



Academic Programs and Services
College Council Report
November 2010
Dr. John Nader

Liberal Arts and Sciences Division

- Scott Swayze attended a DWI legal update training put on by the New York State Bar Association in Albany.
- Roshan Houshmand's oil paintings were included in a collective exhibit at the Walter Wickiser Gallery in NYC.
Dr. Jack Tessier gave a presentation, "No evidence of contractile roots in *Erythronium americanum*" at the Botanical Society of America Annual Meeting, Providence, RI.
Dr. Tessier had two publications that came out this summer:
Tessier, J.T. 2010. "An inquiry-based biology laboratory improves pre-service elementary teachers' attitudes about science. *Journal of College Science Teaching* 39:84-90."
Tessier, J.T. 2010, "Effect of forest harvest on the vegetation of an urban park. *Northeastern Naturalist* 17:273-284."
- Lisa Tessier, in her ARTS 300 Art and Health course, takes her online students on a "field trip" to a virtual or brick and mortar art museum. They explore the way that the collections are organized, and they analyze and interpret one work of art that they admire. Finally, they debate the pros and cons of museums that are "virtual" versus "physical" realities.
- Dr. Deborah Adelman co-published five journal articles in 2010. Dr. Adelman continues her research in a number of areas.
- Dr. Elizabeth Sherr traveled to Memphis for the 6th annual Gulf Coast Economic Teaching Conference.
- Dr. Alex Gedmintas and Stsiapan Stureika of the European Humanities University, a Belarusian University in Vilnius, Lithuania, have collaborated on a presentation of Cultural Anthropology between the two institutions via Skype.

Nursing

- The "Online RN to BSN" program has been awarded the James C. Hall, Jr. Exemplary Program Award in the Credit Program category for 2010.

Business and Hospitality Division

- Lee Heron and the Hotel Operations class visited the Emerson Spa and Resort where students spent the day shadowing six different departments.
- David Brower and Lee Heron went to Syracuse in October for the Annual Institute for Community College Development (SUNY Institute at Cornell Univ.) for their 2010 Upstate Successful Teaching Conference.
- Dr. Akira Odani has initiated the formation of a new club for students interested in investing.
- The computer club is running the LANfest in November. LANfest is a 12 hour gaming event that helps to provide a safe and fun environment for video games. We expect

75-125 students to attend the event. The club is working on accumulating community service hours, and is close to 500 for the semester.

- Hospitality's Hotel Management Society sponsored the 2011 Relay for Life Kick-Off Rally in October for the third consecutive year.
- The 12th Annual American Culinary Federation Competition was held on October 23rd and 24th. Over the weekend, SUNY Delhi was host to over 60 students and professional competitors from the Northeast. SUNY Delhi students competed in various categories and won seven bronze, eight silver and five gold medals.

Applied Sciences and Recreation Division

- Birgitta Brophy was a presenter at the 75th Mohonk Mountain House's "Garden Holiday Week." Her talk was titled "Revisit the Past: Incorporating Old Time Plant Favorites in Your Landscape."
- Golf and Plant Science students and faculty took a guided tour of the Brooklyn Botanical Garden. Birgitta Brophy, Lisa Tessier and students were treated to the special areas of the garden, which included its tree family area, rock garden with unusual rocks and rock garden plants, and the famous Japanese garden.
- Ken Pyle, Alan Franks, and Sara Fabrizio, accompanied 12 Veterinary Science students to the Animal Research facility at SUNY Upstate Medical College in Syracuse. The group also attended the meeting of the Upstate NY Branch of the American Association for Laboratory Animal Science - three of the attending students were awarded \$500 AALAS scholarships.
- A group of practicing veterinarians and representatives from Cornell University's School of Agriculture and Life Science and NYS Veterinary College met as an external review committee for the proposed BS program in Veterinary Technology.
- Chuck & Kay Merrill visited with Veterinary Science Technology students to personally award 27 merit scholarships totaling \$60,375. In addition, the Merrill Family Foundation is providing \$3,500 to help pay for Continuing Education activities to be offered for Veterinary Science students.
- Approximately 100 Veterinary Science Technology students, faculty, and staff went to the Prospect Park Zoo and NY Aquarium in Brooklyn. At each exotic animal facility, a special presentation was made by animal caretakers to provide the students with greater insight into the requirements of the variety of species at these facilities.
- Professor Wouter van Hoven - University of Pretoria, South Africa & Director of Eco-Life Expeditions, and Sandy Flaherty - U.S. Representative for Eco-Life, met with students to discuss various aspects of wildlife management in Africa and Eco-Life programs with Veterinary Science students. Professor van Hoven spoke to four different classes, in addition to discussing the development a program for more Delhi students to be able to attend the Eco-Life programs offered through the University of Pretoria. In addition, two students who have participated in the program were available to help answer questions about the program and their experiences.
- Twenty freshmen students from the Golf Course and Turf Management programs completed internships this past summer.

Technology Division

- The SUNY Delhi Car Club hosted the 10th annual Family Day Cruise-in Car Show at the Decker Auto Lab. The show featured many door prizes for the car owners, a Dutch auction, and a raffle to raise money for the Decker Scholarship. The club raised \$900 for the scholarship.
- Architectural and Construction Technology students from the Structural Steel Design class recently toured Stone Bridge Iron & Steel's steel fabrication facility in Gansevoort.

