*, Jennifer Redinger; *Hotel Banquet & Function Lab*, Stacey Lynn Patch; *History of World & Western Architecture II*, Lisa Tessier; *Math for Elementary Teachers*, Patricia May; *Statistics*, Monica Liddle; *Nursing Senior Practicum*, Elizabeth L. Pratt, Sandra Gardener, Kelley Quarino, Katherine E Quartuccio and Laura Ziemba; *Health & Wellness*, Abby Brannen-Wilson; *Player Development*, Jim Lees; *Restaurant Management & Operations* and *Commercial Kitchen Layout & Equipment*, Sean Pehrsson; *Rhythms and Dance*, Raegan Reed; *Animal Care II*, Jackie Howard; *Preventive Medication and Shelter Medication*, Jennifer S Lukovsky.

Elizabeth Sova, Director of the O'Connor Center for Community Engagement, Karen Gabriel, Assistant Director of Health Services, Mary Wake, Assistant Director of Counseling Services, Amanda Archibald, RN, Larry Mannolini, and Nick Wagner attended the 2017 Assessment, Technology, and Communications Conference on January 13 in Albany. Sessions presented on how assessment, technology, and communications can help in transforming the student experience.

Larry Mannolini attended a CUCAP meeting held at SUNY Poly in Utica. He networked with other campus activities professionals from other SUNY schools and discussed current issues and trends that are arising on other campuses.

Plans are in the works for the seventh Annual Earth Week Celebration, scheduled for April 17-21. This year's sustainability celebration will again include competing in the nationwide Recyclemania program, a collegiate recycling contest.

The Residence Art Initiative (RAI) had three successful programs during the fall semester, "Spooky Faces" in October, "Zen Tangled Drawing" in November, and "Still Life Painting" in December. Thank you to Assistant Professor Lisa Tessier for her work in facilitating the programs. Three more art events are in the planning stages for the spring semester. One of the RAI programs will take place during the Earth Week events.

Amanda Archibald created several "how to" videos on the new patient portal and the student health insurance waiver process for our web page. The videos will assist students and families in accessing the new online EMR self-service portal and help to clarify the student health insurance waiver process.

Christina Wildenstein, RN, received a Diversity Mini-grant to bring a faculty member at SUNY Oneonta to our campus for a faculty/staff training on working with and supporting transgender students.

Chief Martin Pettit attended the 2017 NYS College and University Emergency Management Workshop in Binghamton NY. Martin is also serving on the Diversity and Inclusion Advisory Council and is the Chairperson of the subcommittee on Community Connections. Lt. Timothy Ludden attended the FBI-

LEEDA Supervisor Leadership Institute in Syracuse NY in January. Officers were provided training by Professor Scott Swayze on the steps of DeBour and NYS Legal Updates PEOPLE V. DEBOUR 40 N.Y. 2d 210.

Community Connections

Students were invited to be involved in the redesign of SUNY Delhi's next mascot. Students voted and weighed in on their likes and dislikes during November and December at the Clark Field House and at Farrell Center. Kudos to the team who facilitated this fun project: Kim MacLeod, Director of Communications; Elizabeth Hoyt, Secretary II; Tori Kramp, Athletic Trainer; Nick Wagner, Assistant Director of Student Activities; Student Assistant Gyselle Bera, and all of the student Managers and Fitness Center employees who pitched in to design the new mascot. Look for the new Bronco's Inauguration this May!

Barbara Jones, VPSL and Elizabeth Hoyt, Student Life Secretary, continue to send informational monthly Parent Emails. Each email is assessed on the number of emails delivered, opened, and which links parents and families are utilizing the most. This assessment is shared with those departments that have contributed to each specific email. This assessment along with phone calls received on the Parent Help Line assist in the development of future emails to focus more on the information Parents & Families are looking for. Parents continue to sign up through the Parents & Families webpage, at Accepted Student Days and Orientation.

The Office of Judicial Affairs recently hired Joshua Shank to join Christina Ligenza as a Community Outreach Assistant for the spring semester. The CA's will continue to serve as a liaison between students who live locally off campus, the college and local law enforcement and will be planning spring events.

