



TAX INFORMATION FOR OUT OF STATE FACULTY AND STAFF

SUNY Delhi is a New York State agency and as such, our payroll is processed through the Office of the New York State Comptroller. Deductions, such as state taxes, are entered into a statewide payroll system known as PayServ. While SUNY Delhi HR staff can request changes to PayServ (and we regularly do), we have to work with the system as it is at any given point.

We are pioneers in New York State with our online programs in nursing and veterinary technology management. Prior to our requesting changes to the payroll system in 2008, PayServ only had the capability to deduct NYS taxes. With the start of online programs, we began to have faculty and staff on our payroll who both live and work outside of New York State. These employees, understandably, did not want New York State taxes deducted from their pay and instead, wanted us to deduct taxes for the state in which they reside. We requested the capacity to deduct taxes for our employees home states and the Office of the State Comptroller (OSC) agreed to make the changes.

Like all NYS agencies, OSC has limited funds and limited staffing. We have seen steady progress with the addition of states to PayServ, but it is a gradual process. We are now able to deduct state taxes for the following states/districts:

California	District of Columbia
Florida	Georgia
Illinois	Massachusetts
Maryland	New Jersey
Pennsylvania	Puerto Rico
South Carolina	Texas
Virginia	

If you live in one of these states and would like us to withhold taxes for that state, please send us an appropriate withholding allowance form for your state, indicating your marital status for withholding and the appropriate number of allowances. These should be sent to:

Jan Elwell
SUNY Delhi
2 Main Street
Delhi, NY 13753
Fax: 607.746.4158
Email: elwellja@delhi.edu

The following additional states have been requested as of April 2011:

Connecticut	Delaware
Hawaii	Kentucky
Michigan	Minnesota
Ohio	

If your state is not listed above and you would like taxes deducted for your home state, please contact Jan.

For those of you who reside in states where we are unable to withhold taxes yet, you may want to consult with your tax professional. Some out of state employees have reduced NYS taxes withheld by increasing the number of withholding allowances; others have had NYS taxes withheld and then applied for a refund; still others have applied NYS taxes withheld toward their tax liability in their home states. Please be advised that our office is unable to provide tax advice.