- The National Association of Homebuilders Club (NAHB) and advisor, Bill Moyse, spent a Saturday repairing picnic tables at the Hanford Mills Museum in East Meredith. They also constructed a small table to be used in the Gallagher Show on campus.
- John Taylor completed training in Lead-Safe Work Practices offered at no cost through Delaware Opportunities and a HUD grant. John Taylor is now certified for such work, if needed on field projects.
- Construction Technology and Management students went on the annual Associated General Contractors field trip to Washington, D.C., to tour several large commercial construction sites, including a new state-of-the-art dormitory being built at George Mason University, the "Inter-county Connector," a multi-billion dollar new highway project in Maryland, a state-of-the-art LEED certified office building in downtown Washington, and the Mary E. Switzer historical renovation project.
- Jim Redman of the Associated General Contractors came to campus to provide students from the Site Safety Management class (CNST 230) a free OSHA 10-hour certification class. Approximately 40 students were in attendance. AGC offers this course every year to certify the students of this class.
- The Construction Technology and Management program hosted the 1st Annual Construction Technology and Management Golf Tournament in October. It was a huge success, and over \$11,000 dollars was raised for the program to help support student competitions, field trips and equipment purchases.
- Eric Robert's Design and Build class has designed and is now building a new salt shed at the end of South Hall for Delhi's Grounds Department.
- Bill Gaetano ('69) donated to the Construction Technology and Management program a large scanner/copier that can handle project plan size paper.
- Adirondack Trailways donated \$2,000 towards the purchase of a bus shelter to be installed on the new concrete walkway and bus stop location south of Sanford Hall. The walkway was completed in spring 2010 by Floyd Vogt and Jared Yando's Construction Seminar class. The shelter has been ordered and the Construction Technology AGC students hope to erect and install the shelter before winter.
- Students in Eric Robert's and Jared Yando's career seminar class and the AGC student chapter attended both the Binghamton and Syracuse Construction Career Days. The students help to direct high school students from around the region through a construction style expo, and also helped with promoting the technical programs of SUNY Delhi.
- The Computer Aided Drafting and Design program had an external review team visit. The team highly praised the CADD program.

Resnick Library

- The Student Advisory Board conducted its first survey in October and received excellent feedback. Students identified areas needing improvement and attention.
- The new Information Commons is bustling with students, and we have a dedication ceremony on November 12th when Richard and Marilyn Wickham will be recognized for their gift to the Library.
- The Carol Brock Special Collections Room is complete, and is very popular with culinary students. Dedication of this room is scheduled for December 3.
- Library Director Pam Peters met with Chuck and Kay Merrill during their annual visit to the campus in October, and shared findings about student use of veterinary science library resources. The Merrills made an additional commitment of \$10,000 to continue their support of the Merrill Family Special Collections Room.
- Amanda Mitchell, our new Electronic Resources and Instruction Librarian, joined the college in late September.

Resnick Learning Center

- Linda Weinberg is serving on the executive board for the SUNY Sector of the New York State Disability Service Council and Trocaire College's learning center advisory council.
- Resnick Learning Center staff planned and presented over 25 Resnick Retention Workshops that have been well attended by students.

**DELHI
COLLEGE OF TECHNOLOGY
STATE UNIVERSITY OF NEW YORK**

Business & Finance
College Council Report
November 2010

Brian Hutzley
Vice President for Business & Finance

VP FOR BUSINESS & FINANCE

- Budget – We have already received our first mid-year cut for 2010-11 in the amount of \$220,000. The total 2010-2011 reduction in state support now totals \$1.7M on top of last year's mid-year cut of \$0.4M. Including the long-term savings that will be generated from the early retirement incentives, we now have a \$1.5M net deficit (all funds).
- Although none of the Higher Education Empowerment & Innovation Act was passed, all of its components will continue to be pursued. The key to the financial stability of all of the campuses, and SUNY itself, will be rational and differential tuition.
- SUNY continues to move forward on the Strategic Plan roll-out. The launch of all of the "Innovation" and the "Transformation" teams was held in October. In total, SUNY Delhi is represented on seven of the teams.
- Brian Hutzley, as President of the State University Business Officers Association (SUBOA), has established the agenda for 2010-11. Working with SUBOA and SUNY System Administration, the focus will include a budget allocation tool, revamping of the SUNY fee policy, procurement and IT transformation and resourcing for the Strategic Plan.

**ACCOUNTING/ACCOUNTS PAYABLE/
PURCHASING/STUDENT ACCOUNTS**

- Delhi's 2010-11 Financial Plan process is complete. Delhi received \$7,457.9M in state support, is projecting \$11,795.4M in campus-based revenues and is utilizing \$1,500.0M in supplemental State University Tuition Reimbursement Account (SUTRA) for initial total state purpose financial plan funding of \$20,753.3M.
- Under the direction of the Director of Business & Finance, a new Payment Card Industry (PCI) Compliance Committee has been formed to: review Delhi's current practices; document all campus locations that accept credit card payments and/or retain sensitive cardholder data; create and publicize an official credit card policy; and complete the required compliance certification process. The Committee will include representation from CADI, the College Foundation, Computer Information Systems (CIS) and appropriate administrative offices that handle credit card information.
- On April 1, 2011, New York State will be combining their old Legacy Central Accounting and Financial Management Systems and converting to a new Oracle-based Peoplesoft financial system. Members of the Business Office team attended the Office of the State Comptroller Office of Operations annual fall conference to learn about the new system. Delhi will see significant changes in the Purchasing/Accounts Payable offices, as well as budget processes.

COE IN WATER

- New project from Delaware Engineering has brought in 35-50 additional analyses per week. Project to last 2-3 more weeks.
- All the work on the Village of Delhi's new water lines came to the Lab.
- Chemistry proficiencies were performed with satisfactory results.