Student Activities will soon begin work with the local Delhi community for the upcoming St. Patrick's Day parade to be held on March 18.

The Athletic Department has 33 home athletic events scheduled for the spring semester including the USCAA National Track & Field Invitational in later April.

The fitness center is off to a good start after reopening on the first day of classes at 6am for the spring semester. According to reports, there were 15,372 logged in visits over the fall semester. Advantage Fitness recently performed maintenance on the equipment in order to improve functioning for the beginning of the semester. Fitness Coordinator Tori Kramp has implemented new training initiatives for the student staff and has conducted introductory information meetings.

The Athletic coaching staff members collectively have worked together to maintain the Presto sports athletic website with photos provided by our athletic photographer and statistics. This is very beneficial for our athletic department and promoting the SUNY Delhi Broncos.

The Kunsela aquatic facility continues to generate some revenue through summer community swim lessons, water aerobics and open swim for the community. Attendance for 2016 was reported at 14,276. Lifeguard introductory staff meetings are being conducted and the lifeguard student-staff is being solidified for the spring semester.

The O'Connor Center staff is working hard to match the campus community to the greater community with outreach via phone conversations and print ads, by connecting new groups to new programs, and mailing letters reminding organizations about the OCCE and the Fall Community Service Day on 9/30.

Counseling & Health Services is collaborating with Safe Against Violence of Delaware Opportunities, Inc. to bring the One Billion Rising event to the SUNY Delhi campus again in February. This educational, fun event highlights the issue of domestic violence and strives to educate and inform the campus and local community of the prevention of family and intimate partner violence.

Mary Wake facilitated “QPR” suicide prevention and intervention training for the Legacy Corps at O’Connor Hospital on January 19.

University Police Officers continue to train with area departments as well as train and instruct at the local Zone 6 police academy. Department members also attend area Investigators meetings and Chiefs meetings.

Kudos to University Police Chief Martin Pettit for spearheading a new community service project with a very successful first campus wide Toys for Tots drive in December.

Resource Development

An extensive Application for NCAA Division III Exploratory Membership for 2017-18 was submitted in mid-January after extensive work by Bob Backus, Athletic Director, VPSL Barbara Jones, and Elizabeth Hoyt. The campus will receive official word on the application’s status in February. The College has also retained Consultant Dr. Kurt Patburg to provide a report regarding the college’s readiness for a transition to NCAA Division III.

Aurora and James Somerstein-Campbell continued their generous tradition and donated \$1,000 to the Division in support of the annual Winterfest in memory of Marcus Somerstein. In addition, the family provided a donation of \$1,000 for the Marcus Somerstein Memorial Scholarship.

The Student Life Division is assisting the Alumni Office with their 2nd Annual Student Philanthropy initiative that will take place in February.

LouAnn Matthews-Babcock, Director of Judicial Affairs provided a training session to the new Assistant Director of Residence Life and to the new Resident Assistants regarding the role of the educational judicial system, effective confrontational techniques and successfully completing an incident report. LouAnn also met with newly enrolled students to inform them of the Student Code of Conduct and to distribute brochures including information related to federal mandates.

The Judicial Affairs Office has seen a significant decrease in the type of incidents in which students are typically placed on College Probation or Deferred Suspension. In addition, there was a decrease in the number of students placed on all levels of the Alcohol and Marijuana Policy when compared with fall 2015. While there were many bright spots in terms of behavior, unfortunately, the fall 2016 semester saw an increase in the number of students suspended or expelled with the total at 15 suspensions and 2 expulsions. All but one case was the result of a one-time incident that was egregious in nature. A majority of these cases were a result of fighting, theft and drugs.

The Employee Assistance Program Committee (EAP) held an informational table following the January 18 Opening Forum. Information about the EAP program and the coordinator was distributed along with several giveaways including flashlights and sustainable reusable utensils obtained through an EAP grant to promote the EAP program.

