



DIRECTIONS TO APPLY FOR READMISSION TO DELHI

RE-ESTABLISHING MATRICULATED STATUS FOLLOWING ACADEMIC DISMISSAL

Students dismissed for academic reasons will not be matriculated into [enrolled in a degree program] the College for a period of one semester. **During this time, it is REQUIRED that the student successfully complete at least 6 college credit hours with a grade of C or better in each course.** These courses must have prior approval of the faculty advisor. In the event that the faculty advisor cannot be reached, prior approval can be obtained from the department chair or the division dean. Attendance at an approved summer session will be counted as a semester "not in attendance." Students who are academically dismissed from the College will not be allowed to attend SUNY Delhi as a non-matriculated student unless their permanent residence, as determined by the Office of Enrollment Services, is within Delaware County, or unless the student enrolls in an internet class, originating from SUNY Delhi. Students living outside of Delaware County must have a permanent residence within a 40 mile radius of the College. All other students should attend another accredited institution.

After an interval of at least one semester, the dismissed student may petition the Dean of Enrollment Services (607-746-4550) for re-matriculation by filing a formal application at least one month before the proposed date of readmission.

The application for re-matriculation must be submitted with a \$40 non-refundable fee to the Dean of Enrollment Services who will review the application in consultation with the department chair or division dean, the Provost, the Vice President for Student Life and the Bursar. The \$40 non-refundable fee is required prior to processing the Petition for Readmission form. Please make check or money order payable to: SUNY Delhi.

The readmitted student shall be required to achieve a term GPA of at least 2.0 at the end of the first semester following re-matriculation to avoid being dismissed. In succeeding semesters, the student will be held to the dismissal guidelines for all other students.

A student who is readmitted to the College **within** a five year period will be held to the course and graduation requirements of either the current catalog or the catalog that was in effect on the date of his/her initial matriculation. If, during the five year period, course and/or program changes were instituted to assist students seeking licensing in a particular area of study, these changes become part of the graduation requirement.

A student who is readmitted to the institution **after** a five year period shall be required to meet all course and graduation requirements of the catalog in place as of the readmission date.

**EVEN IF YOU MEET THE STATED REQUIREMENTS,
THERE IS NO GUARANTEE ON THE PART OF THE COLLEGE
THAT YOU WILL BE READMITTED.**



PETITION FOR READMISSION FOLLOWING ACADEMIC DISMISSAL
USE THIS FORM IF YOU WERE ACADEMICALLY DISMISSED
(Revised 6/38/15)

NAME: _____
(Last) (First) (Middle) (Former)

ADDRESS: _____
(Street) (City) (State) (Zip)

PHONE NUMBER: _____ SOCIAL SECURITY NUMBER: _____

EMAIL ADDRESS: _____

APPLYING FOR: PROGRAM _____ SEMESTER _____
(SPRING or FALL and YEAR)

SEMESTER YOU **FIRST** ATTENDED DELHI: _____ PROGRAM _____

SEMESTER YOU **LAST** ATTENDED DELHI: _____ PROGRAM _____

PREVIOUS ACADEMIC ADVISOR AT DELHI: _____

NAME OF INSTITUTION WHERE YOU COMPLETED YOUR 6 CREDITS: _____

Have you been convicted of a felony? _____

Have you been dismissed and/or suspended from a college for disciplinary reasons? _____

REASON FOR POOR ACADEMIC PERFORMANCE AT DELHI: _____

REASON FOR RETURNING: (Please be very specific)

A \$40 non-refundable fee is required prior to processing this Petition for Readmission form.
Please make check or money order payable to: SUNY Delhi.

PLEASE FORWARD OFFICIAL COLLEGE TRANSCRIPTS
FOR ALL CREDIT-BEARING COURSES TAKEN SINCE YOU LAST ATTENDED DELHI.

RETURN COMPLETED PETITION TO:

Enrollment Services Office
UWP ['F gij k
454 Delhi Drive
Delhi, New York 13753