BUSINESS & COMMUNITY SERVICES

- Billing – Billing 7/1/10 through 10/31/10

Month/Year	Billed and received	\$\$ to SUNY Delhi (includes Res. Life)	Rate of Return on Programs	\$\$ to CADI
Jul 10-Oct 10	\$79,660	\$27,722	34.8%	\$15,896
Jul 09-Oct 09	\$172,478	\$78,118	45.0%	\$11,201

- 2009 billing included 12-week CDO Workforce Electrical Certificate Program, PCI Compliance Committee Meeting, Jumpstart Basketball, and OTN program.
 - 2010 billing does not include Unison Welding, FrieslandCampina PLC training or Oct BEST (not yet closed).
- Personnel Changes
 - BEST Coordinator position will now be paid by the Delaware County Department of Social Services.
- July – October 2010 Events
 - Quilting in the Catskills
 - More Reunion
 - Art & Soul of the Catskills
 - Photovoltaic Installation
 - Lacrosse Camp
 - Otesaga Management Training
 - BEST (2 programs)
 - 2-3-98 Conference
 - Unison Welding
 - FrieslandCampina PLC Training – Ongoing
 - NYS/CSEA Partnership – 40 days of training

10 events/trainings cancelled between 7/1/10 and 10/31/10 due to low enrollment (both our events, as well as outside organizations contracting for facility use).

- Projects
 - Training Discussions with Covidien for AutoCAD – December 2010
 - Exploring Solar Thermal Programs with AO Smith – Meeting 11/4/10
 - STEM Leadership Council
 - Campus Event Procedures in Development
 - Rural and Small Business Initiative
 - Weight Watchers at Work Program
 - ISPQ Certification for PV Program
 - Middle States
- Allison Lundin, Campus Events Coordinator, is in the process of developing materials (print and online) to market the campus for weddings, conferences, banquets, luncheons, etc. A variety of menus have been developed and pricing is currently being coordinated with CADI. Room layouts are being created for various venues on campus as well as the Café on the Green. The goal is to simplify the process with pre-determined menu selections and room layouts, while providing consistent pricing and services.

COLLEGE ASSOCIATION AT DELHI, INC. (CADI)

- Overall food transactions increased approximately 15% over last year; students eating more meals.
 - Farrell Food Court is a success with traffic increasing weekly.
 - Mac Hall very well received with renovation, new chef and new menus; continues to be extremely busy regardless of Farrell.
 - Foot traffic in Barnes & Noble has increased substantially from last year; textbook revenue is lower due to textbook rentals which lowers the commission rate; sales of soft goods are much stronger.
 - Early financial results show strong start for CADI overall.
 - CADI hosted Auxiliary Service Associations from around the state in October with excellent attendance; CADI was proud to show off the Delhi campus for the first time in at least 10 years.
 - CADI Foodservice taking an active role with Farm Catskills and the VISTA program to promote local agri-business; purchasing more local products through an organized purchasing system; CADI will play a large part in growing the program through purchase commitments and offering expertise.
 - Café on the Green closed for the season on October 31, after a very successful Halloween event. Financial results for the season will be available mid-December.
 - CADI objectives for this academic year:
 - Increase student satisfaction
 - Increase employee recruitment, training, and retention
 - Establish targeted financial goals for every unit
 - Promote and practice sustainable initiatives
 - Expand student manager program

COMPUTER INFORMATION SYSTEMS (CIS)

- CIS Projects
 - Improved support services in the Resnick Library by housing Senior Staff Assistant, Michael Buel, on the Library second floor providing direct help to the students. This has been very well received by the students.
 - Underwent comprehensive IT Security Audit. Areas requiring improvements include the additional written policies, stronger password processes, network security improvements and training.
 - Continued preparation for the campus virtual desktop "Thin Client" computing initiative.
 - Updated comprehensive list of phone-to-room mappings for transition of 911 calls from internal to external dispatch.
 - Working with Deans' Council, designed a new process for universal syllabus through the use of Vancko Hall (Moodle LMS).
 - Began work on an enterprise data warehouse which will improve reporting, trend analysis, and fact-based decision making.
 - Completed many projects in Farrell Hall regarding technology pieces.
 - Preparation of migration to new version of Office 2010, compiling user resources and perfecting installation technique.
 - Working with Capital Construction on design and review of all pre-bid documents to meet technology needs for the building of new Day Care facility.
 - Completed migration of Banner system to Linux.

- o Designed a CIS User Satisfaction Survey which was sent to all employees and students.
- o Continue to build up Farrell Data Center. This Center will provide redundancy for critical systems and backup for Main Data Center.
- o Self-Service - Added 209 self-service jobs in Banner so users can run reports and processes on demand.
- o Continue to work on standardization of the reporting output across Alumni reports.
- o Began process of revamping end user support experience:
 - Help Desk staff should now be able to reset all passwords
 - New Service Center software is ordered
- o Worked with Verizon Wireless to secure a new cell phone tower on (or near) SUNY Delhi campus to improved service.
- o Construction is complete in the Dr. Dennis Callas Faculty and Staff Development Center. New furniture is on order.
- o Delhi Online has been revamping some of the online instructor training and preparation courses. It is entering a stage with more focus on faculty development and advancing faculty skills with Moodle and Web 2.0.
- o We are facilitating a SUNY COIL Center initiating a six-week collaborative course between Delhi and a class in the European Humanities University in Belarus/Lithuania (EHU). The course includes two weeks of live guest instructor lectures from EHU via Skype, two weeks of online asynchronous discussion in the EHU's Moodle site, and two weeks of a guest instructor lecture from Delhi.
- o Grady Miller, Assistant Coordinator of Online Education, is presenting at a NERCOMP special interest group on online course evaluation software options.
- o Online Coordinator, Clark Shah-Nelson, is presenting and accepting a 2010 Sloan-C Effective Practice award at the Sloan Consortium Annual Conference.