LouAnn Matthews-Babcock and Michele DeFreece met to discuss how to best provide information on the diversity webpage regarding bias-related harassment. LouAnn met with Kenny Fass, Web Operations

Manager, who helped with including the information and providing a link to the Judicial Affairs incident report.

In response to student requests, a number of high-top tables and stools for both the Farrell Loft and Club Level have arrived and were purchased through fundraised dollars for Farrell. There is now a new arrangement of soft seating in the Farrell Loft to create a number of small conversation areas.

Reacting to a need for additional meeting space, and to better utilize space on the Club Level, Student Activities repurposed room B10 in Farrell from an unused student group office to a small meeting room holding ten people. The intent is to increase more usage of the Club Level in Farrell Center. The room location is available in EMS for reservations.

Nick Wagner developed a new operating manual for the digital screen advertising systems on campus. The manual focuses on how to use the program, Appspace, and how to market events on campus.

Student Activities will continue to revise and develop more user-friendly forms and utilize electronic submission and delivery methods where appropriate to assist students in their meeting and event planning. In partial support of this endeavor, Joliana Hunter-Ellin is working with CIS to develop a Vancko Hall space for Greek Life forms that will also include separate spaces for each chapter. If this proves to be effective, it could become a model for student organizations as a whole.

Student Activities will be working with Michele DeFreece to reimagine the TV lounge on the main floor of the Farrell Student and Community Center as a space for the campus to celebrate and reflect on diversity and inclusion. This initiative is based on a recommendation from President Laliberte.

The athletic department has purchased two new athletic vans that arrived on campus in September. The Director of Athletics is working diligently to oversee the expenses out of the Athletic IFR.

Elizabeth Sova is working on writing the twentieth O'Connor Foundation grant to partially fund the O'Connor Center for Community Engagement for 2018.

For the spring 2017 semester, there are 56 new students in the residence halls. This number includes students new to the college, readmits and students moving on campus from off-campus housing. Residence Hall occupancy is at 89% a 4% decrease from the spring 2016.

The S.P.A.C.E. programming model yielded 228 Residence Life sponsored programs for the fall 2016 semester. This continues the trend of over 200 Residence Life programs for eight consecutive semesters. Average attendance at events was 13 students, over 2900 students attended Residence Life Sponsored programming this past fall.

Congratulations to Gerry Hall, the winners of the fall 2016 Hall Cup!

Work has begun on a new contract for laundry services. The new contract will update washers and dryers in all the residence halls and enhance laundry services.

Work is beginning to update the cable TV contract for campus. The current contract expires in June 2017. Students cited Cable TV service as an area of concern on the spring 2016 Residence Hall Quality of Life Survey.



Operations Division

February 2017

Bonnie G. Martin, Vice President for Operations

Student Opportunity

ADMISSIONS

- Accepted students have been registering for the upcoming Accepted Student days, which begin March 10th. Space is limited on the March 10th date and March 24th has also almost reached capacity. Round-trip bus transportation for 60 students and one guest each will be provided from the NYC Public Library at 42nd Street for the April 1 Accepted Student Day.
- Applications for the 12 Presidential Scholarships for 2017-18 have been received and interviews will be scheduled during the March 10 Accepted Student Day.
- The applicant pool for merit scholarships is strong. Offers have been made and acceptances are coming in. The goal is to have awards reflected on student Financial Aid Award notices in February to assist students and parents in making informed decisions on how much students' actual costs to attend will be.
 - Scholarship Pool Overview
 - 840 students (34% of the current accepted pool) were recommended for scholarship consideration and have an average GPA of an 88.7 on a 100 point scale.
 - 62 of the 840 accepted students were selected and offered a scholarship based on their academic background.
 - 8 of the 62 students offered have accepted the scholarship (91.6 GPA)
- Fall Admissions Overview (as of 1.23.17)
 - 4265 applications (up 3.7% compared to 2016)
 - 87% application completion rate (applications have been completed/reviewed for decision)
 - 58% acceptance rate (offers of admission)
 - 83.1 GPA: average admitted student

CIS

- Five new student assistants were hired to work at the Help Desk.
- Monitor arms and PC hangers were added to Farnsworth 146 and 112 (Architecture studios).
- Completed technology integration for Evenden Tower physics lab.
- Technology integration for Mechatronics new PLC lab in Electrical Technologies Building completed.
- Installed interactive touch screen in Veterinary Science radiography lab.
- Updated technology in Applied Technology classroom located in refrigeration building.

