



INDEPENDENT

2011-2012 Verification Worksheet

Federal Student Aid Programs

FORM APPROVED
OMB NO. 1840-0570
DEPENDENT STUDENT

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your and your spouse's 2010 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, SUNY Delhi may send corrections electronically to the federal processing center to have your information reprocessed.

Try to complete verification as soon as possible, so that your financial aid won't be delayed. SUNY Delhi's Enrollment Services Office will help you.

What you should do

1. Collect your and your spouse's financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Contact SUNY Delhi's Financial Aid office if you have questions about completing this worksheet.
3. Fill in and sign the worksheet-you and your spouse, if married.
4. Mail, fax or bring the completed worksheet, tax forms, and any other documents SUNY Delhi has requested to our office..
5. SUNY Delhi will compare information on the documents. **If you need to make corrections, contact SUNY Delhi and we will do it for you.**

SUNY Delhi must review the requested information, under the financial aid program rules (CFR Title 34, Part 668).

A. Student Information

Last name	First name	M.I.	Social security number
Address (include apt. no.)			Date of birth
City	State	ZIP code	Phone number (include area code)

B. Family Information

List people in **your household**; include:

- yourself and your spouse, and
- your children, if (a) you provide more than half of their support or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Write the names and ages of all family members. Also write in the name of the college for any family member who will be attending college at least half-time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0132. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4631. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Application and Pell Processing Systems Division, U.S. Department of Education, 600 Independence Avenue, S.W., Washington, DC 20202-5453.

C. Student's Tax Forms and Income Information (You **MUST** answer question 1 - only answer 2 if needed)

1. Check only ONE box. Tax returns include the 2010 IRS Form 1040,1040A,1040EZ, TeleFile Tax Record, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of the tax return, request an RTFTP printout or a 1722 from the Internal Revenue Service (1-800-829-1040) or a copy from your tax preparer.

You MUST

Check One

Box

(Do not leave

this question blank)

- ☐ Check and attach **signed** tax return (**skip item 2**).
- ☐ Check and complete: signed tax return will be mailed to the school by _____ (date) (**skip item 2**).
- ☐ Check here if you will not and are not required to file a 2010 U.S. Income Tax Return (answer item 2).

2. If you had earned income in 2010 and did not file and are not required to file a 2010 Federal income tax return, list below your employer(s) and any income received in 2010. *If you had no earned income in 2010, write the word NONE.* (**Not needed if tax return filed**)

Sources (Employer(s) name(s) as listed on w-2 of other earnings statement)	Amount
a.	\$
b.	\$

D. Spouse's Tax Forms and Income Information (Spouse **MUST** answer question 1, only answer 2 if needed)

1. Check only ONE box. Tax returns include the 2010 IRS Form 1040,1040A,1040EZ, TeleFile Tax Record, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of the tax return, request an RTFTP printout or a 1722 from the Internal Revenue Service (1-800-829-1040) or a copy from your tax preparer.

You MUST

Check One

Box

(Do not leave this

question blank)

- ☐ Check and attach **signed** tax return (**skip item 2**).
- ☐ Check and complete: signed tax return will be mailed to the school by _____ (date) (**skip item 2**).
- ☐ Check here if you will not and are not required to file a 2010 U.S. Income Tax Return (**answer item 2**).

2. If your spouse had earned income in 2010 and did not file and is not required to file a 2010 Federal income tax return, list below your spouse's employer(s) and any income received in 2010. *If your spouse had no earned income in 2010, write the word NONE.*

(Not needed if tax return filed)

Sources (Employer(s) name(s) as listed on w-2 of other earnings statement)	Amount
a.	\$
b.	\$

Do you receive SSI, TANF, WIC, Food Stamps, Free or Reduced Lunches, or are you a Dislocated Worker? Yes ____ No ____

E. Untaxed Income - DO NOT LEAVE BLANK – enter a zero if you do not have the income listed below

Type of Untaxed income	Student Amount	Spouse Amount
a. Child support RECEIVED BY YOU for all children listed on front of form		
b. Housing, food or other living allowances paid to military, clergy, others - (include cash payments and cash value of benefits)		
c. Veterans' non-education benefits such as Disability, Death Pension, or DIC and/or VA Educational Work-Study allowances.		
f. Money received or paid on your behalf (e.g., gifts, bills)		
g. Other untaxed income (e.g., workers' compensation, disability etc.)		
h. Child support PAID BY YOU for all children		

F. Sign this Worksheet

By signing this worksheet, we certify that all the information reported on it is complete and correct.

Warning: If you purposely give false or misleading information on the worksheet, you may be fined, be sentenced to jail, or both.

Mail this form and all documentation to:
SUNY Delhi Financial Aid Office
2 Main Street, Delhi, NY 13753
Or Fax to 607-746-4104

Student

Date

Spouse

Date