SUNY Delhi
College Council Report
Barbara Jones, Vice President of Student Life
November 10, 2010

Ten **Student Life** staff members recently wrapped up their respective Freshman Seminar teaching responsibilities. The course supports retention and integrates academics and campus life. Thanks to Bob Backus, AJ Cich, Cathy Harris, John Huber, Matt Juba, Nilam Kotadia, Lori Osterhoudt, John Padovani, Rob Schoener and Seth Warren for their efforts in this regard,

The Student Life Division contributed substantially to the Middle States study process, and recently completed their various responsibilities. Five members served as Middle States Work Group leaders: Karen Gabriel, Barbara Jones, Kerry Maroney, LouAnn Matthews-Babcock, and Mary Wake. Thirteen others served on various committees: Sean Babcock, Lt. Ladd Dawson, Jason Fisher, Marty Greenfield, John Huber, John Kolodziej, Nilam Kotadia, Lt. Tim Ludden, Kathy Markham, Denise McLean, Lori Osterhoudt, John Padovani, and Christian Vesterfelt.

John Huber, Assistant Director of Activities and Seth Warren, Resident Director are serving as Co-Chairs of the Alcohol and Other Drug Prevention Task Force. The group was charged by President Vancko to study ways to reduce the negative health and environmental effects of cigarette smoking on campus, and to issue recommendations by Feb. 2011.

The 2009 Annual Personal Safety Report was compiled and distributed by LouAnn Matthews-Babcock, Coordinator, and Cathy Harris, Counselor, co-chairs of the Personal Safety Committee. The Committee made a number of recommendations to improve sidewalks, roadways and facilities issues and a number of the recommendations have been completed or are slated to begin in the next year.

Barbara Jones, VPSL, attended the 2010 CSPA-NYS Annual Conference Oct. 3-5, 2010 in West Henrietta, NY, and organized and chaired the joint SUNY Chief Council of Student Affairs Officers fall meeting. Barbara also accepted a SUNY Outstanding Student Affairs Award from Chancellor Zimpher on behalf of the campus for the O'Connor Center for Community Service- A Decade of Strength and Growth. Barbara also presented at the program as part of a panel presentation to conference attendees and colleagues.

Athletic department highlights include a Region III Championship in Men's Cross Country and Mountain Valley Conference titles in both Men's Cross Country and Women's Volleyball. Coach Bracchy's Women's Volleyball won their second consecutive conference title and established a new school record with 28 total wins! The Women's Tennis team and the Women's Cross Country team finished second in their respective Regional tournaments and Conference standings. 19 students earned All-Region III honors and 8 students earned All-Mountain Valley Conference accolades. Justin Wood was named Region III and Mountain Valley Conference Men's Cross Country "Coach of the Year". The Men's and Women's Cross Country teams qualified for the NJCAA Nationals.

The Men's and Women's Basketball teams (sporting their new uniforms) are off to a great start with both teams winning their home openers to good crowds!

A total of 136 students participated on Varsity athletic teams including our first women's golfer in several years. Additionally, approximately 100 students are employed through the fitness center, pool, intramurals, or home game day assistants.

The athletic facilities continue to be very well utilized with 8300 recorded visits to the fitness center and 6000 recorded visits to the Kunsela pool so far this semester. Intramural activities this fall included: flag football, dodgeball, indoor soccer, badminton, kickball, and bowling. Current participation totals are 500. The two new athletic passenger buses arrived in Oct!

Joshua Hoag, Assistant Coach, has been named the new Head Men's Soccer Coach and is currently focusing on recruiting efforts for the 2011 season.

Counseling and Health Services staff members have responded to 13 'critical incidents' so far this fall, including a meningitis case, incidents of suicidal ideation, substance abuse, and an alleged sexual assault. Counseling requests were up 5% over last year, with over 150 students seeking assistance for 300 appointments. Issues include anxiety, depression, substance abuse, adjustment and judicial issues. Staff are working closely with parents, faculty, Judicial Affairs and the Disability Office to intervene with students in distress.

Health Services staff worked extremely hard to ensure NYS MMR compliance as the deadline for reporting was moved earlier to Oct. 31st. We were able to report a compliance rate of 99.3%. 771 students have been treated at the clinic for a total of 1,332 visits. We are seeing an increase in viral illnesses, which is typical for this time of year. Four flu vaccine clinics have been held for nursing students and vaccine is now being offered to the general student population. A clinic for faculty and staff is slated for Nov. 12th.

Peer Educators have been very active, facilitating programs on "random acts of kindness," alcohol and drug prevention, DWI, breast cancer awareness, relationship violence and sexual assault prevention, and friendship. An example of their creativity was the very successful alcohol education program they facilitated in the Agora. The program created a 'party' scene with various stations that dealt with potential 'consequences' of alcohol abuse including a hospital station, police station, etc. The program was attended by nearly 200!

The **Judicial Affairs Office** has seen an increase in the number of students requiring intervention for on and off campus violations as compared to this time last year. Judicial Affairs convened three Student Conduct Council hearings and handled many more cases administratively. There have been a total of twelve suspensions or expulsions for drugs, theft fighting, and sexual misconduct. In addition, one student was re-instated as a result of being found not responsible for violated College policy. A very serious, complex and time consuming case involving four students charged with sexual misconduct was handled by LouAnn Matthews-Babcock, Coordinator of Judicial Affairs. All four students were removed from the college as a result of a hearing.

Six Decision Making Classes were held for 81 students as part of their Level 1 judicial sanction, and a total of 21 students were assigned to the College's REWIND classes as a result of Level 2 violations. Twenty-three students were also mandated to participate in counseling, which far exceeds last years total at this time.