FACILITIES

- Provided employment to students through custodial, Riverview Shuttle and snow shoveling.
- Completing projects in design for bid and construction the summer of 2017 Bush Hall rehab, Murphy Hall roof, O'Connor Hall exterior, Dubois Hall common area kitchen.

- Bids are underway on MacDonald Hall HVAC, Evenden Tower roof, Evenden Tower HVAC upgrades, Russell Hall heating system, emergency generators, Phase I.
- The Electrical utility project continued; cables were pulled in underground distribution system. Completed high voltage equipment change out in work in Kunsela and Gerry Halls.
- Performed costing estimates on numerous requests to improve instruction and student learning
- Began construction of a new PLC Lab in the Electrical Technology Building.
- Planning and design work is being done on the Mechatronics machining lab.
- Started new office area in Clark Field House.
- Began scoping project for Farnsworth Hall mechanical rehab.
- Working with Construction Fund to redefine MacDonald Hall interior rehab project.

HUMAN RESOURCES

- The Office of Human Resources has streamlined the student employment process making it easier and more accessible for students to learn of employment opportunities and apply for jobs, by using web-based instructions and fillable forms. This enhancement will increase accuracy and efficiency making student payroll easier and more timely.

OPERATIONS

- The VP led a pilot student retention effort. During the second week in December, students who appeared eligible to return for Spring but had not yet registered were identified. Faculty, coaches, counselors and others reached out to the students, offering reminders and assistance. By the following week, 182 additional students had registered for Spring courses.
- The Operations Team has formed a divisional task force to follow up on action items from the November Division Meeting, which focused on operationalizing the college philosophy of “The student is the most important person at SUNY Delhi.”

Faculty & Staff Excellence

ADMISSIONS

- The admissions office has two openings.
 - Office Assistant I: will be conducting interviews early February.
 - Admissions Assistant (Counselor) will be conducting interviews in February and March.
- Robert Piurowski has been promoted to Director of Admissions and Enrollment Management
- Misty Fields, Assistant Director of Admissions, will be presenting at the Graduate Nursing Admissions Professionals Conference in April.
- Robert Piurowski, Director of Admissions and Enrollment Management will be presenting at the New York State Association for College Admission Counseling (NYSACAC) Annual Conference. Robert is currently President-Elect for NYSACAC and is the chair of this year's Annual Conference.

CIS

- Dylan Tucker attended a two day technical seminar in NYC hosted by Extron Electronics.
- Ericka Ericson and John Horner attended the SUNY DOODLE meeting in Syracuse.
- Dualine and Anixter presented an on-campus demo of its air blown fiber infrastructure to CIS and Facilities.
- John Horner, Erica Ericson, Kelly Keck, Scott May, Jessica Morse, Grady Miller and Chad Oliver presented on various topics at the MOODLE conference on Jan 10.

FACILITIES

- Provided on-site training for new Fire Alarm Reporting system.
- Three staff attended the Winter PPAA Conference for SUNY colleges
- Two staff members attended training for SUNY's new physical space inventory software, AssettWorks
- Two staff members attended Emergency Management Training at Binghamton.

OPERATIONS

- DEI/Operations Administrative Aide Ellen Giambalvo leads the campus' staff development committee. The group coordinated a series of 41 workshops and events for all campus faculty and staff in January.

