



College in High School Drop Form

PLEASE PRINT CLEARLY

Last Name: _____ **First Name:** _____ **Middle Initial:** _____

Address: _____

City, State, Zip: _____

Student ID Number: _____

Email Address: _____

I request to be dropped from the following SUNY Delhi course(s):

Course Title: _____

Course Number: _____ **CRN #:** _____

Course Title: _____

Course Number: _____ **CRN #:** _____

Course Title: _____

Course Number: _____ **CRN #:** _____

By completing and signing this drop form, I am authorizing SUNY Delhi to drop me from the college level course(s) indicated above. I understand SUNY Delhi's refund policy and understand that a fee may apply (see back of form). I will be sent an email confirmation upon receipt of this drop form. It is my responsibility to be sure I receive this confirmation. (Please call 607-746-4545 prior to the final deadline if confirmation is not received).

Student Signature: _____ **Date:** _____

Parent Signature _____ **Date:** _____

(Parental signature required if student is less than 18 years of age):

Completed forms may be returned via:

Fax - 607-746-4547

Email – communityservices@delhi.edu

In Person - 226 Bush Hall

Mail - College in High School, SUNY Delhi, 454 Delhi Drive, Delhi, NY 13753

Deadlines

Students Taking Classes on Campus or Online

Spring 2015 – Classes begin January 19, 2015

December 6, 2014 – First day for high school students to register for an on-campus class

January 23, 2015 – Last day to register for spring course

January 23, 2015 – Last day to drop a spring course without a grade of “W” (w/refund)

* Drop fees are per class

Traditional College in High school (classes taught in the high school or via DL)

Spring 2015

February 27, 2015 – Last day to register for a spring course: **(Exception: CJUS100, Registration deadline is January 16, 2015)**

March 6, 2015 – Last day to drop a spring course without a grade of “W” (w/refund)

March 20, 2015 – Last day to drop a spring course with a grade of “W” (no refund, no drop fee)

April 17, 2015 - Last day to drop a spring course with a grade of “W” (no refund, \$20 drop fee*)

* Drop fees are per class