LouAnn Matthews-Babcock, Coordinator of Judicial Affairs, and Matthew Juba, Residence Hall Director attended the fall SUNYJA conference on October 12-13 at SUNY Geneseo where current trends were discussed.

O'Connor Center for Community Engagement - The *Farm to Table* project, a new initiative under the umbrella of the OCCE, is making gains towards educating students and the community about healthy food choices with the screenings of the films "Food, Inc" and "Fresh" as well as other activities. The development of a web-based program for buying and selling local foods and a new data base are underway with our community partners.

Service-learning continues with both the Intro and Abnormal Psychology courses this fall and the Center is assisting faculty in other divisions to develop classes using this pedagogy. We look forward to announcing two new Service-Learning Fellows in the near future.

We continue to make great strides on and off campus with fundraising, village cleanup, a river cleanup by Bridge Street supervised by the mayor, Community Service Day, and the November 6th Annual Conference on Volunteerism.

Two fall blood drives have been successful, with students doing all signups and coordination. We have been recognized by the Life Share Program with a Silver Level Award, and are now eligible to receive a second \$250 scholarship if we match our donations from last year.

Residence Life occupancy for the fall 2010 semester is 1628 students (962 male, 666 female) in the residence halls. This number represents an occupancy rate of 113%. Because of the high occupancy levels and improved retention rates, there are 131 tripled rooms in the residence halls affecting 393 students.

The Residence Hall Association (RHA) will sponsor the 2nd annual "Almost Home" room decorating contest, the first round of judging will be held Nov. 30th -Dec. 2nd. RHA sponsored a number of successful programs including a trip to Great Adventure on October 23rd, and a New York City bus trip on November 6 in conjunction with the Riverview Townhouses.

John Padovani, Director, will take on new responsibilities for fire safety in the residence halls effective January 1, 2011.

Currently 18 new students have submitted deposits for the spring 2010 semester. The target for the spring semester is 130 new students to housing.

Student Activities - The Student Programming Board, along with the help of eight other recognized organizations, recently completed a very successful month of programming. The Pringles X-Treme Tour presented a very well received concert featuring a combination of Rock and Rap music that was attended by over 500. Halloween week featured 8 programs including comedy, dance, student performances, movies, a haunted house, and other novelty acts. A total of over 1600 students and guests attended the activities!

The programming board will conclude the fall semester with several exciting cultural presentations including the Shangri-La Acrobats of China on November 10, and a Celtic Yuletide celebration with Riverdance's Michael Londra on December 3.

Eight members of the Student Programming Board, and John Huber, Assistant Director of Student Activities, attended the Association for the Promotion of Campus Activities (APCA) Regional Conference in Verona, New York October 31-November 2. Student programmers saw many new acts they are considering bringing to campus next semester.

Student Senate President Jeff Abraham has begun roundtable discussions with the Presidents of recognized organizations. The first meeting was well attended and important issues were discussed. President Abraham plans to continue these meetings to receive more feedback and improve communication between the Senate and club officers. Several new clubs (Magic Club, Business Club) are working with Vice President Courtney Ketz to gain recognition. BASIC (Brothers and Sisters in Christ) was recently recognized.

The Executive Board is making plans for holiday celebrations both on and off campus. The Executive Board has encouraged clubs to consider participating in Delhi's Holiday Parade. President Abraham and members of the Executive Board are also currently planning an exciting holiday celebration for the Farrell Center that will be open to all staff and students.

Greek Life - The fall pledging season is drawing to a close with 56 students who have chosen to pledge for recognized organizations on campus. Greeks continue to be highly involved in many community service events both on and off campus.

University Police Chief Perri DeFreece attended the annual fall meeting and conference of the SUNY University Chief's Association on Oct. 19-21 in Lake Placid. The main focus of the conference was preventing violence on campuses. It should be noted that SUNY Delhi uses many resources and programs cited by various presenters to identify and address threat potential from the onset. One of the most crucial parts of a quality threat mitigation program is quickly and actively addressing unacceptable behaviors on campus. At Delhi, students are educated about behavioral expectations and are held accountable for inappropriate behaviors promptly.

The new Dodge patrol vehicle was placed into service with a new police radio and attractive graphics.

Officer James McCartney and Resident Director Nilam Kotadia conducted four RAD training programs for eleven students. The training was well received and plans are being made to conduct other courses in the spring. On October 18th, Lt Tim Hess and Assistant Director of Counseling Mary Wake offered an alcohol awareness program; Lt Tim Hess and Lt Ladd Dawson also taught a well received section of the "Freshmen 4" on October 19th.

The CIS department installed the Spectrum Justice System (SJS) software program on a central secure server, which will provide a secure environment for automated police reports and will allow officers to access the software from multiple computers. The next phase of this project is to provide training to all uniformed staff members.

This semester has proven to be an active one in terms of arrests by UPD. To date, the department has made 54 arrests. Of those arrests, 37 were for possession of marijuana, 3 for under aged alcohol possession and 14 for other various charges. To put this into perspective, the department made a total of 41 arrests for the whole fall semester in 2009.

Enrollment Services Report
College Council
November 15, 2010

As outlined in the Enrollment Summary, our official fall enrollment as reported to System Administration was 3,331 students, an increase of 4.6 percent from the 3,183 reported last fall. On-campus enrollment increased by 2.9 percent (n=73) while the off-campus enrollment increased by 15.4 percent (n= 65). With a record number of applications received, we continued the trend towards greater selectivity with an admissions rate of 55.1 percent as compared to 56.8 percent last year. Retention rates increased as well. Of the first time – full time freshmen entering last fall, 64.5 percent returned this fall representing a significant increase from the rate of 61.4 percent reported last year.