Community Connections

ADMISSIONS

- Planning is underway for the Spring Open House on Saturday, April 22nd. Registration has gone live on the web, student callers will begin calling in February, and juniors and sophomores will receive post card invitations.
- Misty Fields, Assistant Director of Admissions, is working with CDO (Chenango/Delaware/Otsego) Work Force and the Department of Labor to provide information and training sessions for potential students needing retraining. She will host sessions, take appointments, and assist walk-ins in the last Friday of each month.
- High School and BOCES counselors continue to use our online registration form to begin the process of scheduling Group Visits for the spring semester. We have seen an increase in younger students exploring various career options and academic areas of interest. The goal is to better educate students on entrance requirements for our various programs, while exposing them to our beautiful campus.
- Individual visit surveys from prospective students and their families visiting campus continue to provide positive feedback on their visit.
- Misty Fields and Paul Williams, Transfer Admissions Advisor, are conducting outreach to Community Colleges regarding articulation agreements.
- SUNY Delhi is partnering with the Delaware County Counselors Association to host their annual College and Career Fair on Wednesday, April 5, in the Maines Arena.

CIS

- CIS held its first campus Open House in early December. The campus community was invited to visit with CIS staff and tour on campus facilities.
- Campus opening forum audio and video was streamed to off campus users via Zoom meeting.
- The search to replace Manager of Online Education has opened.
- Worked with University Police on implementing IMPACT software.
- Hosted annual MOODLE conference for Online Learning on Jan 10.
- Provided technical support for the Ag Council meeting hosted on campus.

FACILITIES

- Interacted with Village of Delhi's Engineering Consultant on flood mitigation

Resource Development

CIS

- Discussions continue with other colleges about hosting MOODLE LMS
- Continued to explore offsite Data Center co-location options, (Visits made to University at Albany and NYSERNET in Syracuse).

FACILITIES

- Leveraged grant funding from the SUCF Grants program for the Bush Hall rehab project. Bush will get renovated bathrooms and a new plaza during the summer of 2017 and new windows during the summer of 2018.
- Working with SUCF to gather information pertaining to SUNY Delhi's physical assets via AssetWorks and to develop critical maintenance projects based on conditions noted.

HUMAN RESOURCES

- Online Payroll Services: In December, the Office of Human Resources announced a new online payroll service for regular and student employees. Approximately, 115 individuals opted out of receiving paper paychecks/stubs and signed up for this sustainable and paperless option. A campaign was held and gifts were awarded to 6 individuals who registered during the first 30-days of this ongoing program.
- NYS Ethics Website: A new web link was added to the HR site providing quick access and information regarding the NYS Joint Commission on Public Ethics (JCOPE). Ethics laws were enacted to prevent both actual and perceived conflicts of interest between official duties and private interests.
- Retirement Training Programs: Following a retirement incentive offered to SUNY Delhi professional employees in the fall in which 13 employees participated, several retirement training sessions were offered to all college employees. Seminars included: "Understanding how Social Security and retirement work together" (Fidelity Investments); "[Pre-Retirement Planning: Plan it Today, Live it Tomorrow](#)" (VOYA Investments); and "Paying Yourself: Income Options at Retirement" (TIAA/CREF). Approximately 100 employees attended programs.
- Talent Management: In 2016, SUNY Delhi posted and hired approximately 75 employees in various jobs. 2017 will likely be another active recruitment year, especially with 13 employees opting to participate in the retirement incentive.
- Mandatory Training: In January, the Office of Human Resources presented "Do the Right Thing Training." This 90-minute training program provided information regarding several state and federal laws to include: Title IX, child protection, drugs and alcohol in the workplace, violence against woman's act (VAWA), workplace violence, reasonable accommodations and SUNY Delhi's anti-harassment/discrimination policies. Over 100 employees attended the program and it is also offered online through Vancko Hall.

OPERATIONS

- The Office of Operations is working with the Office of Diversity and Inclusion, and Human Resources, to increase diversity among our faculty and staff. A PIP white paper was submitted, collaborating with SUNY Cobleskill, to increase underrepresented minority (URM) groups at our small, rural campuses. Our goal is to double SUNY Delhi's URM's faculty/staff diversity rate from 5% to 10% over the next three years. In meeting this goal, we will work closely with the Delhi community to create welcoming and inclusive environment where URM's can grow and prosper.