We continue to make progress in our efforts to increase baccalaureate and transfer student enrollments. There were 938 baccalaureate students enrolled on the census date this past fall representing 30.3 percent of all degree seeking students. At the same time last year, there were 824 baccalaureate students representing 27.9 percent of all degree seeking candidates. Transfer enrollments increased by 28.1 percent with 346 students this year compared to 270 last year.

Over the past four years, spring enrollments have increased 6.7 percent annually on average. Using the average rate, the spring 2011 enrollment should approach 2,925 students. Given the growth of the BSN and off-campus programs, that level of growth is entirely realistic. In fact, as of November 15th, tuition deposits for the spring semester have increased by 8.0 percent over last year.

However, while the growth of our on-line and off-campus enrollments generates significant revenues, maintaining 100 percent occupancy rates in the residence halls is vital to our revenue stream. Therefore, we are implementing a range of strategies designed to increase the number of new transfer students residing in college or Foundation owned housing. As part of our plan, we are instituting a new transfer scholarship program. These scholarships will be used to encourage new students to live on college and Foundation owned housing.

Looking forward to the fall of 2011, initial indicators appear encouraging. The Fall Open House attracted over 1,200 visitors to campus, including nearly 400 students. That represents a dramatic increase from the 233 students who attended the Fall 2009 Open House. The Open House also gave us a chance to showcase the Farrell Student and Community Center.

While it is too early to forecast fall semester application numbers, we appear to be off to a good start. As of November 15th, we had received 1,428 applications for admission – an increase of 7.8 percent from last year. Our goal is to increase total enrollment by four percent split evenly between on-campus and off-campus/on-line students. With returning student numbers increasing at a rate of between eight and ten percent a year, we will need to reduce the number of

new students to stay within the desired range. Consequently, we anticipate lowering the acceptance rate for the sixth year.

As stated previously, our primary target groups for the fall of 2011 remain:

- Highly qualified high school students
- Transfer students
- Baccalaureate students
- "Core Brand" Students
- Off-campus and on-line students
- Residential women

The Office of Records and Registration continues to provide support for registration, records, and institutional research activities. Below is an outline of current and anticipated projects.

Institutional Research Activities – Fall 2010

- NYSED-SUR1 Coordinators Survey
- Automated Degree File
- NYSED-8 Director of Off Campus Instructional Locations
- SUNY Basic Student Charges Survey
- Preliminary Enrollment Survey, Fall 2010
- NYSED-CAT College Catalogue Survey
- IPEDS Institutional Characteristics Survey
- IPEDS 12 Month Enrollment Survey
- IPED Completions Survey
- SIRIS – Summer 2010
- Graduation Rate research in conjunction with the Provost Office
- Data assistance for the PGA Accreditation process

Upcoming Institutional Research Activities

- SIRIS – Fall 2010 (CDS, SDS, TSDS)
- NYSED-2R Institutional Activity

Office of Records and Registration Activities – Fall 2010

- Generation of the Spring 2011 Class Scheduling, including all edits and room assignments (part of the academic division restructuring)
- Petitions to Graduate processed: 188
- Official Transcript Requests (Sept to mid-Nov): 751
- 200+ College in High School registration
- Posting of Transfer credit: noted increase in the number of student records with transfer credit
- CAPP degree evaluation: since the upgrade to Banner 8 in late July, R&R has worked to make CAPP more accurate and efficient; improving

readability and therefore the likelihood of it being used with more frequency by students and faculty advisors.

- In the next couple of weeks the R&R Office will be working with the academic division secretaries and deans to lay out the procedure for new student registrations which will now be done by the R&R Office (part of the academic division restructuring)

Enrollment Summary for Fall 2010

	2010	2009	change	% change
total enrollment	3331	3183	148	4.65%
degree students only	3095	2957	138	4.67%
on-campus only	2607	2534	73	2.88%
off-campus only	488	423	65	15.37%
high school and other	236	226	10	4.42%
business and hospitality	857	839	18	2.15%
applied sciences and recreation	548	552	-4	-0.72%
liberal arts and sciences	592	524	68	12.98%
nursing	442	383	59	15.40%
technology	656	659	-3	-0.46%
associate degree	2117	2084	33	1.58%
bachelor degree	938	824	114	13.83%
certificate	40	49	-9	-18.37%

Acceptance Rates

all divisions	55.10%	56.80%
business and hospitality	54.30%	54.00%
applied sciences and recreation	57.00%	61.20%
liberal arts and sciences	61.60%	60.10%
nursing	31.10%	34.30%
technology	65.70%	65.60%

Retention Rates Fall 2009 to Fall 2010 FT/FT Freshmen Only

	Ret Same Major	Ret Any Major
all divisions		64.50%
business and hospitality	45.75%	56.60%
applied sciences and recreation	60.61%	69.70%
liberal arts and sciences	35.34%	61.28%
nursing	53.19%	70.21%
technology	56.59%	70.93%

Administrative Services College Council Report November 2010

- There have been many personnel changes as the result of staff participation in the 2010 Retirement Incentive Program. The following staff retired between September 19 and 30, 2010:

Sharon Alwine, Janitor	John Andrews, Maintenance Asst.
Carmel Banks, Tutoring Coordinator	Beth Beaudet, Asst. Professor
Mark Bishop, General Mechanic	Carolyn Choate, Secretary 2
Martha DeLello, Clerk 1	Pat Flynn, Print Shop Manager
Bonnie Francisco, Clerk 2	Donald Gibson, Clerk 1
Jo Ann Kaufman, Admin. Aide	Loretta Laing, Calc Clerk 2
John McGowan, Maintenance Asst.	Dawn Pomeroy -Norwood, Secy 2
Philip Odell, Maintenance Asst.	Marsha Stock, Professor
Kathleen Woodin, KBS 1	

- Six additional staff members are taking advantage of the local voluntary separation option (Title F leaves) and will retire by the end of the fiscal year.
- An additional six individuals have committed to retiring with the incentive on December 17, 2010, bringing the total separating as the result of these three programs to 29.
- Whenever possible, we have left retirees' positions vacant or filled positions at a lower level. Anticipated savings from the retirement incentive programs is more than one million dollars.
- The following are the staffing changes and new hires as the result of the incentives. Additional searches are underway.

Anthony Bertucci, Clerk 1	Walter Greene, Highway Equip Oper
Brian Groh, Highway Equip Oper	Michael Hall, Plumber/Steamfitter
Marilyn Loomis, Secretary 1	Jamie MacNaught, Secretary 2
Dawn Morganstern, Clerk 1	Irene Reardon, Janitor
Richard Sackett, Plant Utilities Assnt	Stephen Scherer, Maintenance Assnt
Roxann Smith, Motor Vehicle Operator	Alayna Weingates, Clerk 1

- New employee welcome events have continued, with a very successful dinner at President Vancko's home and two new employee/mentor lunches.
- Jan Elwell and Bonnie Martin attended the SUNY HR Conference in Lake Placid on October 6, 7 and 8.
- Our fire inspection results were greatly improved over previous years. This was a collaborative effort between EHS, Facilities and campus departments.
- Vince Olechnowicz is working with student coordinator Kate Socha to develop a student run co-mingles recycling program.
- The campus mail room moved to Wall Service from Bush Hall in order to gain efficiencies necessary to operate with a 52% staffing reduction.
- The campus master plan is nearly complete. Saratoga Associates made a presentation to the campus community on October 27 and answered faculty, staff and student questions about the master plan.

- Student projects underway, including sidewalk replacement and construction of a temporary salt storage unit, accomplish important work, strengthen the educational program and involve collaboration between Facilities and academic departments.

CAPITAL CONSTRUCTION PROJECT STATUS

Project Category	Project	Status
State University Construction Fund (SUCF)	<ul style="list-style-type: none"> • Campus Master Plan 	98% completed
SUCF Projects under Design	<ul style="list-style-type: none"> • Rehab Smith Hall Phase II • Rehab Sanford Hall • Day Care • Utility Infrastructure 	98% completed Design 45% 90% completed 90% complete
Office of General Services (OGS) Contracts	<ul style="list-style-type: none"> • Provide Design services to Farrell Hall: Commissioning, and Code Inspection 	95%
M&R Contracts	<ul style="list-style-type: none"> • Culinary Reading Room 	100% complete
	<ul style="list-style-type: none"> • Callas Training Center 	100% completed
Student Project	<ul style="list-style-type: none"> • Temporary Salt Storage 	80%
OGS Emergency	<ul style="list-style-type: none"> • Steam Line Repair 	Completed
	<ul style="list-style-type: none"> • Water Main Line Repair 	Complete
Member Item	None	
Dormitory Capital Program	<ul style="list-style-type: none"> • Russell Hall Bathrooms Phase IV 	Design @ 75%
	<ul style="list-style-type: none"> • Retaining Walls @ Russell 	Waiting on railings
	<ul style="list-style-type: none"> • Laundry in Murphy, O'Connor 	To be Bid in fall
	<ul style="list-style-type: none"> • Exterior of Russell Hall 	To be Re Bid in Fall
	<ul style="list-style-type: none"> • Additional Beds to Gerry Hall 	Cancelled, do not have enough funds for construction
Campus Lets	<ul style="list-style-type: none"> • Renovate Farrell Hall 	Guarantee Period
	<ul style="list-style-type: none"> • Grounds building 	Design 75%
	<ul style="list-style-type: none"> • 24 Additional Beds in Gerry and Dubois 	95% completed
	<ul style="list-style-type: none"> • Replace Doors in Gerry Hall 	Working on corridor doors, the rest to be completed Dec/Jan
	<ul style="list-style-type: none"> • Replace Kitchens in Gerry and Dubois 	100% completed
	<ul style="list-style-type: none"> • Paving 	100% complete
	<ul style="list-style-type: none"> • Replacement of Selected sidewalks 	98% - Student project started in October
	<ul style="list-style-type: none"> • Equipment Purchases for Farrell 	100 % complete



**College Advancement Division
College Foundation
Joel Smith, Director**

**College Council Report
November 2010**

Alumni, Development, and College Foundation

- The 2010 Campus Community campaign achieved a long-standing goal, to secure 50 percent participation from faculty, staff and CADI donors. A total of 281 employees, or 51 percent, are now supporting student scholarships, special student programs and strategic priorities. The campus campaign generated 32 new gifts, 21 one-time gifts, 17 upgraded gifts, and 260 gifts through payroll deduction. Annual gifts will total approximately \$45,161. A committee of staff members organized this year's campaign under the direction of Lucinda Brydon, alumni and annual fund coordinator. Committee members included: Ladd Dawson, John Ford, Joe Greenfield, Monica Liddle, Judy Lindsay, Dunstan McNutt, Lynn Oles, Bill Raynor, and Jim Warren and Lucinda Brydon. President Vancko hosted a reception for donors at her home November 4.
- Phonathon callers spoke with 1,519 parents this fall, generating pledges totaling \$21,649. Callers did an outstanding job securing 34 percent of gifts via credit card. Parent calling concluded October 27 and fulfillment is currently at 48 percent with \$10,612 collected. A strategy of follow up reminders and letters to parents unreachable by phone is now underway.
- Personalized letters and the "Bravo" brochure featuring SUNY Delhi's Points of Pride were recently mailed to 234 alumni with no giving history who have high annual gift ratings. The mailing will be followed by calls from students to secure donations from those who did not immediately respond with a gift.
- Dedications have been an important part of Fall 2010 semester activities. The Okun Theatre in the Farrell Student and Community Center was formally dedicated September 24 in honor of Douglas Okun '62, who provided the conceptual design for the project. The Exercise and Dance Studio was dedicated October 29 in recognition of a gift from Theresa Molloy '80. The Wickham Information Commons in the Resnick Library was formally dedicated in honor of Richard and Marilyn Wickham November 12.
- Two Delhi graduates were elected to the College Foundation Board of Trustees at the Foundation's Annual Meeting October 27. Darryl Sheetz '74, a California-based attorney, and Robert Platner '62, a financial advisor from Allentown, PA, were elected to two-year terms as trustees.
- Kay and Chuck Merrill, who annually provide nearly \$100,000 in assistance to Delhi students, made their annual campus visit October 15-18. The Merrills meet individually with the scholarship recipients and peer mentors that they support and also share their perspectives on the college and higher education with campus officials.

- Sr. Development Officer Maureen McKenna has made 57 visits to individuals with high major gift ratings over the last four months. A total of 31 have been confirmed as prospects and are being actively managed.
- Maureen McKenna is serving as co-chair of the 100th anniversary committee. Barbara Jones, vice president for student life, and David Brower, associate professor, are also serving as co-chairs.
- The Alumni Advisory Board held its fall meeting on campus September 25. Board members met with 2010 recipients of Alumni Association scholarships and their families. The board decided to designate \$1,000 from its existing annual scholarship allocation to create a legacy scholarship beginning in Fall 2011, which will be merit-based and awarded to a freshman who had a family member attend SUNY Delhi. The Alumni Association will also create a new award series to recognize faculty and staff that help support its mission. The Alumni Association's role in SUNY Delhi's 100th Anniversary was discussed. Matt Watkins, '82, is serving as the board's liaison to the anniversary committee.
- The Golden Anniversary Luncheon, which celebrates alumni from the Classes of 1960 and earlier, was held September 17 in the Alumni Hospitality Center. Twenty-one alumni and guests attended and enjoyed a tour of the new Farrell Center.

Grants

- The COE in WATER subsurface Irrigation project has reached a major milestone with the signing of a Memorandum of Agreement by the SUNY Research Foundation, State Historical Preservation Office, Oneida Indian Nation, Stockbridge-Munsee Tribe, Public Archeological Facility (PAF) at SUNY Binghamton and the federal Department of Energy. The agreement paves the way for the PAF to complete data recovery of Native American artifacts located on the project site.
- A Bio Gasification feasibility study is underway in the Village of Fleischmanns under the auspices of the COE in WATER. The feasibility study is being done by SUNY ESF with funding from the NYC Department of Environmental Protection and will be completed in Spring 2011.
- Carmen Andoh, grants coordinator, played a major role in helping complete Photovoltaic Training Re-Accreditation proposal for submission to the Interstate Renewable Energy Council.
- The Grants Office has prospected private foundations in the New York Metropolitan region that award scholarships to college-bound students. The goal is to submit 10-14 scholarship proposals to foundations over the next calendar year to generate additional scholarship dollars for needy students.
- A 13% increase in the number of Perkins-eligible students (two-year technical) will result in increased Perkins funding for the 2011-2012 academic year.

Marketing/Public/Media Relations/Web

- Kim MacLeod, communications and new media coordinator, and Kishan Zuber, web operations manager, have teamed up to create an E-Marketing and Web Engagement internship. This annual internship will offer a Delhi student the opportunity to explore marketing and promotion by engaging various audiences through web and social media tools. Jeff Abraham, Student Senate president, is the first student to benefit from this new internship.

College Advancement—page 3

- SUNY Delhi's Flickr site spiked in views during September when photos from the Farrell Grand Opening Ceremony were posted. The site attracted 3,804 views, a single day record for the site. The site currently has nearly 120,000 views.

Additional media highlights include:

- **Farrell Grand Opening**—Farrell's grand opening celebration was highlighted in *The Daily Star*, *The Walton Reporter* and *The Delaware County Times*.
- **Chamber Honor**—A "Bright Side" article in *The Daily Star* announced that the Delaware County Chamber of Commerce's had recognized SUNY Delhi's Hot Food Team for capturing the American Culinary Federation National Championship.
- **Nursing Accreditation**—*The Walton Reporter* and *The Delaware County Times* reported that the RN to BSN program has earned accreditation from the National League for Nursing Accreditation Commission.
- **New Member**—*The Daily Star* and *The Delaware County Times* announced Katherine Mario's appointment to the College Council.
- **Okun Dedication**—*The Delaware County Times* featured The Okun Theatre dedication ceremony.
- **Congressional Visit**—*The Delaware County Times* reported on Congressman Scott Murphy's visit to Delhi as part of his "Congress on Your Campus" series.
- **Cuomo Stop**—*Newsday* carried quotes from Delhi students who attended a campus campaign appearance by now Governor-elect Andrew Cuomo. His campaign stop, which was also mentioned in a *New York Times* article, was a community event sponsored by the Delaware County Democratic Committee.
- **Constitution Day**—SUNY Delhi's Constitution Day essay contest was featured in *The Delaware County Times*.
- **Red Cross Scholarship**—*The Walton Reporter* highlighted that by increasing blood donations, the SUNY Delhi campus community had earned a \$250 scholarship for a deserving student.

